



23.02.2022 – Agenda of the Third (3rd) Live Meeting of ExCo 2021-2022

The Third (3rd) Live Meeting of IVSA Executive Committee (ExCo) 2021-2022 was held at 10 am UTC-6 on the 23rd.Feb.2022 Anna Ciećkiewicz (President) was present to Chair and Nelson Achong (Secretary-General) was present to take the minutes.

Attendance

Executive Committee Officers Present

Name	Position
Anna Ciećkiewicz	President
Innina Mananguit	Treasurer
Yuri Victor Calvo	Interim External Relations Officer
Nelson Achong	Secretary-General
Gabriel de Assis Duarte	Member Organisation Director
Luregn von Planta	Committee Coordinator
Maulida Salsabila Amru	Public Relations Officer
Adnane Imghi	Development Aid Director



OTHER OFFICIALS IN ATTENDANCE

Names	Position/MO
Mehdi Amrani	Trustee
Jade Li Lapa	Chair of SCOCA
Viktoria Hirschhofer	Chair of SCOVE
Amanda Fernandes	Regional Representative for the Americas
Nidhi Khavnekar	Regional Representative for Asia
Yosra Dhakil	Regional Representative for MENA
Ahmed Hafez	Secretary CC
Ellison Browne	Secretary SG/CC
John Gyan	Secretary MOD
Nadya W	Secretary PRC/DAD
Panagiotis Doerffer-Efraimidis	Post-Treasurer
REGULAR IVSA MEMBERS	
Javier Puente	IVSA Mexico



Branden Nettles	HLM, Alumni Network team member
APOLOGIES	
Lisa Buren	Chair of the Alumni Network

1. **Opening – Anna Ciećkiewicz**

The meeting was called to order at 10:24 AM UTC-6 Mexico time

2. **Approval of the Agenda**

The agenda was approved

3. **Approval of the minutes**

Nelson Achong (IVSA ExCo) informed attendees that the minutes were not ready yet.

4. **Officials Reports**

Nelson Achong (IVSA ExCo) informed attendees that the official's half term reports were included in the GA booklet that was sent in January.

5. **Task Forces**

5.1. **Diversity, Equity & Inclusivity Taskforce**

There was no update from the task force and it was concluded that the matters about the taskforce will be discussed after the GA.

5.2. **IVSA Journal Taskforce**

Maulida Salsabila Amru (IVSA ExCo) explained that there were some slight errors that she would like to fix. She then directed people to look through a document on the delegates' drive.



5.3. OC Manual Taskforce

No updates

6. Trust report

No report from trust.

7. External Relations

7.1. Partner Panel Discussion and OIE Talk

Anna Ciećkiewicz (IVSA ExCo) explained that the panel discussion was a success and she appreciated everyone for their contributions to the organisation process. She then directed attendees that the recording was posted on YouTube in case anyone wanted to access it.

7.2. Purina Institute MoU

Yuri Victor Calvo (IVSA ExCo) shared the current 2021-2022 Purina Institute MoU and stated that Purina wants to make a few minor changes to the MoU. Yuri Victor Calvo (IVSA ExCo) stated that he will have a meeting with Purina Institute and discuss those changes. He also added that from IVSA's side there are some changes that need to be added to the MoU. After the meeting, Yuri Victor Calvo (IVSA ExCo) will send the MoU to ExCo to determine if it should be approved.

7.3. AVMA

Anna Ciećkiewicz (IVSA ExCo) explained that Yuri Victor Calvo (IVSA ExCo) is working on a proposal that they would present to AVMA during a meeting in March at the Western Veterinary Conference in Las Vegas. Yuri Victor Calvo (IVSA ExCo) stated that IVSA is trying to develop a direct relationship with AVMA similar to the one IVSA has with the FVE.

Yuri Victor Calvo (IVSA ExCo) added that he already drafted the proposal, he then shared the proposal for attendees to see through and give comments.

Yuri Victor Calvo (IVSA ExCo) stated the reason for having a direct collaboration with AVMA instead of developing the relationship through SAVMA is because IVSA



does not recognise SAVMA as a unit of IVSA given the previous decision made by the General Assembly. Moreover, Yuri Victor Calvo (IVSA ExCo) highlighted that as the AVMA continues to grow and be an international standard setting body for veterinary education and professionals; he believes that IVSA is a valuable part of helping AVMA reach even more veterinary students from non-AVMA accredited veterinary schools and raise awareness about AVMA activities and policies among IVSA members worldwide. However, IVSA Global will continue to work closely with SAVMA through the Regional Representative for The Americas and the MOD.

Yuri Victor Calvo (IVSA ExCo) added that IVSA is moving away from verbal agreements and towards formal contracts as seen with OIE, FVE and the EAEVE. Therefore an MoU with AVMA should provide support to our members.

Branden Nettles (Honorary Life Member), as SAVMA Alumni, explained the kind of benefits IVSA would be heading for if we are to form an MoU with AVMA. He stated that AVMA is showing increased interest of foreign accreditation and is speaking with the EAEVE about developing a more standardised set of standards for veterinary education. The contract with AVMA could provide financial support, various opportunities, and connections to new potential sponsors or partners for IVSA. Branden Nettles (Honorary Life Member) highlighted the SAVMA objective is different to IVSA due to the membership. SAVMA provides opportunities to veterinary students from AVMA accredited veterinary schools while IVSA is more of an international interest connecting veterinary students worldwide.

Anna Ciećkiewicz (IVSA ExCo) would like IVSA to have two separate relationships, one at the members level focusing on student activities with the SAVMA students through the MOD Team and the second would be with the AVMA Board focusing on professional activities through the ExCo.

