



## 2019.11.02 – Minutes of the Fourth (4th) Online Meeting of ExCo 2019-2020

The Fourth (4th) Online Meeting of the IVSA Executive Committee (ExCo) 2019-2020 was held at 12:00 GMT+1 on 2019.11.02 online via Zoom. Elwin van Oldenborgh (President) was present to Chair and Kylie Small (Secretary General) was present to take the minutes.

### **Attendance**

#### **Executive Committee Officers Present**

	Elwin van Oldenborgh	President
Kylie Small		Secretary General (SG)
Merel Knoops		External Relations Officer and Vice President (ERO)
Aninca Jordaan		Committee Coordinator (CC)
Anna Ciećkiewicz		Member's Organization Director (MOD)
Kathi Loose		Treasurer
Daniel Lund		Post Treasurer
Laura Scowen		Development Aid Director (DAD)
Cahyani Fortunitawanli		Public Relations Coordinator (PRC)

#### **Other IVSA Officials Present**

Andreas Pappas	Chair of Standing Committee on One Health (SCOH)
Dauda Onawola	Chair of Standing Committee on Veterinary Education (SCoVE)
Katerina Kokkinidou	Chair of Standing Committee on Wellness (SCoW)
Julia Nebes	Secretary to PRC & ERO
Simon Krückemeier	Secretary to ERO & DAD
lina Airasmaa	Secretary to PRC
Emily Freeman	Secretary to CC
Branden Nettles	Trustee

- 1) **Opening** – Elwin van Oldenborgh (President) called the meeting to order at 12:10 GMT+1.
  
- 2) **Approval of the Agenda** – The Agenda of the Fourth (4th) Online Meeting was approved.
  
- 3) **Action Points-**
  - a. Handover reports will be collected on 05.11.2019.





- b. Office Change: The next task in the office change involves going to Belgium.
- c. The minutes from the previous meetings have been completed and they are to be reviewed by the Executive Committee.
- d. Google Ad Grant: There were no updates to be reported.

#### 4) Trust Report –

- a. Trust was not present to give a report.

#### 5) External Relations Officer Update-

- a. Merel Knoops (ERO) was present to give an update.
- b. Sponsors Update:
  - i. Bayer vs. Elanco: Bayer sold animal department to Elanco and they will be sent an invoice.
  - ii. Independent VetCare: Communication between the Organising Committee in Greece and Independent Vet Care was discussed. It was determined that Merel Knoops (ERO) should be included in all discussion.
  - iii. Mini Vet Guide authors: Merel Knoops (ERO) and Aninca Jordaan (CC) had a meeting regarding this project.
  - iv. Mars PetCare: Mars will be contacted with a sponsorship booklet.
- c. Partners:
  - i. OIE: Amendments to the MoU for the 2019-2020 term are in progress.
  - ii. Vet Festival: There were no updates regarding Vet Festival at this time.
  - iii. IAAS: The MoU with IAAS was completed and a meeting occurred to review a partnership agreement.
  - iv. WFPHA: Merel Knoops (ERO) would like Simon Krückemeier (Secretariat) to attend the WFPHA Congress in January.
- d. Potential Partners
  - i. Purina (Europe vs Canada/US): A meeting has been scheduled for 20.11.2019.
  - ii. Hills: Hills has been contacted with the sponsorship booklet.
  - iii. Royal Canin: Royal Canin has been contacted with the sponsorship booklet.
  - iv. Anicura: A meeting has been scheduled.
  - v. Vets4Pets: There were no updates regarding Vet4Pets at this time.
  - vi. World Association of Buiatrics: The World Association of Buiatrics has been contacted regarding collaboration.
  - vii. Merck (MSD): There were no updates regarding MSD at this time.
- e. Upcoming projects:
  - i. Merel Knoops (ERO) discussed working on sponsorship proposal booklets for the Standing Committees to utilize.





- ii. Merel Knoops (ERO) discussed developing an MoU with CEVA.

#### **6) Development Aid Director (DAD) Update –**

- a. Laura Scowen (DAD) was present to give an update.
- b. IVSA Scholarship Grant- A task force was formed for the Scholarship Grant and the applications will remain open for six weeks.
- c. Philippines Barili Project- The piece that was written for the IVSA Journal regarding this project was discussed.
- d. BSAVA Book Donation- The applications for this donation are being scored.
- e. Vetbooks Ohio State- There were no updates regarding the Vetbooks Ohio State project at this time.
- f. Sponsorship Week: Cree was selected for sponsorship week in December.
- g. Membership Fee Fund- The applications for the membership fee fund will open in January.
- h. 10,000 Paws Project- Information regarding this project will be sent to the Executive Committee for review.

