



## 21.11.2021- Minutes of the Third (3rd) Online ExCo Online Meeting 2021-2022

The Third (3rd) Online Meeting of The IVSA Executive Committee (ExCo) 2021-2022 was held at 10 AM UTC +0 on 21.November.2021. Anna Ciećkiewicz (President) was present to Chair and Ellison Browne (Secretariat) and Innina Mananguit (Treasurer) were present to take the minutes.

### Attendance

#### Executive Committee Officers Present

Name	Position
Anna Ciećkiewicz	President
Innina Mananguit	Treasurer
Naveesha Kaur Shergill	External Relations Officer
Gabriel de Assis Duarte	Member Organisation Director
Luregn von Planta	Committee Coordinator
Maulida Salsabila Amru	Public Relations Coordinator
Adnane Imghi	Development Aid Director

#### Other IVSA Officials Present

Name	Position/Member Organisation
Jada Li Lapa	Chair SCoCA
Ashley Delmar	Chair SCAW
Viktoria Hirschhofer	Chair SCoVE
Amanda Fernandez	Regional Representative for The Americas





Damilare Paul Dosunmn	Regional Representative for Sub-Saharan Africa
Yosra Dkhil	Regional Representative for MENA
Marina Martina	Secretary PRC
John Gyan	Secretary MOD
Yuri Calvo	Secretary ERO/PRC
Nadya W	Secretary PRC/DAD
Hajar Saidi	Secretary MOD
Mia Hren	Equine Community Liaison Officer
<b>IVSA Members in Attendance</b>	
Michael Trajano	
Tamy Negron	

### Apologies

Nelson Achong  
 Lisa Buren  
 Annissa Suwaibatul  
 Nidhi Khavnekar  
 Thessa van Duinen  
 Juan Paulo Galinato

- 1. Opening - Anna Cieckiewicz called the meeting to order at 10:11 AM UTC +0.**
- 2. Approval of the Agenda**  
 Gabriel requested to amend the Agenda by adding "Event by IVSA India" under Upcoming Events 5.3.  
 Anna requested to amend the Agenda by adding VMX/NAVCA, IVSA Alumni Event Mexico and Alumni Event Brazil to Upcoming Events 5.3.





Luregn requested to amend the Agenda by moving Global AMR Youth Summit to Attended Events 5.2.

### 3. **Approval of the Minutes of the 2nd ExCo Online Meeting**

The Minutes for the 2nd ExCo meeting were not approved at this meeting and it was requested to be approved at the next ExCo meeting. It was requested that finalised minutes be made into a PDF file and have the approved minutes uploaded to the IVSA Website.

### 4. **Officials Reports**

All the officials have submitted their reports and they can find it in the folder of the official reports.

### 5. **Events**

#### 5.1. **Event Representation Manual**

Anna finalized the manual with the trust, it is available in the officials' gdrive

It is important to have a representative for IVSA as a respect to our partners, doing the presentations and discussing the .. of IVSA, President and ERO are the most ideal reps because of their wide knowledge concerning IVSA.

If a certain official has had the opportunity to be a rep of IVSA he can be elected again to be a rep of IVSA in event with common partners. This is for establishing good (more personal) relationship with the partners  
Anna states the listed duties of the reps as well as categories for reimbursements.

Gabriel asks if WVA is considered as a partner event,

Anna points out that its is good to have 2 reps for partner events, sometimes even president-elects can be a rep

Category 2 are considered as additional events which give partial reimbursement that will depend on the situation.

#### 5.2. **Attended Events**

##### 5.2.1. **UIA Roundtable Asia (online)**





John speaks for Nidhi, her reports are not ready because she still has exams, she's asking if she needs to email or just upload it directly in the drive.

Anna answers that she should email it to ExCo.

Gabriel states that she will be submitting her report by the end of the month.

#### 5.2.2. Latin America Veterinary Conference (Peru)

Yuri (as rep) prospect potential partners and sponsors, also chatting with existing partners. Still editing his report with Anna and Naveesha before he sends it to ExCo.

Lisa asks from her comment on the agenda, if yuri spoke with the PANVET accreditors.

Yuri answers that he will discuss with Lisa what info she specifically wants from the event.

#### 5.2.3. FVE GA (Belgium)

Anna attended with Thessa, November 11-12. The UEVP General Assembly that Anna attended was on the 11th of November, the topic of discussion was the shortage of field veterinarians, how students are motivated to become field veterinarians working with livestock and why there is a shortage. The other topics were: Animal Health & Welfare, The Animal Health Legislation which is being implemented in European Law and The One Health Principles & AMR which were parts of the Legislation.

Thessa attended the EVERI General Assembly related to European Veterinary training and saw some opportunities for IVSA partnership with them.