Yuri Victor Calvo (IVSA ExCo) expressed his concern about IVSA External Relations and IVSA activities focusing around the European Region and highlighted that partnership with AVMA would help us to grow in other Regions.

7.4. DAD

Anna Ciećkiewicz (IVSA ExCo) explained that the money received from Purina Institute was moved from the central fund to the Development fund that will need to be used this year since last year there were no travel expenses on officials due to COVID-19. This was mainly to ensure continuity of the DAD projects. However,



there is no formal plan on how this money would be used by DAD. Yuri Victor Calvo (IVSA ExCo) informed everyone that they already scheduled a meeting and they will be discussing options by then.

7.5. ER Network

Yuri Victor Calvo (IVSA ExCo) explained that there is not much that has happened since Naveesha stepped down, however, a plan is underway to ensure the continuity of the network.

7.5.1. Alumni Network

Yuri Victor Calvo (IVSA ExCo) informed attendees that currently, he is trying to engage the sponsors and partners of the IVSA networks basically to improve cooperation. Luregn von Planta (IVSA ExCo) suggested Yuri Victor Calvo (IVSA ExCo) could schedule a meeting with the partner and Lisa Buren (IVSA The Netherlands) to discuss the issue at hand. Branden Nettles (Honorary Life Member) suggested putting the guidelines about the functioning of the alumni network into writing, adding that we should have a fixed position put in the bylaws under the alumni network specifically to take care of this.

7.6. Action Points

Action points were updated

8. Public Relations

8.1. IVSA Journal Discussion with Committees and Communities

Maulida Salsabila Amru (IVSA ExCo) informed attendees that in the previous ExCo meeting there was discussion on bringing back the committee journals because some members were interested in specific committee journals. However, from her discussions with the trust and past alumni, she thinks it would not be advisable to publish the journal independently as was suggested this is because she believes it is essential for IVSA to publish a general journal since IVSA is a unique single organisation, and she intends to encourage uniformity in the journal.

She then added that this would create a much greater impact than when each committee publishes independently since this general journal shall have more information than when singly produced.



Yuri Victor Calvo (IVSA ExCo) stated that having one journal would allow IVSA to have a bigger project that would give the sponsors opportunities to be displayed. Additionally, the global partners are more focused on the IVSA journal as opposed to individual committee journals.

Viktoria Hirschhofer (IVSA Austria) explained that she does understand the fact that some committees do not have journals and it would be a great thing to make the IVSA general journal as suggested. She added that in the past, the SCOVE journal had a lot of content provided by the members, however, she was a little more concerned about the volume of the journal if each committee is required to produce the materials since there is already much content that the committees could share and this may lead to loss of important information in the process.

Anna Ciećkiewicz (IVSA ExCo) explained that in terms of publications, the biggest parts come from SCOVE and SCAW. She then asked how it is being handled in SCAW.

Luregn von Planta (IVSA ExCo) informed members that his main concern is that IVSA global has been struggling to get content for the IVSA global journal, adding that it could have been because members were already making contributions to the committee journals. He then suggested reaching out to the committee partners about their opinions and if the partners want the committee journals then these journals should be brought back. He also seconded the idea of maintaining the IVSA general journal and then thinking of preparing a joint committee journal in the future.

Maulida Salsabila Amru (IVSA ExCo) suggested in response to Viktoria's concern that the committee could still select those interesting articles, upload them, and then provide a link to all IVSA members through the social media handle so that members can access them and in that case, no content is lost along the way. Anna Ciećkiewicz (IVSA ExCo) seconded the idea of having a blog and from that, the best articles would be posted in the IVSA general journal.

It was agreed that this opinion is given a try and monitored to see how it works out.

8.2. Action Points;



Action points were updated

9. Internal Relations

9.1. Equine Community Chair

Luregn von Planta (IVSA ExCo) informed members that they did not get eligible candidates so it was agreed that Pradyumn Devaiah (IVSA India) will continue as the temporary Equine Community Chair. Therefore, they shall be having a handover with Mia Hren (IVSA Slovenia) soonest.

9.2. Training for Officials

Jade Li Lapa (IVSA ExCo) informed members that the first training session was a success, however, they plan to change the platform used so the officials can access the training easier. She will be sending the doodle poll shortly.

9.3. Tax Declaration 2022

Anna Ciećkiewicz (IVSA ExCo) explained that Innina Mananguit (IVSA ExCo) needs to give her the tax declaration before the end of the month.

9.4. Action Points

Action points were updated

10. Members and Activities

10.1. Excellence Award

Gabriel de Assis Duarte (IVSA ExCo) presented a shortlist of three nominees (Javier Puente (IVSA Mexico), Damilare Dosunmu (IVSA Nigeria), and Abiodun Samuel Oluwaponmile (IVSA Nigeria)). Luregn von Planta (IVSA ExCo) said he nominated Javier Puente (IVSA Mexico) because of the great work he has done and his experience working as the Americas' Regional Representative and improving the involvement of the Latin American MOs. He also worked as the President of the OC for the Symposium which was cancelled due to COVID.



Yuri Victor Calvo (IVSA ExCo) stated that Damilare Dosunmu (IVSA Nigeria) has gained multiple sponsors for the Sub-Saharan Africa region in a short period which is a significant achievement for IVSA on a whole and not just for this region. Yuri Victor Calvo (IVSA ExCo) also said Damilare Dosunmu (IVSA Nigeria) is organising two regional symposia which are being excellently prepared. Anna Ciećkiewicz (IVSA ExCo) said that Damilare Dosunmu (IVSA Nigeria) is greatly improving the activity of the Sub-Saharan Africa region.

