



## 13.09.2020 – Minutes of the Second (2nd) Online Meeting of ExCo 2020-2021

The Second (2nd) Online Meeting of the IVSA Executive Committee (ExCo) 2020-2021 was held at 15:00 pm GMT+1 on 13.09.2020. Merel Knoops (President) was present to Chair and Mehdi Amrani (Secretary General) was present to take the minutes.

### Attendance

#### **Executive Committee Officers Present**

Merel Knoops	President
Nicole Hartman	External Relations Officer (ERO)
Mehdi Amrani	Secretary General (SG)
Emily Freeman	Committee Coordinator (CC)
Nabeelah Rajah	Member Organizations' Director (MOD)
Panos Doerffer-Efrimidis	Treasurer
Elen Hernandez	Development Aid Director (DAD)
Iina Airasma	Public Relations Coordinator (PRC)

#### **Other IVSA Officials Present**

Adinda Rana Fauziah	Secretary to the PRC
Glenn Adjei	Secretary to the PRC
Nina Vasic	Secretary to the CC
Diana Teixeira	Standing Committee on Veterinary Education (SCoVE) Chair
Mairin-Rua Ni Aodha	Standing Committee on Animal Welfare (SCAW) Chair
Adetona Mutiat Adenike	Standing Committee on One Health (SCOH) Chair
Izabela Baclawska	Standing Committee on Caree Attributes (SCoCA) Chair
Vincenzo Gaita	Working Group on Alumni (WGA) Chair
Adnane Imghi	Regional Representative for MENA
Aurélie Corniere	Regional Representative for Sub Saharan Africa
Daniel Lund	Trustee

### **Apologies**

Luregn von Planta (Secretary to the ERO and the CC) apologized for not being able to attend.





1. **Opening:** – Merel Knoops (President) called the meeting to order at 15:00 GMT+1.
2. **Approval of the Agenda:** – The Agenda of the First (1st) Online Meeting of ExCo 2020-2021 was approved.

### 3. Action Points: -

Merel Knoops (President) proceeded to present the action points and discussed the importance of keeping them updated in order to have a clear overview of all completed, ongoing and future projects.

Merel Knoops (President) then explained some details about the Office change in order to provide the Treasurer with the ability to manage the IVSA Accounts.

Merel Knoops (President) then discussed the Minutes from the ExCo Handover Meeting, which will be approved during the next meeting.

Merel Knoops (President) continued to discuss the pending MoUs, and then discussed the filing of Taxes.

Iina Airasmaa (PRC) discussed Website updates. There were updates pending from September of the last term. The PRC team had difficulties creating a necessary backup of the website due to the program failing multiple times. Iina Airasmaa (PRC) discussed doing it manually, but expressed some reservations about making any substantial changes or updates before the backup is created, as the most recent backup was from February.

### 4. Untabling of the remaining points from the First (1<sup>st</sup>) ExCo Online Meeting : -

Merel Knoops (President) moved to untable points 7. Until 15.1 and point 16. tabled during the First (1<sup>st</sup>) ExCo Online Meeting. This was approved.

### 7. Development Aid Director (DAD) Update –

#### 7.1 IVSA Scholarship Grant-

Elen Hernandez (DAD) explained that the Development Aid Team is currently waiting for the winner from the previous term to send an official Internship letter. The letter they had previously sent in was not in English and thus could not be accepted. Elen Hernandez (DAD) then discussed her wishes to open a new round of applications and in creating a DAD Scholarship Taskforce in order to assist with assessing the applications.

#### 7.2 BSAVA Book Donation-





Elen Hernandez (DAD) explained that the DAD team is still looking into different means to send books to the University that won them. Elen Hernandez (DAD) discussed the need to know if the Books can be received in light of the current pandemic. Elen Hernandez (DAD) then discussed sending any additional copies to South Africa as a donation to Vet Books For Africa.

### 7.3 Philippines Microscopes-

Elen Hernandez (DAD) had discussed wiring the payment using Paypal with Kathi Loose (Post Treasurer), but the company providing the microscopes would like the deposit to be made in cash, which is not feasible. Elen Hernandez (DAD) shared thoughts about discussing the matter with Panos Doerffer-Efraimidis (Treasurer) in order to assess what can be done. If everything else fails, Elen Hernandez (DAD) then explained having a last resort option.

