



2018.11.11 – Minutes of the 2nd Live Meeting of ExCo 2018-2019

The second (2nd) Live Meeting of the IVSA Executive Committee (ExCo) 2018-19 was held at 08.30 GMT+1 on 2018.11.11 at the Faculty of Veterinary Medicine, University of Milan, Italy. Magdalena Jannasch (President) was present to Chair and Jaclyn St. Croix (Secretary General) was present to take the minutes.

Attendance

Executive Committee Officers Present

Magdalena Jannasch	President
Jaclyn St. Croix	Secretary General (SG)
Maryem Ben Salem	Committee Coordinator and Vice President (CC & VP)
Andre Firmansyah	Public Relations Coordinator (PRC)
Daniel Lund	Treasurer
Charlotte Gloudi	Development Aid Director (DAD)
Tavishi Pandya	Member Organization Director (MOD)
Pieter de Villiers	External Relations Officer (ERO)

Members Of Trust Present

Denise van Eekelen	Trustee
Lara Scherer	Trustee

Other IVSA Officials Present

Anna Ciećkiewicz	Secretary to MOD & DAD
Charlotte Rendina	Secretary to ERO & SG
Elwin van Oldenborgh	Chair of Standing Committee on Wellness (SCoW)
Prince Andrew Debrah	Secretary to DAD
Cahyani Fortunitawanli	Secretary to PRC
Hyunji Kim	Chair of Standing Committee on One Health (SCOH)

- 1) **Opening** – Magdalena Jannasch (President) called the meeting to order at 09.34 GMT+1.
- 2) **Approval of the Agenda** – The Agenda of the second (2nd) Live Meeting of ExCo 2018-2019 was approved without amendments.
- 3) **Action Points** - Jaclyn St. Croix (SG) updated the action points.
 - a. Jaclyn St. Croix (SG) and Magdalena Jannasch (President) will discuss a more efficient way to address action points using Trello. Currently the action points are not all inclusive, as an inclusive list would be too long.
- 4) **General notes for ExCo:**
 - a. **Personal goal/plan for this year** – In order to ensure understanding of the duties of each ExCo position, Magdalena Jannasch (President) asked for each ExCo member to send in a description of what they believe the position





includes. Magdalena Jannasch (President) will make a template available to each ExCo member.

- b. Agenda and minutes style-** During join.me meetings, Jaclyn St. Croix (SG) will not share the screen with the minutes as it could lead to distractions during the meeting. The agenda will be sent out in bullet format. Denise van Eekelen (Trustee) as past Secretary General will assist Jaclyn St. Croix (SG) with agenda formatting.

5) **Trust Report** – Trust held a second meeting during which past and future ExCo meetings were discussed and ExCo together with its current functions was evaluated. Trust is satisfied with the work of ExCo and has assigned individual Trustees to each ExCo member to offer further guidance and assistance. Trust discussed the Working Group on Policies (WGP) and decided against elections for chair as more time is needed to restructure the working group. Denise van Eekelen (Trustee) and Emma van Rooijen (Trustee) are working with the Museum of Historical Archives to finalize the contract. Trust reminded ExCo to respond to emails within forty-eight (48) hours.

6) **Committee reports** –

- a. Standing Committee on Animal Welfare (SCAW)** – SCAW launched the *Week in Welfare* campaign on social and received positive feedback. SCAW submitted a few pages for the IVSA journal to Andre Firmansyah (PRC). SCAW opened the call for Animal Welfare Ambassadors and accepted everyone who applied from an active Member Organisation (MO) so far. Megan Rawlins (Chair of SCAW) attended the 2nd IVSA Animal Welfare Conference in Munich, Germany from the 19th -21st of October 2018 and gave a speech. The winner for the World Veterinary Association (WVA) Animal Welfare award has not yet been chosen. The winner will be chosen based on experience and involvement in animal welfare issues, the winner must be a member of an active Member Organisation (MO). The SCAW Animal Welfare Patrons play an important role as mentors, models and contact people for students who are interested in pursuing a profession in animal welfare. This year SCAW invited past members to be involved in the Patrons Project.

- b. Standing Committee on Wellness (SCoW)** – The SCoW Mentor Mentee project sent out its midterm survey this week and will continue until the 67th IVSA Symposium in South Korea where it will conclude. More mentors are required for the project so Elwin van Oldenborgh (Chair of SCoW) will draft a call for mentors. The pharmaceutical company, Merck & Co., is a possible sponsor for next year. SCoW will submit an introduction of the committee, interviews with veterinary students, and articles on wellness to Andre Firmansyah (PRC) for the IVSA journal. Wellness Day is the 22nd of April, 2019, and SCoW prepare out promotional materials for social media. The SCoW Wellness survey is now closed and received almost 500 responses. The data will be used for a pilot study to decide which questions are most informative in order to make the survey shorter and more effective. The goal is to create scientific study. Elwin van Oldenborgh (Chair





of SCoW) will have a meeting with the World Small Animal Veterinary Association (WSAVA) Wellness Chair to collaborate over projects on wellness.

