



09.10.2021 – Minutes of the Second (2nd) Online ExCo Online meeting 2021-2022

The Second (2nd) Online Meeting of IVSA Executive Committee (ExCo) 2021-2022 was held at 8 AM UTC+0 on 09.Oct.2021. Anna Ciećkiewicz (President) was present to the Chair and Nelson Achong (Secretary-General) was present to take the minutes.

Attendance

Executive Committee Officers Present

Name	Position
Anna Ciećkiewicz	President
Innina Mananguit	Treasurer
Naveesha Kaur Shergill	External Relations Officer
Nelson Achong	Secretary-General
Gabriel de Assis Duarte	Member Organization Director
Luregn von Planta	Committee Coordinator
Maulida Salsabila Amru	Public Relations Officer
Adnane Imghi	Development Aid Director





Other IVSA Officials Present

NAME	POSITION/MEMBER ORGANIZATION
Lisa Buren	Chair Alumni Network
Ashley Nicole	Chair SCAW
Annisa Suwaibatul	Chair SCOH
Viktoria Hirschhofer	Chair SCoVE
Juan Paulo Galinato	Chair SCOW
Amanda Fernandez	Regional Representative the Americas
Thessa Van Duinen	Regional Representative for Europe
Nidhi Khavnekar	Regional Representative for Asia
Damilare Paul Dosunmn	Regional Representative for Sub-Saharan Africa
Yosra Dkhil	Regional Representative for MENA
Hajar Saidi	Secretary MOD
Marina Martina	Secretary PRC
Tristan Chen	Secretary MOD/PRC
Ahmed Hafez	Secretary CC
Yuri Victor Calvo	Secretary ERO/PRC
John Gyan	Secretary MOD
Pradyumn Devaiah	Secretary CC/ERO

IVSA Members in Attendance

John Michael Trajano	Philippines
Rashi P	
Shashikiran	
Tamy Negron	
Vibha Subbiah	
Tanya	IVSA Rumpura
Altair Perez Bobadilla	
CHIN XINYEE	
Elias Apam	IVSA Pong-Tamale
Idunumi	
Shweta Umare	





Apologies

1. **Opening – Anna Ciećkiewicz called the meeting to order at 10:08 am UTC+2**

2. **Approval of the Agenda**

Gabriel proposed an amendment to sections 9 and 10 to add Top Mo Prize (10.2.5) and ExCo meetings (9.1.3).

Viktoria Hirschhofer proposed an amendment of section 8 to include Vet Mentor Solutions (8.3.1.5.4) as VMS.

Martina Marina proposed an amendment to remove a portion of the agenda requiring the PRC to present a report to remain as IVSA engagement (section 9.7.3).
The agenda was approved as amended.

3. **Approval of the minutes**

3.1. Handover minutes

The minutes of the handover were ratified.

3.2. 1st ExCo Online Meeting Minutes

The minutes were approved.

4. **Officials Reports**

The links to the reports were shared by Nelson Achong for everyone to have access.

5. **Events**

5.1. **Attended Events**

5.1.1. ISOHA GA





Naveesha Kaur Shergill explained that ISOHA GA was a great event, they shared about the different projects that they are doing. They had a slot to present about IVSA including the committees and the activities we do, while Annisa elaborated about the SCOH projects and activities.

Annisa explained that the ISOHA general assembly has a webinar where they share a lot about their club.

5.1.2. EAEVE GA and Educational Day (Italy)

Anna Ciećkiewicz explained that she had the opportunity to attend EAEVE GA in person while Thessa attended online. She informed us that EAEVE was very helpful to her, she had an opportunity to network with the people.

She added that some of the topics discussed were:

The emergency of the pandemic and its impact on learning, the need to implement the new online hybrid learning, and how they could do it.

A digital solution that involves making veterinary teaching more digital. On an educational day Veterinary schools presented about how they coped with online learning, she also got an opportunity to present on IVSA where she shared some of the IVSA research work from SCoVE.

Lastly, they shared the influence of online learning on Veterinary students and the mental health of students during the pandemic.

She informed us that the partners were very happy about the student's ideas on the current situation and interested in the different topics she shared during the event. She explained that the partners requested to have a meeting with IVSA soon to follow up on the hybrid learning.

Lisa Buren informed us that SCoVE did a hybrid learning survey in 2018 and requested that SCoVE could check the archives for the document.

Anna Ciećkiewicz also informed us that there was a poster competition and they showcased the poster that was designed some time back and IVSA won the competition. She added that she had an opportunity to meet the WVA President-Elect, AAVMC and AVMA Presidents during the event, and they discussed collaboration with IVSA.

5.1.3. IFISO Fall Meeting (Online)





Innina Mananguit explained that the event happened last weekend. They discussed topics such as;

- Advocacy and activism
- Professional development and membership,
- Events and program,
- Fundraising and Financial management she shared on IVSA fund management.
- Quality management and NGO,
- Partnership, Communication, and Outreach.

5.1.4. WFPHA GA (Online)

Anna Ciećkiewicz explained that WFPHA GA is a gathering together for all Public Health Associations worldwide to discuss public health. She gave a presentation about IVSA activities and they are discussing possible projects for future collaborations. They also met the WFPHA representative who invited them to another meeting to discuss current topics from their docket. She and Luregn von Planta shall have a live meeting with them next week in Switzerland to do further discussions.