### 7.4 Vetbooks Ohio State-

Elen Hernandez (DAD) explained that the board of the OSU Students' Association changed and that the new board had yet to receive a handover before discussing any updates. The previous DAD faced some issues in finding the exact whereabouts of the books, but Elen Hernandez (DAD) explained that they are inside the school. Elen Hernandez (DAD) then explained that the receiving MO in Brazil is having issues with providing necessary information for the shipping. Elen Hernandez (DAD) explained the eventuality of being forced to select a new winner and discussed the fact that IVSA Finland had more textbooks to donate, as well as exploring this possibility.

### 7.5 10,000 Paws Project-

Elen Hernandez (DAD) explained not having the contact details of the 10,000 Paws Project and that someone else was already in the process of receiving them.

### 7.6 BeKind Award -

Elen Hernandez (DAD) discussed sending certificates to the winners. Elen Hernandez (DAD) is currently waiting on the winning MO to send some information before receiving their prize.

## 8 **Member Organization Director (MOD) Update –**

### 8.1 Communication and MO involvement

#### 8.1.1. IVSA Bangladesh (feedback)





Nabeelah Imraan Rajah (MOD) discussed that the issue had been seemingly resolved. Nabeelah Imraan Rajah (MOD) then explained the obligation to address similar issues and further explained that the meeting with IVSA Bangladesh went well. IVSA Bangladesh was given a one month deadline to restructure their national board and update Miran Abdul Omer (Secretary to the MOD) as well as the MOD. Nabeelah Imraan Rajah (MOD) discussed that the message had been well received. Nabeelah Imraan Rajah (MOD) then explained that the local MO, with the most members on the national board, was not in attendance during the meeting.

#### 8.1.2. IVSA Egypt (feedback)

Nabeelah Imraan Rajah (MOD) explained that the matter had been seemingly resolved.

#### 8.1.3. MOs with unpaid membership fees risking termination

Nabeelah Imraan Rajah (MOD) highlighted the work of the Regional Representatives in contacting MOs with unpaid membership fees risking termination, and further explained having sent emails and continuing with attempts to reach the said MOs. Nabeelah Imraan Rajah (MOD) discussed other options in case contact was unsuccessful by the end of September.

#### 8.1.4. Vet Privilege initiative

Nabeelah Imraan Rajah (MOD) discussed her wishes to start with this initiative by the end of the month, and explained having achieved good progress.

#### 8.1.5. New Presidents and EOs 2020/2021 Facebook group

Nabeelah Imraan Rajah (MOD) discussed that the New Presidents and EOs 2020/2021 Facebook group was still a few members short. Nabeelah Imraan Rajah (MOD) highlighted the efforts made by Miran Abdul Omer (Secretary to the MOD). Nabeelah Imraan Rajah (MOD) then urged the Officials to send requests in order to be in the group in order to improve communication between Officials and MOs.

#### 8.1.6. IVSA Philippines (feedback)

Nabeelah Imraan Rajah (MOD) explained that the IVSA PSU Logo had been approved by ExCo via email. Nabeelah Imraan Rajah (MOD) then explained previous concerns that this local MO was not being correctly supported by the national MO. However, the President of the local MO reached out to ExCo in order to clarify that they were indeed receiving good support from them.

#### 8.1.7. IVSA Hong Kong (feedback)





Nabeelah Imraan Rajah (MOD) explained that Chakra Oli (Regional Representative for Asia) was able to contact them. Nabeelah Imraan Rajah (MOD) raised concerns about the Hong Kong chapter being under IVSA China, but explained there were no issues at the moment.

#### 8.1.8. IVSA Colorado collaboration with SCOW

Nabeelah Imraan Rajah (MOD) explained this project as being the Vet Recipe Book which is currently handled by the SCOW, and discussed opening another call for recipes, as well as dividing recipes by region. Nabeelah Imraan Rajah (MOD) then discussed the completed project being available online.

### 8.2 Exchanges and International events

#### 8.2.1. 69th International Symposium in Indonesia

Nabeelah Imraan Rajah (MOD) explained there had been a miscommunication between ExCo and the 69<sup>th</sup> IVSA Symposium in Bali Organizing Committee following the decision made by the ExCo during the First Online ExCo Meeting to open a call for a Host of the SGA. Nabeelah Imraan Rajah (MOD) explained that according to the Bylaws, ExCo cannot force an elected host to cancel the event and before the ExCo can open a call for a Host of the SGA, the OC needs to formally withdraw. Nabeelah Imraan Rajah (MOD) explained being in discussion with the previous MOD and shared thoughts about the fact that the OC is in need of more clarification in order to understand the ExCo's decision. For the sake of clarity, Nabeelah Imraan Rajah (MOD) will have a meeting with the OC to address this issue.