Code of conduct taskforce- During the 1st Live ExCo Meeting of 2018-2019, SCoW was asked to create a code of conduct for IVSA. The International Federation of Medical Students' Associations (IFMSA) code of conduct was used as a basis. The draft of the IVSA Code of Conduct will be shared with IVSA Officials for feedback. The IVSA Code of Conduct will include a standing operating procedure on how to report incidents. The Code of Conduct will be presented to the General Assembly (GA) during the 67th IVSA Symposium in South Korea for discussion. A bylaw amendment will be created to be voted on by the GA during the 68th IVSA Congress in Croatia.

- c. Standing Committee on Veterinary Education (SCoVE)** – Lara Scherer (Trustee) will attend the Oculus Veterinary Business Management Summit in Amsterdam from the 14th -17th of November 2018. Georgios Kotsadam (Chair of SCoVE) has restarted SCoVE Ambassador meetings for the term. Georgios Kotsadam (Chair of SCoVE) introduced IVSA at the Synergizing One Health Collaborations online meeting on the 24th of October 2018 and Hyunji Kim (Chair of SCOH) presented the projects of SCOH.
- d. Standing Committee on One Health (SCOH)** – One Health Day is the 3rd of November 2018. SCOH will host a photo competition and webinar series. Antimicrobial Resistance (AMR) Week is the 12th-18th of November 2018 and SCOH intends to have a case study competition which has not yet been promoted. SCOH is in charge of day three (3) of the AMR week and is working on infographics and a video competition in collaboration with the World Health Students' Alliance (WHSA). On the 1st of November SCOH made a call on social media for One Health articles to be submitted for IVSA publications. SCOH drafted a YouTube channel. ExCo suggested combining YouTube channels so there is just one (1) account for IVSA. Hyunji Kim (Chair of SCOH) agreed. The World Organisation for Animal Health (OIE) Ambassador Program has been launched. The OIE Rinderpest game challenge took place the 4th-31st of October 2018. SCOH is now working on relaying OIE's message on AMR. Hyunji Kim (Chair of SCOH) has had two (2) meetings with the OIE ambassadors and Yael Farhl (DVM, OIE communications unit). Hyunji Kim (Chair of SCOH) gave a presentation during the Synergizing One Health Collaborations online meeting on the 24th of October 2018 together with Georgios Kotsadam (Chair of SCoVE). The SCOH committee website has been updated.
- Termination of a committee member- Hyunji Kim (Chair of SCOH) expressed the wish to terminate a committee member on SCOH. ExCo voted not to terminate the committee member with immediate effect. The member in question will be contacted by either Maryem Ben Salem (CC & VP) or Magdalena Jannasch (President) with a warning letter with a specific explanation on what needs to change within a certain time period. Hyunji





Kim (Chair of SCOH) will send proof of communications to Maryem Ben Salem (CC & VP).

Magdalena Jannasch (President) called a 10 minute recess 11:43 GMT +1.

Magdalena Jannasch (President) called the meeting back to order at 12:09 GMT +1.

- e. **Working Group on Policies (WGP)** – ExCo will explanation to the General Assembly (GA) why election will not be held for the position of chair during the 67th IVSA Symposium in South Korea.

Ideas for restructure- Magdalena Jannasch suggested the endorsement of professionally written papers that connect to IVSA's vision instead of writing original policy papers. The current committees could assign members to research which relevant papers to endorse. Endorsing a paper requires GA approval. Tavishi Pandya (MOD) added that policy papers take years of research so writing original policy papers is not plausible. Lara Scherer (Trustee) said it may be useful to draft an original policy paper in certain occasions but that a working group is not required. Tavishi Pandya (MOD) suggested a talent recruiter for additional help when an idea for a paper is proposed.

- f. **Working Group on Alumni (WGA)** – Alumni applications will open soon. Applications for the Alumni event in the United States are now open and Brian Jochems (IVSA Alumni) will report to Nina Schmidt (Chair of WGA) with updates. The European Veterinarians in Education, Research and Industry (EVERI) has started a Young Vet Network to help students transition from students to successful veterinarians. EVERI is very interested in working with the WGA. Nina Schmidt (Chair of WGA) has created a Memberplant database.

7) Committee Coordinator (CC) Update –

- a. **World Health Student Symposium (WHSS)**- The Memorandum of Understanding (MoU) was sent too late to be signed. As a result, the host for the WHSS was chosen late compared to the timeline indicated by the MoU, giving the host less than a year to plan the symposium. The International Federation of Medical Students' Association (IFMSA) suggested postponing the WHSS in order to abide by the MoU. Other partners, including IVSA, suggested moving forward with the plan as long as the host agrees. The chosen host is South Africa.

- b. **World Health Organisation (WHO) Executive Board Meeting (EBM)**- There is an open call for applications. Maryem Ben Salem (CC & VP) asked if the applications should be open to all IVSA members or if a selection should be made by ExCo. ExCo discussed reviewing applications of several IVSA members then recommending the best to WHO. Lara Scherer (Trustee) said ExCo should discuss sending an Official to attend. The assembly costs about five hundred EUR (500€) per person. Daniel Lund (Treasurer) confirmed that the budget for the WHO EB is one thousand EUR (1,000€) and for the World Health Assembly (WHA) the budget is one thousand EUR (1,000€). ExCo agreed on sending one IVSA





representative and leaving the other to the open call. Lara Scherer (Trustee) suggested sending the same person to WHO EBM and WHA.

c. World Health Students' Alliance (WHSA) regional representatives structure – A new regional and national structure will be established.

