



## 2019.10.13 – Minutes of the Third (3rd) Online Meeting of ExCo 2019-2020

The Third (3rd) Online Meeting of the IVSA Executive Committee (ExCo) 2019-2020 was held at 15:00 GMT+2 on 2019.10.13 online via Zoom. Elwin van Oldenborgh (President) was present to Chair and Kylie Small (Secretary General) was present to take the minutes.

### **Attendance**

#### **Executive Committee Officers Present**

	Elwin van Oldenborgh	President
Kylie Small		Secretary General (SG)
Merel Knoops		External Relations Officer and Vice President (ERO)
Aninca Jordaan		Committee Coordinator (CC)
Anna Ciećkiewicz		Member's Organization Director (MOD)
Kathi Loose		Treasurer
Daniel Lund		Post Treasurer
Laura Scowen		Development Aid Director (DAD)
Cahyani Fortunitawanli		Public Relations Coordinator (PRC)

#### **Other IVSA Officials Present**

Andreas Pappas	Chair of Standing Committee on One Health (SCOH)
Dauda Onawola	Chair of Standing Committee on Veterinary Education (SCoVE)
Laure Chevalier	Chair of the Standing Committee on Animal Welfare (SCAW)
Miran Abdul	Secretary to MOD
lina Airasmaa	Secretary to PRC
Simon Krückemeier	Secretary to ERO & DAD
Emily Freeman	Secretary to CC
Branden Nettles	Trustee
Panagiotis Galatsanos	Trustee

#### **Observers**

Luregn von Planta  
Camille De Pasque

**1) Opening** – Elwin van Oldenborgh (President) called the meeting to order at 15.11 GMT+2.

**2) Approval of the Agenda** – The Agenda of the Third (3rd) Online Meeting was approved.





- a. Point 7a was moved to before Point 3.

### 3) Committee reports –

#### a. Standing Committee on Animal Welfare (SCAW):

- i. Laure Chevalier (SCAW Chair) was present to give an update.
  - 1. The first meeting was completed with the selected committee members.
- ii. Animal Welfare Week
  - 1. Dates: 23.03.2019-27.03.2019
  - 2. “Vet Run for Pets” event was proposed by Luregn Von Planta.
    - a. Runners would be sponsored for each kilometer that is run.
    - b. Potential collaboration with Wellness and One Health Committees.
- iii. The social media accounts have been updated.

### 4) Action Points-

- a. Handover reports: Reports will be collected from officials and disseminated when they have all been completed.
- b. Office change: Kathi Loose (Treasurer) did not have an update to give regarding the office change.
- c. Google Ad Grant-
  - i. Cahyani Fortunitawanli (PRC) discussed the need for a secure website in order to utilize the Google Ad Grant.
  - ii. The Executive Committee voted unanimously to pay for a certificate for a secure website.
- d. SCoVE Survey-
  - i. Dauda Onawala (Chair of SCoVE) discussed the progress of the SCoVE analysis and the deadline for publication is October 18th, 2019.
- e. MoU with Mini Vet Guides: There was no update regarding this action point.
- f. Updating bylaws:
  - i. Kylie Small (SG) discussed technical difficulties with Wiki Page.

### 5) Trust Report –

- a. Branden Nettles (Trustee) discussed the progress of the Executive Committee.

### 6) Committee Coordinator (CC) Update –

- a. Aninca Jordaan was present to give the CC update.
  - i. The first meeting to occur with WHSA was discussed.





- ii. The international responsibilities of the committee coordinator were discussed.

## 7) Committee reports –

### a. Standing Committee on Veterinary Education (SCoVE):

- i. Dauda Onawola (SCoVE Chair) was present to give an update.
  - 1. Difficulties with keeping up the activity of the committee members were discussed.
  - 2. The possibility of compensating the best ambassador was discussed.

### b. Standing Committee on One Health (SCOH):

- i. Andreas Pappas (SCOH Chair) was present to give an update.
  - 1. A poster regarding mental health and animal therapy will be published for Mental Health Day.
  - 2. A quiz and resources for One Health Day will be disseminated to IVSA members.
  - 3. A live stream of the conference for Antimicrobial Resistance Week was discussed.
  - 4. Upcoming YouTube posts were discussed.
  - 5. OIE
    - a. A meeting with the ambassadors of the AMR project has been scheduled.