Gabriel de Assis Duarte (IVSA ExCo) said that Abiodun Samuel Oluwaponmile (IVSA Nigeria) was nominated multiple times and is regarded as a proactive and selfless leader. Nelson Achong (IVSA ExCo) said that Abiodun Samuel Oluwaponmile (IVSA Nigeria) has restructured IVSA Nigeria and was responsible for the improved activity of IVSA Nigeria members in IVSA Global opportunities.

The results of the vote were 5 votes for Javier Puente (IVSA Mexico), 1 vote for Damilare Dosunmu (IVSA Nigeria) and 0 votes for Abiodun Samuel Oluwaponmile (IVSA Nigeria). Therefore, the vote went in favour of Javier from IVSA Mexico.

10.2. MO and local Chapters' membership fees for 2020-2021 and MO status

Anna Ciećkiewicz (IVSA ExCo) explained that this situation was discussed with the Trust, MOD, President, and Treasurer. This was mainly because of the transition that IVSA underwent after the congress that saw the bylaws being amended to only consider national MOs as an entity in IVSA rather than local chapters. Therefore, the fees for the current term shall be collected as a country not on the basis of local chapters anymore. Therefore it was decided that they would waive the unpaid fees of the previous term so that they could move on with creating the National MO structure. The fee was also waived because the money loss was estimated to be 210 euros. However, the 3 MOs (Zambia, Mongolia and Sudan) that did not pay their fees in 2020 and 2021 will be given a one month notice to pay at least their 2020 fee and if they do not pay this fee will be terminated as outlined in the IVSA Bylaws. The MOs that paid their 2020 fee but not their 2021 fee will have their 2021 fee waived and receive full active status immediately.

Mehdi Amrani (IVSA Morocco) inquired if a MO can pay a membership fee for another MO. Anna Ciećkiewicz (IVSA ExCo) explained that it is possible and noted that in the past, IVSA South Africa paid for IVSA Zimbabwe.



10.3. Low attendance in last meetings + EO Meeting

Gabriel de Assis Duarte (IVSA ExCo) explained that he has been conducting monthly meetings with the presidents and EOs, which was a big success in the start, however, the numbers have tremendously lowered to a point that he only had 10 MOs and local chapter members attending in the previous meeting.

Luregn von Planta (IVSA ExCo) suggested that Gabriel de Assis Duarte (IVSA ExCo) could make a feedback form for the attendees to provide feedback about the meeting. Maulida Salsabila Amru (IVSA ExCo) added that it would be nice to as well remind the members through social media.

10.4. Regional Meetings – ExCo

Gabriel de Assis Duarte (IVSA ExCo) requested some ExCo members to be available during the regional meeting that shall happen on 26th March and 23rd April 2022.

10.5. Top MO Competition

Gabriel de Assis Duarte (IVSA ExCo) explained that only 19 MOs filled the EO report that is used to nominate the top MO. He then pledged to submit the list to SG before the GA for the presentation.

10.6. Action Points

Action points were updated

II. IVSA Events

II.1. 70th IVSA Symposium, Online SGA

II.1.1. General Assembly

II.1.1.1. GA Agenda

Meeting went to recess at 7:22 PM UTC +0.

Meeting came back to order at 8:32 PM UTC +0.

Ellison Browne (IVSA Trinidad and Tobago) displayed the proposed agenda for the GA and Anna Ciećkiewicz (IVSA ExCo) explained how GA 1 and GA 2 work and



how we would proceed on the day of the GA. She also explained the roll call procedure would take place.

Anna Ciećkiewicz (IVSA ExCo) further explained each GA Agenda point that was displayed and who would be presenting at different points.

Amendment noted for the GA I Onwards for point 24 from “IVSA Journal” to “IVSA Journal Taskforce”

Gabriel de Assis Duarte (IVSA ExCo) stated that Ukraine recently requested to be a new MO and would also be presented during the GA.

Anna Ciećkiewicz (IVSA ExCo) suggested that GA I Onwards be finished on Saturday at Agenda point 26 at the minimum.

11.1.1.2. GA Presentation

Ellison Browne (IVSA Trinidad and Tobago) asked if we should add Ukraine's request presentation into the GA presentation or add it to the delegates' drive.

Gabriel de Assis Duarte (IVSA ExCo) said he would ask Javier Puente (IVSA Mexico) to send him the email with Ukraine's presentation and add it to the Delegate Drive.

Anna Ciećkiewicz (IVSA ExCo) then updated the files/documents that are currently missing from the GA presentation. Which were the IFMSA Slides, IVSA Denmark logo, comments from auditors, and IVSA Brazil presentation.

11.1.1.3. Officials updates and attended events updates

The missing Officials' updates were highlighted and Anna Ciećkiewicz (IVSA ExCo) was determined if the missing updates were not in before Friday, they would be tabled on GA I and untabled on Sunday stating the delegates can review them for discussion. Yuri Victor Calvo (IVSA ExCo) also said he would be willing to do an update on the short time he has spent as ERO.

11.1.1.4. Bylaw amendment – Communities



Luregn von Planta (IVSA ExCo) stated that he was pleased with the engagement of the delegates during Bylaw Hour. Anna Ciećkiewicz (IVSA ExCo) asked what would occur if a delegate asked for IVSA Trust and ExCo's opinion on the Bylaw Amendment and also whether how they would go about speaking.

Branden Nettles (Honorary Life Member) stated that both groups should discuss their opinions and any contentious points before the GA so they can efficiently state their opinions even if there are some disagreements.

Anna Ciećkiewicz (IVSA ExCo) asked the ExCo present if they had any strong points that they disagree on for the Bylaw Amendment.

Luregn von Planta (IVSA ExCo) stated that he believes the financial reimbursement of candidate committee chairs will be discussed during the GA and said he originally thought they should be reimbursed for their travel expenses but the Trust recommended that they should not be.