The main FVE General Assembly was on the 12th of November with various Associations in attendance. Anna discussed the possible partnership, EAEVE for the partnership of the equine community.

FECAVA meeting will be next month. See the FVE policies that are made.

Anna was invited as a speaker to the FVE General Assembly in June which will be taking place in London.





5.2.4. WSAVA (Online)

Anna stated the 3 ExCo members were involved at the event: herself, Naveesha and Salsabila. Anna and Naveesha worked with the partners. Salsa was responsible for Public Relations and promoted the WSAVA photo competition and the event on social media, she worked with other IVSA members as judges for the WSAVA photo competition. 5 additional attendees represented IVSA at this event. Next congress will be in Peru 2023.

5.2.5. Global Youth AMR Summit (Online)

Luregn gave an update on Annisa's behalf where he stated the AMR Youth Summit is a collaboration between OIE, WHO and WHSA. The IVSA had a working group at this summit which ... Annisa has a report but she will have to see if they will write as a whole as the OC.  
Anna commend Annisa for a job well done.

**5.3. Upcoming Events**

5.3.1. FECAVA Council meeting (Brussels)

Anna stated she would attend this event on the 3rd of December and she would have some things to discuss at the event.

5.3.2. UIA Round Table Europe (Czech Republic)

Anna said Thessa is currently travelling to this event.

5.3.3. 2nd ExCo live meeting in Spain

Anna stated the IVSA will be able to move to hybrid events going forward and understands that some officials would not be able to attend due to covid restrictions on travel. She reminded the attendees that the deadline to sign up was the end of the day 23:59 UTC. She stated that the attendance fee of €130, will be paid to IVSA Spain and outlined what this fee would cover.

5.3.4. World Health Assembly and IFMSA Pre-Youth World Health Assembly





Anna said she will send the Officials information on how to apply to this event where some of IVSA's partners would be in attendance. She then outlined how accepted applications are scored, gave some details on the itinerary of activities and encouraged Officials to apply.

Anna opened the floor for discussion on how to reimburse IVSA's attendees. There was a concern that attendees outside of Europe/Switzerland would find it difficult to physically attend the event but IFMSA provides a travel scholarship to assist with this and it was encouraged that they apply for this and also find personal sponsors. Anna said she is willing to provide a letter of support to help with personal sponsors. ExCo then voted in favour of raising the WHA budget to 1500 euros from 1200 euros, fully reimbursing online attendees and splitting the remaining budget evenly between live attendees

5.3.5. Special Session of the World Health Assembly - Pandemic Treaty  
Anna stated that the event organisers requested that Luregn exclusively attend the event due to scheduling times being too short and they would prefer to work with someone they worked with previously. Therefore, Anna moved to have Luregn attend this Special Session and the motion passed with no objections.

5.3.6. IVSA Alumni Event Mexico  
Luregn stated the accepted dates for 17th to 22nd of January which were the original dates for the symposium. The alumni agreed this time frame would be safest and they would be receiving help from the OC of IVSA Mexico. Some of the IVSA partners will be able to participate themselves at this event by providing educational activities.

5.3.7. 3rd ExCo live meeting in Mexico  
Gabriel was given the floor to update the attendees. He stated it would be from 18th to 28th of February 2022. Additionally, the applications and budget will be shared as soon as possible.





Anna stated there will be two organising committees: one for live meeting and the other for the online organising committee. Additionally, registration form will be shared with the Officials, Regional Teams, Committees Teams, Community Teams, Organising Committees and Online Organising Committee members in early December when the budget has been finalised.

5.3.8. 70th IVSA Symposium Online SGA

Anna said Javier Puente was elected as president of the Online Organising Committee and fourteen members have been selected and assigned to teams for Graphic Design, Documents and Activities. Innina and Adnane are leading the Online Attendance Committee as well.

5.3.9. 71st IVSA Congress in Brazil

Gabriel said the organisation of the congress is progressing well after Naveesha and Anna's inputs. The budgets will soon be finalised and presented at the next SGA.

5.3.10. IVSA Alumni Event in Brazil

Luregn stated they are discussing dates for the event but this is dependent on the itinerary for the congress in Brazil. He asked about potential continuous education credits and having a main contact person to assist the alumni.

Gabriel said he would be able to provide a main contact person within the next week.

Anna said she would reach out to the AVMA, EAEVE to see if they would be able to have some courses at this event to further promote IVSA.

Anna moved to approve the dates for the event to run from the 20th to 25th of July 2022. The motion passed without objections. The approved dates are the 20th to 25th of July 2022.