5.2. Upcoming Events

5.2.1. UIA Roundtable Asia (Online)

Nidhi shall be in attendance and she is set.

5.2.2. UIA Roundtable Europe (Czech Republic)

Thessa shall be in attendance and she explained that she is already set for the event

5.2.3. Latin American Veterinary Conference (Peru)

Anna explained that the Latin American Veterinary Conference is a big event that shall have several IVSA partners in attendance, there will be a big exhibition, lectures on different topics and she thought it would be nice to send a representative, unfortunately, she and Naveesha Kaur Shergill shall not be available to attend. Therefore, Yuri Calvo was chosen by ExCo to attend the event.





She went on to explain that this could be our greatest opportunity to expand IVSA in the Latin America region, and garner more partners for our upcoming event in Brazil.

Tamy Negrion, the new President of IVSA Peru, was happy to help Yuri with all that he would need while in Peru.

5.2.4. FVE GA (Belgium)

Anna Ciećkiewicz explained that FVE GA will happen on the 11th and 12th of November. She and Thessa shall be attending live, they are already getting themselves set for the event. They will give an update in the next ExCo meeting.

5.2.5. Global AMR Youth Summit (Online)

Annisa explained that the event shall be held from November 18th to 20th to celebrate the role of Antimicrobials. She added that the event will be conducted in collaboration with WHSA. The SCOH team already had a meeting with WHSA, they are in the process of contacting the Speakers and they will soon open the applications.

She explained that there shall be some poster competition and she invited all the IVSA members to join the event.

5.2.6. 2nd ExCo life meeting

Anna Ciećkiewicz explained that ExCo is planning to have a live meeting in December and there will be a date set and a doodle poll was already sent. The meeting is from 10th to 12th. She also explained that an Open call shall be put in place for interested MOs to host the ExCo live meeting. And officials were welcome to join in.

5.2.7. 70th IVSA Symposium in Mexico

Gabriel de Assis Duarte explained that it is unfortunate that Mexico is no longer able to host the event due to COVID-19 restrictions. They sent an email canceling the symposium. However, they are opting for a live meeting and open call for SGA where ExCo would be in Mexico and all other IVSA delegates attend online. There is a need to discuss how to approach it, new dates, new deadlines among others.





Lisa Buren proposed that since the alumni event was as well going to happen in Mexico, and she thinks if possible we could combine the alumni event with the symposium having ExCo members. A combined event with alumni would be a great opportunity for alumni to share their experiences with IVSA delegates.

Gabriel inquired if it would be done through the university though he thinks Lisa's idea for combining the events would be a better idea.

Anna Ciećkiewicz clarified that the dean of students from Mexico proposed having the event with about 30 to 40 people in attendance from the University Premises while others attend online, meaning that ExCo would travel for the live event with the officials that shall manage. However, there is a need to establish the total number of Officials that shall be able to attend.

She also proposed that possibly we could have a separate meeting with the Alumni event and only join the two online. Therefore, the symposium would be conducted in the University premises, while the alumni event is conducted from a different location and the two events streamed as a joint online event.

AltairPerez Bobadilla explained that there is an issue of the pandemic which would make it difficult to have the event with a bigger group.

Anna Ciećkiewicz called for an online SGA which would be a much better solution with the officials traveling to Mexico to have a live meeting, this was approved by ExCo through a simple majority vote.

She added that Mexico preferred moving the event to February and they would organize the event in over two weekends. There would be an educational weekend and a GA weekend. Therefore, the event would have 10 days in between with one ExCo live meeting within the 10 days plus additional activities organized for the members by the Organizing Committee in Mexico.

Anna Ciećkiewicz proposed calling for the Online Attendance Committee explaining that the OAC is always made up of one ExCo member, one secretary, a Trustee, and at least one OOC member. However, she





preferred it being pushed for the next discussion since Maulida Salsabila Amru is not in the meeting to guide.

She also said Mexico will be responsible for organizing the live meeting which is already much work for them so they agreed it would be nice to open an application for the institution of Online Organizing Committee that shall work together with the Mexican Organizing Committee that shall coordinate it. Hoping to open the OOC application on the 18th of October. Lisa would be in attendance to discuss the alumni event.

Anna Ciećkiewicz asked attendees if they think it would be appropriate to hold a simultaneous event with the alumni event. The majority seconded (18 for) the idea except for Yuri who went on to explain his opinion.

Yuri Calvo explained that Alumni do not have restrictions, so it may not be appropriate to do a simultaneous event with them. Luregn von Planta responded by saying that it is important to know that these are two separate events that can be a source of income for the Alumni Network as well if it is conducted simultaneously though from separate locations.

Lisa Buren also expressed her concern that she is worried about the kind of message this opinion would send to the IVSA members though she believes it would be a great opportunity for a new MO such as IVSA Mexico MO to expand.

Gabriel explained that he will look into it and they will meet with Mexico Organizing Committee to discuss it in many details. Additionally, he will be sending an email to MOs explaining to them the options.

Anna Ciećkiewicz suggested it would be nice to first think about it and also discuss it with Mexico so that we are in a position to make a proper decision, and on a well-informed ground, she would be sending an email to seek opinions of the Officials. Lisa suggested an earlier communication for a better organization and went on to second Anna Ciećkiewicz's opinion.

5.2.8. 71st IVSA Congress in Brazil

Naveesha Kaur Shergill explained that they had a meeting to seek advice on how to approach possible sponsors. They informed her that they had already approached some companies but are still waiting for their replies. Additionally, they are now trying to schedule meetings with Anna Ciećkiewicz, Gabriel and herself.