Together with the MOD team, a call for regional and national representatives will be opened. Maryem Ben Salem (CC & VP) asked if the national representatives should Exchange Officers (EO) or presidents. ExCo approved to open a call and every member is allowed to apply for national or regional representative.

d. International Federation of Medical Students' Associations (IFMSA) –
See agenda point 15-i.

8) Development Aid Director (DAD) Update –

a. DAD Scholarships:

i. Individual Scholarships – Applications are now open and will close the 20th of December 2018. The three (3) winners of the one thousand EUR (1,000€) scholarships will be announced the 1st of January 2019.

ii. Hills Next Generation- Ranjita Bastola (IVSA Nepal), recipient of the Hills Next Generation Award of one thousand seven hundred fifty EUR (1,750€), requested reimbursement for fees without receipts. ExCo agreed. Charlotte Gloudi (DAD) will create a certificate for Ranjita Bastola (IVSA Nepal) to be signed by Magdalena Jannasch (President).

iii. Federation of Veterinarians of Europe (FVE) & World Veterinary Association (WVA)- Charlotte Gloudi (DAD) intended to contact FVE and WVA to see if assistance was needed with scholarships. Aqil Jeenah (Trustee) advised not to contact Dr. Zeev Noga (Veterinary Policy Officer of WVA) and instead offered to review the scholarships with Charlotte Gloudi (DAD). Magdalena Jannasch (President) was contacted by Nancy De Briyne (Deputy Executive Director of FVE) asking for help from IVSA. Magdalena Jannasch (President) recommended assigning two individuals to help, and chose Charlotte Gloudi (DAD) and Anna Ciećkiewicz (Secretariat).

b. Philippines Barili Project – Charlotte Gloudi (DAD) contacted the university, and the list of equipment is up to date. Charlotte Gloudi (DAD) contacted the president of the Philippine Veterinary Medical Association (PVMA) who will check the validity of the list.

c. Mission Rabies Ghana Project- The project is finished and the expense receipts are being collected. Data from the survey will help Mission Rabies with a vaccination program. Mission Rabies would like IVSA members to assist in the future.

d. Vetbooks for Africa Project- A fundraising week will take place the 19th-25th of November 2018. The funds have been sent in advance. A list of non copyrighted music will be used for the promotional video. Pieter de Villiers (ERO) suggested creating a document explaining the opportunities available through IVSA. Sietske Ruijgh (Secretariat) is currently making the video.





- e. **Henry Schein Microscopes** – Charlotte Gloudi (DAD) asked ExCo for the permission to meet with a representative of Henry Schein in person to discuss the microscope project. ExCo agreed and Charlotte Gloudi (DAD) will keep ExCo informed.
- f. **Vetbooks Ohio State** – Charlotte Gloudi (DAD) suggested giving an official warning to the winner, IVSA Belem, stating if IVSA Belem does not respond the award will go to IVSA Namibia or IVSA Nepal. Tavishi Pandya (MOD) will contact IVSA Belem.
- g. **BeKindAward**- The BeKindAward certificate has been signed, and only a photo is needed before sending the certificate to IVSA Lyon. The next BeKindAward is now open.
- h. **67th IVSA Symposium, South Korea** – There are concerns about the security of the auction items when travelling between different locations during the symposium. The Organising Committee (OC) is working on a solution. The OC offered to help Charlotte Gloudi (DAD) with merchandise transportation. Anna Ciećkiewicz (Secretariat) and Magdalena Jannasch (President) will find out the exact amount of merchandise ordered for the past two events so that Charlotte Gloudi (DAD) can decide how much to order. Information about the auction has been sent to the OC. Daniel Lund (Treasurer) will reimburse the delegates of the additional reduced fee spots.
- i. **SAVMA Symposium**- Charlotte Gloudi (DAD) contacted the IVSA president of the University of Georgia to discuss the auction and will include SAVMA International Exchange Officers, Perry Koehler (Past-Treasurer) and Kayla Caturay (IVSA SAVMA) in all communications.
- j. **Website**- The Development Fund website will be finished during the upcoming week.
- k. **Development Fund (DF) as official charity**- IVSA must apply in Belgium to become an official charity. Research into this showed that under Belgian law, IVSA can register as a charity that helps underdeveloped countries. Charlotte Gloudi (DAD) will look further into this.