Anna Ciećkiewicz (IVSA ExCo) summarised the topic of discussion so far is whether the chairs for the candidate networks/committees should be reimbursed for their travel expenses in the same manner as all IVSA Officials.

Branden Nettles (Honorary Life Member) asked what was the reason for not reimbursing the chairs. Anna Ciećkiewicz (IVSA ExCo) stated there was a reason but no one remembers the exact reason currently.

Panagiotis Doerffer-Efraimidis (IVSA ExCo) asked what would occur if the candidate committees were terminated before becoming permanent. Luregn von Planta (IVSA ExCo) said the GA can decide to end the candidate committee. Anna Ciećkiewicz (IVSA ExCo) also added that the candidate committees have to be reapproved after a 2 year period by the GA.

Mehdi Amrani (IVSA Morocco) added that he thinks the standing committees are currently unstable as is, so giving the candidate committees/networks that same level of power would be problematic going forward while fixing the current standing committees.



Anna Ciećkiewicz (IVSA ExCo) moved to table this point until receiving some feedback from Trust on what their arguments were for not reimbursing the chairs. This motion passed unanimously without any votes against it.

The point was untabled at 5:06 AM UTC +0.

Elwin van Oldenborgh (IVSA The Netherlands) provided feedback which stated that because they would not become full networks and the reimbursement may be wasted if they do not become full networks at the end of their candidate period.

After further discussion, the ExCo members in attendance decided to present the amendment in its current form and the GA would make their own decision.

I.I.I.I. GA Resolution – National Mos

Gabriel de Assis Duarte (IVSA ExCo) stated the reason for this resolution was due to some unresponsive local Chapters not working with the other local Chapters in their respective countries on forming the National MO. This lack of cooperation thus led to the transition to a National MO being hindered. This stagnation was causing difficulties for IVSA Global in terms of contact, finances, general assembly etc and so he deemed it necessary to make this resolution so everything could work efficiently.

Anna Ciećkiewicz (IVSA ExCo) added that some of those unresponsive local MOs were previously approved by the GA so they should not leave these local Chapters behind while transitioning to a National MO. She also added that any previously non-responsive local Chapters can join their National MOs at any point when they can.

Mehdi Amrani (IVSA Morocco) asked about this resolution appearing as an ultimatum to the local Chapter and how that would appear to the general assembly.

Anna Ciećkiewicz (IVSA ExCo) stated that national MOs are in the bylaws and those countries without a national MO would be



considered inactive and that this resolution would just allow the active local Chapters to form the national MOs as outlined in the bylaws.



1.1.1.2. Roll call and voting rights

Gabriel de Assis Duarte (IVSA ExCo) stated the roll call excel sheet is finished and they have 76 countries in IVSA global.

Mehdi Amrani (IVSA Morocco) asked about the roll call sheet and worked with Yuri Victor Calvo (IVSA ExCo) to get the sheet programmed to get the attendance to work properly.

Luregn von Planta (IVSA ExCo) said that a roll call should be made for the main general assembly meeting and also for the voting delegates' meeting so that MOs without voting rights could be recorded in the minutes so they can get voting rights in the future.

Branden Nettles (Honorary Life Member) said it would not be necessary because the current method still works and where a singular roll call is done in the voting delegates' meeting and then they make note of the candidate MOs without voting rights that are present in the general assembly meeting. This would save time on doing two different roll calls.

Anna Ciećkiewicz (IVSA ExCo) added that on the second day, the roll call is only done for the MOs with voting rights that were present for the first day of the GA roll call for more efficiency.

1.1.1.3. Buddy system and buddy meeting points

Gabriel de Assis Duarte (IVSA ExCo) said that 3 persons stepped down from their role as buddies and reassigned some Officials for the Buddy system. He also outlined what to discuss during the buddy hour and told the Officials to remind the delegates to view official's updates, presentations, etc.

1.1.1.4. GA Officials

1.1.1.4.1. Parliamentarian



Briefly discussed the roles of the nominee as highlighted in the bylaws and the different tasks they he/she would perform during the GA.

1.1.1.4.2. Chair and Back up Chair

Briefly discussed the roles of the nominee as highlighted in the bylaws and the different tasks they would perform during the GA.

1.1.1.5. Report card auditors nominations

Anna Ciećkiewicz (IVSA ExCo) asked for suggestions for potential nominees and some were given.

1.1.1.6. Financial report for 2020-20221 and comments from auditors.

Panagiotis Doerffer-Efraimidis (IVSA ExCo) stated there were a few questions about the report from the auditors and he explained them as below;

For Katharina Loose (Treasurer 2019-2020) not being in Rhodes, Panagiotis Doerffer-Efraimidis (IVSA ExCo) said Katharina Loose (Treasurer 2019-2020) paid for the tickets but could not go. Previous ExCo decided she should be reimbursed.

Why is a member that won a scholarship and why is being paid for the food? Panagiotis Doerffer-Efraimidis (IVSA ExCo) said it is part of the scholarship agreement.

There was an expense report for the Thousand Paws Project but Panagiotis Doerffer-Efraimidis (IVSA ExCo) did not have it in his expense sheet. Panagiotis Doerffer-Efraimidis (IVSA ExCo) did not include this project in the expense sheet because the project was not able to take place and thus there were no expenses.



The contract for the microscope agreement that was uploaded did not have a signature. Panagiotis Doerffer-Efraimidis (IVSA ExCo) then uploaded the correct agreement.

Why was 7000 euros transferred to a reserve fund and why was it counted as an expense? Panagiotis Doerffer-Efraimidis (IVSA ExCo) stated it is counted as an expense because the money was moved from the Central Fund into this other account that is not touched at all.