Anna Ciećkiewicz informed everyone that she had a meeting with Naveesha Kaur Shergill with Yahya and Kerstin since they would be helping in the organization.

Gabriel explained that they are trying to schedule a meeting and they already agreed with the University and they approved the event for July next year.

Anna Ciećkiewicz explained that she had a meeting with AVMA President who gladly accepted to attend the Congress for the first few days.

5.2.9. 71st IVSA Symposium in Slovenia

Gabriel and Hajar already had a meeting with the Slovenian Organizing Committee, they advised them about their itinerary and the budget including the maximum cost for hosting the event. Everything is moving on well and they are having another meeting with the Organizing Committee.

5.3. Action points

Anna Ciećkiewicz updated the action points on all the discussed events and reports above.

6. Task Forces

6.1. Diversity, Equity & Inclusivity

6.1.1. Selection of the new Chair

Naveesha Kaur Shergill presented the nominees Hajar Saidi and Idunumi for the position of Chair Diversity, Equity, and Inclusivity. She explained that each nominee shall get their time to give a short speech, then members were allowed to ask questions. She also highlighted that ExCo shall meet in the short future to discuss and decide on who of the two shall be the next chair.

6.1.2. Discrimination Survey final report

Naveesha informed the members that the report is already finalized and she is currently in contact with FVE which had some good interest in the report and they are scheduling a meeting already. She explained that Anna





Ciećkiewicz shared the report to some of the IVSA partners and they have received positive feedback.

She added that for the case of publication on the report, Maulida Salsabila Amru would be in a position to update the members about it but the report is already on the IVSA website.

6.2. OC Manual

Anna Ciećkiewicz explained that the deadline for the OC Manual was postponed.

7. Trust Report

Anna Ciećkiewicz explained that she will be having a scheduled meeting with the trust on 16th October 2021.

8. External Affairs

8.1. President

8.1.1. WVA

Anna Ciećkiewicz explained that she met with the President-Elect of the WVA, and she is in contact with Dr. Zeev, the Executive Secretary of the WVA, who is our contact person. She explained WVA has webinars and some links have already been shared. However, she will be forwarding some webinars organized by WVA and encouraging everyone to take part in the webinars whenever they can.





She also explained that WVA had two press releases; world Rabies day position statement jointly with the World Medical Association and Maulida Salsabila Amru already shared it on IVSA social media platforms. Another press release was for World Animal Day that was also included in the EO bulletin for October.

She added that WVA shall have their GA and Congress at the beginning of April, in Abu Dhabi UAE, fortunately, she will be in attendance. She is currently discussing with them to see if they could give her a slot to present during the event. Additionally, she explained that WVA has a great interest in wild animals and how education on wildlife is handled around the world, and when she talked to them about the IVSA Wild and Exotic community, they were very excited and would like to organize an online seminar with the IVSA Wild and Exotic Community. She also proposed having SCAW, and SCoVE as part. Luregn von Planta emphasized that this would be a great opportunity for the communities to collaborate with our partners.

8.1.2. FVE/WVA – AMR

Anna Ciećkiewicz explained that she is happy to inform everyone that the previous European Parliament turned down the motion to restrict Antimicrobials to human practice. She also informed everyone that there were many press releases on it, IVSA as well signed against the motion so it was wonderful that finally, the parliamentarians voted against the bill.

She also explained that this shows that IVSA can influence decision-making at the international level and we must be proud of that fact.

8.1.3. WSAVA

Anna Ciećkiewicz informed everyone that the previous contact person to IVSA was no longer there but fortunately, she already got a new contact person who is nice and open-minded and there will be an Online Congress in November. She and Naveesha Kaur Shergill shall be in attendance and they will be moderators of the event.

They are already discussing with the WSAVA to secure more spots for IVSA members to attend their online Congress. She proposed a launch of a





photo competition at the WSAVA Congress where they will select members to get free registration.

She also added that WSAVA just like IVSA also has committees and they will be opening up applications for the IVSA members interested in joining WSAVA committees to apply. And WSAVA will select the members from the applicants to join them for one year. She went ahead to say that WSAVA accepts IVSA members as interns, we had our intern who completed and WSAVA was very happy about the kind of work the intern offered so they would like to get new interns.

When Luregn von Planta asked about the applications process and who shall select the members, Anna Ciećkiewicz responded by saying that WSAVA will do the applications by themselves and select the members.

8.1.4. OIE

Anna Ciećkiewicz informed us that they tried contacting OIE but they have not been responsive though she reached out to WVA President about it and he would be happy to help reach them out.

8.1.5. Others

8.1.5.1. The Commonwealth Youth Health Network - WHO Survey on Health and Climate Action

Anna Ciećkiewicz explained that it is a network under WHO which reached her out through an email in need to try and understand what students think about climate change. Therefore, they were seeking an opportunity to collaborate with IVSA in the promotion of their survey on Health and Climate Action. Seeing that it was a good thing, they went ahead and accepted to promote the survey among IVSA members. She informed everyone that the survey is already on the IVSA social media platforms and it will be open until 20th October 2021.

8.2. ERO

8.2.1. MoU renewals

Naveesha explained that in the past month she had been trying to complete some general tasks. She informed us that two new organizations have shown interest in partnering with IVSA and she sent them an email to request a meeting.





