



## 2019.01.14 – Minutes of the 3<sup>rd</sup> Live Meeting of ExCo 2018-2019

The third (3<sup>rd</sup>) Live Meeting of the IVSA Executive Committee (ExCo) 2018-2019 was held at 09:25 GMT+9 on 2019.01.14 in Seoul, South Korea. Magdalena Jannasch (President) was present to Chair and Jaclyn St. Croix (Secretary General) was present to take the minutes.

### **Attendance**

#### **Executive Committee Officers Present**

Magdalena Jannasch	President
Jaclyn St. Croix	Secretary General (SG)
Pieter de Villiers	External Relations Officer (ERO)
Maryem Ben Salem	Committee Coordinator and Vice President (CC & VP)
Daniel Lund	Treasurer
Charlotte Gloudi	Development Aid Director (DAD)
Tavishi Pandya	Member Organization Director (MOD)
Andre Firmansyah	Public Relations Coordinator (PRC)
Perry Koehler	Post-Treasurer

#### **Members of Trust Present**

Emma van Rooijen	Trustee
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#### **Other IVSA Officials Present**

Elwin van Oldenborgh	Chair of Standing Committee on Wellness (SCoW)
Megan Rawlins	Chair of Standing Committee on Animal Welfare (SCAW)
Hyunji Kim	Chair of Standing Committee on One Health (SCOH)
Anna Ciećkiewicz	Secretary to MOD & DAD
Sietske Ruijgh	Secretary to ERO & DAD
Cahyani Fortunitawanli	Secretary to PRC
Kyeonghyeon Jeong	Secretary to MOD
Thomas Bonnafé	Secretary to MOD

- 1) Opening – Magdalena Jannasch** (President) called the meeting to order at 9:25 GMT+9.
- 2) Approval of the Agenda** – The Agenda of the third (3<sup>rd</sup>) Live Meeting of ExCo 2018-2019 was approved without amendments.
- 3) Approval of the Minutes-** The Minutes of the second (2<sup>nd</sup>) Live Meeting of ExCo 2018-2018 were approved without amendments.
- 4) Action Points** - Jaclyn St. Croix (SG) updated the action points.
- 5) General notes for ExCo:**





- a. Magdalena Jannasch (President) requested ExCo members speak up if in need of help.
- 6) **Trust Report** – Emma van Rooijen (Trustee) gave the Trust report. Trust is concerned with the financial situation because the reserve fund is much lower than a few years ago. Trust recommended limiting IVSA's attendance at events to conserve the budget. Trust suggested depositing the Multiview money into the Central Fun (CF) instead of the Development Fund (DF) because the CF may have a greater need. At this point it is difficult to say how much money IVSA will get from Multiview.
- 7) **Strategic Planning Committee (SPC) Update**-The SPC will give an update to the General Assembly (GA) this week. ExCo discussed how to check the membership status of Member Organisations (MO) more efficiently and how to optimize membership fees. Other organisations have a paid employee to handle these matters.
- 8) **Committee Coordinator (CC) Update** – The International Federation of Medical Students' Association (IFMSA) prepared statements for the World Health Organisation (WHO) Executive Board Meeting and asked IVSA to endorse these statements. ExCo voted to endorse statements 5.2, 5.6, 6.1, and 7.3 contingent upon IFMSA defining the acronyms used in the statements. Exco voted not to endorse statement 5.8. Maryem Ben Salem (VP & CC) had a meeting with the Organising Committee (OC) of the World Healthcare Students' Symposium (WHSS). The WHSS is tentatively scheduled for the first week of December 2019. The OC of the WHSS is working on improving the logo and the theme for the symposium.
- 9) **Committee reports** –
- a. **Standing Committee on Animal Welfare (SCAW)** – Megan Rawlins (Chair of SCAW) gave an update on SCAW. Applications for the World Veterinary Association (WVA) Animal Welfare Awards closed and Megan Rawlins (Chair of SCAW) reviewed the candidates. Two candidates stood out and the IVSA Officials discussed their applications. Megan Rawlins (Chair of SCAW) is applying to the WVA Working Group on Animal Welfare. Megan Rawlins (Chair of SCAW) is interested in collaborating with OneWelfare but is concerned about the amount of work OneWelfare expects in return. The memorandum of understanding (MoU) is under review. Wild Welfare is interested in meeting with Megan Rawlins (Chair of SCAW) about a possible collaboration. The Animal Welfare Education Survey to be discussed during the General Assembly (GA) this week. Animal Welfare Week is the 4<sup>th</sup> to 11<sup>th</sup> of March and SCAW will promote the event on social media. SCAW to launch an animal welfare blog on social media soon.
- b. **Standing Committee on Wellness (SCoW)** –Elwin van Oldenborgh (Chair of SCoW) presented the IVSA Code of Conduct drafted by SCoW. ExCo approved the IVSA Code of Conduct with no amendments. To be presented