Elen Hernandez (DAD) asked for more clarification about the first meeting with the OC and expressed concerns about communication with the OC suggesting that another meeting be held with them.

Nabeelah Imraan Rajah (MOD) agreed.

Iina Airasmaa (PRC) inquired if the OC had withdrawn before the ExCo had voted, or if they had only expressed some concerns and asked for more clarification.

Nabeelah Imraan Rajah (MOD) described having received a message from the President of OC on the 2<sup>nd</sup> of September where it stated that they had decided to cancel the event. Following that, there was a meeting with the OC, where the three options envisioned by the ExCo were explained to the OC. It was explained that the ExCo would take into consideration whatever the OC's decision was. Nabeelah Imraan Rajah (MOD) explained that making any kind of decision would be extremely hard, but in the end it is the ExCo's duty to make the right decision.





Elen Hernandez (DAD) reiterated her point about having another meeting between the ExCo and the OC to avoid future miscommunication and discussed the importance of being considerate of everyone else. Elen Hernandez (DAD) explained the importance of getting more emotional feedback from the OC before deciding to move forward with the call for a Host of the SGA.

Iina Airasmaa (PRC) discussed that the OC will greatly benefit from having a meeting with the ExCo, as the current situation seems to be very confusing.

Daniel Lund (Trustee) explained that the Trust had written the letter thinking that the OC had cancelled the 69<sup>th</sup> IVSA Symposium in Bali. Daniel Lund (Trustee) advised on sending an apology along with some explanations about the circumstances under which the ExCo made its decision, but also ensuring the OC understands the ExCo's situation and having to prioritize IVSA Global.

Merel Knoops (President) expressed some confusion about the OC thinking they would be prioritized when the ExCo would select a host for the SGA, and was under the impression that they had already decided to cancel the event, which they did. Merel Knoops (President) discussed formalizing the OC's decision in order to continue with the call for a Host of the SGA.

Nabeelah Imraan Rajah (MOD) explained that the ExCo had every intention of being as clear as possible. The Representative of the OC explained that they respect the ExCo's decision, but only asked for more clarification. Nabeelah Imraan Rajah (MOD) discussed relaying the ExCo's decision to the OC along with some clarifications.

Daniel Lund (Trustee) explained the complexity of facing such important issues during the beginning of the term.

Merel Knoops (President) agreed.

#### 8.2.2. 70th International Symposium in Mexico (feedback)

Nabeelah Imraan Rajah (MOD) discussed having a handover meeting with the former MOD and the Mexico OC.

#### 8.2.3. Virtual UIA Associations Round Table- Asia-Pacific (for reference: <https://uia.org/roundtable/2020/asiapacific> )

Nabeelah Imraan Rajah (MOD) presented the Virtual UIA Associations Round Table. Nabeelah Imraan Rajah (MOD) explained her intention of having the Regional Representatives attend these events.





Merel Knoop (President) discussed compiling the benefits and costs for attendance before the ExCo can discuss them.

#### 8.2.4. 6th World One Health Congress

for reference <https://worldonehealthcongress.org/mega-programme>

Nabeelah Imraan Rajah (MOD) explained sharing the information about this event with the SCOH Chair.

### 8.3 Information and committees

#### 8.3.1. EO Bulletin for September

Nabeelah Imraan Rajah (MOD) explained that the former MOD's team will be the ones to publish the September EO Bulletin and Karoline Aamo (Secretary to the MOD and the DAD) will be in charge of them from October onwards.

#### 8.3.2. Certificates- IVSA Excellence award and Top MOs

Nabeelah Imraan Rajah (MOD) explained that all certificates for the past term have been sent.

### 8.4 Regional Representatives

#### 8.4.1. Feedback from handover meeting (from Sunday, 6 September 2020)

Nabeelah Imraan Rajah (MOD) explained that the handover went very well.

#### 8.4.2. Strategic Plan for Regional Representatives

Nabeelah Imraan Rajah (MOD) explained that the previous MOD had recommended a few positions for the Regional Teams in the Regional Strategic Plan. However, not all regional teams will look the same, as different regions have different needs and require different structures. Laure Chevalier (Regional Representative for Europe) was able to minimize the number of people required to run the Regional team to three people.

Nabeelah Imraan Rajah (MOD) highlighted that having too many members in the Regional teams might be detrimental to their success.

Nabeelah Imraan Rajah (MOD) then discussed synchronizing the applications for Committee Members and the Regional Teams during the same period, and recommended not specifying the exact positions for the Regional Teams. Nabeelah Imraan Rajah (MOD) suggested ranking applicants and then offering them specific positions.