She explained that she is looking forward to renewing all the previous MoUs with the different partners to maintain the collaboration.

8.2.2. Communicating with interested external organizations.

8.3. ER Network

8.3.1. Chairs

8.3.1.1. Alumni Network

8.3.1.1.1. VVC

Lisa explained that they want to renew their MoU and would like to continue having online events and they will sponsor the alumni event in Mexico.

8.3.1.2. SCAW

8.3.1.2.1. Four Paws

She explained that they had a meeting with Four Paws with a few other officials from their organization and they are interested in forming a formal partnership with IVSA. She, Naveesha Kaur Shergill, and Luregn von Planta shall have a meeting to discuss writing an MoU for the Partnership.

8.3.1.3. SCOH

8.3.1.3.1. missing MoUs

Annisa explained that Pradyumn Devaiah asked her to look out for the MoUs that are possibly on the drive, though she realized that some MoUs could not be found on the drive so she reached





out to Naveesha Kaur Shergill about it. Naveesha Kaur Shergill explained that Pradyumn Devaiah should be having the list of the MoUs though she is not sure about the missing MoUs.

Luregn suggested that they could reach out to the Partners to seek a copy of the MoU from them or they could just suggest a new MoU in case there is none. Annisa explained that she sent Naveesha Kaur Shergill a list that has those partners she is very sure to have an MoU with IVSA and those she is sure does not have.

8.3.1.4. SCOW

8.3.1.4.1. Veterinary Visionaries (AAHA)

Juan Paulo Galinato explained that he and Naveesha Kaur Shergill had a meeting with the CEO of AAHA, who was inviting them to the Veterinary Visionaries. He explained that this is a collaboration of veterinary organizations where they share different topics concerning wellness.

8.3.1.4.2. NOMV MoU

He explained that they had a meeting where they updated the MoU though it was not yet signed, they added some amendments to the MoU.

8.3.1.4.3. Hills pet MoU

He explained that they had some miscommunication and they had a challenge with emails. However, he finally managed to schedule a meeting to discuss the MoU.

8.3.1.5. SCoVE

8.3.1.5.1. Vetiqo

Viktoria Hirschhofer explained that it was Merel and Nicole that were in contact with Vetiqo, where they were trying to organize





a workshop which they decided should be conducted in December.

8.3.1.5.2. Namibia Vets

She explained that Namibia Vets reached out to IVSA SCoVE last term seeking promotion, and to be put under the opportunities page, Merel forwarded it to SCoVE and Wild and Exotic community.

She explained that they are interested in doing field trips with IVSA and they are collaborating with Universities around the world that send students to Namibia to go on wildlife trip programs and have some hands-on experience in conservation and research. Unfortunately, he did not send her the budget plan for the Field trip since he was attending an event but he would be happy to send it afterward.

Anna Ciećkiewicz expressed concerns about the idea, saying currently we do not have an idea on how IVSA would benefit from this, though she has mixed thoughts on whether it would be a good thing to give them a green light because it could be very expensive for IVSA.

Damilare Paul suggested that if possible we could start with the national MO in Namibia and present to them this opportunity then we monitor. Luregn von Planta seconded the idea of involving the national MO.

8.3.1.5.3. Foreign Vets

There is not much to say, it was an issue from the past. Though they tried to contact them, they have not had any response yet.

8.3.1.5.4. VMS

Viktoria explained that Vet Mentor Solution was helping SCoVE through sponsoring ambassador rewards, they have libraries of





free books which students could access as long as they are registered. However, she has been trying to reach out for the renewal of their MoU with IVSA. She expressed concerns that she had been trying to reach them repeatedly but they are none responsive which makes it hard for her.

When Anna Ciećkiewicz asked if she would rather keep trying to reach them or drop the partnership and in case she needed some help with that. Viktoria responded by saying it may not be a good option to renew their MoU but she would still give it a try.

Naveesha suggested that Viktoria could figure out another way on how to handle it but she thinks that the amount of time spent reaching them out without a response would not be worth it. She thinks Viktoria should reconsider the partnership with them. However, she emailed them and she is waiting for their reply.

Anna Ciećkiewicz left it on Viktoria if she could carry on or let it be depending on the situation.

8.3.2. Regional Representatives

8.3.2.1. Europe

8.3.2.1.1. FVE

Thessa shared a poster that they made to promote One Health interdisciplinary education by medical, veterinary, pharmaceutical and other education establishments in Europe, she added that it was also presented at the EAEVE GA.

8.3.2.1.2. EAEVE/ECCVT

Thessa also explained that she and Anna Ciećkiewicz had a meeting with ECCVT which was more of an introduction. She informed the members that ECCVT (European Coordinating Committee on Veterinary Training) is an IVSA Partner and is responsible for veterinary training in Europe. She also emphasized the EAEVE GA that Anna Ciećkiewicz had talked about.

8.4. DAD





8.4.1. Vet Books for AFRICA MoU renewal

Anna Ciećkiewicz, on behalf of Adnane (the DAD) explained that there is a need to rewrite a new MoU since the previous one already expired. She went ahead to explain that throughout the year Vet Books for Africa collects books from Universities of IVSA MOs then donates them to African Veterinary colleges.

Anna Ciećkiewicz also informed members that Vet Books for Africa also requested to use the IVSA logo, which she went on to approve saying that it was justifiable to allow them because they have been good partners.

Luregn explained that there is a need for Vet Books for Africa to provide an option on how members that would like to donate books can reach out to them.