to the GA. Elwin van Oldenborgh (Chair of SCoW) had difficulty organizing the Wellness Survey results because there were so many responses. The members of SCoW are writing articles for the IVSA Journal. Wellness Day is the 22<sup>nd</sup> of April. SCoW wants to provide a prize for the Member Organisation (MO) who plans the best Wellness Day event. ExCo voted to offer a reduced fee spot or scholarship to an IVSA event. SCoW received helpful feedback from the Mentor Survey for the Mentor/Mentee project. SCoW will implement this feedback moving forward.

- c. Standing Committee on Veterinary Education (SCoVE)** –Maryem Ben Salem (VP & CC) to focus on SCoVE the next few months because Georgios Kotsadam (Chair of SCoVE) is busy with school. Georgios Kotsadam (Chair of SCoVE) said SCoVE is working on the website and would like to use the committee budget to help. Winners of the SCoVE Ambassador Network will be announced, but Vetstream has not responded to communication regarding providing the prizes.
- d. Standing Committee on One Health (SCOH)** – Hyunji Kim (Chair of SCOH) held the third meeting of SCOH on the 3<sup>rd</sup> of January. Clara Schubert (OIE) and Rosie Herrington (IVSA UK & Ireland) have had trouble getting proof of the World Organisation for Animal Health (OIE) Ambassadors' work. From now on, OIE Ambassadors will be required to upload documentation of work to a Google Document. Before terminating an OIE Ambassador who has not submitted documentation, the OIE Ambassador will receive an email asking if they wish to continue. SCOH and OIE will have separate workshops during the 67<sup>th</sup> IVSA Symposium this week. The application period for new OIE Ambassadors will be from the 14<sup>th</sup> of January to the 11<sup>th</sup> of February. Hyunji Kim (Chair of SCOH) is trying to get sponsors for SCOH to increase reward money for SCOH competitions but will check with Pieter de Villiers (ERO) and Magdalena Jannasch (President) before contacting potential sponsors. SCOH committee members inquired if IVSA could offer externships with One Health organisations. Pieter de Villiers (ERO) will initiate communication between Frederic Lohr (IVSA Alumni) and Hyunji Kim (Chair of SCOH) to discuss possible externship opportunities with Mission Rabies. The Food and Agricultural Organization (FAO) had stated that they are interested in opening externships and would give IVSA members priority. The MoU is being finalized. The Veterinary Public Health Journal #13 Publications had received over two hundred fifty (250) views which is the highest so far. The SCOH YouTube creators published the first video in October, the second video will be published on the 16<sup>th</sup> of January, and the third video will be published the 3<sup>rd</sup> of March.

  - a. Working Group on Policies (WGP)** –A short presentation about the future of the WGP will be given to the General Assembly (GA) during the 67<sup>th</sup> IVSA Symposium in South Korea.
  - b. Working Group on Alumni (WGA)** – Nina Schmidt (Chair of WGA) is waiting for the bylaw amendment results before finalizing the fee to open





applications. The Sin, Snow and Sun IVSA alumni event in the United States will not take place. WGA is working on organizing an alumni event in Europe and are in contact with the organising committee (OC) of the 68<sup>th</sup> IVSA Congress in Croatia about an alumni event during Congress.

Magdalena Jannasch (President) called a recess at 11.10 GMT+9.

Magdalena Jannasch (President) called the meeting back to order at 11.54 GMT+9.