5.3.11. VMX/NAVC

Anna stated the event would take place Orlando, Florida from the 7th to 9th of January 2022. She also asked if Yuri would be





available to attend and represent IVSA at this event since he represented IVSA previously; Yuri stated he would be available to represent IVSA. ExCo decided to have an email vote to approve Yuri's representation at this event.

5.3.12. 71st IVSA Symposium in Slovenia

Gabriel said IVSA Slovenia is progressing very well and the budgets + itinerary are on track to be presented at the next GA and prior to that ExCo and Trust.

5.3.13. Equine Community Conference

Mia Hren was given the floor to update the attendees. She stated that the online conference in December will be from the 17th to 19th and outline some topics that would be covered which included alternative medicine, reproduction, orthopaedics etc. For the upcoming live conference, there has not been as much discussion due to the recent structural change and thus they are waiting to settle in before further planning.

5.3.14. Event by IVSA India

Gabriel stated that IVSA India wanted to have a mega event covering the topic of alternative medicine. SCoVE said they would be willing to assist and collaborate with IVSA India on the event. However, Gabriel said the main points of discussion is how SCoVE would collaborate and the topic of alternative medicine.

Viktorija said she hasn't met with IVSA India yet because she was waiting for ExCo approval to collaborate with IVSA India.

Luregn stated that he doesn't think SCoVE would be necessary to collaborate with IVSA India because of SCoVE's main goal being to evaluate how veterinary education is conducted and they also have the equine conference in December;

Mehdi, Gabriel, Ashley said they don't think we support the idea of alternative medicine on a global level. Gabriel suggested IVSA should focus on evidence-based medicine instead.





Anna and Viktoria said alternative medicine is worth discussing because it is indeed becoming more popular and there are some good sides to it.

Anna however said we shouldn't speak about alternative medicine as an event because it would not display the pros and cons fairly, only the pros would be displayed at this event. Therefore, it may be better to alter the event to provide a more balanced approach and SCoVE could maybe facilitate a debate styled event to discuss alternative medicine from both sides.

Luregn stated the criteria that would require ExCo approval for events planned by national MOs, which was whether the event is under the IVSA name and would have a regional or international audience.

Anna called a vote for IVSA India having an international event on alternative medicine based on the suggested topics that were displayed by Luregn. The vote was: zero for, seven against, zero abstain and therefore the motion was not passed.

Moving forward, Luregn suggested IVSA India discuss the topic with a more objective view and facilitate a debate instead. Gabriel said he would speak with IVSA India and decide if they want to have the event internationally or just at a national level which would not require ExCo approval. Viktoria said SCoVE would have the capacity to effectively collaborate with IVSA India if the event is adjusted to work on an international level as previously discussed.

Luregn and Gabriel also outlined, that a clear chain of communication should again be maintained from MOs to ExCo/Committees and it was agreed MOs should reach out to the regional representatives first..

## **5.4. Other**

### **5.4.1. IFMSA Pre-GA**

Luregn said this Partner event will be live in North Macedonia in the beginning of March and the question was whether IVSA would collaborate with IFMSA on this event. The only issue would be if IVSA needs to send an attendee and how/if travel expenses would





be covered and if IVSA could afford to do so. It was agreed that ExCo will wait until they receive further information from IFMSA before making a decision on what should be done if the event is live.

## **5.5. Action Points**

Updated.

Luregn stated that only persons flying to Spain need to fill out the form and again outlined what the attendance fee would cover.

A deadline for finalising the 3rd ExCo Live meeting budget and fee was agreed to be the 23rd of November.

Salsa requested that all requirements for acquiring VISA be given by the 20th of December.

## **6. Task Forces**

### **6.1. Diversity, Equity & Inclusivity**

Naveesha said there were no major updates from this task force and would have a meeting in the coming days.

Luregn asked on behalf of Lisa, what does the task force plan to do with the results of the survey and if there would be structural changes.

Naveesha said they would look at the responses and then decide what to do moving forward.

### **6.2. OC Manual**

Anna said there is no update and extended her apologies.

## **7. Trust Report**

Anaa moves to untable the trust report and said she has met with Trust and Trust would be available to help with specific tasks or if anyone has problems, feel free to reach out to them. She also stated that Trust has been helping various ExCo members and reiterated that their help is available to all Officials and not just ExCo specifically.

## **8. External Affairs**

### **8.1. Event Invitations for Partners**

8.1.1. Live meeting in Spain





Anna said most partners would find it difficult to attend because the date was so close but a WVA representative may be able to attend and she would handle that.

**8.1.2. Live meeting in Mexico and Online SGA**

Naveesha said she can reach out to the Sponsors about their availability, if they have anything to present and would give us an update afterwards.

Naveesha, Anna and the OC for the events will create an invitation letter that Naveesha can use when she makes contact with the Sponsors. In the meantime, Anna will contact the Partners.