Luregn von Planta (IVSA ExCo) asked if the accounting sheet was submitted to ExCo previously and Panagiotis Doerffer-Efraimidis (IVSA ExCo) said it was and that Innina Mananguit (IVSA ExCo) also has access to it.

1.1.1.7. Financial update for 2021-2022

Not discussed because Innina Mananguit (IVSA ExCo) was not present to speak.

1.1.1.8. Update on the past GA Resolution (Responsible Advocacy and Inclusive Dialogue)

Anna Ciećkiewicz (IVSA ExCo) said on Hajar Saidi (IVSA Morocco)'s behalf that Hajar Saidi (IVSA Morocco) became the main person in charge of this task and will be developing a strategic plan to handle this type of advocacy and inclusive dialogue matters in IVSA. Hajar Saidi (IVSA Morocco) also wants to do some training for IVSA Officials on this topic. Two training sessions are already scheduled to take place at the upcoming 70th IVSA Symposium.

1.1.1.9. New IVSA MOs

Gabriel de Assis Duarte (IVSA ExCo) said there were 4 that had submitted their proposal and those were: **Bosnia and Herzegovina, Palestine, Democratic Republic of Congo, and Ukraine.**



1.1.1.10. Other things that require attention

No further discussion.

1.1.2. Elections

1.1.2.1. Election Committee

Anna Ciećkiewicz (IVSA ExCo) explained that the election committee shall constitute three people, who shall be nominated at the general assembly at the beginning. She added that the people that will be nominated are: Innina Mananguit (IVSA ExCo), Laura Latorre Latorre (IVSA Colombia), and Daniel Lund (IVSA Denmark). Luregn von Planta (IVSA ExCo) had already discussed with Daniel Lund (IVSA Denmark) about the nomination.

1.1.2.2. Voting system – Google form

Innina Mananguit (IVSA ExCo) explained that they already talked to Elwin van Oldenborgh (IVSA The Netherlands) and he showed them how to send the email. Therefore, they set another meeting with Elwin van Oldenborgh (IVSA The Netherlands) to explain a few procedures, however, Adnane Imghi (IVSA ExCo) informed her before the meeting that he was no longer chairing the OAC.

Innina Mananguit (IVSA ExCo) suggested reaching out to Elwin van Oldenborgh (IVSA The Netherlands) again for the issue of the voting system, and she pledged to inquire his availability to explain the procedure.

It was agreed that a meeting is set between the election committee and OAC hours before the preparatory delegate meeting to ensure everything is in place beforehand.

1.1.2.3. Official voting delegates list



Gabriel de Assis Duarte (IVSA ExCo) explained that the voting delegates list is ready. Anna Ciećkiewicz (IVSA ExCo) encouraged Gabriel de Assis Duarte (IVSA ExCo) to remind the voting delegates to ensure they are logged in to their national MO emails.

1.1.2.4. Preparatory meeting for Official voting delegates

This was set for 24th February 2022, at 6AM UTC-6.

1.1.3. OAC

Luregn von Planta (IVSA ExCo) was made the new head of OAC.

1.1.3.1. Streaming

Maulida Salsabila Amru (IVSA ExCo) and her team will be in charge of streaming the GA.

1.1.3.2. GA Technical support

Luregn von Planta (IVSA ExCo) said he would put someone in charge of this and done similarly to the procedure for the Delegates Affairs Team on Educational Weekend.

1.1.3.3. Communication with delegates about technical problems

Luregn von Planta (IVSA ExCo) stated the difference between this point and the previous one is GA support would be fixing technical issues where slides cannot be shared or microphones not working. However, contact with delegates with technical problems would be those who cannot join the meeting.

Maulida Salsabila Amru (IVSA ExCo) asked if the technical support tutorial was sent to the delegates and if it wasn't she could pass it on.



Luregn von Planta (IVSA ExCo) said he would check and see if it has been sent already.

I.1.4. IVSA Partner promotion

I.1.4.1. Partner materials promotion (social media schedule, GA breaks, delegates drive)

Anna Ciećkiewicz (IVSA ExCo) showed a spreadsheet with the Partners' needs and informed Maulida Salsabila Amru (IVSA ExCo) of what needs to be shared and where it should be shared. Anna Ciećkiewicz (IVSA ExCo) also showed Maulida Salsabila Amru (IVSA ExCo) where to find the folder for ease of use.

Anna Ciećkiewicz (IVSA ExCo) asked Maulida Salsabila Amru (IVSA ExCo) to compile a list of the links of the live streams for the Educational Weekend to be shared with the Partners.

I.1.4.2. Purina and IVC Evidensia talk

Anna Ciećkiewicz (IVSA ExCo) said this would be before the GA on Sunday and each would have 20 minutes. She also added that Purina unfortunately will not be able to attend so they submitted a video that would be presented at the GA.

Anna Ciećkiewicz (IVSA ExCo) called for recess at 10:20 PM UTC +0 and called the meeting back to order at 10:20 PM UTC +0.

Luregn von Planta (IVSA ExCo) suggested that the Purina video be uploaded to a private YouTube list to be played for the GA to make the process easier because they would need to download the video as they could not play the video directly from the google drive. Branden Nettles (Honorary Life Member) says the private YouTube link for Purina's video could be shared if someone else had access to the list and that may be a



potential problem worth considering. Maulida Salsabila Amru (IVSA ExCo) said this link would not be shared with delegates, just uploaded on YouTube to be played for the GA.

Yuri Victor Calvo (IVSA ExCo) said the MS Teams does not always play YouTube videos due to copyright issues and the video should be downloaded and played from the computer.

The IVC Evidensia speaker will be present at the GA to speak and there are slides.