**10) Development Aid Director (DAD) Update -**

- a. DAD Scholarships: Individual Scholarships-** The DAD is scoring all applicants and checking eligibility. The applications have been narrowed down from one hundred thirty-six (136) to fifty-six (56). The winner to be announced the 3<sup>rd</sup> of February.
- b. Development Fund (DF) Reduced Fee Spots for Symposium-** The two (2) winners of the DF reduced fee spots were chosen and will be reimbursed. Tavishi Pandya (MOD) to ensure there is a note on the application form for the 68<sup>th</sup> IVSA Congress in Croatia regarding the DF reduced fee spots.
- c. Federation of Veterinarians of Europe (FVE) Scholarships-** The DAD team gained insight on how to improve IVSA scholarship application scoring by assisting with the application scoring for the FVE scholarships. FVE to request assistance again in the future.
- d. Philippines Barili Project-** There are communication issues regarding the Philippines Barili Project. The president of the Philippine Veterinary Medical Association (PVMA) is assisting with communication.
- e. Henry Schein Microscopes-** Charlotte Gloudi (DAD) found old emails and communication regarding the Henry Schein Microscope Project but is not sure where the project went wrong.
- f. Vetbooks Ohio State-** Charlotte Gloudi (DAD) awaiting approval to send the books to IVSA Namibia.
- g. Mission Rabies Ghana Project-** Charlotte Gloudi awaiting approval from Mission Rabies to post the story written by Gyamfi Agyemang Richard (Mission Rabies lead surveyor) on social media. Frederic Lohr (IVSA Alumni) to present on Mission Rabies during the General Assembly this week via online live streaming.
- h. Vetbooks for Africa Project-** The Vetbooks for Africa project earned eight hundred forty-eight (841) EUR.
- i. British Small Animal Veterinary Association (BSAVA) book donation-** BSAVA offered to donate a significant number of textbooks and is willing to pay for the transportation within the United Kingdom. The books are too out of date to sell but are still academically relevant. Charlotte Gloudi (DAD) suggested giving the books to IVSA members through an application process.
- j. DAD Taskforce Discussion-** ExCo went into Executive session.

**11) Member Organization Director (MOD) Update -**

- a. Trainers' Network Training (TNT)-** There were TNT sessions during the 67<sup>th</sup> IVSA Congress in Kraków but none since. ExCo voted to assign Aninca





- Jordaan (Secretariat) to the logistics regarding the TNT. Aninca Jordaan (Secretariat) to act as a liaison between Exco, TNT, and the Organising Committee (OC) of the event.
- b. Website Update** – Andre Firmansyah (PRC) to update the Member Organisation (MO) list on the IVSA website.
  - c. IVSA Nigeria, BOVEMSA & Unimaid**– A Nigerian student contacted Tavishi Pandya (MOD) stating IVSA Nigeria do not like the title IVSA Nigeria, BOVEMSA and would prefer IVSA Nigeria, Unimaid because it includes students outside of the Borneo region. ExCo suggested the members of IVSA Nigeria handle this issue locally.
  - d. Excellence Award**- ExCo discussed and voted on the nominees for the eighth (8<sup>th</sup>) edition of the IVSA Excellence Award. The winner was Binod Pokhrel (President of IVSA Nepal).
  - e. List of names of Member Organisation (MO) Members** – Tavishi Pandya (MOD) suggested asking for a list of individual names when receiving payment from MOs. A complete list may not be possible for MOs who pay for an arbitrary number of members.
  - f. Official list of names**- Possessing an official list of IVSA member names is against the European Union (EU) General Data Protection Regulation (GDPR). Emma van Rooijen (Trustee) suggested providing an opt-out option on registration to cover this issue legally.
  - g. Informal Forum for International Student Organisations (IFISO) Spring Meeting** –The President-Elect selected during the General Assembly (GA) this week may attend the IFISO Spring Meeting in Croatia in May.
  - h. Taskforce on National MOs**- The Strategic Planning Committee (SPC) took over the responsibilities of this taskforce, and Nina Schmidt (Chair of WGA) suggested the taskforce be dissolved.
  - i. IVSA Members Worldwide Facebook**- All IVSA Officials to join the IVSA Members Worldwide Facebook group. The IVSA Committee Chairs and PRC team to share posts onto the group.

Magdalena Jannasch (President) called a stand at ease at 14.10 GMT+9.

Magdalena Jannasch (President) called the meeting back to order at 14.26 GMT+9.