Iina Airasmaa (PRC) offered assistance in order to create posters for the applications.

Nabeelah Imraan Rajah (MOD) discussed contacting the PRC team after discussing the applications with Laure Chevalier (Regional Representative for Europe) and the rest of the Regional Representatives' team.

## 9 Public Relations Coordinator (PRC) Update –

### 9.1 Social Media & Website

Iina Airasmaa (PRC) discussed modifying the names of the Officials on the Website before opening the call for a Host of the SGA. A poster explaining all the positions will be realized at a later date.

#### 9.1.1 IVSA Journal platform

Iina Airasmaa (PRC) explained the issue of not having enough statistics for the IVSA Journals published on *issuu*. Iina Airasmaa (PRC) then discussed the only statistic that *issuu* provides is the number of followers, which was deemed as an unuseful statistic. Iina Airasmaa (PRC) suggested publishing the Journal on the IVSA website.

Mehdi Amrani (Secretary General) discussed the issue linked to the use of *issuu*, in that members can not download the PDF version of the journal and explained the advantages of hosting the journal on the IVSA Website.

Iina Airasmaa (PRC) agreed, and explained that some MOs have problems printing the Journal.

### 9.2 Email accounts

Iina Airasmaa (PRC) discussed the issues with the names linked to IVSA email accounts not updating when sending internal emails and expressed her intent to work towards fixing it.

Merel Knoops (President) agreed and noted that the information in the IVSA President's email had not been updated in three years.

Iina Airasmaa (PRC) explained that the problem lies with the way the contact lists are saved.

### 9.3 PR Network

Iina Airasmaa (PRC) had a meeting with Emily Freeman (CC) and the Committee Chairs in order to introduce the idea. The MOD team will have two members within the PR





Network in order to reinforce the link with the MOs. Iina Airasmaa (PRC) discussed having another meeting at a later date.

### 9.3.1 Youtube channels

Iina Airasmaa (PRC) discussed fusing the multiple Youtube channels of the SCoVE and the SCOH with the IVSA Youtube channel, except for the Vet Talks channel. Iina Airasmaa (PRC) explained that the SCoVE and the SCOH publish infrequently, and discussed the benefits of creating a separate playlist for each committee within the IVSA Youtube channel.

### 9.4 Business cards

Iina Airasmaa (PRC) inquired about if and when the business cards should be ready as there are no live events in the near future. Iina Airasmaa (PRC) discussed having them ready by November or December.

Merel Knoops (President) agreed and discussed many live events being organized from March onwards. Merel Knoops (President) discussed having a few business cards ready for the Live meeting and providing absentees with a digital version.

Daniel Lund (Trustee) explained that the President and the ERO are the only two positions that realistically need Business cards.

Iina Airasmaa (PRC) agreed.

Merel Knoops (President) agreed and discussed adapting the number of Business cards to the different ExCo positions. Merel Knoops (President) expressed interest in having the business cards ready for the Live meeting.

### 9.5 Official shirts

Iina Airasmaa (PRC) discussed the issue regarding when the Officials would be able to receive their Official shirts, and inquired about the nature of it.

Merel Knoops (President) explained that either the Officials attend official events late or not at all.

Elen Hernandez (DAD) discussed having either polos or long sleeve shirts, but explained the letters need to be ironed frequently and that polos would be more convenient.

## 10 **Treasurer Update-**





### 10.1 TransferWise/ Online Transfer service

Panos Doerffer-Efraimidis (Treasurer) discussed receiving a notification from Kathi Loose (Post Treasurer) that the IVSA account on TransferWise had been closed, and that another one had been opened. Panos Doerffer-Efraimidis (Treasurer) explained he did not have access to the account yet because of that, and is scheduling a meeting with the Post Treasurer regarding this subject.

Panos Doerffer-Efraimidis (Treasurer) then discussed banking and transfer fees and expressed his intention to look into other online banking services to be able to make transfers at a lower cost.

### 10.2 Bank

Panos Doerffer-Efraimidis (Treasurer) expressed some concerns about the American bank account, which is not used but still generates costs. Panos Doerffer-Efraimidis (Treasurer) discussed the American Bank system with Branden Nettles (Trustee) which did not shed enough light on the situation. Panos Doerffer-Efraimidis (Treasurer) will explore the option of closing the additional accounts, but the American bank account would still cost money, all while receiving no funds. Panos Doerffer-Efraimidis (Treasurer) suggested having more money go into the account in case it is kept open.

