08.08.2021 – Minutes of the 1st ExCo Live Meeting 2021-2022

The ExCo Handover Meeting 2021-2022 was held at 2 PM GMT+1 on 08.08.2021. Anna Ciećkiewicz (President-Elect) was present to Chair and Nelson Achong (Secretary General-Elect) was present to take the minutes.

Attendance

Executive Committee Officers 2020-2021 Present

Merel Knoops  
Mehdi Amrani  
Elen Hernandez  
Nicole Hartman  
Panagiotis Doerffer-Efraimidis  
Nina Vasic  
President  
Secretary General  
Development Aid Director  
External Relations Officer  
Treasurer  
Committee Coordinator

Executive Committee Officers 2021-2022 Present

Anna Cieckiewicz  
Naveesha Kaur Shergill  
Luregn von Planta  
Adnane Imghi  
Nelson Achong  
Gabriel de Assis Duarte  
Maulida Salsabilla Amru  
Innina Mananguit  
President-Elect  
External Relations Officer-Elect  
Committee Coordinator-Elect  
Development Aid Director-Elect  
Secretary General-Elect  
Member Organization Director-Elect  
Public Relations Coordinator-Elect  
Treasurer-Elect

Other IVSA Officials Present

Current Officials:

Mutiat Adetona  
Naveesha Kaur Shergill  
Vincenzo Gaita  
Adnane Imghi  
Damilare Paul Dosunmu  
Yuri Calvo  
Carole Edel  
Luregn von Planta  
Chair of the SCOH  
Chair of the SCOW  
Chair of the WGA  
Regional Representative of MENA  
Regional Representative of Sub-Saharan Africa  
Regional Representative of the Americas  
Under-Secretary General  
Secretary to the CC and ERO
Minutes of the 1st ExCo Live Meeting 2021-2022

Incoming Officials:

Ashley Delmar Chair-Elect of the SCAW
Jade Li Chair-Elect of the SCoCA
Suwaibatul Annisa Chair-Elect of the SCOH
Viktoria Hirschhofer Chair-Elect of the SCoVE
Juan Paulo Galinato Chair-Elect of the SCOW
Nidhi Kavnekar Regional Representative-Elect of Asia
Yosra Dkhil Regional Representative-Elect of MENA
Damilare Paul Dosunmu Regional Representative-Elect of Sub-Saharan Africa
Amanda Fernandes Gimenez Regional Representative-Elect of the Amrecias
Ellison Browne Secretary-Elect
John Gyan Secretary-Elect
Pradyumn Devaiah Secretary-Elect
Tristan Chen Secretary-Elect
Hajar Saidi Secretary-Elect
Nadya W Secretary-Elect
Marin Martina Secretary-Elect
Yuri Calvo Secretary-Elect
Yahya Farhi Secretary-Elect
Daniel Lund Trustee-Elect
Merel Knoops Trustee-Elect
Kerstin Abraham Trustee-Elect
Mehdi Amrani Trustee-Elect

Apologies:

Lisa Buren (Chair-Elect of the Alumni Network), Thessa van Duinen (Regional Representative-Elect of Europe), Ahmed Hafez (Secretary-Elect), Laure Chevalier (Regional Representative for Europe), and Mairin-Rua Ni Aodha (Chair of the SCAW) sent their apologies for not being able to attend.

1. Opening – Anna Ciećkiewicz (President-Elect) called the meeting to order at 14:06 GMT+1.

2. Approval of the Agenda – The Agenda of the Online Handover Meeting of ExCo 2021-2022 was approved.
3. Opening remarks by the President and President-Elect

Merel Knoops (President; Trustee-Elect) thanked the outgoing and incoming officials for being in attendance, and emphasized the work that the IVSA has accomplished throughout the past term, and thanked the outgoing officials for all their efforts. Merel Knoops (President; Trustee-Elect) then congratulated the newly elected officials and advised all officials to take care of their wellness, communicate with each other, and to keep in mind the amazing purpose of the IVSA that is to benefit the animals and humans of the world.

Anna Cieckiewicz (President-Elect) thanked the outgoing and incoming IVSA Officials for all their hard work and managing the IVSA through a Pandemic which had a big impact on the management and our members, and also for providing the incoming officials with information and ideas for improvement in the IVSA. Anna Cieckiewicz (President-Elect) highlighted the diversity in the incoming team of officials, and shared her enthusiasm about the upcoming term.

4. Introduction of IVSA

Anna Cieckiewicz (President-Elect) gave a short presentation about the IVSA.

5. Introduction of the new Executive Committee and remarks from the outgoing Executive Committee

Anna Cieckiewicz (President-Elect) gave the floor to Merel Knoops (President; Trustee-Elect) for a few remarks.

Merel Knoops (President; Trustee-Elect) gave a few remarks and introduced the position of President. Merel Knoops (President; Trustee-Elect) explained the importance of the presidency in internal and external communication. The President also handles the IVSA Partnerships.

Anna Cieckiewicz (President-Elect) gave a few remarks and shared her strong interest in veterinary Public health and Infectious diseases.

The outgoing and incoming members of the Executive Committee took the floor to give advice and share their expectations for the upcoming term.

6. Introduction of the new Officials and remarks from the outgoing Officials

Nina Vasic (Committee Coordinator) gave a short introduction about the work of the committees, and gave the floor to outgoing and incoming Committee Chairs for introductions.

