

25.07.2020 – Minutes of the Eleventh (11th) Online Meeting of ExCo 2019-2020

The Eleventh (11th) Online Meeting of the IVSA Executive Committee (ExCo) 2019-2020 was held at 12:00 am GMT+2 on 25.07.2020. Elwin van Oldenborgh (President) was present to Chair and Laura Scowen (DAD/ Acting Secretary General) was present to take the minutes.

Attendance

Executive Committee Officials

President	Elwin van Oldenbrogh
Merel Knoop	President-Elect, External Relations Officer and Vice President
Emily Freeman	Committee Coordinator (CC)
Anna Ciećkiewicz	Member's Organization Director (MOD)
Kathi Loose	Treasurer
Laura Scowen	Development Aid Director (DAD/acting SG)
Cahyani Fortunitawanli	Public Relations Coordinator (PRC)
Emily Freeman	Committee Coordinator (CC)

Other IVSA Officials Present

Thomas Bonnafa	Secretary to MOD and CC
lina Airasmaa	Secretary to PRC
Katerina Kokkinidou	Chair of the Standing Committee on Wellness
Kerstin Abraham	Trustee
Laure Chevalier	Chair of the Standing Committee on Animal Welfare
Mairin Rua Ni Aodha	Committee member of SCAW
Andreas Pappas	Chair of the Standing Committee on One Health

Apologies

- 1. Opening** – Elwin van Oldenborgh (President) called the meeting to order at GMT+2.

- 1. Approval of the Agenda** – The Agenda of the Second (2nd) Live Meeting was approved

1. Action Points

1. Trello board updated by Elwin
 1. Many SGA points will be discussed at SGA agenda point
2. Need to update the website with Bylaw amendments from South Korea
 1. Need to locate these amendments and update them and go back to minutes of south korea to see which need to be updated

I. Trust Report –

I. Committee Coordinator (CC) Update –

1. Committee Workshops
 1. Emily is sending an update on this in the coming days with workshop titles for advertising
2. WHSS Update
 1. WHSS has just submitted a concept note for an online WHSS assembly in September 2020 and ExCo is going to review and edit this document

I. Committee reports –

a. Standing Committee on Animal Welfare (SCAW):

- i. Fear Free Workshop – negotiating 2/3 workshops for September using our online platform all on stress free handling of animals in vets (same workshop but different time zones)
- ii. Article Competition – 16 articles submitted last month, winner published and will be sponsored for Animal Welfare Conference, will feature some good ones on the topic of shelter medicine in the blog
- iii. AWC Update – no precise dates yet, aiming for next summer
- iv. Animal Welfare Toolkit/Article Series -working on this, aiming to finish this by SGA
- v. Veterinary Medical Association Hong Kong – interested by having someone from SCAW as a speaker, unsure if they have IVSA, can still speak there

b. Standing Committee on Veterinary Education (SCoVE): Emily on behalf of Dauda

1. First Aid Course – will be released soon
2. IVSA JVE 2 – articles being edited currently
3. VE Map – still working on this, aiming for an update by the next meeting
4. Sponsorship – secured a partnership with Vet Mentor Solutions, money being sent soon, a further update from Merel

c. Standing Committee on One Health (SCOH)

- I. Journal – 16 articles collected, currently editing, aiming to complete it during the next 2 weeks before the SGA
- II. Event – meeting tomorrow with the committee in Turkey
- III. Asia Event – presentations worked well, working on positions for next year
- IV. I Hope
- V. SCOH List – list for people interested to see some articles from SCOH
- VI. Handover Manuals – some updates still needed
- VII. OIE Project – currently collecting reports from ambassadors

VIII. Next term Projects – prepare for Rabies day and AMR week next year. Meetings with these organisations will go ahead soon.

d. Working Group on Alumni (WGA) - Emily on behalf of Tav

i. Member Planet – still needing to fix issue, Kathi thinks it has been fixed so need an update from Tav

ii. SGA Workshop – send in questions for alumni panel for the SGA

e. Standing Committee on Wellness (SCoW)

i. Inclusivity Group – had a meeting with SAVMA, SA and Jordon Egon have sent some final amendments to make an inclusivity group. Ania suggested introducing this discussion in the EO meeting. Also raised the point that MOD should not be the main contact for this amendment and also to link it more to the code of conduct.

ii. Potential Partnership with Psychology professionals – a suggestion as a way to help those struggling, Emily suggested finding places in each country e.g. Vet Life in the UK as a point of contact.

f. Standing Committee on Career Attributes (SCoCA) – Emily

i. IVSA Journal – had one thing to put in the journal, Elwin wrote a soft skills article, so happy that a goal of this year has been completed.

ii. TNT OC Manual – finalised touches, waiting for feedback from senior trainers (Magda), will be shared on the website once finished.

iii. SGA Committee Workshop – asked for advisor trainers to give a session on the importance of soft skills online.

iv. Soft Skills Marathon – working to organise an online event with trainers discussing different topics.

I. Development Aid Director (DAD) Update –

a. IVSA Scholarship Grant- working with students to ensure COVID doesn't hinder their internship opportunities.

b. BSAVA Book Donation- chasing for an update from contact.

c. Philippines Microscopes- chasing for an update from contact.

d. Vetbooks Ohio State- chasing for an update from contact.

e. 10,000 Paws Project- waiting to send money, Dauda is the contact.