8.4.2. FVE scholarship

Anna Ciećkiewicz explained that we normally have two main scholarships that are MSD - WVA that is given worldwide besides Europe and FVE scholarship that is restricted to only European students from EAEVE accredited schools. She informed us that MSD - WVA already finished the selection, they did a press release of the awardees and the list of members awarded will be shared on IVSA social media platforms.

She then explained that FVE scholarship applications for European students are still open and that Adnane shall communicate on how the screening and selection shall be done.

8.5. CC

8.5.1. WFPHA

Luregn von Planta informed everyone that he and Anna Ciećkiewicz attended the WFPHA GA online which was a very nice one and they were very happy to see them present as youth and as Veterinary students. Additionally, he explained that they are planning to promote One Health globally to raise awareness of One Health and also have some projects launched. There is another meeting in Geneva in nine days.





8.6. PRC

8.6.1. Partners' Event Promotion

8.6.1.1. Pictures for Instagram and Provide Information

Marina Martina explained the kind of pictures they require from all officials to be posted to Instagram and the information to include for the graphic request with a short description. She concluded by reminding everyone that it's important that the materials are always sent on time for a better organization.

8.6.1.2. Attended Event Report for IVSA Journal

8.6.2. Graphic Request Procedure

Marina Martina explained that graphics materials should be sent early enough with clear information such as event description, related partners, application link, deadline of the application, logo, and it is advisable to send all in one email.

8.7. Action Points

Anna Ciećkiewicz updated the action points on external affairs

She then called the meeting into recess at 12:51 UTC+2





9. Internal Affairs

9.1. President

9.1.1. New ExCo registration in Brussels

Anna Ciećkiewicz explained that she submitted the list and information collected from the new ExCo to Brussels for registration.

9.1.2. FVE accountant

Anna Ciećkiewicz explained that there has been a challenge with the IVSA office the past years that we share with FVE. She clarified that they gave an option of IVSA allowing their accountant to help with some things that may not require the presence of a treasurer or president though IVSA would pay a small amount of money for the assistance. She also gave her thought that this could be a much better solution to take up to cut back on some unnecessary expenses.

9.1.3. ExCo meeting;

Gabriel de Assis Duarte inquired if possible when Nelson is sending the links for the ExCo meeting to include the MOs mailing lists. Nelson seconded.

9.2. Secretary-General

9.2.1. IVSA History Project

Nelson Achong explained that IVSA history was a project that was started in the previous term by the secretary-general (Medhi Amrani) and he thought it would be nice to carry it on. He ended by requesting members to give their opinions and guidance on how he could approach it.

Anna Ciećkiewicz explained that IVSA History Project was a project that was being done by the Secretary-General and the Trust basically to collect, compile and archive IVSA past information such as documents, papers, and digitize them.





9.2.2. Mailing Lists

Nelson Achong explained that he has been getting a lot of complaints from members about failure to log into their emails and he has to keep changing passwords. Therefore, he wanted to seek advice on how he could do a more sustainable solution.

Luregn suggested that Daniel Lund could help, and Anna Ciećkiewicz explained that she would talk to Daniel Lund during the Trust meeting on 16th November.

9.3. Secretariat

9.3.1. Secretariat meeting.

Nelson Achong explained that he was not sure who included the agenda point, though he was planning to have a meeting with the secretariat.

Anna Ciećkiewicz explained that the secretaries should keep in mind that the agenda point is always for them to include what they want to talk about during the meeting.

9.4. Treasurer

9.4.1. Reminder: MFs and ERs

Innina Mananguit explained that she has sent many invoices to remind MOs that have not yet cleared their previous term membership fees to clear as soon as possible. She also noted that many countries have not submitted that total number of members so she literally can't calculate the required membership fees for them.

Innina Mananguit also informed everyone that there is still a lot of information that Panos the Post-Treasurer has not discussed with her yet as he told her to wait a little bit. She requested all regional representatives to remind MOs about their membership fees for the previous term.





Luregn expressed a concern that Zurich has not received an email from Innina Mananguit yet. He also explained that IVSA now deals with the National MOs.

Anna Ciećkiewicz explained that there is no need to collect membership fees from local chapters, it is collected from only National MOs because it was now restructured to only have the National MOs to pay the membership fees.

Gabriel de Assis Duarte clarified that the fees from MOs being collected are for the past term before the approval of the new bylaws, that is why the membership fees include local chapters that did not have a National MO structure in place.

Gabriel also explained that some countries are still in the process of forming their national MOs. Therefore, he thinks it is okay for Innina to collect the money from the local chapters according to the previous bylaws. Anna Ciećkiewicz seconded the idea of Innina collecting the previous term.

Anna Ciećkiewicz suggested reaching out to the MOs first to seek their opinion and motivate them towards always clearing their membership fees.

9.5. DAD

9.5.1. DAD Budget

No update so far

9.6. CC

9.6.1. Communities

Luregn explained shortly that communities are a group of individuals that share interests such as equines who come together to exchange knowledge and information to better themselves.

He also noted that communities are currently functioning under SCoVE as a project, and recently, they seem to be expanding at a greater speed, and he worries that SCoVE may not be a sustainable place under which communities should remain. Therefore, he proposed restructuring the communities to extend them nearer to the committee coordinator because





that would give the communities a chance to expand freely, reduce the workload on SCoVE, and above all allow ExCo to monitor the communities much closer.