## 12) Public Relations Coordinator (PRC) Update –

- a. IVSA Journal Migration**- Previous PRC teams used joomag.com to publish journals. Joomag.com has limited storage capacity so Andre Firmansyah (PRC) downloaded all past journals from Joomag.com and uploaded them to issuu.com, a journal platform with a larger capacity.
- b. All IVSA Videos Migration**- The videos created after previous IVSA events are currently on Seongjin Cho's (IVSA South Korea) personal YouTube account. Andre Firmansyah will upload the videos to the IVSA YouTube account.
- c. IVSA Evaluation Form**- Andre Firmansyah (PRC) suggested sending an evaluation form to Member Organisations (MO) to receive feedback on IVSA. Tavishi Pandya (MOD) sent out a similar questionnaire with no







replies. Andre Firmansyah (PRC) and Tavishi Pandya (MOD) will collaborate to resend out the evaluation form.

- d. **Next IVSA Journal Edition-** Andre Firmansyah (PRC) sent out an email listing the deadlines for articles needed for the IVSA Journal. The IVSA Journal to be shared on social media regularly.
- e. **Opportunities for MOs to be shared continuously-**
  - i. EAEVE Accreditation visitations- Application can be sent to [secretarygeneral@ivsa.org](mailto:secretarygeneral@ivsa.org).
  - ii. Vet X ambassador program- IVSA Officials are also encouraged to apply.
  - iii. FECAVA Student Scholarship- IVSA will send the Federation of Companion Animal Veterinary Associations (FECAVA) a short list of twenty (20) applications with no more than two (2) applications from each country. Applications close the 1<sup>st</sup> of May and can be sent to [secretarygeneral@ivsa.org](mailto:secretarygeneral@ivsa.org).
- f. **Committees website-** The committee websites need to be updated.
- g. **Wikipedia page**—The IVSA Wikipedia page acquired spam links to be removed by Jaclyn St. Croix (Secretary General). Jaclyn St. Croix (Secretary General) to update the bylaws with the amendments approved during the 67<sup>th</sup> IVSA Congress in Kraków.

**13) Treasurer Update** – Daniel Lund (Treasurer) will streamline the lists of funds and will fix the problems with the reserve fund. Daniel Lund (Treasurer) to give a short overview of the finances during General Assembly (GA) this week. Daniel Lund (Treasurer) had trouble with the performance of WaveApps and may switch back to using Microsoft Excel.

**14) External Relations Officer (ERO) Update-**

- a. **Soft Skills Questionnaire:** The soft skills questionnaire from Dr. Gerardo Poli (author of MiniVet Guide) and Dr. Hubert Hiemstra (Baldivis Emergency Vet) to be distributed at during the 67<sup>th</sup> IVSA Symposium this week. Dr. Geraldo Poli and Dr. Hubert Hiemstra are interested in sponsoring a soft skills workshop in during the 68<sup>th</sup> IVSA Congress in Croatia. Pieter de Villiers (ERO) is setting up an MoU.
- b. **VetPD:** The VetPD MoU was updated, approved, and signed, and VetPD raffle tickets will be offered during the 67<sup>th</sup> IVSA Symposium this week and during the Student American Veterinary Medical Association (SAVMA) Symposium in March.
- c. **Vets4Pets:** Pieter de Villiers (ERO) is in communication with the United Kingdom based veterinary corporation Vets4Pets. Vets4Pets has many practices with internship opportunities and are interested in collaborating with IVSA.
- d. **Multiview:** A banner advertising Multiview is on the IVSA website as an example of a sponsorship banner. Pieter de Villiers suggested changing the banner to a partner with an established relationship with IVSA such as Bayer.





- e. Independent VetCare: Independent VetCare has not paid the two thousand (2,000) EUR offered but has giving IVSA materials to advertise.
- f. Erasmus grants: Daniel Lund (Treasurer) to create an account to investigate possible Erasmus grants for IVSA.
- g. Study Portals: Pieter de Villiers reached out to Study Portals about merchandise to provide at IVSA events but received no response. Emma van Rooijen explained Study Portals was unresponsive in the past and suggested Pieter de Villiers (ERO) not spend too much time on the issue. Pieter de Villiers (ERO) to send out sponsorship proposals to all new partners. IVSA Officials to send contact information of any potential sponsors or partners to Pieter de Villiers (ERO).