Yuri Victor Calvo (IVSA ExCo) asked about the forms that IVC Evidensia and Purina filled out with general information about the lectures and whether they gave authorization to live stream the lecture. Anna Ciećkiewicz (IVSA ExCo) Anna Ciećkiewicz (IVSA ExCo) replied that she does not think a request for permission to live stream the lecture was in the form and Luregn von Planta (IVSA ExCo) confirmed this. Luregn von Planta (IVSA ExCo) said he would request permission from Purina and IVC Evidensia to stream their presentations.

1.1.4.3. IFMSA and IPSF talk

Anna Ciećkiewicz (IVSA ExCo) said the two will talk for 10 minutes each on Sunday.

1.1.5. Master plan and Officials task division

List was updated. The preparatory meeting for voting delegates was confirmed.

Yuri Victor Calvo (IVSA ExCo) suggested some ideas for how the slides would be shared where they request control of the screen to update the presentation. He also inquired about maintaining the lobby and letting people into the meeting. Some solutions will be tested in the coming days.

1.1.6. Educational Weekend and Online fun activities

1.1.6.1. Virtual International Stands



Gabriel de Assis Duarte (IVSA ExCo) informed delegates how to do it via the Delegate booklet. Maulida Salsabila Amru (IVSA ExCo) said a post could be made to remind delegates to make international stands.

1.1.6.2. GA Energizers

Waiting for an update from Juan since he was in charge.

1.1.6.3. Action points

Action points were updated

Discussion on whether to keep the Diversity Watch ended with the suggestion that regional team members could keep track of the delegates from the regions that speak and how often.

1.1.7. Action points

Updated.

1.2. Alumni event in Mexico

Branden Nettles (Honorary Life Member) stated that all of the applicants dropped out due to a myriad of reasons. Therefore, only 3 are in attendance and it is going well. Branden Nettles (Honorary Life Member) stated some of the continuing education activities did not occur but the ones that did were able to be counted but only for Texas and not RACE and EAEVE. Their goal is to reach out to VetPD to have RACE approval so it would count for Europe, US and UK continuing education but will need events to be taking place more regularly to get there.

Anna Ciećkiewicz (IVSA ExCo) added there was a dinner with VVC for recent graduates and IVSA Alumni and everyone involved was pleased and the partnership is continuing to go well.

Anna Ciećkiewicz (IVSA ExCo) called for recess at 11:03 PM UTC +0 for 30 minutes. Meeting called back to order at 11:35 PM UTC +0.

1.3. 71st IVSA Congress in Brazil

1.3.1. Partner Invitations



All of the invites for the General Assemblies in Mexico and Brazil were sent together in the same email and some have confirmed their attendance. Gabriel de Assis Duarte (IVSA ExCo) and his team are working on a short booklet for them that would contain itinerary, accommodation suggestions and other useful information for travelling to Sao Paulo for the event.

Anna Ciećkiewicz (IVSA ExCo) Anna Ciećkiewicz (IVSA ExCo) would like to organise another panel discussion for this congress but with different IVSA committees.

Anna Ciećkiewicz (IVSA ExCo) Anna Ciećkiewicz (IVSA ExCo) made some suggestions for the booklet which included links to the hotel websites, how to book with the hotel, more visuals and less text, etc.

Yuri Victor Calvo (IVSA ExCo) asked what has been prepared for the formal dinner because according to the MoU with Purina Institute, they have the right to sponsor this dinner and give input on how the dinner is organised. This led to discussion on sponsor requirements like banners, merchandise, lecture slots at events as outlined in MoUs and how these requirements can impact the Congress (e.g. what happens when having two diamond sponsors like an OC diamond sponsor and IVSA Global diamond sponsor at the event, and who has a say in the Congress).

Branden Nettles (Honorary Life Member) said IVSA global sponsors and OC sponsors were typically considered separate. However, if the OC wants to mix the two sponsors then negotiations need to be clear during the negotiations for transparency.

Gabriel de Assis Duarte (IVSA ExCo) asked for clarification on whether the OC sponsors and IVSA sponsors are considered as one entity and if the OCs can negotiate directly with the IVSA Global sponsors, so they can establish a protocol going forward.

Yuri Victor Calvo (IVSA ExCo) replied that currently no distinction was made between the IVSA sponsors and OC sponsors because the event is still considered an IVSA Global Event and the OC themselves for these events are considered an official entity of IVSA Global. He continued that



congresses are still an IVSA event and thus diamond sponsors for IVSA global should still have the obligatory points outlined in their contracts.

The impact of these contract obligations on OC teams when preparing events with regards to negotiating with their local sponsors given the fact that the funds for the Global sponsors did not go to the OC teams was discussed.

The discussion had different ideas stemming from other associations and past events within IVSA, which included having the OC sponsors be used for the educational weekend of the Congress/Symposium and the Global sponsors used for the General Assembly weekend. Another idea was to maintain the current balance with the Global Sponsors and OC Sponsors as one entity but have the MoUs arranged so that OCs receive some sponsorship money from the Global Sponsors to help finance the Congress/Symposium. The final idea was to proceed with both ideas simultaneously and separate the weekends and have some money directed to the OCs that would be fulfilling the relevant contract obligations at the Congress/Symposium.

Yuri Victor Calvo (IVSA ExCo) will check if the MoU was sent to Purina Institute and make the suggestions of sending a percentage of the sponsor fee to the Brazil OC and also separating the educational weekend and GA weekends so that local sponsors will be promoted on the educational weekend.