His long-term vision is to make the chairs of the communities become IVSA officials so they better represent the communities through the direct delivery of information to ExCo. He explained that if this proposal is approved then the new structure shall be presented and communities would be moved in December.

Anna Ciećkiewicz explained that Luregn von Planta meant restructuring the communities' structure to pull it much closer to the committee coordinator. However, she explained that there shall be two voting stages: one voting would be for a decision either to continue with the topic or drop it and another that would happen in December to finalize the restructuring and approve the new structure that would have been designed.

Viktoria explained that she thinks making the community chairs officials through amending the bylaws would be a more sustainable solution since the communities are doing a lot.

However, she explained that the timing is not ideal since the community teams are still new and not well incorporated into the functioning yet. She added that all the events organized are still accessible to the IVSA members and most of them are educational such as externship databases, educational documents. She is worried about the level of support the communities would get if they are under Committee Coordinator since the team is small yet under SCoVE, a well-established committee working with the communities which the committee coordinator does not have.

Luregn von Planta explained that it was observed before changes were made in IVSA without amending the bylaws, therefore it is okay to restructure the communities, monitor it, and then develop the bylaws amendment.

Gabriel de Assis Duarte explained that he was no longer confident about how to vote anymore after listening in from Viktoria and he ended up suggesting for any member that would like to discuss the matter to extend their thoughts. He suggested that Mia Hren, the Chair for the equine community, share her thoughts.





Gabriel de Assis Duarte asked Viktoria why she thinks it should begin with the bylaws. She went on and explained that she believes SCoVE would give much better assistance to the communities because changing the communities twice would disorganize them since the Wild and Exotic community is still in the development stage.

Mia Hren explained that she thinks this transition is not efficient, and moving communities to CC would delay the work that communities would get if under SCoVE because only one secretary under CC cannot be sustainable and she doubts if it's possible to restructure the communities in two months. She is as well worried about who would help in the events organizing and responding to the concerns when the communities are put under CC. They also require some finances to conduct their activities which SCoVE has always been providing and she wonders who amongst the CC team would be in charge of such.

Damilare Paul added that he was an ambassador manager, and shifting would lead to disorganization of the structure, activities, which would make it a little hard for the communities to conduct smooth activities.

Gabriel de Assis Duarte explained that he realized it would be more work for the CC if the communities are shifted under CC.

Luregn von Planta clarified that the concerns about the workload are not a big issue because his team is ready to provide the communities appropriate assistance that they would need. This would also give them a chance to be part of the External Relations Network team that would be so beneficial.

Anna Ciećkiewicz asked about who would coordinate the establishment of new communities when we move them to CC. Viktoria added saying that the workload is her biggest concern and she is wondering about who shall do the kind of work that SCoVE has been doing for the communities when put under Committee Coordinator.

Juan Paulo Galinato explained that if the communities were to be moved under CC, it might cause a double workload. Luregn von Planta explained that in his view, moving the communities means improving collaboration among communities and committees through sharing the workload of the projects, activities.

Mia Hren informed the attendees that they currently collaborate with committees which they started this term. Viktoria added that the manual as well allows them to collaborate with other communities.





Mia Hren explained that communication was moving on well, though they are experiencing challenges with issues of contacting partners seeking webinar speakers for the community webinar events and the redundant position of the events manager as a result of restrictions put in place by the current ExCo to allow only the chair(Viktoria) contact to partners.

She also explained that the external relations position has been rendered inactive due to the same restrictions and they cannot reach out to partners except through Naveesha Kaur Shergill or Viktoria. However, they have been reaching out to Viktoria to help them with that and she has done her best to avail help whenever needed.

Luregn explained that the reason for limiting the person's contact with the partners was done to make things more organized and well-coordinated.

Viktoria explained that communication between her and the communities has been going well this past month and she is very much happy providing the help they surely require.

Anna Ciećkiewicz called for a halt of the discussion on the topic for the next ExCo meeting.

9.7. PRC Team

9.7.1. Website - We're Moving Host!

Marina Martina explained that they are thinking of moving the host of the IVSA website from GoDaddy to Namecheap due to the recent challenge that led to the crashing of the IVSA website that hindered accessibility for a good number of days. This was because Go Daddy was updating their server therefore, they thought it wise to move to avoid the same problem.

9.7.2. IVSA Journal

9.7.2.1. Fall Issue: Current Progress

Marina Martina explained that they cannot publish the journal on time due to the amount of work they had in September and August but they are now back on track and they will finish the journal soonest.





She also explained that the IVSA Journal spring edition 2022 shall contain work from the Standing Committees and Alumni Network materials with all the activities plus projects.

9.7.2.2. IVSA Journal: Future Plan

9.7.3. IVSA Engagement

Marina Martina also explained that due to the emergency of the pandemic that led to the absence of live events, IVSA members are losing interest to participate in the IVSA positions. They are thinking of options as well as seeking suggestions about how the IVSA members' involvement can be improved.

9.7.4. M.s Teams Account

Yuri Victor Calvo explained that he thought he had kind of solved the M.s Teams problems but he has gotten in contact with Nelson Achong and figured out how to overcome the challenge. He explained that the teams' account was messy and in the previous days he had been trying to solve them. There were a lot of challenges due to a flood of emails.

9.8. Action points

Anna Ciećkiewicz updated the action points on internal affairs.