9) **Member Organization Director (MOD) Update –**

- a. **Members Update** –Tavishi Pandya (MOD) has been working with several Member Organisations (MO) to encourage applications for the 67th IVSA Symposium in South Korea.
- b. **Email Addresses**- Tavishi Pandya (MOD) added the Member Organisation's (MO) unofficial email addresses to the mailing list because the official email addresses were still not working. Andre Firmansyah (PRC) and Daniel Lund (Treasurer) will make a tutorial to assist the MOs to fix the email problem by the 30th of November 2018.
- c. **IVSA Calendar** – Tavishi Pandya (MOD) has created a calendar and asked IVSA Officials to help update the calendar by keeping Tavishi Pandya (MOD) informed on upcoming dates.
- d. **Unapproved Events**- If an event occurs including more than one Local Member Organisation (LMO), the event requires IVSA ExCo approval. There has been an ongoing issue with IVSA promoting unapproved events that include people who are not IVSA members. ExCo discussed ways to





address this issue. Charlotte Gloudi (DAD) suggested a Member Organisation (MO) contract that must be signed each year.

- e. **Website portal** – A website portal could be used to manage all IVSA related applications, only allowing IVSA members to apply. The website portal would automatically check the membership status of each applicant. The project is very expensive and will not be completed during this term. Tavishi Pandya (MOD) stated it is something IVSA should get started to benefit future ExCos. A website portal is a very expensive program, but Tavishi Pandya (MOD) thinks sponsors could cover it and is looking into multiple platforms. Magdalena Jannasch (President) will send ExCo information on a program she learned about at the Association of Association Executives (AAE) Africa Associations Congress.
- f. **Nationalising and Regionalising-** Increasing the structural form of IVSA is something that has been discussed for years, but no steps have been taken. Tavishi Pandya (MOD) wants to move forward with working towards nationalizing all Member Organisations (MO). Tavishi Pandya (MOD) stated that regionalizing the MOs will create further sponsorship opportunities because sponsors are more likely to contribute to regional events over global events. Concerns regarding regionalizing include undermining the less powerful regions. Tavishi Pandya (MOD) will develop a more defined plan for regionalizing and present it to ExCo at a later time. The Strategic Planning Committee (SPC) has been considering the possibility of IVSA becoming a federation. Magdalena Jannasch (President) does not think this is feasible, but thinks that regionalizing IVSA without changing the organizational structure is a possibility.
- g. **Elections** – Tavishi Pandya (MOD) suggested IVSA Officials should create videos on their positions to encourage applications for the next term.

Magdalena Jannasch (President) called a recess for lunch at 12:35 GMT +1.

Magdalena Jannasch (President) called the meeting back to order at 16:45 GMT +1.

- h. **Trainers Network** – Tavishi Pandya (MOD) asked Teodor Cristian Blidaru (Student Organisations Liaison for IFMSA) if IFMSA would be interested in collaborating with IVSA for a Trainers Network Training (TNT). Tavishi Pandya (MOD) believes that after five (5) years of this collaboration, IVSA will have enough qualified Trainers to hold TNTs within IVSA. Magdalena Jannasch (President) would like every official to attend a training week. The Trainers Network was started three (3) years ago, but not much has been accomplished because other projects were given precedence. Magdalena Jannasch (President) asked ExCo's opinion on making the Trainers Network a larger priority. The goal is to allocate more time to the Trainer's Network and create a committee or taskforce dedicated to the Trainers Network. Another option is to leave it as an open discussion and to devise a plan of action by the 68th IVSA Congress in Croatia. The next TNT will be held in the spring and Jaclyn St. Croix (SG) suggested organizing the 4th Live meeting just before of just after the TNT so that both events can be attended by officials. ExCo agreed to start a taskforce of IVSA Officials led by Tavishi Pandya (MOD), working towards organizing a TNT next year. There will be an open call to officials.





- i. **Ideas from the Informal Forum of International Student Organisations (IFISO)**- Ideas from IFISO include a motivation weekend to encourage less active Member Organisations (MO) to stay active, on how to involve philanthropists as sponsors, how to use Boomerang for emails and the graphic-design tool website, Canva and how to organise a careers week.
- j. **National Member Organisation (MO) Taskforce** - Nina Schmidt (Chair of WGA) is the current chair of the Nation MO taskforce but the position will now be handed over to Tavishi Pandya (MOD). Magdalena Jannasch (President) asked whether IVSA should keep the taskforce as is or completely dissolve the taskforce and add the items to the MOD action points. Lara Scherer (Trustee) advised to have a new chair who is willing to dedicate time to the Taskforce. The goals of the taskforce greatly overlap with those of the Strategic Planning Committee (SPC). Magdalena Jannasch (President) suggested dissolving the taskforce and assigning the role to the SPC and MOD. ExCo voted to keep the taskforce. Tavishi Pandya (MOD) will discuss a plan of action with Nina Schmidt (Chair of WGA) and Lara Scherer (Trustee).