### 15) Update on partner communication

- a. **World Small Animal Veterinary Association (WSAVA)** – WSAVA partner presentation during the 67<sup>th</sup> IVSA Symposium this week cancelled. Samantha Morici (IVSA Alumni), Brian Jochems (IVSA Alumni), Mélissa De Lombaert (IVSA Alumni), and John Griffioen (IVSA Alumni) nominated for the WSAVA Hill's Next Generation Award election committee. ExCo voted to choose Samantha Morici (IVSA Alumni) as the first choice and Brian Jochems (IVSA Alumni) as second choice.

Magdalena Jannasch (President) called a recess at 15.27 GMT+9.

Magdalena Jannasch (President) called the meeting back to order at 16.20 GMT+9.

- a. **European Association of Establishments for Veterinary Education (EAEVE)**- Magdalena Jannasch (President) is waiting on the president of the EAEVE to send standard operating procedures of the European System of Evaluation of Veterinary Training (ESEVT).
- b. **Federation of Companion Animal Veterinary Associations (FECAVA)**- Magdalena Jannasch met with representatives of FECAVA at the EVERI General Assembly. FECAVA has a scholarship available for the EuroCongress and wants IVSA to advertise it. Because no more than two (2) applicants per country can be accepted, having several applicants from as many countries as possible is important.
- c. **Federation of Veterinarians in Europe (FVE)/ European Veterinarians in Education, Research and Industry (EVERI)**- Magdalena Jannasch (President) attended the General Assembly and is still in contact with FVE and EVERI.
- d. **World Organisation for Animal Health (OIE)**- Clara Schubert (OIE) will present on behalf of the OIE during the 67<sup>th</sup> IVSA Symposium in South Korea. Hyunji Kim (Chair of SCOH) is in contact with the OIE about the ambassador program.
- e. **Food and Agricultural Organisation of the United Nations (FAO)**- Pieter de Villiers (ERO) compiled a draft MoU which FAO are currently reviewing.
- f. **VetBooks4Africa**- The Vet Books for Africa team still busy on project. Check social media for updates. The team is distributing IVSA information packets to students.





- g. **Vet X Ambassadors** – Application for Vet X ambassador program to be shared continuously.
- h. **VET Festival (UK)** – A representative of WSAVA contacted Magdalena Jannasch (President), introducing the coordinators of VET Festival (UK). VET Festival (UK) is mental health focused, casual event for veterinary professionals taking place in June in Surrey, United Kingdom, and the coordinators are interested in collaborating with IVSA.

## 16) **67th IVSA Symposium: South Korea**

- a. **Deadlines** – All deadlines for the 67<sup>th</sup> IVSA Symposium in South Korea passed.
- b. **Buddy system and voting procedures-** Tavishi Pandya (MOD) assigned each IVSA Official to be the buddy of certain Member Organisations (MO). Tavishi Pandya (MOD) made a seating chart based on the buddy system for the General Assembly (GA). The purpose of the buddy system is to be available to answer questions from MOs about procedures during the GA.
- c. **Constitution and Bylaw amendments-** The constitution amendment retracted. Kate Hartzler (IVSA SAVMA) to amend the gender inclusive bylaw amendment to adjust the wording. ExCo supports part one (1) and part two (2) of the alumni bylaw amendment and discussed part three (3) regarding the fixed one-time alumni fee. Elwin van Oldenborgh (Chair of SCoW) to amend the British English bylaw amendment to include “programme.” Andre Firmansyah (PRC) to withdraw the Public Relations Coordinator (PRC) bylaw amendment during the GA.
- d. **Partner presentations-**Clara Schubert (OIE) to present on behalf of the World Organisation for Animal Health (OIE) during the GA.
- e. **Nominations**
  - i. **Election committee-** Daniel Lund (Treasurer) to lead the election committee along with two (2) delegates.
  - ii. **Parliamentarian-** Elwin van Oldenborgh (Chair of SCoW) to act as parliamentarian during the GA.
- f. **GA Agenda-** ExCo reviewed the agenda for GA one (1) and will meet in the lecture hall, fifteen (15) minutes prior to the start of GA one (1).
- g. **DAD Itinerary** – Charlotte Gloudi (DAD) reviewed the itinerary for merchandise selling. ExCo discussed the symposium schedule to coordinate the execution of the Development Fund (SF) live and silent auctions.