**8.1.3. 70th IVSA Congress in Brazil**

Will be covered by a similar letter mentioned in Agenda Point 8.1.2.

**8.2. President**

**8.2.1. WVA**

Anna met the main contact person and president-elect, and WVA is pleased with IVSA's contributions. Anna outlined some statements and policies that WVA shared with IVSA that were passed along to SCoVE and SCAW to be evaluated and then returned. Anna is also working on being a panelist at the WVA Congress in March in Abu Dhabi.

**8.2.2. FVE**

Anna attended their General Assembly and thanked SCAW for giving their input on two policy statements discussing transport of live animals and also on animal welfare labelling.

Anna and Adnane were working on a scholarship previously and Adnane will be receiving the applications to review with his team. Anna reminded the attendees that this FVE scholarship was for European students but the scholarship opportunity with WVA is available for all Non-European students. The WVA scholarship will be opening soon for students to apply.





Anna continued by saying that IVSA has previously done the scoring of applications and this was coordinated by the DAD who chooses a team for this task be it from the Secretariat or the MOD team (Regional Representatives in particular). As soon as she receives an update from FVE, she will pass this information onto Adnane so he can take it from there.

Gabriel stated that they just need to know the deadline so that they can coordinate properly as the MOD team is working on a lot of different things.

#### 8.2.3. EAEVE

Anna said that EAEVE would like to know when the summary or publication of SCoVE's survey on "Impact of the pandemic under veterinary education" would be published. The other question related to a new survey on "The impact of hybrid learning on veterinary education" and having a research team for this.

#### 8.2.4. FECAVA

FECAVA has a working group on well being and mental health and Anna would like to introduce them to Juan and be able to collaborate on future projects. IVSA promoted a FECAVA statement on not breeding brachycephalic animals. Anna said that FECAVA would like to go further and not support any promotional material which displays brachycephalic animals and IVSA will support this endeavour.

#### 8.2.5. WSAVA

Anna said IVSA has successfully completed a project with WSAVA which was WSAVA's Congress and the question was to determine what to do next. IVSA had around twenty applications for WSAVA's Committees and she should be receiving them shortly so that the MOD team can work on scoring those.

Gabriel said the MOD team would need a minimum of three days but it is dependent on the number of applicants but it should not be a problem.





**8.2.6. OIE**

Anna said that she believes IVSA should try to approve an SOP for the ambassadors program and would need to know who our main contact person is with them.

OIE would like increased diversity in campaign programs across the various regions in IVSA.

**8.2.7. ERASMUS+**

They are giving grants for international associations and Anna said that IVSA would be applying for one of these grants and would like to work with Luregn, Yuri and Ellison to complete their application before the deadline on the 15th of December.

**8.3. ERO**

**8.3.1. Purina Institute**

Naveesha said there are no major updates except for asking for a draft of a proposal for IVSA's 2022 plans but she believes they can use the existing MoU for this new proposal.

**8.3.2. Purina Brand**

Naveesha said some exciting news that she is in contact with two people named Daniel and Michael and they basically want to explore the European region and like to collaborate more closely with IVSA in that region.

**8.3.3. Royal Canin**

No important updates, just the usual content for promotions.

**8.3.4. Potential future opportunities**

Naveesha said she was informed by Salsa that someone was interested in working with IVSA. The interested party has an online vet management practice course.

**8.4. ER Network**

Naveesha stated the meeting for the ER network will be rescheduled due to some overlap with other meetings.





Session went into recess at 1:10 PM UTC and called back to order at 1:22 PM UTC.

## **8.5. Chairs**

### **8.5.1. Alumni Network**

#### **8.5.1.1. Update member registration**

Luregn spoke on Lisa's behalf, he said they would like to find a new way to member registration because they are not pleased with Member Planet and would like any suggestions.

### **8.5.2. SCAW**

#### **8.5.2.1. Four Paws**

Ashley said the writing of the document is complete but just awaiting ExCo approval.

#### **8.5.2.2. CEVA**

Ashley has reached out to them but did not have any communication with them so far but the existing MoU runs until 2023. Ashley also mentioned that they received payments already.

Luregn suggested reaching out to Anna or Naveesha but if they were busy, he could assist Ashley with reaching out to CEVA.

Anna said that previously there were talks about having an Animal Welfare conference that was postponed due to the pandemic and Ashley could consider working on this project.

Anna also added that Ashley could establish an OC that would be in place beyond the length of this term as this is the standard for organising live events.

Anna also added that CEVA was interested in Wildlife & Exotics so it would be a good idea to have a collaborative event focused on the welfare of wildlife & exotic animals, to which Ashley agreed.