10) Public Relations Coordinator (PRC) Update –

- a. **IVSA Journal update**- Andre Firmansyah (PRC) is planning to publish the IVSA Journal every three months. The deadline for submissions is the 15th of November 2018 and the journal will be published by the 20th of November 2018. The journal includes information from congresses and symposia, attended event reports, news on upcoming events, the Excellence Award, committee journals, etc. The IVSA Newsletter differs from the IVSA Journal. The Journal includes information on what IVSA is doing, whereas the Newsletter includes dates and deadlines for upcoming events, applications, and open calls. The material covered in the IVSA Newsletter can be included in the Exchange Officer (EO) Bulletin composed by the MOD, so ExCo decided to discontinue the next IVSA Newsletter and focus on the IVSA Journal.
- b. **Sharing information for non-partners**- IVSA received a lot of information from non-partners this term through IVSA social media. Andre Firmansyah (PRC) will sort information received from non-partners, and if there is a possibility of partnership, the information will be shared with ExCo. Another suggestion was to discuss information received from non-partners with ExCo and if approved, publish the information with a disclaimer explaining the information is from a non-partner.
- c. **Social medias in numbers**- The number of views on www.ivsa.org dropped from September to October, but the website was not responding for a couple of days during the month of October. IVSA Officials will add the website url to each post to increase views. The IVSA Facebook page received one thousand (1,000) new “likes” and followers in the past month and fifteen thousand (15,000) views. Andre Firmansyah (PRC) will keep track of which types of posts draw the most attention to the social media page. So far data shows that the ideal time to post is 20:00 GMT.





The IVSA Instagram page has two-thousand four-hundred twenty three (2,423) followers.

- d. Google Ad Grant-** The United States Dollar (USD) must be used to apply for grants, but the current account is in euros (EUR) and can not be changed. Andre Firmansyah (PRC) wants to create a new account with a separate email to resolve the currency problem. Andre Firmansyah (PRC) and Daniel Lund (Treasurer) to discuss it.
- e. Amendment proposal on PRC Manual-** The PRC manual needs to be revised to include all duties of PRC. For example, the PRC is required to make business cards for the president-elect.
- f. Adding new points on PRC sections in bylaws -** The position of PRC is not described in the bylaws. ExCo approved to allow Andre Firmansyah (PRC) to create a description.
- g. Strategies to disseminate information to every Member Organisation (MO) -**The goal is for the correct information to reach every MO so all members may apply to open calls. Members are encouraged to join the MO Facebook group. Tavishi Pandya (MOD) stated that posters and visual aids have increased the application rate dramatically.

11) External Relations Officer (ERO) Update -

- a. Food and Agricultural Organization (FAO) update-** Pieter de Villiers (ERO) went to Rome on the 17th of October 2018 and gave a presentation introducing IVSA. Pieter De Villiers (ERO) also discussed a potential collaboration with FAO and there is a great interest in establishing a Memorandum of Understanding (MoU) between IVSA and FAO. Pieter de Villiers (ERO) has been reviewing the MoU draft sent by FAO to fit the needs of IVSA. FAO offers a lot of internship opportunities for students. Currently the internships are difficult to apply to and the applications are difficult to screen, so if IVSA was to help with revising the applications then the application rate of FAO could increase while providing a great opportunity to IVSA members. FAO agreed to prioritize IVSA applicants over others. A section on the FAO was added to the Exchange Officer (EO) Bulletin.
- b. Independent Vet Care (IVC)-** Pieter de Villiers (ERO) has almost finished the draft MoU. Independent Vet Care is interested in sponsoring IVSA by providing ten thousand EUR (10,000€) with plans to increase funding in the future. Daniel Lund (Treasurer) filled a form to become a non-profit organisation in America. IVC is an important partner IVSA wishes to create a relationship with.
- c. Multiview-** The Multiview plans are up to date, but the report for October is not yet available. IVSA has not received money from Multiview yet.
- d. World Organisation for Animal Health (OIE)-** FAO and OIE have a joint secretariat to help collaborate their joint effort in eradicating Peste des Petits Ruminants (PPR). There will be opportunities for student involvement in the movement to eradicate PPR. OIE will give a presentation during the 67th IVSA Symposium in South Korea.
- e. VetPD-** Pieter de Villiers (ERO) sent VetPD a revised MoU but is still waiting for approval.
- f. Vet Books for Africa-** see *Agenda Point 8.D.*





- g. MiniVet Guide** -The veterinarians of the MiniVet Guide want IVSA to disseminate a soft skills questionnaire to students. This is a great opportunity for members. In return IVSA will ask the veterinarians of MiniVet Guide to sponsor MiniVet Guides to use as prizes.
- h. World Association for Buiatrics (WAB)** - WAB is interested in collaborating with IVSA to encourage members to become more involved in buiatrics. Pieter de Villiers (ERO) will set up a formal meeting with WAB to discuss a potential collaboration.
- i. Erasmus grant**- The Erasmus grant is a fifty thousand EUR (50,000€) year grant. Extensive paperwork is involved. More research must be done into the eligibility of IVSA members for the Erasmus grant.
- j. Invitation letters to Bayer, IVC and FAO**- Invitation letters have been sent to Bayer, IVE, and FAO to present at the 67th IVSA Symposium in South Korea.