### 10.3 Budget for the upcoming year

Panos Doerffer-Efraimidis (Treasurer) will send the prize money to the winner of the SCOH Year long Competition.

### 10.4 Banfield sponsorship

Panos Doerffer-Efraimidis (Treasurer) explained that IVSA already received the money in august.

Daniel Lund (Trustee) asked to be included in all bank related issues.

## **11 Secretary General Update-**

### 11.1 Centralized Filing System

Mehdi Amrani (Secretary General) discussed his meeting with Iina Airasmaa (PRC) and the importance of this project.

Iina Airasmaa (PRC) explained her solution to create an archive in the Website, with the exception that it would work as a computer directory. As it would be on our website or on our domain, it would be easy to access. Iina Airasmaa (PRC) discussed giving editing rights solely to the Secretary General, but all Officials would still have consulting rights,





and adding a search bar for easier access to the documents.

Mehdi Amrani (Secretary General) discussed the platform as being simple, fast and ergonomic. IVSA has produced many documents over its existence and it is important to put those documents to good use by facilitating access to them to be consulted by current and future Officials. Mehdi Amrani (Secretary General) then discussed older documents produced by IVSA and the importance of collecting and archiving them.

Mehdi Amrani (Secretary General) explained that this would only serve as a temporary solution, as the final goal of this project is for all documents to be accessible through the Membership Portal, one of the PRC's long term projects, and have multiple clearance levels according to the account holder's position within IVSA.

### 11.2 Approval of Old Minutes

Mehdi Amrani (Secretary General) discussed some of the minutes missing from the website, as well as some drafts that were not approved. Mehdi Amrani (Secretary General) raised concerns about approving those drafts as there is no reliable way to fact check them. Mehdi Amrani (Secretary General) then inquired about the strategy to follow with them.

Merel Knoops (President) explained that there were some amendments that were made to the 68<sup>th</sup> IVSA Symposium in Morocco Minutes during the SGA, and explained that during the remaining minutes from the last term can be approved as Merel Knoops (President) and Emily Freeman (CC) were present during those meetings. Merel Knoops then agreed that there is no reasonable way to approve older drafts.

Daniel Lund (Trustee) explained that the old drafts should in fact be uploaded as such, as long as they did not contain any confidential information that should be kept hidden. Daniel Lund (Trustee) suggested adding a disclaimer at the beginning of the Document.

### 11.3 Secretariat Meeting

Mehdi Amrani (Secretary General) discussed having trouble in scheduling the meeting. Mehdi Amrani (Secretary General) then discussed the advantages of having the meeting later during the month in order to have more feedback from the secretaries and in order to discuss more points.

### 11.4 UIA - Yearbook of International Organizations:

Mehdi Amrani (Secretary General) explained that the UIA publishes a Yearbook of International Organizations containing a list of all NGOs (Non Governmental Organizations) and IGOs (Inter Governmental Organizations) registered with the United Nations. The current Yearbook contains over 72.000 organizations and gives access to a





wide range of information about each one. Upon searching, Mehdi Amrani (Secretary General) determined that IVSA is indeed listed in the yearbook. In addition, an online version of the Yearbook can be found on the website, and a search bar can be used in order to browse the content of the book by searching for specific keywords in the Organizations' titles.

Mehdi Amrani (Secretary General) discussed the merits of exploring the yearbook in order to compile a list of noteworthy organizations to establish future collaborations, which could be especially beneficial to the IVSA Standing Committees. Mehdi Amrani (Secretary General) will discuss this further with Nicole Hartman (ERO) in order to assess its contribution to the list of potential partners.

### 11.5 IVSA Wiki

Mehdi Amrani (Secretary General) discussed the possibility of embedding the IVSA Wiki into the Website, which had been suggested by lina Airasmaa (PRC) during a past meeting. Mehdi Amrani (Secretary General) then explained the advantages of keeping the Wiki running and up to date as some documents (such as manuals) should not be made available through the website.

Daniel Lund (Trustee) asked if the Wiki was up to date.

Mehdi Amrani (Secretary General) explained that the Bylaws in the Wiki are, but that most of the sections in the Wiki were not. For example, the Committees and the ExCo Manuals, which have a big disparity between them. Mehdi Amrani (Secretary General) discussed keeping the contents of the Manuals homogenous in content.

Mehdi Amrani (Secretary General) then raised questions about having the Minutes on the website, and explained that they can not be moved to the Wiki as PDFs, so they would have to be typed all over again, and concluded that the minutes would have to stay on the website for now.