Currently there is work being done on a new SOP with CEVA which could be used as a travel grant.

### **8.5.3. SCOH**

#### **8.5.3.1. Ducit Blue Internship**

Luregn stated he didn't receive an update but he did state that IVSA was involved with the promotion and scoring of their upcoming internship/externship program.

#### **8.5.3.2. WHSA**

Luregn said they recently completed the AMR Youth Summit and Annissa is looking forward to future collaborations.

### **8.5.4. SCOW**

#### **8.5.4.1. Hills**

Juan sent Ellison his update, he is unable to meet with his team members but is planning to do the meeting by this week.

He is still discussing with fellow officials about Hills.

### **8.5.5. SCoVE**

Ania moves to table the update of scove; motion passes

#### **8.5.5.1. Wild & Exotics Animals Community**

##### **8.5.5.1.1. TEP**

Viktoria is scheduling a meeting to discuss the promotion of the project because the partner was not pleased with some of the promotion so far. She will update everyone when more concrete solutions are available.

#### **8.5.5.2. Foreign vets**

No update.

#### **8.5.5.3. Namibia vets**

No updates currently from Viktoria. Anna said that this partnership was discussed with ExCo that because of the





price of the project, they don't think IVSA should promote it unless there are some concrete discounts that could be provided so general members could participate.

Viktoria and Gabriel agreed that maybe it would be better to have the partnership work on a national level only and reach out to Damilare to discuss this. If this does not work out, then IVSA can move on from continuing this partnership.

#### **8.5.6. SCoCA**

Jade said SCoCA is currently working with the Asia Regional Team to work on some Training Events in collaboration with some of the existing Partners. Additionally, communication with Soft Vets has been a bit slow but this has been an ongoing issue which the previous SCoCA Chair dealt with also.

### **8.6. Regional Representatives**

#### **8.6.1. Europe**

##### **8.6.1.1. EVERI**

Anna said that Thessa was able to speak with EVERI to discuss some opportunities and will update as the talks continue.

##### **8.6.1.2. ECCVT/ESEVT**

Ania says that they are visiting schools in Europe. Recruit IVSA members for their ambassadors/visitation. They pay every expense to have you evaluate the vet school and see how the vet education is in different schools around the world.

Ania thinks SCoVE would be a perfect candidate to take part in this partnership.

Ania asks Salsa if her or her team have already placed the video in the IVSA YouTube.

Martina states that they will begin promotion in 2 days.

#### **8.6.2. The Americas**





Anna states that there were no updates.

**8.6.3. Sub-Saharan Africa**

Gabriel states that there were no updates for any of the regions besides Europe right now.

**8.6.4. MENA**

**8.6.5. Asia**

**8.6.6. Pacific**

**8.7. DAD**

**8.7.1. VetPD**

No major updates, meetings had to be rescheduled.

Luregn wants to reach out to VetPD as he doesn't want to prolong the interaction. He thinks it would be nice for the Equine Community to partner with Vet PD as most of their things are Equine related. DAD is not the contact person and the MoUs are really late. As we need better offers from them.

Ania motions to move the VetPD to the Equine Community partner.

Can only be done after Dec 6 when communities are their own entities.

**8.7.2. Mission Rabies**

No major updates, meetings had to be rescheduled.

**8.7.3. VBFA**

No major updates, meetings had to be rescheduled.

**8.7.4. Purina**

Adnane said he has to check the budget with Innina.

**8.7.5. FVE Scholarship**

Has the scoring sheets for this and will speak with Gabriel to see what availability the regional representatives have to assist.

**8.8. CC**

**8.8.1. WFPHA**





Luregn said he had a meeting with them where they discussed further engagement with IVSA through WFPHA committees. Also said SCOH could be involved with the collaboration tool because it is a public health association and they would like to have a public health awareness week in March.

#### 8.8.2. Pandemic Treaty Statement - Endorsement

Luregn said he passed on a statement to ExCo to review and then decide whether to co-sign the statement with a deadline of Monday morning.

Anna said she and Luregn traveled to Geneva to meet in life with our representatives from WFPHA and discussed this possibility for IVSA to be involved. So they will keep us updated.

#### 8.9. Action Points

Action points updated.

Anna said they were considering getting more involved with WSAVA on a regional/national level. She stated that if the regional representatives are interested, she would ask WSAVA to reach out to them.

### 9. Internal Affairs

#### 9.1. President

##### 9.1.1. Executive Session

Anna said ExCo discussed community restructuring and also having a live meeting in Spain.

##### 9.1.2. One on ones with ExCo

Anna said the one on ones all went well.

##### 9.1.3. Meeting with Trust

Anna said the trustees are especially helpful even without appearing particularly visible.