### c. Working Group on Alumni (WGA)-

- i. Tavishi Pandya (WGA Chair) was not present to give an update.
- ii. Aninca Jordaan (CC) stated that there is currently no update regarding WGA.

### d. Standing Committee on Wellness (SCoW)-

- i. Katerina Kokkinidou (SCoW Chair) was not present to give an update.
- ii. Aninca Jordaan (CC) stated that the first committee member meeting was completed.

### e. Standing Committee on Career Attributes (SCoCA)-

- i. Aninca Jordaan (CC) stated that the strategic plan is being updated, and once that is completed, the first training will be scheduled.

## 8) Development Aid Director (DAD) Update –

- a. Laura Scowen (DAD) was present to give an update.





- i. Hill's Next Generation Award: Richard's attendance has been confirmed and VISA applications are in process.
- ii. IVSA Scholarship Grant:
  - 1. The IVSA Scholarship Grant will be open from October 21st to the 2nd of December.
- iii. DAD Taskforce: Laura Scowen (DAD) has been working on setting up the DAD taskforce.
- iv. Philippines Barili Project: Once the final delivery of equipment is confirmed, the last payment will be sent.
- v. Philippines Microscopes: The university has been contacted to look for a new supplier.
- vi. Mission Rabies (MR): Lack of communication with MR was discussed.
- vii. Vet Books for Africa (VBFA): The possibility of utilizing USB drives for online books was discussed.
- viii. BSAVA Book Donation- Applications regarding the BSAVA book donation are ongoing.
- ix. VetPD- The winners of the VetPD raffle have been contacted.
- x. BeKindAward- Anna Ciećkiewicz (MOD) has been assisting with sending the prizes to BeKindAward winners.

## 9) Public Relations Coordinator (PRC) Update -

- a. Cahyani Fortunitawanli (PRC) was present to give an update.
- b. The following information was posted to the IVSA social media accounts:
  - i. IVSA Symposium announcement
  - ii. IVSA DAD scholarship
  - iii. World Mental Health Day post
- c. IVSA Journal
  - i. The first publication of the 2019-2020 term was discussed and it will discuss new officials, attended events, and the committee website.
  - ii. The deadline for submission to the IVSA Journal is October 30th.
- d. Committee website:
  - i. The PRC team plans to have the committee website design and materials prepared by next week.
- e. Officials shirts
  - i. The new design of the officials shirts was discussed.
- f. Business Cards
  - i. The design for the business cards has been completed and added to officials drive for review.
  - ii. Panagiotis Galatsanos (Trustee) stated that trust does not need business cards.





### **I0)Treasurer Update-**

- a. Kathi Loose (Treasurer) was present to give an update.
  - i. Membership fees were discussed.
  - ii. The progress of the office change was discussed.
  - iii. The budget for the live meeting was sent to members of the Executive Committee for review.
  - iv. Elwin van Oldenborgh (President) was refunded for the expenses of WCAVA.
  - v. Membership fee challenges for IVSA Zimbabwe were discussed.

### **I1)Secretary General Update-**

- a. Kylie Small (SG) was present to give an update.
  - i. The minutes from the general assembly in Croatia will include discussions about Morocco, Roll Call, and nominations.
  - ii. The minutes from Live meeting in Utrecht, Croatia, and the last online meeting from the 2018-2019 term have not been submitted for review.

### **I2)Member Organization Director (MOD) Update -**

- a. Anna Ciećkiewicz (MOD) was present to give an update.
  - i. Communication and MO involvement:
    - 1. The facebook pages have been utilized by many EOs and presidents.
    - 2. Official email addresses are being set up.
    - 3. New MO applications were discussed.
    - 4. The MOD Instagram has been updated.
- b. Exchanges and International events
  - i. Jaklien Goossens (Secretariat) is working on updating individual exchange database.
  - ii. An event calendar has been added to the IVSA website.
- c. Information and committees
  - i. The first EO bulletin has been published.
  - ii. Thomas Bonnafé (Secretariat) has been working on certificates for board members of MOs.
- d. Regional Representatives
  - i. The Regional Representatives have been confirmed.
  - ii. The first meeting has been scheduled for 19.10.2019.
  - iii. The roles and responsibilities of the regional representatives were discussed.