12) Update on Partner Communication

- a. World Small Animal Veterinary Association (WSAVA)** – Magdalena Jannasch (President) is working on the yearly report to send to WSAVA.
- b. European Association of Establishments for Veterinary Education (EAEVE) Visitations**- The Memorandum of Understanding (MoU) with EAEVE states that IVSA will help EAEVE find students for the accreditation visitations. The president of EAEVE had difficulty with communication last year. A standard operating procedure (SOP) should be made on how to conduct communication with IVSA, including a hierarchy of whom to contact and in which order. Currently the application pool is limited to veterinary students in the final year of an accredited European veterinary schools. Lara Scherer (Trustee) suggested expanding the application pool to junior veterinary students.
- c. Federation of Companion Animal Veterinary Associations (FECAVA) Scholarship**- Last year FECAVA opened a scholarship to any European students to attend FECAVA EuroCongress. FECAVA wants to make an annual scholarship for students to apply through IVSA. IVSA will advertise the scholarship on platforms with FECAVA approval. All applications will be sent to FECAVA the 1st of May with a short list of twenty (20) member recommended by IVSA and FECAVA will chose ten (10). Up to four (4) students may be sent from one (1) country. Preference will be given to IVSA members.
- d. Federation of Veterinarians in Europe (FVE)/ European Veterinarians in Education, Research and Industry (EVERI)**- EVERI requested the logo be included on IVSA's list of partners. IVSA needs to check the status of a FVE MoU. The FVE-MSD Scholarship and MSD Grant Review will be discussed by ExCo.
- e. World Organisation for Animal Health (OIE) Internship**- Tavishi Pandya (MOD) and Andre Firmansyah (PRC) will advertise the OIE Internship to IVSA members.

Magdalena Jannasch (President) called a 10 minute recess 18:40 GMT +1.

Magdalena Jannasch (President) called the meeting back to order at 19:02 GMT +1.





13) Treasurer Update

- a. Belgian Account-** Daniel Lund (Treasurer) is waiting for a response from the Belgian Account and will call after the 20th of November 2018. Currently, Perry Koehler (Past-Treasurer) has to cosign each transfer as the account is in the name of Perry Koehler (Past-Treasurer).
- b. Card Payments-** Credit card payments are working and both Visa and Mastercard are accepted.
- c. Bank of America/ Non-Profit Status -** Daniel Lund (Treasurer) is up to date with the status of the Bank of America account. Perry Koehler (Past-Treasurer) will make a narrative of IVSA and the financial spendings so IVSA can obtain the 5013cc(nonprofit) status. The Bank of America account was unexpectedly closed, but Daniel Lund (Treasurer), Perry Koehler (Past-Treasurer), and Branden Nettles (IVSA SAVMA) are investigating the problem. Daniel Lund (Treasurer) will receive more information next week about the future of the Bank of America account and suggests to keep it active.
- d. Numbers Update-** Daniel Lund (Treasurer) shared and explained all expenses that have occurred since the 1st of September 2018 with ExCo. Current revenue in the Central Fund is three thousand two hundred seventy five EUR (3,275€) with expenses of two thousand five hundred ninety four EUR (2,594€). The expenses from the Development Fund are currently five thousand seven hundred thirty three EUR (5,733€). Daniel Lund (Treasurer) is using Wave Apps for accounting.
- e. Budget update -** The 2018-2019 budget was not created with the address of the President in mind. ExCo voted to revisit the budget for revision and reallocation.

14) Attended events

- a. World Small Animal Veterinary Association (WSAVA) Congress 2018**
- The WSAVA Congress was held the 25th – 28th of September 2018 in Singapore. Magdalena Jannasch (President) was in attendance.
- b. Informal Forum of International Student Organisations (IFISO) Fall meeting-** The IFISO Fall meeting took place in Istanbul, Turkey from the 11th -15th October 2018. -Tavishi Pandya (MOD) was in attendance and shared new ideas on how to improve IVSA. Magdalena Jannasch (President) suggested ExCo revisit the budget for this event to increase attendance in the future.
- c. 2nd IVSA Animal Welfare Conference 2018 -** The 2nd IVSA Animal Welfare Conference was held the 19th – 21st of October 2018 in Munich, Germany. Megan Rawlins (Chair of SCAW) was in attendance.
- d. Africa Associations Congress (AAE)-** The AAE Congress was held from the 30th-31st October 2018 in Pretoria, South Africa. Magdalena Jannasch (President) attended. Different associations shared ideas on how to increase revenue. Magdalena Jannasch (President) was the only student and only person from the veterinary field present. Several associations were very interested in networking with Magdalena Jannasch (President) with interest in working with students and with IVSA.





- e. **Federation of Asian Veterinary Associations (FAVA) Congress** – The FAVA Congress took place the 1st-3rd of November 2018 in Bali, Indonesia. Andre Firmansyah (PRC) was in attendance and made several connections. World Veterinary Laboratory Diagnosticians has reached out to partner with IVSA.
- f. **Federation of Veterinarians in Europe (FVE) and European Veterinarians in Education, Research and Industry (EVERI) General Assemblies** - The FVE General Assembly took place the 9th-10th November 2018 in Rome. The EVERI General Assembly took place on the 8th of November 2018. Magdalena Jannasch (President) was in attendance and will contact ExCo and the committees for an update on projects.