##### 9.1.4. Registration in Belgium

Anna stated that they did not accept our online registration papers that she emailed to them. So when she went with Thessa





to Brussels for the FV General Assembly, they printed 159 pages of documents and they brought it to the government in Brussels. Unfortunately due to COVID restrictions, it's also closed because they do not take people live. So they did not understand why they do not accept online papers and they do not accept people in life.

9.1.5. **Responsible Advocacy and Inclusive Dialogue**

Anna said that Hajar will be the one leading this project with the assistance of any IVSA Officials who are interested in helping. The project was renamed to "Responsible Advocacy and Inclusive Dialogue" because they believed it more accurately describes what IVSA is trying to achieve with this project.

9.2. **Secretary General**

9.2.1. **New Mailing Lists**

Ellison updates in the stand of Nelson. He had a meeting with Gabriel and they agreed to form an independent meal. Mailing lists for all national MOs in relation to their regions. He already has forms that he's already made the mailing lists and the only thing remaining is for the team, our regional representatives there encourage all countries to establish their national MO structures so that we can add them to the mailing list because we still have very few countries with national MOs. OK, so that's one. The second one. The officials contracts. So good on you everyone. Give yourself a pat on the back.

9.2.2. **Officials Contracts**

Nelson said that he's received all of the contracts and he would like to thank everyone for their corporations.

9.2.3. **Secretaries Task List**

According to Nelson, this one is also complete and he said he would be entering the information tomorrow and everyone would have access and could follow up with the secretary to see what the secretaries are doing from different teams assigned to them.





Salsa asked about the various unused officials' email addresses and if it would be possible to delete them.

Ellison said that the email accounts are not deleted but are instead archived because they may have some pertinent information in the inboxes that could be accessed and the accounts would not receive new emails. However, it may be useful to make an email list with the active email addresses and send it out to everyone and put the list in the officials' drive.

Mehdi seconded the point of not deleting old emails but when people request to have access again you just give them the same account. They don't have to create a new one and then they can retrieve all the old data they had, and that's cool.

### **9.3. Secretariat**

No updates.

### **9.4. Treasurer**

Innina said that she is working on membership fees and should receive her ING card soon. The PayPal account will be unusable for a short period. Reimbursements for Gabriel and Salsa are ready. Also not able to change the website host yet because some things still need to be paid.

### **9.5. DAD**

#### **9.5.1. Budget**

Adnane has to have a meeting with Innina to discuss the budget and then move forward.

Anna asked that they quickly figure out how much money is available in The Membership Fee Fund and determine how best to support the MOs that will require this fund and the application process etc. Additionally, they should look into the possibility of utilising the Purina partnership to help delegates with travel expenses to the Congress in Brazil.

### **9.6. CC**

#### **9.6.1. Communities - decision and timeline**





Ania suggests that the deadline would be on the 6th of December, that after six of December Luregn will send the ExCo all the necessary information for the manual and all those things and then on the EXCO life meeting in Madrid, and ExCo will take the second vote to approve those things.

**9.6.2. Community Manual**

Lurgen states that he's working on their community manual. He had a meeting with the CLOs and with Pradyumn, they have gone through almost everything. He thinks for the rest he would just send it out again and get the ExCo for their opinion on it.

**9.7. Action Points**

Ania updates the internal affairs action points

Meeting went into recess at 3:24 pm UTC and called to order at 3:34 pm UTC.

**10. Public Relations**

**10.1. PRC Team**

**10.1.1. IVSA Journal Taskforce**

Salsa said that this task force is necessary because it would give the PRC team an opportunity to work on improving IVSA's publications and working on other Public Relation matters like the website, membership portal, IVSA Brand Building Manual.

Salsa moved to establish The IVSA Journal Taskforce and the vote was: four for, zero against, zero abstained. With the inclusion of the President's vote, the motion was passed.

**10.1.2. IVSA YouTube**

Salsa said that all material from Committees, Regional Teams and Alumni Network to be uploaded to YouTube will be done through IVSA's main YouTube account only and each of them will have access to do so.

**10.1.3. Membership Portal**





Salsa stated that the Portal is currently experiencing some issues with the service that needs to be worked on. However, the portal should be able to combine information from different existing platforms such as the EO wiki, Bylaws, Constitution etc. into one place.

Anna stated that the ERASMUS+ Grant is used for operational projects like IT support, maintaining platforms etc which IVSA could use for the Membership Portal if they received that grant but would need to submit a budget to the European Commission. Therefore, Anna requested that the PRC Team work on the budget that would be submitted.

## **10.2. PR Network**

### **10.2.1. First PR Meeting with Regional Teams**

Salsa said she had a meeting with the Regional Teams alone because they are new and thus needed additional guidance to match IVSA's public relations standards. She will meet with the Committees' PR members tomorrow.