10. MEMBERS AND ACTIVITIES

10.1. DAD

10.1.1. 10,000 Paws Project

Anna Ciećkiewicz explained that the 10,000 Paws Project was for the past terms and there is a possibility to expand the project.

10.1.2. Be Kind Award

10.1.3. Official IVSA Merch

Anna Ciećkiewicz explained that Adnane is planning on how to sell IVSA products online but they are discussing how to proceed and make it smooth. However, any inputs are welcome.

10.2. MOD

10.2.1. Screening Process

Gabriel de Assis Duarte explained that many sent wrong declaration forms that needed to be corrected therefore, they sent most of them back. He is also meeting with the national MO president and exchange officers about the matter. However, since some countries do not have an established national MO, they considered signatures from the representatives and national MO presidents.

Luregn von Planta asked about more clarity on screening the alumni members and how it would work. Gabriel de Assis Duarte explained that





for alumni, they will consider only those cleared by Lisa. He added that they are using the opportunity to also update the MO database.

Luregn von Planta expressed concerns about the possibility of some members faking a declaration form. Gabriel explained that there is a need to trust our MOs and believe that they don't fake the documents.

Nidhi Khavnekar explained that they usually collect the information about the number of members in MOs and send it to the secretaries to confirm the names of those who are the true members of the MO.

John Trajano Micheal explained that it is pertinent for the national MOs to always check their members and encourage them to notify the president or representatives before applying.

10.2.2. New Structure

10.2.2.1. Updated documents

Gabriel de Assis Duarte informed all that they already updated some of the documents to fit the current bylaws, he will be meeting the Presidents and Exchange Officers, and they will be sharing.

10.2.2.2. Presentation

Gabriel de Assis Duarte explained that they already have a presentation to explain to all IVSA members about the different structures in the association.

10.2.2.3. Meeting with presidents

Gabriel de Assis Duarte explained that he is in the process of planning a meeting with the national MO presidents at the end of the month to discuss IVSA's new structure and also introduce himself plus the team.

10.2.3. MO Database

10.2.3.1. Unresponsive MOs

Gabriel de Assis Duarte explained that there are a lot of unresponsive MOs and encouraged attendees to reach out to the president or any





concerned members of the different MOs and inform them to respond to the emails.

Luregn requested Gabriel de Assis Duarte to provide the list of all unresponsive MOs through emails so that members can pick those they could be knowing then contact them.

10.2.3.2. Screening data

Gabriel de Assis Duarte explained that they received 280 applicants who applied for the Regional and Committee teams. Therefore, they are now embarking on the screening process as well as taking an opportunity for the information provided to update the MO database. Luregn von Planta offered to help.

10.2.4. IVSA Bulletin

Gabriel de Assis Duarte explained that they already published the September and October IVSA bulletin. They are now preparing to compile the materials for the next bulletin and he urged everyone to always be keen on the deadline that Tristan Chen outlined.

10.2.5. Top MO Prize

Gabriel de Assis Duarte explained that Nepal and Taiwan won the top MO prize in the last Top MO Prize competition. He and Nidhi Khavnekar had a meeting with the two MOs to discuss the different options they had for the kind of prize they would want.

He explained to them that there is a need for the prize to be used in an IVSA friendly manner and both gave in their opinions on how they feel the prizes should be and how they plan to use them.

Gabriel de Assis Duarte then explained that IVSA Nepal told him that in 2016 IVSA helped them with 21 Laptops and a printer though as time flies the laptops now require maintenance. Therefore, they need some of the spare parts to maintain the laptops.

Anna Ciećkiewicz explained that Gabriel de Assis Duarte could reach out to Adnane and see how to help them with what they need. The MOD budget for the top MO prize should not exceed the 400 euros that they won.





Innina Mananguit explained that if there is a need at all to allow them to have the spare parts we should only provide them with the money, which would save IVSA a lot of expenses in shipping, and also there could be a possibility of IVSA buying the spares they do not need.

Luregn von Planta explained that it would be nice to do a pre-reimbursement, and he explained that there is a need to rethink a more sustainable option such as sponsoring events for the MO in such circumstances to avoid confusion in the future.

Gabriel de Assis Duarte explained that Taiwan suggested two Plans (A&B); plan A was to use the prize as subsidies for individual exchange for one or two of their members such as buying flight tickets, topping up on some expenses, and plan B was to split the money into half, 50% for the local activities such as attendance while the other half for international activities such as online courses, books. Anna Ciećkiewicz seconded plan B.

10.3. Regional Teams

10.3.1. The Americas

10.3.1.1. Partnership project for externships

Amanda explained that she already reached out to Yuri and other members about the upcoming partnership projects for externships. She would also reach out to Naveesha Kaur Shergill to plan on approaching the partners.

10.3.2. Asia

10.3.2.1. Communicated with MO's

Nidhi explained that she communicated with the MOs basically to know them more and they informed her that so far they were good. However, members expressed their concerns about the reduction of members' exchanges. She explained that the Asian MOs would like IVSA to extend more opportunities to the region so that members benefit from them.

She also explained that she would like to create an internship database where members can access some of the opportunities





availed by IVSA. Anna Ciećkiewicz explained that the internship database is already existing but needs modification.

10.3.2.2. Symposium

Nidhi explained that the MOs in Asia would like to know about the Asian symposium, noting that when their regional representative stepped down last year, they did not attend the symposium. However, they are very excited and would very much love to participate.

She explained that this would be a great opportunity for them to get together and collaborate more as a region.