Merel Knoops (President; Trustee-Elect) then took the floor and introduced the Outgoing and incoming Regional Representatives.

Anna Cieckiewicz (President-Elect) explained the role of the trust and introduced the outgoing and incoming trustees.
Mehdi Amrani (Secretary General) explained the role of the secretariat and introduced the outgoing and incoming secretaries.

7.  **Election of the Vice-President**

Anna Ciećkiewicz (President-Elect) moved to elect Naveesha Kaur Shergill (Chair of the SCOW; ERO-Elect) as vice-president of the IVSA. The Vice-President takes an important role when the president is not available. This was unanimously approved.

8.  **Election of the Checker of English of the IVSA**

Nelson Achong (Secretary General-Elect) moved to elect Ellison Browne (Secretary-Elect) as the Checker of English of the IVSA, and explained his reasons for this. This was approved unanimously.

9.  **Election of the Vice-Secretary of the ExCo Meetings**

Nelson Achong (Secretary General-Elect) moved to elect Innina Mananguit (Treasurer-Elect) as Vice-Secretary of the ExCo Meetings. This was approved unanimously.

10. **Assignment of the Secretariat**

Anna Ciećkiewicz (President-Elect) explained that the assignments were based on the availability of positions and each member’s declared affinity during the Nominee Hour. The assignment is as follows.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hajar Saidi (IVSA Morocco)</td>
<td>Secretary to the MOD</td>
</tr>
<tr>
<td>Otim Alvin John (IVSA Uganda)</td>
<td>Secretary to the DAD</td>
</tr>
<tr>
<td>Nadya W (IVSA Indonesia)</td>
<td>Secretary to the PRC/DAD</td>
</tr>
<tr>
<td>Yahya Farhi (IVSA Morocco)</td>
<td>Secretary to the MOD</td>
</tr>
<tr>
<td>John Gyan (IVSA Ghana)</td>
<td>Secretary to the MOD</td>
</tr>
<tr>
<td>Marin Martina (IVSA Indonesia)</td>
<td>Secretary to the PRC</td>
</tr>
<tr>
<td>Tristan Chen (IVSA Taiwan)</td>
<td>Secretary to the MOD/PRC</td>
</tr>
<tr>
<td>Pradyumm Devaiyah (IVSA India)</td>
<td>Secretary to the CC/ERO</td>
</tr>
<tr>
<td>Ellison Browne (IVSA Trinidad &amp; Tobago)</td>
<td>Secretary to the SG/CC</td>
</tr>
<tr>
<td>Ahmed Hafez (IVSA Egypt)</td>
<td>Secretary to the CC</td>
</tr>
<tr>
<td>Yuri Calvo (IVSA Brazil)</td>
<td>Secretary to the ERO/PRC</td>
</tr>
</tbody>
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11. **Information about the Handover period**

Anna Ciećkiewicz (President-Elect) presented some information about the handover period. All outgoing IVSA Officials should have prepared their Handover Documents, and should start planning for Individual meetings with their incoming counterparts. As there are no PRC and MOD at the moment, Anna Ciećkiewicz (President-Elect) will meet with Maulida Salsabila.
Amru (PRC-Elect) and Gabriel de Assis Duarte (MOD-Elect) to determine how to move ahead with their handovers.

Secretariat will have their handover meeting as a whole. Mehdi Amrani (Secretary General) announced it will be on the weekend of the 14th – 15th of August. A Doodle Poll will be sent to all incoming and outgoing secretaries.

Anna Cieckiewicz (President-Elect) then discussed the Committee and Regional Handovers, and explained that Luregn von Planta (Secretary; CC-Elect), as incoming CC, should be present in all Committee handovers, as Gabriel de Assis Duarte (MOD-Elect) should also be present during the Regional handovers. Anna Cieckiewicz (President-Elect) then discussed the Pacific region, and explained that her and Gabriel de Assis Duarte (MOD-Elect) will discuss how to handle that region since there was no elected representative of that region, as with the handover of the regions which currently do not have any representatives. Mehdi Amrani (Secretary General) suggested that the Regional Teams and Committee Teams be present at the Committee and Regional handovers, and explained that this could help with the regions where there are vacancies.

12. Any Other Business (AOB) –

Anna Cieckiewicz (President-Elect) presented the IVSA guide on internal and external communication and explained some important aspects of external communication. Mehdi Amrani (Secretary General) explained that in addition to that, all Officials should make sure to always copy secretaries in any sent emails because it greatly helps improve the communication between ExCo and Secretariat, which makes it easier to manage them and hand down projects and tasks. Luregn von Planta (Secretary; CC-Elect) seconded.

Maulida Salsabila Amru (PRC-Elect) gave a presentation about the IVSA Officials’ Photos and the Officials’ Announcement on IVSA Social Media. All Officials should send their photos by the next weekend (Sunday 15th of August).

Luregn von Planta (Secretary; CC-Elect) discussed making the Committees’ work more goal-oriented, and advised the Chairs to specify a maximum of seven core topics that the Committees will work on during the upcoming term.

The meeting was adjourned at 16:42 GMT+1.

**Nelson Achong**

*International Veterinary Students’ Association*

*Secretary General-Elect 2021-2022*