Salsa and Gabriel agreed on having some Public Relations Guidelines posted for the Regional Teams to have access to and disseminate, to facilitate smoother collaborations (MOs with Committees) in the future.

## **10.3. MOD Team**

### **10.3.1. IVSA Bulletin**

Tristan was given the floor to discuss all of the MOD Team's updates and he said three bulletins have been posted and the only issue was with the November Bulletin when some European MOs did not receive it. He went on to say that he and Nelson (SG) would resolve this issue.

### **10.3.2. Facebook Platforms**

Tristan suggested that more of the Officials join the EOs and Presidents group so they can directly give additional information if they wanted to.





Anna suggested that a link for the EOs and Presidents group be sent to the Officials to facilitate this suggestion.

10.3.3. Promotion of IVSA activities in Regions  
Tristan said everything is fine.

10.3.4. Instagram  
He and Gabriel have settled on the content and scheduled release of The MOD IG account's first post.

10.4. **Action Points**  
Updated.

## 11. **Members and Activities**

### 11.1. **DAD**

Already gave updates. However IVSA Nigeria has been unresponsive recently.

### 11.2. **MOD**

#### 11.2.1. Presidents' Meeting

Gabriel said the meeting in October was excellent and they discussed the new MO structures.

#### 11.2.2. EOs' Meeting

There was a meeting on the 20th of November with excellent turnout and discussed different types of exchanges and how to properly communicate with the officials.

#### 11.2.3. Regional Meeting

Will have 3 regional meetings next weekend and then another set of meetings in December.

#### 11.2.4. Regional Teams

All of the teams are selected.

#### 11.2.5. Pacific Region





Hajar is leading this team and they are going to reach out to some other universities to get them to join IVSA.

#### 11.2.6. Plan on How to Handle Inappropriate Behaviour Issues

Gabriel said an issue related to this point that occurred last term and said he thought that it took too long to resolve it. He went on to add that a plan has been to address this going forward and it would be shown at the next GA. Additionally, Hajar will lead the team responsible for this plan.

Luregn asked to what extent was the handling for the behaviour and the procedure involved. Gabriel outlined how the issue would reach ExCo and the MOD would then speak to both parties to understand the situation. The MOD would then discuss potential sanctions with the MO of the offender and whether these sanctions would be aimed at only the offender or also the MO. These sanctions would be voted on by ExCo and this is the current plan of action.

The new plan of action is designed to be faster by having a communication channel where the affected party can reach out to the President and/or MOD. By being informed earlier this will allow resolution proceedings to start faster all while keeping the IVSA Code of Conduct in mind.

Luregn asked about the current email address in the Code of Conduct and it was decided that Anna should check it out as no one was designated to look at it. Anna and Gabriel inquired about what kind of structure should be put in place to manage this email. It was decided that Gabriel would send the ExCo members an email for an email executive vote on the establishment of a task force that would work on a manual to better utilise the existing Code of Conduct for situations like this. The details would include:

- What is the main goal of the task force?
- How would the task force be formed?
- Establishing a timeline for the task force.

### 11.3. Regional Teams





### **11.3.1. The Americas**

#### **11.3.1.1. Meeting with each MO and Local Chapter**

Amanda said a meeting is being scheduled to check in on the MOs, if they would be able to send a delegate to the Congress in Brazil and also if there is a way to increase participation in IVSA activities.

#### **11.3.1.2. Contact with Canada**

Will reach out to IVSA Canada to start a MO there.

#### **11.3.1.3. Interest in IVSA after the Latin American Congress on Animal Welfare**

A lot of persons from the Americas region showed interest in joining IVSA so she is showing them how to do so. In the cases where the interested party has a National MO, she is referring those interested parties to their country's national MO so they can start a local MO.

### **11.3.2. Asia**

#### **11.3.2.1. Presidents meeting**

All issues regarding new Bylaws and structure were cleared up.

#### **11.3.2.2. IVSA China**

No longer want to be part of IVSA, only IVSA Hong Kong. wants to remain as a member of IVSA. The other MOs stopped responding and did not say why they wanted to leave IVSA. They have not responded to IVSA Hong Kong either.

Tristan suggested that the MOs could not access their IVSA gmail to respond to the emails.

Gabriel said he would speak with Nidhi and try to figure out the situation and have another update at the next ExCo meeting. Tristan offered his help in reaching out to local Chapters from China.