#### **7) Member Organization Director (MOD) Update –**

- a. Anna Ciećkiewicz (MOD) was present to give an update.
- b. Communication and MO involvement:
  - i. Regional Representatives have been in contact with their respective Member Organisations.
  - ii. The officials email project is still in progress.
  - iii. Member Organisations that have not paid their membership dues will be terminated and termination letters will be sent out.
- c. Exchanges and International events
  - i. The individual exchange database is still in progress.
- d. Information and committees
  - i. The EO bulletin has been sent out to all officials.
  - ii. The MO challenge with the SCoW was discussed.
- e. Regional Representatives
  - i. The first meeting with the Regional Representatives has occurred.
  - ii. Regional Facebook groups have been created and they will be used for regional and local activities.
  - iii. Regional representatives started to organize online meetings with MOs.
  - iv. A presentation about IVSA has been added to the officials drive.
  - v. The buddy system to be utilized by the regional representatives was discussed.

#### **8) Committee Coordinator (CC) Update –**

- a. Aninca Jordaan (CC) was present to give an update.





- b. WHSA - WAAW: Collaboration between SCOH and IVSA for the world antimicrobial awareness week in November was discussed.
- c. IFMSA & IVSA MO Collaboration-The creation of a database to link up countries where both IFMSA and IVSA have active MOs was discussed.
- d. Committee Website - Concern regarding the deadline for the chairs to submit information to the committee website was discussed.
- e. Collaboration with Soft Skills Vets (Australia) and SCoVE, SCoCA and WGA was discussed.

## 9) Committee reports –

### a. Standing Committee on Animal Welfare (SCAW):

- i. Laure Chevalier (SCAW Chair) was not present to give an update. Aninca Jordaan (CC) gave an update on behalf of SCAW.
- ii. An article series with the Wildest Trail regarding the impact of veterinary student externships in Africa was discussed.
- iii. Animal Welfare Week: There are no updates regarding Animal Welfare Week at this time.
- iv. Ambassador Program: The applications have closed and the selection for ambassadors is in progress.
- v. Animal Welfare Conference: SCAW is in the process of selecting a date for the Animal Welfare Conference.
- vi. Céva & WVA Animal Welfare Awards: This project is still ongoing and will continue to be updated on social media.

### b. Standing Committee on Veterinary Education (SCoVE):

- i. Dauda Onawola (SCoVE Chair) was present to give an update.
- ii. There was a unanimous vote from the Executive Committee to allocate twenty euros to SCoVE for their essay contest.
- iii. The survey analysis regarding the management of debt by veterinary students was discussed.
- iv. The progress of the applications for SCoVE ambassadors was discussed.
- v. Online Veterinary Library: A project regarding sharing books with IVSA members online was discussed.
- vi. WikiVet Live 2020: A possible collaboration with WikiVet Live 2020 was discussed.
- vii. The possible need for IVSA to utilize a webinar platform was discussed.

### c. Standing Committee on One Health (SCOH)-

- i. Andreas Pappas (SCOH Chair) was present to give an update.
- ii. OH Day (Quiz, Webinar, Posters: November 3rd 2019, prepared the webinar and it will be released tomorrow





- iii. AMR Week (Webinar/s, Video, Cooperations)
- iv. IFMSA, IADS, IAFP
- v. VPHJ#16: started preparing the journal, released the call for articles for students and have found professors to write articles
- vi. YouTube (3 videos): started preparing AMR video, then rabies and webinar that has been previously discussed
- vii. OIE Ambassadors (Midterm Application, Report Template): decided to have a midterm application for ambassadors to increase the number of ambassadors
  - 1. the ambassadors have started to answer the first report template regarding rabies day
- viii. I HOPE: wanted to add IVSA, working groups have begun work in the next weeks, just working on the beginning of the collaboration now
- ix. 2nd One Health Colombia International Symposium: contact with the organizer, would like to invite IVSA to attend, contacted the chapter in IVSA Colombia to attend on behalf of IVSA and present some slides on behalf of IVSA.
- x. MO's Articles: allow MOs to publish the work that they have been involved in
- xi. #ivsascohcompetition19\_20: ask all MOs to complete One Health projects and when they post their work they can use their tag so SCOH can review the work that they are doing, give 150 euro prize to the best MO
  - 1. Unanimous vote to use 150 euros for prize money
- xii. Collaboration with human medical students
  - 1. individual exchanges
  - 2. publication in journal
- xiii. World Health Student Association
  - 1. Meeting with dental students, discussion about AMR week to have a common campaign
    - a. Collaboration on a webinar
    - b. Created an interactive video
    - c. Create infographic regarding AMR to help share information about AMR
    - d. Create a quiz that all people can participate in and we can compare results
    - e. Do a follow up quiz following the campaign to see if the grades go up
    - f. Application for a game on AMR, they want us to promote their application
      - i. ExCo will be sent information for review
    - g. Challenge to MOs to see what they did for campaigns in their country, select a winning MO for the best campaign