Elwin van Oldenborgh (President) called the meeting to recess at 16.27 GMT +2.

Elwin van Oldenborgh (President) called the meeting to order at 16.38 GMT +2.





### **I3) External Relations Officer Update-**

- a. Merel Knopps (ERO) was present to give an update.
- b. Sponsors Update:
  - i. Bayer: The invoice will be sent in November.
  - ii. Independent VetCare (IVC): IVC has agreed to sponsor Morocco and IVSA Global for 2000 euros.
  - iii. Morris Animal Foundation: Discussed collaboration on an oral dental hygiene campaign with IVSA Spain.
  - iv. Purina: A meeting with Purina has been scheduled.
  - v. CEVA: Discussed collaboration with SCAW.
- c. Partners:
  - i. OIE: A meeting with Andreas Pappas (SCOH Chair) and OIE representative is being scheduled.
  - ii. Vet Festival: The MoU has been forwarded to the appropriate representative to be signed.
  - iii. BSAVA: Updates regarding international representatives and monthly manuals were discussed.
  - iv. WHO EBM: The WHO EBM Congress is scheduled for the same time as the IVSA Symposium in January.
- d. Potential Partners
  - i. Eurosender- believes that Eurosender will still be expensive
  - ii. IAVS: MoU with them in 2014/2015, meeting with them on Friday to review MoU
- e. Merel Knopps (ERO) stated that she would like to have a meeting with the committee chairs to discuss sponsorship.

### **I4) President Update-**

- a. Elwin van Oldenborgh (President) was present to give an update.
- b. Partner communication
  - i. London Vet Show: The applications have opened for volunteers.
    - 1. Elwin van Oldenborgh (President) stated that any officials that would like to attend need to sign up.
  - ii. FVE/EVERI: IVSA members have been contacted regarding attending upcoming congress.
  - iii. WVA: Elwin van Oldenborgh (President) stated that he has confirmed his speaker spot.
  - iv. WSAVA:
    - 1. The application for the coordinator of the WSAVA Congress will open shortly.
- c. **Other things that require attention**





i. Stamp:

1. Elwin van Oldenborgh (President) stated that he would like to order signature stamps.

**I5) Attended Events**

a. IFISO Autumn Meeting

i. Merel Knoop (ERO) attended on behalf of IVSA.

1. The meeting was an informal forum for international student organisations.
2. The minutes from the meeting will be added to the shared officials drive.
3. New grants that can be applied for were discussed.
4. IFISO elected a structured management team to run the organisation.

**I6) Upcoming Events**

a. **IAVH congress:** Kylie Small (SG) will be attending on behalf of IVSA.

b. **FVE General Assembly:** Elwin van Oldenborgh (President) will be attending on behalf of IVSA.

c. **London Vet Show:** Elwin van Oldenborgh (President) stated that if any officials would like to attend then they should apply before applications close.

d. **68th IVSA Symposium in Morocco**

i. Anna Ciećkiewicz (MOD) stated that a meeting was scheduled with Mehdi for 14.10.19.

ii. Accommodations

1. Forty additional spots have been secured in the dormitories for delegates.

iii. Delegates

1. The application will open until 18.10.2019.
  - a. All officials were reminded to apply.

iv. Budget

1. Anna Ciećkiewicz (MOD) stated that there was no update regarding the budget.

e. **ExCo Meetings:**

i. **Fourth (4th) Online Meeting of ExCo 2019-2020**

1. A date for the beginning of November will be selected.

ii. **Second Live Meeting of ExCo 2019-2020**

1. 2019.11.29 to 2019.12.01
2. The location for the meeting will be decided via an email vote on 15.10.2019.
- 3.





**17) Any Other Business (AOB) –**

**a. SCOH Congress**

- i. The Executive COmmittee voted unanimously to move forward with the planning of the SCOH Congress.

The meeting was adjourned at 17.32 GMT +2

A handwritten signature in black ink that reads "Kylie Small". The signature is written in a cursive, flowing style.

Kylie Small  
Secretary General 2019-2020