Mehdi Amrani (Secretary General) went on to discuss internal communication with MOs as it relates to the Minutes, and expressed his plans to discuss creating a shared MO Drive and have the minutes available there to facilitate communication between MOs and the team of Officials, as well as improve transparency.

Vincenzo Gaita (Chair of the WGA) explained that the Wiki did not have any sections at all on some Standing Committees such as the WGA, and offered assistance in order to create sections about the WGA. Vincenzo Gaita (Chair of the WGA) then explained that many committees had some materials ready to post on the Wiki.

Mehdi Amrani (Secretary General) agreed and explained that some sections of the Wiki have not been updated since 2014. Mehdi Amrani (Secretary General) then encouraged





the SCOW, the SCOCA, and the WGA to send some material to be published on the Wiki, as well as the rest of the Standing Committees as some of the information in the Wiki regarding those sections is outdated or incomplete.

Merel Knoops (President) discussed the importance of making this a coordinated process by also including the Committee Coordinator and all the Committee Chairs.

## 12 External Relations Officer Update-

### 12.1 Sponsors:

#### 12.1.1 Purina institute-

Nicole Hartman (ERO) had a handover meeting with Purina Institute on September 11<sup>th</sup> and Merel Knoops (President), which went well, with some points being discussed and amended.

#### 12.1.2 Purina brand

Nicole Hartman (ERO) discussed having a meeting with Purina Brand on September 23<sup>rd</sup>.

### 12.2 Partners:

#### 12.2.1 AMBOSS

Nicole Hartman (ERO) discussed applications for the AMBOSS Scholarships and expects to receive more feedback soon based on the applications they will receive.

#### 12.2.2 IPSF

Nicole Hartman (ERO) discussed not having any contact with the IPSF so far.

#### 12.2.3 IFMSA

Nicole Hartman (ERO) discussed having a good handover over email, as well as the collaboration about World Mental Health Day, which will be promoted through the IVSA website.

#### 12.2.4 ISOHA MoU

Nicole Hartman (ERO) expects some feedback soon.

#### 12.2.5 VetXThrive MoU

Nicole Hartman (ERO) expects some feedback soon.





### 12.2.6 VMS

Nicole Hartman (ERO) discussed that the MoU with VMS has been signed, but that the dates for the Webinars have yet to be determined, and expressed intentions to work closely with the PRC in order to decide on the dates as well as the platform on which to organize the webinars, as well as the marketing and promotional aspects.

### 12.2.7 Vet Books For Africa

Nicole Hartman (ERO) discussed having met with VBFA on the 6<sup>th</sup> of September along with Elen Hernandez (DAD). Nicole Hartman (ERO) discussed a potential fundraiser week in collaboration with them.

## 12.3 Potential sponsors / partners:

### 12.3.1 Vet Expo Australia

Nicole Hartman (ERO) explained that a meeting was scheduled for September 7<sup>th</sup>, which didn't take place.

### 12.3.2 Vetiqo

Nicole Hartman (ERO) discussed a meeting being set about possible sponsorship.

### 12.3.3 IFPACS

Nicole Hartman (ERO) explained that IFPACS sent an email asking for a collaboration with IVSA. Nicole Hartman (ERO) explained having set a meeting for September 15<sup>th</sup> to assess how it might benefit IVSA.

### 12.3.4 Hill's

Nicole Hartman (ERO) discussed the uncertainty of a potential sponsorship, but highlighted the efforts of Nabeelah Imraan Rajah (MOD) in facilitating the collaboration during the IVSA Student Panel. Nicole Hartman (ERO) explained how this established a good basis to build upon in search for a possible sponsorship.

### 12.3.5 Global Alliance for Rabies Control

Nicole Hartman (ERO) explained that the SCOH is already working on some projects with them.

## 12.4 Upcoming projects:

### 12.4.1 Sponsorship booklets for the Standing Committees





Nicole Hartman (ERO) discussed working with the Committees and the Committee Coordinator to ensure the Booklets are used in the best way, as well as working with the SCoCA and the WGA to assist in creating Sponsorship booklets tailored to their needs and projects, along with the Regions. Nicole Hartman (ERO) explained being contacted by some MOs that were looking for sponsorship, and deciding to develop a General Sponsorship booklet for MOs.

#### 12.4.2 Masterfile

Nicole Hartman (ERO) discussed creating an updated Excel sheet with the full list of Sponsors and Partners and all important information regarding the MoUs and the Deadlines.