15) Upcoming Events - Events document review and update

a. 67th IVSA Symposium: South Korea

- i. **Deadlines** – Jaclyn St. Croix (SG) will send out a list of deadlines for specific documents that need to be sent to the delegates. The 17th of November 2018 is the deadline for amendments to constitution. The 17th of December 2018 is the deadline for motions and bylaws.
- ii. **Buddy system and voting procedures**- All of ExCo must be visible and seated in the front lines during the General Assembly (GA). During voting, all officials must be near their assigned countries to make sure everything is understood. A “buddy hour” will take place one hour before the first GA.
- iii. **Constitution and Bylaw amendments- proposed amendments:**
 - 1. Constitution: Grammatical and renumbering changes to bylaw amendments by the IVSA Secretary General.
 - 2. Bylaw: Official language of IVSA- British English
 - 3. Bylaw: Gender inclusive change of the word chairman to chair.
 - 4. Bylaw: Terminating members if not paid by a certain date
 - 5. Bylaw: Definitions of the words “delegate,” “alumni” and “honorary life member.”

b. **Food and Agricultural Organization (FAO) “Rinderpest Post-Eradication Awareness” workshop** – Magdalena Jannasch will attend the workshop from the 14th – 16th November 2018 in Rome, Italy.

c. **Symposium for the International Association for Veterinary Homeopathy (IAVH)**- The IAVH Symposium will take place the 16th-18th November 2018 in Sofia, Bulgaria. Georgios Kotsadam (Chair of SCoVE) will attend and IAVH agreed to fully reimburse all the costs. IVSA does not officially endorse IAVH and more discussion by ExCo must occur before making IAVH an IVSA partner.

d. **One Health Skills Regional workshop**- The One Health Skills Regional workshop will take place the 5th of December 2018 in Paris, France. ExCo voted not to spend money on this event without a sponsorship. Magdalena Jannasch (President) attended an online meeting with the Federation of Veterinarians in Europe (FVE) regarding this event. FVE agreed to cover





the travel expenses for one student within the BENELUX region, France, Belgium, The Netherlands or Luxembourg, to attend the workshop. The Chair of SCoVE was first choice, but Georgios Kotsadam (Chair of SCoVE) cannot attend. ExCo voted to send Charlotte Gloudi (DAD). If Charlotte Gloudi (DAD) is unable to attend, ExCo will send either Daniel Lund (Treasurer) or Elwin van Oldenborgh (Chair of SCoW).

- e. World Health Organisation (WHO) Executive Board Meeting (EBM)-** The WHO EBM will take place from the 24th of January – 1st of February 2019 in Geneva, Switzerland. It would be difficult for wither Maryem Ben Salem (CC & VP) or Hyunji Kim (Chair of SCOH) to be in attendance. ExCo to discuss sending an available IVSA Official.
- f. North American Veterinary Community (NAVC) Veterinary Meeting and Expo (VMX)-** The NAVC VMX will take place the 19th-23rd of January 2019 in Orlando, Florida, conflicting with the 67th IVSA Symposium in South Korea. Charlotte Rendina (Secretariat) may attend.
- g. World Veterinary Conference-** The WVC will take place in Las Vegas, Nevada the 17th-20th of February 2019. Jaclyn St. Croix (SG) may attend. Daniel Lund (Treasurer) and Magdalena Jannasch (President) will revisit the budget, and ExCo will vote on whom to send.
- h. Student American Veterinary Medical Association (SAVMA) Symposium-** The SAVMA Symposium will take place the 9th-11th of March 2019. Magdalena Jannasch suggested updating the budget for both the President and the DAD to attend. There will be an IVSA Development Fun silent auction at this event.
- i. International Federation of Medical Students' Associations (IFMSA) General Assembly (GA) and Pre GA -**The IFMSA GA and Pre GA will take place the 25th of February - 8th of March 2019 in Slovenia. There is a budget of seven hundred fifty EUR (750€). ExCo voted to send CC as first choice, and will allow Maryem Ben Salem (CC & VP) to choose to send Hyunji Kim (Chair of SCOH) as the second choice.
- j. British Small Animal Veterinary Association (BSAVA) Congress-** The BSAVA Congress will take place in Birmingham, United Kingdom from the 4th -7th of April 2019. There is a budget of five hundred EUR (500€). Magdalena Jannasch (President) will apply for a scholarship.
- k. 35th World Veterinary Association (WVA) Congress -** The 35th WVA Congress 2019 will be held in Costa Rica from the 27th - 30th of April 2019. There is a specific budget for two (2) IVSA Representatives of two thousand EUR (2,000€) total for this event. WVA might also potentially sponsor someone living close to were the event will take place to attend. Ideally the president will attend. Magdalena Jannasch (President) plus either Aqil Jeenah (Trustee), Jaclyn St. Croix (SG) or the President-Elect will attend, pending the vote of ExCo. Lara Scherer (trustee) advised to





find out if it would be possible for a student to give a talk. Magda will talk to Dr. Zeev Noga (Veterinary Policy Officer of WVA) about whether or not WVA will sponsor a student to attend the event. After receiving a response, ExCo will vote via email.