I. Member Organization Director (MOD) Update –

a. Communication and MO involvement

b. Exchanges and International events – 8 new Mos for SGA (2 in Spain, 2 in Sudan, 2 in Brazil, Ukraine) that have been invited, Top MO competition and excellence award ongoing (lots of nominations to be scored by ExCo soon), aim to send EO bulletin out before Greece.

c. Information and committees

d. Regional Representatives

I. Public Relations Coordinator (PRC) Update -

- a. Social Media & Website – social media questionnaire is up, more replies from non IVSA students which is good. COVID youth survey from IFMSA posted too. Weekly posts from Purina institute. Google Ads working. Over 1000 subscribers on YouTube now since the Asia Symposium.
- b. IVSA Journal – aiming for the first week of August.

I. Treasurer Update-

- a. TransferWise/ Online Transfer service – account closed due to them being unhappy with us sending money to some members. Another option is called Moneycorp – Kathi has had a meeting with them and is in the process of opening an account. International transfers are still not happening in the meantime.
- b. Bank – finally got her own card.
- c. Budget for upcoming year – working with Merel, proposed change is to change the events part to being more general, will help in terms of events still being delayed. Nita also made a point that FAVA is occurring this year. Keep the PRC budget at 500 as it has been cheaper before due to the PRC being in Asia and we'll have more officials next year (regional reps). Elwin would like to add meeting servers to the budget like Zoom and Webex. Need to look into WFPHA whether the membership fee has to come out of unexpected expenses. Base factor for membership fees stays the same.
- d. Banfield sponsorship – 2000 euro (minus transfer fees) coming in.

I. Secretary General Update-going through GA timeline. Problem with electing the election committee. Perhaps explain in pre GA meeting. Elwin will be chair. Could ask Branden as parliamentarian but he is on the online election committee. Kathi will ask Daniel/Lisa. Need to work out how many exec sessions we've had, Merel to present these. Emily would like to change the wording on the WGA amendment, but needs to be completed in the GA as it has already been sent out. Reminder for everyone to send report cards and videos asap.

Recess at 14:17 GMT+2 for 10 minutes called by Elwin. Called back to order at 14:29 GMT+2 by Elwin.

I. External Relations Officer Update-

- a. Sponsors:
 - i. Banfield – paid 2000.
 - ii. Purina institute – posts on facebook from materials they're sending in.
 - iii. Purina brand – mixed communication at the start but sorted now.
- b. Partners:
 - i. Amboss – meeting held (online learning platform for medical students). Would like to sponsor scholarships, we'll open it up to our members via a google form.
 - ii. OIE – in contact to restructure the ambassador programme. They have now made a promotional video for us to share. Still needs improvement Going back to 1 term for the ambassadors next year.
 - iii. IPSF – wrote an MOU for collaboration. Should be finalised in the next couple of days.
 - iv. VMS – official partnership with SCoVE.

- v.IVC – sent video that can be distributed to delegates/played between breaks.
- vi.Vet Shows – picked 2 courses (with Dauda) that SCoVE can distribute for free. Will be able to get a promo code for IVSA members too. Offering 2 blog posts that IVSA can post on their, asking SCAW and SCOW to contribute.

- b. Potential sponsors / partners:

- i.Vetiqo

- ii.ScriptieMasters

- b. Upcoming projects:

- i. Sponsorship booklets for the Standing Committees – SCAW booklet done, just final touches. Working on the rest of them.

I. President Update

a. Partner communication

- i.FVE – sent us their strategic plan for the next 5 years for input. Made some small comments and sent them back.
 - ii.AVMA - invitation to house of delegates meeting next week that Elwin will attend.
 - iii.PrideSVMC – US group reached out to us, Elwin had a meeting on Wednesday with their president.
 - iv.EUPHAnxt – in progress.
 - v. EAEVE – in progress.
 - vi.ECCVT – 2 year position, will be brought up again in Indonesia.

b. Other things that require attention

I. Attended Events

- a. /

I. Upcoming Events

a. 69th IVSA Congress, Online SGA

- i.Nominations for Official Positions – nominee hour will also be for the symposium to be voted on, plan needed on how to split this time.
 - ii.Bylaw Amendments – discussed previously in GA timeline.
 - iii.Application process – all delegates chosen. Facebook group and 2 WhatsApp chats to cover everyone. Introduction post on facebook group encouraged. Online international stands posted about, encouraging people to show MO information and opportunities, use hashtag international stands, post with 3rd-9th August. Buddy system sent out to officials, should contact them from the beginning of August and create a WhatsApp group for all delegates. Prep meeting on 1st August at 2pm for official voting delegates, Elwin will create an agenda to share with them before. EO meeting will cover development goals. Daniel has created a position manual based on IVSA Denmark to use as a template to also be presented in the EO meeting.
 - iv.Online attendance – need a list of who is running things so to add them as admins/hosts. Report from Andre from Asia Symposium using WebEx that lina will go through – playing videos seemed to be an issue, lina will contact WebEx to see if there is a solution. Laure suggested with all the links that will be used to create a powerpoint slide with a map to all the links.

v.Nominations – still need for treasurer and ERO. Need 4 more regional reps, Ania is only unsure about Pacific and Europe. 10 people currently running for secretariat. Only need a SCoCA chair. 2 people running for trust, Nacho want's to apply even though not an SGA member but is fine to apply, Branden, Elwin and Daniel too.

b. ExCo Meetings:

i.Live / Online meeting in Greece: 6th of August | I am in Greece.

ii.Handover meeting: Directly after the elections GA and timeline until 1st September. Then plan a last online meeting with new officials invited and the HO process starts.

b. 69th IVSA Symposium in Indonesia

-informed them that it is possible to call an SGA, we will inform the GA of this and wait to make a final decision. Planning to open the application process in mid-September so ideally a decision before this.

I. Any Other Business (AOB) –

The meeting adjourned at 15:31 GMT+2.



Laura Scowen

Development Aid Director/ Acting Secretary General 2019-2020