



## 2019.09.28 – Minutes of the Second (2nd) Online Meeting of ExCo 2019-2020

The Second (2nd) Online Meeting of the IVSA Executive Committee (ExCo) 2018-2019 was held at 15:00 GMT+2 on 2019.09.28 online via Zoom. Elwin van Oldenborgh (President) was present to Chair and Kylie Small (Secretary General) was present to take the minutes.

### **Attendance**

#### **Executive Committee Officers Present**

	Elwin van Oldenborgh	President
Kylie Small		Secretary General (SG)
Anna Ciećkiewicz		Member's Organization Director (MOD)
Kathi Loose		Treasurer
Daniel Lund		Post Treasurer
Laura Scowen		Development Aid Director (DAD)
Cahyani Fortunitawanli		Public Relations Coordinator (PRC)

#### **Other IVSA Officials Present**

Andreas Pappas	Chair of the Standing Committee on One Health (SCOH)
Laure Chevalier	Chair of the Standing Committee on Animal Welfare (SCAW)
Julia Nebes	Secretary to PRC & ERO
Iina Airasmaa	Secretary to PRC
Simon Krückemeier	Secretary to ERO & DAD
Magdalena Jannasch	Trustee
Branden Nettles	Trustee
Perry Koehler	Trustee
Kerstin Abraham	Trustee

### **Apologies**

Thomas Bonnafé (Secretariat), sent apologies for not attending. Katerina Kokkinidou (Chair of the Standing Committee on Wellness), sent apologies for not attending.

- 1) Opening** – Elwin van Oldenborgh (President) called the meeting to order at 15.07 GMT+2.
- 2) Approval of the Agenda** – The Agenda of the First (1st) Online Meeting was approved.





**3) Approval of the Minutes-** The minutes of the First (1st) Live Meeting and the Sixth (6th) Live Meeting were approved.

**4) General notes for ExCo:**

- a. Elwin van Oldenborgh (President) stated that members of the Executive Committee should read the minutes, read the agendas, and ask for help from other officials.

**5) Trust Report –**

- a. Magdalena Jannasch (Trustee) stated that trust has not had an official meeting as of yet, but to let any of the officials know if problems arise.

**6) Committee Coordinator (CC) Update –**

- a. Aninca Jordaan (CC) was not present to give an update.

**7) Committee reports –**

**a. Standing Committee on Animal Welfare (SCAW):** Laure Chevalier

- i. The application process and selection process for the SCAW committee has been completed.
- ii. Once the selected committee members confirm their positions, they will have their first meeting.
- iii. SCAW currently has two articles from Wild Welfare to share on the blog in regards to the MoU that was approved at Congress.

**b. Standing Committee on Veterinary Education (SCoVE)-**Dauda Onawola was not present to give an update.

**c. Standing Committee on One Health (SCOH)-**Andreas Pappas

- i. Committee member selection has been completed.
- ii. Group and Individual committee meetings have occurred.
- iii. Project managers have been assigned.
- iv. Meeting with OIE and ambassadors has occurred.
- v. They are currently working on the first youtube video to post.
- vi. Andreas Pappas (SCOH Chair) has prepared a plan for a SCoH Congress.
  - 1. Elwin van Oldenborgh (President) has reviewed the timeline and will disseminate to the rest of the Executive Committee for review.
- vii. Interest in applying to become involved with One Hope, an organization that creates educational tools.





- d. **Working Group on Alumni (WGA)**- Tavishi Pandya (WGA Chair) was not present to give an update.
- e. **Standing Committee on Wellness (SCoW)** – Katerina Kokkinidou (SCoW Chair) was not present to give an update.

#### 8) **Development Aid Director (DAD) Update –**

- a. Hill's Next Generation Award: Laura Scowen (DAD) has confirmed Richard can attend WASVA, waiting for WASAVA to send confirmation of his registration.
- b. IVSA Scholarship Grant- Open on the 21st of October for 6 weeks. Three scholarships for 1000 euros each available.
- c. DAD Taskforce- 9 applications have been emailed to the Executive Committee for review.
- d. Philippines Barili Project- half of the equipment has been received thus far.
- e. Philippines Microscopes- waiting on continued communication.
- f. Vetbooks Ohio State- Elen Hernandez (Secretariat) will be the point of contact for Ohio.
- g. Mission Rabies (MR)- they have been contacted for a meeting, waiting on a response.
- h. Vet Books for Africa (VBFA)- met with Merel Knoops (ERO) and VBFA to confirm responsibilities.
- i. BSAVA Book Donation- applications have been opened, they will remain open for a month.
- j. VetPD- winners have been selected from the raffle in Croatia.
- k. BeKindAward- Anna Ciećkiewicz (MOD) has received emails about the old BeKindAward winners and will address the merchandise.
- l. New Projects will be sent out to the Executive Committee for review.

#### 9) **Member Organization Director (MOD) Update –**

- a. Communication and MO involvement
  - i. IVSA members worldwide and EOs and Presidents Facebook groups - Chairs will post their relevant information to the IVSA members worldwide page.
  - ii. Official email address - Use of official email addresses will begin November 1st, 2019.
  - iii. New MOs
    - 1. Many potential new member organizations.
  - iv. Screening:
    - 1. All applicants for IVSA activities must be screened for membership by the MOD team.