Yuri Victor Calvo (IVSA ExCo) stated that because the MoU with Purina is being renewed, the two prior suggestions will be included going forward for future EROs and OCs. In an attempt to get some support for the OC, Yuri Victor Calvo (IVSA ExCo) planned to reach out to IVC Evidensia for the sponsorship to IVSA Brazil for the Happy Hour at the White T-shirt Party.

Anna Ciećkiewicz (IVSA ExCo)
Anna Ciećkiewicz (IVSA ExCo)
called for recess at 1:15 AM UTC +0. Meeting was called back to order at 1:29 AM UTC +0.



Branden Nettles (Honorary Life Member) said he does not think it would be wise to ask for sponsorship for this particular event and said another event would be better, like the formal dinner or live auction.

Anna Ciećkiewicz (IVSA ExCo) stated the formal dinner should probably go to Purina Institute. Gabriel de Assis Duarte (IVSA ExCo) suggested the live auction and Branden Nettles (Honorary Life Member) stated there is not an actual educational component. Gabriel de Assis Duarte (IVSA ExCo) also asked about a partial sponsorship instead and if having the coffee breaks being sponsored. The final decision was to have Gabriel de Assis Duarte (IVSA ExCo) make a formal proposal for IVC Evidensia to sponsor the coffee breaks and Yuri Victor Calvo (IVSA ExCo) would then discuss this proposal with IVC Evidensia. Gabriel de Assis Duarte (IVSA ExCo) would also have to prepare a second proposal for IVC Evidensia to sponsor the meals for the last two days of the event if the first proposal was not accepted.

1.3.2. Itinerary

Yuri Victor Calvo (IVSA ExCo) asked about Wednesday, the 20th and the 3 different activities (aquarium etc) in the afternoon. Gabriel de Assis Duarte (IVSA ExCo) said that the idea is similar to the SGA Workshops and would be part preference and part first come first serve, just in case there are limits on the size of the group. This would apply to the workshops there as well.

Luregn von Planta (IVSA ExCo) asked how flexible the lectures would be and if the topics would be similar and if the delegates can change at any time. Gabriel de Assis Duarte (IVSA ExCo) said the delegate would stick to one topic and attend multiple lectures on the topic with a final roundtable discussion.

After some discussion on how the delegates would be placed to activities which did not arrive at a definitive conclusion, Anna Ciećkiewicz (IVSA ExCo) stated that OC will decide on their own how to allocate delegates to the various activities.



Maulida Salsabila Amru (IVSA ExCo) asked about how activities would be moved if there is a necessity for more GA hours. Branden Nettles (Honorary Life Member) stated that if the GA goes overtime at this Congress then the delegates may need to take a shorter lunch and it may even get into the allotted partner time. Anna Ciećkiewicz (IVSA ExCo) stated that if they are not finished with GA I Onwards in the Agenda by Friday the 22nd, they can add additional GA hours on Saturday the 23rd. She continued by saying they need to be done with GA I Onwards before Sunday the 24th, to maintain the plan of having speeches on that Sunday. Gabriel de Assis Duarte (IVSA ExCo) said the 25th could be used for emergency GA hours. Anna Ciećkiewicz (IVSA ExCo) asked Luregn von Planta (IVSA ExCo) if he expected a lot of committee partners to be present.

Luregn von Planta (IVSA ExCo) said that Anicura and CEVA were invited to do the committee workshops. He then asked about swapping the activities for the 21st and 25th and this was accepted. It was also agreed to invite the Committees' partners to the Formal Dinner because it was the day after.

1.3.3. Budget

Anna Ciećkiewicz (IVSA ExCo) called the meeting into recess at 2:25 AM UTC +0. Meeting was called back to order at 3:12 AM UTC +0.

Anna Ciećkiewicz (IVSA ExCo) stated the changes that were suggested in the meeting in Madrid which were based around the city tax and unexpected fees.

Luregn von Planta (IVSA ExCo) asked why the budget outlined 38 spots for Officials as this would change the income of the event. Panagiotis Doerffer-Efraimidis (IVSA ExCo) stated that any spots not taken by officials will be given to normal delegates.

Gabriel de Assis Duarte (IVSA ExCo) stated that money from the local sponsors will be stated in Brazilian Reals (Brazil money) and delegates fees will be in Euros and also stated that the exchange rate he was told went down from 6.4 to 5.2.



Branden Nettles (Honorary Life Member) stated that Reals are not converted directly into euros but are converted through USD dollars.

Yuri Victor Calvo (IVSA ExCo) suggested a 10% safety fee for changes in exchange rate which was well received. Anna Ciećkiewicz (IVSA ExCo) added that the OC should speak to the bank and see if they have some additional suggestions given the situation.

Branden Nettles (Honorary Life Member) stated there was an event where delegates paid in a different currency to Euros and said that the GA could agree to do the same by having a fixed exchange rate and give them the option to pay in euros or Reals that would be equivalent to the euro amount. Gabriel de Assis Duarte (IVSA ExCo) said if the delegates had the option to pay in Reals, it would be much better for the Brazil OC because the only part of the budget in euros is the delegates' fee. The discussion ended without a definitive solution outside of having an exchange rate discrepancy plan.

Gabriel de Assis Duarte (IVSA ExCo) stated the CNPq sponsorship money is going to be used for international speakers only.

Gabriel de Assis Duarte (IVSA ExCo) adjusted the meals budget by adding the dinner and lunches together as this was a previous question by Trust when they asked why lunch cost more than dinner.

Gabriel de Assis Duarte (IVSA ExCo) reduced the cultural evening budget because OC does not need to provide alcoholic beverages.

Gabriel de Assis Duarte (IVSA ExCo) removed the markers from the budget and kept the printed t-shirts.

It was suggested that OC not provide alcoholic beverages for the Live Auction to reduce the budget further. Gabriel de Assis Duarte (IVSA ExCo) stated that exchange rate values in the expenses section will change.