Nicole Hartman (ERO) discussed working with Luregn von Planta (Secretary to the ERO and the CC) in order to keep it up to date. Nicole Hartman (ERO) explained her intention to create it in a format allowing it to be used by EROs to come.

### 13 **President Update**

#### 13.1 **Partner communication**

##### 13.1.1 Introductions

Merel Knoops (President) discussed doing her introductions to the Partners of IVSA.

##### 13.1.2 EAEVE

Merel Knoops (President) discussed having a meeting about the EAEVE Visitations Program. Merel Knoops (President) attended a meeting in Morocco and discussed the possibility of pre final year students, final year students, and newly graduated veterinarians also being eligible to participate during the visitations. Merel Knoops (President) also discussed having the application periods in smaller terms, in order to open more application periods. Merel Knoops (President) explained that the EAEVE has provided IVSA with new promotional material, and shared their general satisfaction with the meeting.

##### 13.1.3 ECCVT

Merel Knoops (President) discussed a previous meeting where Merel Knoops (President) and Laure Chevalier (Regional Representative for Europe) presented a small IVSA Report. Merel Knoops (President) explained that ECCVT were especially interested in the Veterinary Career Map.

##### 13.1.4 IFISO





IVSA is a member of IFISO. Merel Knoops (President) explained that there are meetings every year. The Autumn meeting has been officially canceled, but Merel Knoops (President) expressed some interest in having multiple officials attend the next meeting.

#### 13.1.5 WSAVA

Merel Knoops (President) discussed having had a meeting with WSAVA, and explained that the joint event comprising of the WSAVA Members Forum and the FECAVA Eurocongress had been postponed until March. WSAVA is obligated to have a general assembly which will be online. WSAVA sent information about the procedure that the event will follow. Merel Knoops (President) then discussed receiving an invoice for a WSAVA membership fee, although IVSA had never paid any fees for its membership within WSAVA. An email was sent and the fee was waived successfully.

### 13.2 **Other things that require attention**

#### 13.2.1 Handovers

Merel Knoops (President) asked to be contacted in regards to any issues about the handover.

#### 13.2.2 Trello

Merel Knoops (President) discussed updating the Trello board and managing action points.

#### 13.2.3 Transparency register EU

Merel Knoops (President) explained that IVSA is registered in the EU Transparency Register, and updating the previous information about the IVSA Contact persons as well as the IVSA fields of interest.

#### 13.2.4 Tax fine

Merel Knoops (President) explained how IVSA was unable to file its taxes for the previous term as they were lost in the mail, and discussed having the fine waived, and filing the taxes.

#### 13.2.5 Office change

Merel Knoops (President) explained that all documents had been filed successfully.

#### 13.2.6 Bank mandate

Merel Knoops (President) discussed filing for a full mandate.





### 13.2.7 Equity and Diversity Taskforce

Merel Knoops (President) explained that this point was not valid anymore.

## 14 **Attended Events**

### 14.1 **69th IVSA Congress, Online SGA**

Merel Knoops (President) explained that this point was not valid anymore.

## 15 **Upcoming Events**

### 15.1 **ExCo Meetings:**

#### 15.1.1 2nd ExCo live meeting

Merel Knoops (President) discussed the Doodle poll that was sent to the ExCo members and explained ExCo members meeting Live, whereas the rest of the Officials can join online. She then highlighted the benefits of holding a Live meeting, even though a smaller one.

Merel Knoops (President) then explained that Panos Doerffer-Efraimidis (Treasurer) will publish the application for Host of the Live Meeting. MOs need to provide accommodation and food. All flights of the ExCo members are reimbursed. If the expenses exceed the 2000 Euros budget, the extra expenses will be shared amongst all ExCo members.

Merel Knoops (President) discussed the possibility of receiving no applications, and concluded it would still be beneficial for ExCo to meet at any given location.

Iina Airasmaa (PRC) suggested the possibility of meeting in a private property.

Merel Knoops (President) agreed with the suggestion.

Vincenzo Gaita (Chair of the WGA) discussed not receiving the invitation to participate in the poll.

Merel Knoops (President) explained that it was only sent to the members of ExCo.

## 16 **Any Other Business (AOB) –**

Merel Knoops (President) discussed the need to update the IVSA Statement on COVID 19 and International Travel, and explained that the new statement would urge members





to respect local restrictions and regulations in place. This decision is due to the fact that the situation varies from one country or region to another, and it would be improper to continue the ban on international events in some regions where travel restrictions have been eased, and where the situation is improving.