- b. Exchanges and International events**
  - i. Event calendar:**
    - 1. Located under “What We Do” on the IVSA website.
    - 2. Includes all international events including Congress and Symposium.
  - ii. International events:**
    - 1. All planned international events require Executive Committee approval.
  - iii. Individual exchange project**
    - 1. Jaklien Goossens (Secretariat) to develop an individual exchange database.
  - iv. Instagram: utilized for updates regarding exchanges**
- c. Information and Committees**
  - i. EO Bulletin: Officials should send relative information to the MOD team at the beginning of every month.**
  - ii. MO Challenge: regarding wellness**
  - iii. Member Organization Google drive**
    - 1. Promotional materials and list of active MOs
- d. Regional Representatives**
  - i. Choosing Representatives - Applications have been closed and are being scored. Selected representatives will be published at the beginning of November.**
  - ii. Tasks**
    - 1. Information and meetings with MOs regarding opportunities within IVSA.
    - 2. Increase visibility of local events and exchanges.
    - 3. Documents and guidelines to be utilized by MOs.
  - iii. Presentation - DAD, Committees**
    - 1. DAD and CC chairs to send in bullet points for projects that are occurring this year within IVSA.
- e. Other**
  - i. ExCo Live meeting - call is open until 7th of October.**

## **10) Public Relations Coordinator (PRC) Update –**

- a. Current tasks:**
  - i. Troubleshooting the MO emails.**
  - ii. Social Media accounts have been updated.**
  - iii. Business card designs**
  - iv. IVSA Journal**
  - v. Committee website**
  - vi. Published the World Rabies Day from SCoH**





- b. Design of the official's shirts was discussed.

Elwin van Oldenborgh (President) called the meeting to recess at 16.04 GMT +2.

Elwin van Oldenborgh (President) called the meeting back to order at 16.12 GMT +2.

### **I1) Treasurer Update-**

- a. Collecting payment from MOs was discussed.

### **I2) Secretary General Update-**

- a. The timeline for the upcoming General Assembly was discussed.

### **I3) External Relations Officer Update-** Merel Knoops (ERO) was not present to give an update.

- a. Sponsors Update was presented by Elwin van Oldenborgh (President).
  - i. Independent VetCare (IVC): will sponsor Morocco for 2000 euros.
  - ii. European Union (EU) Grants: application for grants was discussed.
  - iii. CEVA: sponsorship for the Standing Committee on Animal Welfare was discussed.

### **I4) President Update**

#### **a. Partner communication**

- i. **World Small Animal Veterinary Association (WSAVA) -**  
Selection volunteer coordinator for WSAVA 2020
  - 1. Executive Committee Vote on opening the call for volunteers:  
Majority in favor of opening the call for volunteers.
  - 2. Elwin van Oldenborgh (President) will open the call for volunteers by Monday, September 30th.
- ii. **Federation of Veterinarians in Europe (FVE) / European Veterinarians in Education, Research and Industry (EVERI) -**  
One Health event will take place in Warsaw in December.
- iii. **World Organisation for Animal Health (OIE)-**
  - 1. The first meeting with the new ambassadors has occurred.
- iv. **London Vet Show -**
  - 1. ExCo voted unanimously to approve the SOP for the London Vet Show Volunteer Program.
  - 2. The London Vet Show will occur on the 14th and 15th of November.
- v. **WVA-**
  - 1. Elwin van Oldenborgh (President) obtained a speaking position for this event.

#### **b. Other things that require attention**





- i. GA timeline was discussed.
- ii. Discussion on country definition within IVSA
  - 1. Constitution statement on countries was reviewed
  - 2. There was a unanimous vote to not allow the use of regional flags on the officials tree.

### **I5) Attended Events**

- a. There were no attended events

### **I6) Upcoming Events**

- a. **IFISO Event:** Merel Knoops (ERO) will be attending this event.
- b. **IAVH congress:** Kylie Small (SG) will be attending this event.
- c. **FVE General Assembly:**
  - i. Unanimous vote for Elwin van Oldenborgh (President) to attend FVE on the 7th to the 9th of November.
- d. **68th IVSA Symposium in Morocco**
  - i. Accommodations
    - 1. There are fifty confirmed spots within the dormitories.
    - 2. Additional accommodations have not been confirmed.
  - ii. Delegates
    - 1. Number of delegates need to be determined by the close of application on the 18th of October.
    - 2. The MOD team will work with OC to help select delegates.
  - iii. Budget
    - 1. The budget will be updated when the total number of delegates have been selected.
- e. **ExCo Meetings:**
  - i. **Third(3rd) Online Meeting of ExCo 2019-2020**
    - 1. 2019.10.13 at GMT 1500 +2
  - ii. **Fourth (4th) Online Meeting of ExCo 2019-2020**
    - 1. Will send out to find a date in the beginning of november
  - iii. **Second Live Meeting of ExCo 2019-2020**
    - 1. 2019.11.29 to 2019.12.01

### **I7) Any Other Business (AOB) –**

- a. Andreas Pappas (SCOH Chair):
  - i. Collaboration between SCOH and SCoW for World Mental Health Day was discussed.
  - ii. SCoH Congress will be discussed when the presented information has been reviewed by the Executive Committee.





- iii. Unread messages within the committee website have been discussed.
- iv. Action Points were reviewed by Elwin van Oldenborgh (President) via Trello
- v. The Animal Welfare Congress event in Malaysia was approved via a unanimous vote by the Executive Committee.

The meeting adjourned at 17.40 GMT +2.

A handwritten signature in dark blue ink that reads "Kylie Small". The signature is written in a cursive, flowing style.

Kylie Small  
Secretary General 2019-2020