10.3.3. Sub-Sahara Africa (SSA)

10.3.3.1. Communicated with MOs (existing).

Damilare Paul explained that he already reached out to MOs and he guided them on how to organize exchanges, plus some other activities. He also explained that he got to know about the challenges with some MOs such as IVSA Ghana in concern of establishing their national MOs.

He explained that they also discussed with them the opinion to have a cultural symposium for Sub-Saharan Africa.

Damilare Paul explained that there are two local chapters in Ghana, those are Pong-Tamale and Kumasi. He noted that IVSA Pong-Tamale is not a veterinary school but they do a two years diploma course while IVSA Kumasi is a veterinary school with well-established structures. So he is confused whether IVSA Pong-Tamale should be retained or discontinued since they are not veterinary students.

Gabriel de Assis Duarte explained that if IVSA Pong-Tamale is not a veterinary school then according to the bylaws they are not meant to be part of IVSA. However, he thinks that there is a need to politely





approach them and explain to them the reason why they can't be part of IVSA and suggest other options.

Luregn von Planta explained that it is very sad that we should discontinue them according to the bylaws. However, in the past IVSA global was a little confused on how to deal with this so they just allowed IVSA Pong-Tamale to become IVSA MO. He also highlighted that they are very active IVSA members therefore, getting them in touch with a veterinary technicians association would be a friendlier option.

Anna Ciećkiewicz explained that it would be nice for the ExCo to vote on the matter though she gave the chance for other members to give their opinions before she called for the vote.

Elias Apam explained that it is true that the students are awarded a technician's certificate. However, the school is affiliated with a university in Cape Coast Ghana though the college is outside the university. He went on to explain that there are many universities in Ghana that offer veterinary medicine.

When Luregn von Planta inquired about whether the college is just located outside or it's an independent college affiliated to the university, Elias Apam responded saying that the college is part of the university but it's located outside the university.

Elias Apam explained that when a student does a two years course, then they are awarded a technicians certificate while a diploma is done for three years and they are awarded a veterinary certificate.

Anna Ciećkiewicz inquired if there is a way that they could recruit those students that have continued to do veterinary medicine into their local chapter. Gabriel de Assis Duarte requested to consult IVSA Pong-Tamale before ExCo can finally make a decision.

10.3.3.2. Had meetings with representatives from intending MOs (new)

Damilare Paul explained that he has been reaching out to new possible MOs that have shown interest in becoming part of the IVSA. He has explained to them all the procedures for joining IVSA.





10.3.3.3. Inactive MOs were also communicated with and their situation was addressed with the treasury.

10.3.4. MENA

10.3.4.1. The Communication with MOs issues.

Hajar Saidi read a message from Jade Li explaining that the biggest challenge she is facing in the MENA region is communication gaps that make it hard for her to execute her duties fully. She sent emails to the MOs but none of them answered. She would like to seek ideas from members on a way forward.

Ahmed Hafez explained that it is kind of a culture that in Egypt they rarely use emails to communicate. Therefore, these may need reminders through other platforms.

Hajar Saidi explained that there are only a few countries that have a national MO structure but some of the non-responsive MOs did not bother.

10.3.4.2. Next month's goals.

10.3.5. Europe

10.3.5.1. Contact with last MO's about national MO.

Gabriell explained that Thessa has been contacting the MOs to guide them on the structures of MOs according to the new bylaws.

10.4. CC

10.4.1. Applications

Luregn explained that they had to prolong the applications but finally they closed them and already started screening the forms to do the selections. He also explained that the chairs are already selecting their teams though there is a need to compare with the MOD to make sure there is no overlap.

10.4.2. Internship opportunities





Luregn explained that they normally receive emails for the opportunities though he feels there is a need to plan on how to extend those opportunities to the members.

Anna Ciećkiewicz explained that this is about the internship opportunity for the IVSA members by the partners who would like to recruit some students into their organizations.

10.5. Committees

10.5.1. SCoVE

10.5.1.1. Equine Community Conference

Viktoría explained that the conference was supposed to have happened but it was postponed repeatedly due to the current pandemic problems. Though they decided that the conference shall be in Morocco, the only challenge they have currently is the months within which the event can take place.

10.5.1.2. Certificate signatures

Viktoría explained that SCoVE did not go through the right channels to sign the certificates, though she was seeking guidance on who should sign the certificates for the events.

Anna Ciećkiewicz explained that she will be signing the certificates though the question was if the events manager should also co-sign the certificates.

Luregn suggested that these certificates should only be signed by the president which will make it more professional.

10.5.2. SCOH

10.5.2.1. World Rabies Day Webinar





Annisa explained that she received an email from GARC for the World Rabies Day Webinar, they have gotten a speaker and the webinar shall be conducted on 23rd October.

10.5.2.2. AMR Internship

10.5.3. SCOW

10.5.3.1. Share Stories, Motivate Others (Mental Health Awareness Day)

Juan explained that they are organizing a Mental Health Awareness Day where members shall submit stories that shall be shared on the different IVSA social media platforms.

10.5.3.2. Halloween Party

Juan explained that he will be sending a doodle poll to the officials seeking their availability for the party.

10.6. Action points

Anna Ciećkiewicz updated the action points.

11. Any Other Business (AOB)

The meeting was adjourned at 6:40 PM UTC+2

Nelson Achong
International Veterinary Students' Association
Secretary-General 2021-2022





Aching