Merel Knoops (President) called for a hand raising vote on writing a new COVID Statement.

All the ExCo Members voted unanimously in favor of the motion, and it was approved.

Iina Airasmaa (PRC) will be uploading the statement on the Website.

Merel Knoops (President) discussed the platform to be used for all ExCo Meetings, and discussed the advantages of the Webex Enterprise Package. The Zoom subscription was previously canceled.

Elen Hernandez (DAD) inquired if all members were going to be able to have access to Webex, as Zoom is unavailable in some countries.

Merel Knoops (President) explained that all members would have access to Webex.

Merel Knoops (President) discussed that this would be the best year to invest in a meeting platform that can be used by the committees for online events, as they are planning to organize more Webinars. Merel Knoops (President) then raised concerns about overspending on the budget being currently allocated for an online meeting platform subscription.

Iina Airasmaa (PRC) explained that all members will have access to the Webex platform. Daniel Lund (Trustee) explained that as a general rule, in businesses, as long as the expenses do not exceed the budget by four times, it is still acceptable.

Vincenzo Gaita (Chair of the WGA) explained facing some issues with MemberPlanet and discussed receiving money through the personal bank account of Branden Nettles (Trustee), before transferring the money to the IVSA Treasurer.

Merel Knoops (President) asked for more information.

Vincenzo Gaita (Chair of the WGA) explained the issue with MemberPlanet, and how receiving the money through a personal account would solve the issue.

Merel Knoops (President) discussed the fact that this is not a common practice in IVSA, and inquired about the possibility of transferring the money to the US bank account.





Merel Knoops (President) then explained that any transfer of IVSA money through personal bank accounts would need to be under the protection of a legally binding contract and asked for Branden Nettles (Trustee) to sign a contract.

Daniel Lund (Trustee) explained that similar situations have called for a similar action, meaning that a draft contract is available in the Treasurer's Google Drive.

Merel Knoops (President) agreed.

Adetona Mutiat Adenike (Chair of the SCOH) discussed registering the SCOH on the MSD page as a part of their End Rabies Now Campaign.

Merel Knoops (President) suggested to register IVSA as a whole.

Adetona Mutiat Adenike (Chair of the SCOH) provided more information about the platform.

Elen Hernandez (DAD) asked if there would be any obligations to withhold as a part of the registration process.

Adetona Mutiat Adenike (Chair of the SCOH) explained the gesture as being symbolic with no implications for IVSA to withhold.

Merel Knoops (President) expressed her agreement with the idea.

Mairin-Rua Ni Aodha (Chair of the SCAW) discussed the SCAW Committee Members' Initiation packages, and cited Booklets made by WSAVA containing guidelines about animal welfare. Mairin-Rua Ni Aodha (Chair of the SCAW) inquired about adding the point of reading them as an obligation in the contract for the SCAW Committee members.

Merel Knoops (President) agreed, and suggested adding it to the Officials' Reading List as well.

Elen Hernandez (DAD) raised some concerns about the lack of fundraising opportunities for the Development Fund especially in light of the cancellation of both the 69<sup>th</sup> IVSA Congress in Greece, as well as the 69<sup>th</sup> IVSA Symposium in Bali.

Iina Airasmaa (PRC) inquired about the possibility of creating an IVSA DF Shop.

Elen Hernandez (DAD) explained that the issue would be mainly in regards to the shipping costs. Elen Hernandez (DAD) also expressed her concerns about relying on the post services, since packages are very often lost. Elen Hernandez (DAD) then discussed





the issue with the uniqueness of the merchandise and how it would deter delegates from purchasing DAD products during live events.

Mehdi Amrani (Secretary General) explained that the Development Fund will receive a 2500 Euros from IVSA Morocco as soon as it can be arranged due to the excess benefit from hosting the 68<sup>th</sup> IVSA Symposium in Morocco.

Mehdi Amrani (Secretary General) also discussed the IVSA History Project and one of its objectives being the IVSA History Book, which will be given to the DAD in order to sell and generate funds.

Merel Knoops (President) discussed having a team bonding activity. Through a suggestion made by Iina Airasmaa (PRC), Merel Knoops (President) chose Skribbl. Merel Knoops (President) will send a doodle poll to all offices in order to set a date for the team bonding activity.

The meeting was adjourned at 17 : 35 PM GMT+1.

Mehdi Amrani  
International Veterinary Students' Association  
Secretary General 2020-2021

A handwritten signature in black ink, appearing to read 'Amrani', with a long horizontal line extending to the right.