Magdalena Jannasch (President) called a recess at 18.15 GMT+9.

Magdalena Jannasch (President) called the meeting back to order at 20.41 GMT+9.

- h. **ExCo Workshops-** ExCo workshops to take place during the symposium include MOD, OIE, SCAW, SCoW, and SCOH. ExCo discussed which materials and accommodations were needed to facilitate the ExCo Workshops during symposium. DAD and ERO will not have workshops during symposium.
- i. **Animal welfare quiz-** The animal welfare quiz will take place during symposium. Megan Rawlins (Chair of SCAW) requested a prize for the animal welfare quiz winner.
- j. **GA Bingo-** GA Bingo will take place during the GA, coordinated by SCoW.







- k. International Pharmaceutical Student Association (IPSA)-** Representatives of IPSA to join IVSA during the cultural evening event of symposium.

**17) Upcoming Events**

- a. World Health Organisation (WHO) Executive Board Meeting (EBM)-** The WHO EBM will take place from the 24<sup>th</sup> of January through the 1<sup>st</sup> of February in Geneva, Switzerland. Charlotte Rendina (Secretariat) will be in attendance). Delegates will be divided into working groups and each write a statement. Charlotte Rendina (Secretariat) to possibly speak on behalf of IVSA.
- b. North American Veterinary Community (NAVC) Veterinary Meeting and Expo (VMX)-** The NAVC VMX will take place from the 19<sup>th</sup> through the 23<sup>rd</sup> of January in Orlando, Florida, conflicting with the 67<sup>th</sup> IVSA Symposium in South Korea. An IVSA representative will not attend.
- c. Western Veterinary Conference (WVC)-** The WVC will take place in Las Vegas, Nevada the 17<sup>th</sup> through the 20<sup>th</sup> of February. Magdalena Jannasch (President) will attend on behalf of IVSA.
- d. Student American Veterinary Medical Association (SAVMA) Symposium-** The SAVMA Symposium will take place from the 9<sup>th</sup> through the 11<sup>th</sup> of March. There will be an IVSA Development Fund (DF) silent auction at this event. SAVMA did not offer a scholarship this year. ExCo discussed the costs of sending both Magdalena Jannasch (President) and Charlotte Gloudi (DAD).

Magdalena Jannasch (President) called a stand at east at 21.28 GMT+9.

Magdalena Jannasch (President) called the meeting back to order at 21.49 GMT+9.

ExCo voted to send only Magdalena Jannasch (President) to the SAVMA Symposium to reduce costs because Magdalena Jannasch will already be in the United States for WVC.

- e. International Federation of Medical Students' Associations (IFMSA) General Assembly (GA) and Pre GA -**The IFMSA GA and Pre GA will take place from the 25<sup>th</sup> of Feb through the 8<sup>th</sup> of March in Slovenia. There is a budget of seven hundred (700) EUR. After discussing costs, ExCo voted not to send a representative to this event.
- f. British Small Animal Veterinary Association (BSAVA) Congress-** The BSAVA Congress will take place in Birmingham, United Kingdom from the 4<sup>th</sup> through the 7<sup>th</sup> of April. There is a budget of five hundred (500) EUR. BSAVA offered Tavishi Pandya (MOD) a one hundred seven (107) EUR registration fee to attend. Emma van Rooijen (Trustee) will be in





attendance representing WSAVA. ExCo voted to send Tavishi Pandya (MOD) to this event.