- l. World Health Assembly (WHA) and pre-WHA-** The WHA and pre- WHA will take place from the 20th -28th of May 2019 in Geneva, Switzerland. ExCo voted to send Magdalena Jannasch (President) plus either Maryem Ben Salem (CC & VP) or Sietske Ruijgh (Secretariat).
- m. European Association of Establishments for Veterinary Education (EAEVE) General Assembly-** The EAEVE General Assembly will take place from the 30th-31st of May 2019 in Zagreb, Croatia. Tavishi Pandya (MOD), Charlotte Gloudi (DAD), and Georgios Kotsadam (Chair of SCoVE) will check availability to attend.
- n. World Small Animal Veterinary Association (WSAVA) World Congress-** The WSAVA World Congress will take place the 16th -19th of July 2019 in Toronto, Canada.
- o. American Veterinary Medical Association (AVMA) Convention-** The AVMA Convention will take place the 2nd-6th of August 2019 in Washington, D.C.
- p. Tenth (10th) IVSA Asia Conference-** Dates have not been confirmed.

Magdalena Jannasch (President) called a 10 minute recess 21:07 GMT +1.

Magdalena Jannasch (President) called the meeting back to order at 22:16 GMT +1.

q. ExCo Meetings:

- i. Next online meeting** – Jaclyn St. Croix (SG) will send out a Doodle poll to schedule the third (3rd) Online ExCo Meeting 2018-2019 in December 2018.
- ii. Fourth (4th) Live Meeting of ExCo 2018-2019** – Jaclyn St. Croix (SG) will send out a Doodle poll to schedule the fourth (4th) Live ExCo Meeting 2018-2019 in Spring, 2019.

16) Events not budgeted for

- a. Australasian Veterinary Student Conference (AVSC)-** The AVSC will take place from 27th of January to 2nd of February in Melbourne, Australia. A representative from IVSA will not be in attendance, but ExCo wants to promote IVSA at the event as it is a great opportunity to get Australian students involved in IVSA. ExCo voted to cover costs of printing and sending promotional materials about IVSA to be handed out at AVSC.
- b. London Vet Show** – The London Vet Show will take place the 14th-15th November 2019 in London, United Kingdom.
- c. 19th International Symposium of World Association of Veterinary Laboratory Diagnosticians (ISWAVLD 2019)** – ISWAVLD 2019 will take





place in Chiang Mai, Thailand from the 19th – 22nd of June. The WAVLD has opened a call for abstracts.

- d. European Union (EU) Commission event-** The EU Dog & Cat Alliance will present “Illegal online pet sales – the case for self-regulation” on the 28th November 2018 at the European Parliament Brussels Belgium. As this is only a four (4) hour event, Charlotte Gloudi (DAD) will analyze the costs and benefits of attending.
- e. 4th International Conference on Bioscience and Biotechnology-** The 4th International Conference on Bioscience and Biotechnology will take place from the 21st -22nd of February 2019 in Kuala Lumpur, Malaysia. IVSA was invited to speak, specifically Dr. Pim Polak (Past President). Charlotte Gloudi (DAD) will try to contact Dr. Pim Polak.

17) Strategic Planning Committee (SPC) Update- Lara Scherer (Trustee) is interim chair of SPC while Aqil Jeenah (Trustee) is no longer involved. The SPC will present to the General Assembly during the 67th IVSA Symposium in South Korea. The members of the SPC are Anna Ciećkiewicz (Secretariat), Branden Nettles (IVSA SAVMA), Lara Scherer (Trustee), Aqil Jeenah (Trustee), and Ranjita Bastola (IVSA Nepal). The SPC will send an email to IVSA Officials asking about each position and what needs to be changed to make the positions more efficient.

18) Any Other Business (AOB) –

- a.** Andre Firmansyah (PRC) received many questions from members and non-members about opportunities for students outside of Europe: Asia, Africa, South America. There seems to be less opportunities for non-European members, and Andre Firmansyah (PRC) asked if it would be possible to look for more Asian partners. A possible partner is the Federation of Asian Veterinary Associations (FAVA). Andre Firmansyah (PRC) will contact FAVA asking to collaborate. Another possible partner is the Federation of Asian Small Animal Veterinary Association (FASAVA).
- b.** Charlotte Gloudi (DAD) was offered the opportunity to use her DAD year as an internship year with her university. For this, ExCo members should fill out forms regarding Charlotte Gloudi (DAD)'s performance. ExCo approved. This performance review form may be used for all IVSA Officials in order to improve the way IVSA writes report cards.
- c.** Daniel Lund (Treasurer) suggested to invest in a speakerphone to use for all future live meetings. The cost is about one hundred EUR (100€). ExCo approved.
- d.** Tavishi Pandya (MOD) has compiled a general presentation of IVSA and would like ExCo's help to update it. The presentation will be put on Google Drive for regular updates. The official presentation will serve as a uniform template for the General Assembly (GA). Tavishi Pandya (MOD) will provide a template to the Chair of the GA by the 30th of November 2018.
- e.** An internal award may be presented at congress and symposia to outstanding IVSA Officials. Magdalena Jannasch (President) will handle the nominations.

The meeting adjourned at 23.39 GMT+1.





A handwritten signature in black ink, appearing to read 'Jaclyn St. Croix', written in a cursive style.

Jaclyn St. Croix
Secretary General 2018-2019