**d. Working Group on Alumni (WGA)-** Tavishi Pandya (WGA Chair) was not present to give an update.

**e. Standing Committee on Wellness (SCoW)-**







- f. Link Shortener:
  - i. use bit.ly
  - ii. shortens the link and makes it look nicer and more secure

### **I1) Treasurer Update- Kathi**

- a. Live Meeting has been chosen and flights have been booked
- b. Aninca will be refunded in advance
- c. Having problems with PayPal, have been unable to refund currently because Daniel's name is still on the account

### **I2) Secretary General Update- Kylie**

- a. Monthly Handovers- November 5th
- b. Minutes update
  - i. Online meetings
  - ii. Croatia
- c. Meeting with Secretariats

### **I3) President Update-Elwin**

#### **a. Partner communication**

- i. London Vet Show- applications were scored by Elwin and Miran, invites and information have been sent out. Elwin and Merel will also be in attendance. 10 applicants have been selected.
- ii. WHSS- spoken about previously, occurring in June
- iii. WSAVA
  - 1. Volunteer Coordinator- call closed yesterday, email will be sent to ExCo with the applicants so we can review and select an applicant.
- iv. FVE- want to set up an EVSA, talked with them about wanting to keep IVSA within IVSA, but discussed the regional representatives within Europe
- v. WVA-would like to have a meeting with Elwin and CEVA on the 10th of December to expand the collaboration that we have now
  - 1. Vote on train ticket for the 10th of December:
    - a. unanimous that Elwin will attend

#### **b. Other things that require attention**

- i. Stamp- Nita will order the stamp from the same company as the business cards

### **I4) Attended Events**

- a. IAVH Conference-Kylie
  - i. want to discuss collaboration





- b. 200 euros are year from OIE-can be used if there is some left over at the end of the term to sponsor a top OIE ambassador to come to Congress

## **15)Upcoming Events**

- a. **FVE General Assembly:**
- b. **London Vet Show:** Merel and Elwin are attending, we will vote on reimbursement through email
- c. **FVE One Health meeting: Anna**
  - i. Having difficulties with communication, Anna is continuing to track people down for attendance
- d. **68th IVSA Symposium in Morocco: Anna**
  - i. Accommodations
    - 1. Booked for 90 spots
    - 2. Should be able to book another 10 spots
    - 3. will have 100 total delegates
  - ii. Delegates
    - 1. Closed the application process, applicants have been screened
    - 2. 217 delegates that have applied, 9 ExCo and 13 alumni
    - 3. 35 quorum countries, need 20 to reach quorum so this should be good
  - iii. Budget
    - 1. has not been adjusted yet to 100 delegates
    - 2. Does not currently have a bank account, would like to take payments through IAAS bank account
      - a. Contract should go through both ExCos so there is more accountability in terms of payments
- e. **Western Veterinary Conference (WVC):**
  - i. In February in Las Vegas, accommodation will be free
  - ii. Elwin has booked his flights to attend
    - 1. Unanimous vote for Elwin to attend
- f. **ExCo Meetings:**
  - i. **Second Live Meeting of ExCo 2019-2020**
    - 1. 2019.11.29 to 2019.12.01
    - 2. anyone that is not exco that would like to attend, need to fill out the google form
    - 3. Live Meeting: Saturday, November 30th
- b. **SCOH One Health Conference**
  - i. Manual- has been created already







- ii. Hosting MO-applications have closed, 9 total applications
  - 1. IVSA Nepal, IVSA Turkey and IVSA Belgium-Ghent
- iii. OC- need 9 people from the host chapter
- iv. Bank Account-need a bank account to handle the money
- v. Sponsors-waiting on responses
- vi. Budgets-6500 euros to 18,000 euros
  - 1. IVSA Turkey has the lowest budget
- vii. Logo: developing the logo for the conference now
- viii. Website: Nita was asked to make email and website
- ix. Dates: 17 to the 20th of April

#### **16)Any Other Business (AOB) –**

- a. Strategic Plan:
  - i. Anna would like it to be published online for members and partners
  - ii. Brendan will send to Nita
- b. If anyone needs help with their roles, please talk with trust
- c. IVSA ExCo is now IVSA ExCo, not our own MO
- d. Wellness webinar collaboration with SAVMA: create a webinar with students who are in charge of wellness at school so they can collaborate on ideas to promote wellness within their universities
- e. Working on wellness ambassadors
- f. Reduced fee spots for symposium
  - i. Send list of all people that applied for reduced fee spots to DAD
  - ii. Pre-reimbursement
    - 1. unanimous vote to pre-reimburse the reduced fee spot
- g. World Health Assembly EVM-
  - i. Vote for Simon to attend:
    - 1. Unanimous vote for Simon to attend

The meeting adjourned at 16:30 GMT +1

A handwritten signature in black ink that reads "Kylie Small". The signature is written in a cursive, flowing style.

Kylie Small  
Secretary General 2019-2020