- g. 35<sup>th</sup> World Veterinary Association (WVA) Congress** - The 35<sup>th</sup> WVA Congress 2019 will be held in Costa Rica from the 27<sup>th</sup> to the 30<sup>th</sup> of April 2019. The registration fee is two hundred fifty (250) EUR. ExCo previously voted to send both Jaclyn St. Croix (Secretary General) and Magdalena Jannasch (President). Daniel Lund (Treasurer) recommended sending Jaclyn St. Croix (Secretary General) alone to minimize costs. ExCo voted to send Jaclyn St. Croix (Secretary General) with a briefing from Magdalena Jannasch (President) and Pieter de Villiers (ERO).
- h. World Health Assembly (WHA) and pre-WHA**- The WHA and pre- WHA will take place from the 20<sup>th</sup> through the 28<sup>th</sup> of May in Geneva, Switzerland. ExCo voted to send Maryem Ben Salem (CC & VP) as the International Federation of Medical Students' Association (IFMSA) delegate.
- i. World Organisation of Animal Health (OIE)** - The OIE General Session will take place from the 26<sup>th</sup> to the 31<sup>st</sup> of May in Paris, France. Magdalena Jannasch (President) will attend on behalf of IVSA.
- j. European Association of Establishments for Veterinary Education (EAEVE) General Assembly**- The EAEVE General Assembly will take place from the 30<sup>th</sup> through the 31<sup>st</sup> of May in Zagreb, Croatia. ExCo voted to send Tavishi Pandya (MOD) on behalf of IVSA.
- k. World Small Animal Veterinary Association (WSAVA) World Congress**- The WSAVA World Congress will take place from the 16<sup>th</sup> through the 19<sup>th</sup> of July in Toronto, Canada. The budget is two thousand (2,000) EUR for two (2) people. Malcolm Chong (IVSA Alumni) to attend as volunteer coordinating plus either Magdalena Jannasch (President) or the President-elect.
- l. Tenth (10<sup>th</sup>) IVSA Asia Conference** – The 10<sup>th</sup> IVSA Asia Conference will take place from the 23<sup>rd</sup> through the 27<sup>th</sup> of March 2020 in Tokyo, Japan.
- m. ExCo Meetings:**
  - i. Next online meeting** – Jaclyn St. Croix (Secretary General) to send out a Doodle poll to ExCo to schedule the next online meeting in March.
  - ii. Fourth (4<sup>th</sup>) Live Meeting of ExCo 2018-2019** – The fourth (4<sup>th</sup>) Live Meeting of ExCo 2018-2019 will take place the weekend of the 1<sup>st</sup> of June 2019. Location to be determined.

**18) Events not budgeted for:**

- a. American Veterinary Medical Association (AVMA) Convention**- The AVMA Convention will take place the 2<sup>nd</sup>-6<sup>th</sup> of August in Washington, D.C. This event is not budgeted for.





- b. Australasian Veterinary Student Conference (AVSC)**- The AVSC will take place from the 27<sup>th</sup> of January to the 2<sup>nd</sup> of February in Melbourne, Australia. A representative from IVSA will not be in attendance, but ExCo wants to promote IVSA at the event as it is a great opportunity to get Australian students involved in IVSA. ExCo voted to cover costs of printing and sending promotional materials about IVSA to be handed out at AVSC. Magdalena Jannasch sent AVSC informational packets and links to IVSA videos.
- c. London Vet Show** – The London Vet Show will take place the from the 14<sup>th</sup> to the 15<sup>th</sup> of November 2019 in London, United Kingdom. Daniel Lund (Treasurer) to make a note to include this even in next term's budget.

**19) Any Other Business (AOB) –**

- a.** Corporate identity manual—If the bylaw amendment regarding the use of British English is approved during the General Assembly, ExCo will update the corporate identity manual to state the official language of IVSA is British English.
- b.** History archive –Emma van Rooijen said there was a contract with the university holding the IVSA history archive that recently expired. The university requested a more specific contract stating the IVSA history archive is property of the university, cannot be destroyed without both parties' permission, and IVSA cannot take pack the archive without the university's permission. ExCo voted to proceed with contract.
- c.** There is an outdated IVSA scholarship application online, and several students have acquired about applying. The information is only found through a Google search and not directly on the IVSA website. Andre Firmansyah (PRC) to remove the information from the website completely.
- d.** Meeting with members of the Organising Committee (OC) of the 68<sup>th</sup> IVSA Congress in Croatia to take place this week during the 67<sup>th</sup> IVSA Symposium.
- e.** Clara Schubert (OIE) is attending the 67<sup>th</sup> IVSA Symposium this week as a partner representative of the OIE and requested the Central Fund (CF) tax be waived from the fee. ExCo voted against waiving the CF tax.
- f.** Tavishi Pandya (MOD) to get in touch with Mehdi Amrani (IVSA Morocco) this week about the status of organising the 68<sup>th</sup> IVSA Symposium in Morocco.

The meeting adjourned at 11:11 GMT+9.

Jaclyn St. Croix  
Secretary General 2018-2019