- 11.3.2.3. Still trying to contact members from IVSA Mongolia  
Have not been able to reach anyone from IVSA Mongolia yet and requesting assistance from the Officials if anyone can provide any.
- 11.3.2.4. Collaboration with SCoCA  
Discussions still early and ongoing for the Training series.  
Will update as they progress.
- 11.3.2.5. Regional team meeting  
Meeting went well, other Regional Representatives were present to give insights on how to proceed and the team is looking forward to working together for the upcoming year.
- 11.3.2.6. Top MO Prize Nepal  
Gabriel stated that Nidhi is currently in charge of this task and is working with Ininna and himself to complete it. Nidhi and Inina recently had a meeting with the MO to discuss how to proceed with the finances of this task.
- 11.3.2.7. SCOH Collaboration  
Luregn said he would elaborate on this at agenda item 11.5.7 "Collaboration Plan with Asia Team".

### **11.3.3. Sub-Saharan Africa**

- 11.3.3.1. Meeting the regional team  
Damilare said he has met with the regional team twice so far and put together a plan for the upcoming year.
- 11.3.3.2. Regional visibility  
Gabriel said he would like to hold this point until after he has discussed it with Salsa further.

### **11.3.4. MENA**

- 11.3.4.1. Regional team meeting





Yosra said the team has met with her team.

11.3.4.2. The collection of necessary details from MOs  
Yosra has received responses from the majority of MOs she has contacted.

11.3.4.3. Trying to help new countries join the IVSA family  
Some students have contacted the MENA team about establishing an MO and the team is assisting them.

### 11.3.5. Europe

11.3.5.1. UIA Round table Prague  
Gabriel said Thessa was included in the round table.

11.3.5.2. IVSA Romania and Spain are still in process of becoming National  
Gabriel stated these two countries are the ones experiencing the most difficulty out of the European Countries which are forming their respective National Boards but the next ExCo meeting will be in Spain so he is expecting some progress.

### 11.3.6. Pacific

11.3.6.1.1. Structure of the Pacific Regional Team  
Hajar said that this team has four Recruitment Officers and four Documents, Graphic Design & Social Media Managers. These positions achieve this goal by reaching out to potential MOs and sharing promotional material for IVSA within this region.

11.3.6.1.2. Non responsive MOs (IVSA Australia Queensland)  
Hajar stated once more that they have one Recruitment Officer tasked with contacting the existing MO while the others search for new MOs in Australia.





**11.3.6.1.3. Strategic Plan**

Hajar said that for the first month they will focus on finding contact information before moving on to establishing the new MOs and finally getting them prepared for their presentations at the next GA.

**11.4. CC**

Luregn stated that no further updates were necessary as all pertinent information was included in his report. He only suggested maintaining proper communication guidelines and cc appropriately in emails so everyone remains adequately informed.

**11.5. Committees**

**11.5.1. SCoVE**

No further updates.

**11.5.2. SCOH**

**11.5.2.1. Welcoming Members**

Covered in the written update.

**11.5.2.2. Rabies Webinar x GARC**

Luregn stated they had to change the platform due to some last minute issues and would like to publish the recording of the webinar. Additionally, they would like to meet with GARC to discuss further collaborations as there were some changes on the current MoU.

**11.5.2.3. WAAW Campaign**

Luregn said he received a plan for the entire year outlining all of the activities for this year.

**11.5.2.4. Essay Competition with SCoVE**

Luregn said the competition will end in January so the article can be published in the IVSA Journal.

**11.5.2.5. One Health Workshop Invitation - IFMSA Invitation**





No further updates.

11.5.2.6. Master Plans of SCOH

Luregn stated anyone who would like to have a look at the document can reach out to him or Annissa directly.

11.5.2.7. Collaboration Plan with Asia Team

Luregn said that the related parties were not able to meet and discuss prior to this meeting so the only update is they would like to have a webinar in January.

**11.5.3. SCOW**

Luregn said that Juan is still arranging his first meeting with his team.

**11.5.4. SCAW**

No further updates, Luregn suggested that everyone refer to the written report as it is thorough.

**11.5.5. SCoCA**

11.5.5.1. Training for IVSA Officials

Jade said that the training sessions for the year has been her primary focus for now but they are still trying to find a suitable time to have the training that matches everyone's availability. She also said that she is still trying to find a trainer for the meeting in Spain and has requested some assistance on that matter.

11.5.5.2. Trainings with Asia

Jade stated that the team has contacted her about a Training session in January and is still undergoing discussion.

**11.5.6. Alumni Network**

No further updates.





**11.6. Action points**

Updated.

**12. Any Other Business (AOB)**

12.1. Agenda points

Luregn stated on behalf of Nelson (SG) that in the future if there is a collaboration between two teams that only one of these teams should add this collaboration as an agenda point and discuss it. The collaboration can appear in the reports of both teams.

The meeting was adjourned at 5:44 PM UTC +0.