1.4. Alumni event in Brazil

1.4.1. Partner invitations



Gabriel de Assis Duarte (IVSA ExCo) said he met with Lisa Buren (IVSA The Netherlands), Arthur, Jade Li Lapa (IVSA Brazil), and Ermioni (IVSA Alumni) where they changed accommodations to be closer to the city instead of the university. They asked for speakers for continuous education and went through the itinerary.

Luregn von Planta (IVSA ExCo) asked Gabriel de Assis Duarte (IVSA ExCo) to double check the dates for the Alumni Network workshops.

1.5. 71st IVSA Symposium in Slovenia

1.5.1. Itinerary

Yuri Victor Calvo (IVSA ExCo) asked where they would find time for the coffee break on Day 1 during the two evening lectures.

Yuri Victor Calvo (IVSA ExCo) suggested the itinerary should have additional time added for transit from different activities to prevent delayed starts, e.g. the itinerary currently has lunch ending at 1:30 pm and GA starting at 1:30 pm.

Anna Ciećkiewicz (IVSA ExCo) stated that on Day 7, the Slovenia OC were supposed to change the Committee workshops with the first GA session so there would be time for votes to be tallied.

Yuri Victor Calvo (IVSA ExCo) asked if there are any chances of the Day 2 GA session finishing on time because if it is significantly delayed, delegates may not have enough time to prepare for Formal Dinner. He stated that the location of the GA would be more significant because the transit time has to be considered.

1.5.2. Budget + max fee

The reduced fee which is covered by the OC was stated twice, first as "Reduced Fee" and the second as "IVSA Central Fund Fee payments reduced fee". Therefore one of the two had to be removed.



Luregn von Planta (IVSA ExCo) asked how the sponsored discounts that were displayed would be included in the total outgoing and whether it would be the full price or the discounted price. This has the potential to mess up the budget.

Yuri Victor Calvo (IVSA ExCo) asked about the breakfast appearing in accommodations and food. Gabriel de Assis Duarte (IVSA ExCo) stated that ExCo accommodations will have breakfast included but the accommodations for the other delegates do not. Therefore, it was included in the budget.

Yuri Victor Calvo (IVSA ExCo) asked about why the delegates are paying for 8 days of accommodation and there is an additional lunch (seven total) that would take place when everyone is leaving. Gabriel de Assis Duarte (IVSA ExCo) said the delegates have to pay the hotel for 8 nights/days for accommodation but would be leaving before lunch on the final day.

Gabriel de Assis Duarte (IVSA ExCo) expressed some concern over the maximum fee being too low because he thinks the final fee would be around that price. Anna Ciećkiewicz (IVSA ExCo) added that symposium fees are typically around that price (350 euros).

1.6. IVSA European Regional Symposium Live

Gabriel de Assis Duarte (IVSA ExCo) said that Thessa van Duinen (IVSA The Netherlands) was waiting for written approval to host the event. The OC is going to increase to 5 people and the plan is to have 50 delegates.

Luregn von Planta (IVSA ExCo) said Thessa van Duinen (IVSA The Netherlands) should follow up with the European College of Laboratory Medicine (ECLAM) and European Society of Laboratory Animal Veterinarians (ESLAV) for the symposium to have a sponsored lecture.

Anna Ciećkiewicz (IVSA ExCo) asked Yuri Victor Calvo (IVSA ExCo) to confirm that a meeting with Purina Brand was rescheduled and thus has not moved forward yet. Yuri Victor Calvo (IVSA ExCo) confirmed this and said he contacted Royal Canin and Royal Canin was interested so he sent an email introducing them both so they can move on with the talk about this Congress.



1.7. IVSA Sub-Saharan African Regional Symposium Live

Gabriel de Assis Duarte (IVSA ExCo) said they had 2 meetings with the 2 MOs that wanted to host the event and they were not fully prepared (did not have an itinerary or budget). Damilare Dosunmu (IVSA Nigeria) is going to have a meeting with the 2 MOs to get them more prepared. Gabriel de Assis Duarte (IVSA ExCo) added that they would not choose a host until the itinerary and budget were presented.

Royal Canin is interested in sponsoring the event but the issue is they operate in Ghana and not Uganda, so if the event is in Uganda, it may become a problem for them.

1.8. Partner events

1.8.1. Western Veterinary Conference

Yuri Victor Calvo (IVSA ExCo), Anna Ciećkiewicz (IVSA ExCo) and Branden Nettles (Honorary Life Member) said they will be in attendance and will let the IVSA partners and sponsors know so they can have some meetings.

1.8.2. AAVMC

Anna Ciećkiewicz (IVSA ExCo) will be in attendance.

1.8.3. SAVMA Symposium

Gabriel de Assis Duarte (IVSA ExCo) said that IVSA was invited to attend the SAVMA Symposium in Minneapolis and he would be the one in attendance. As Member Organisation Director he wants to ensure that he will have an opportunity to address the USA students and talk to them about IVSA activities during the event. Otherwise it would not be worthwhile attending. He said so far he would only be able to speak to the students informally. He was in contact with the SAVMA IEO and President and asked for a speaking time and spot in the exhibit hall and also clarified his address to the House of Delegates. Gabriel de Assis Duarte (IVSA ExCo) was instructed to speak with the SAVMA Symposium organisers.

Branden Nettles (Honorary Life Member) said SAVMA Symposium organisers are fairly flexible and quick with adjustments.



1.8.4. WHA

This was tabled

1.9. Action points

Updated

2. AOB- no further discussions.

The meeting was adjourned at 05:14 AM UTC+0

Nelson Achong
International Veterinary Students' Association
Secretary-General 2021-2022