



INTERNATIONAL VETERINARY STUDENTS' ASSOCIATION

3rd Online Meeting of IVSA Officials

Permanent Office: IVSA Info Office, DSR, Dyrågevej 9, 1870 Frederiksberg C, DENMARK

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Meeting of the IVSA Executive Committee (ExCo) 2014-2015 was held at 03:13 p.m. GMT on the 8th of February 2015 over Adobe Connect. The President being in the Chair and the Vice-President present to take the minutes.

Present

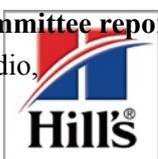
Emma van Rooijen (President)
Ann-Katrin Autz (Secretary to MOD and CC)
Merel Rodenburg (Vice-President and Committee Coordinator (CC))
Isaac Corderroure López (Treasurer)
Khoulood Ben Salem (Member Organization Director (MOD))
Kayleigh-Anne Norman (Development Aid Director (DAD))
Anil Türer (Public Relations Coordinator (PRC))
Jennifer Holle (External Relations Officer (ERO))
James Bost (Trustee)

Apologies:

Pim Polak (Immediate Post President)
Somin Um (Post-Treasurer)
Sara Wüeggertz (Secretary General (SG))
Camille Poissonnier (Trustee)
Joseph Lunt (Trustee)
Inés Ben Jabara (Trustee)
Seth Yaw Afedo (Secretary to MOD)
Panagiotis Galatsanos (Secretary to DAD and Treasurer)
Seyed Ardan Moussavi (Secretary to MOD)
Taeun Ryan Kim (Secretary to MOD)
Khairina Abdul Halim (Secretary to DAD)
Rita Kuo-Wei Chu (Secretary to DAD and ERO)
Reza Akram Purwosunu (Secretary to PRC)
Sara Krones (Chairman of Standing Committee on One Health (SCOH))
Shadi Hénchiri (Chairman of Animal Welfare Committee (AWC))
3rd IVSA Officials Online Meeting- 1/8/15

- 1. Opening** – Emma van Rooijen called the meeting to order at 15:13 p.m. GMT
- 2. Approval of agenda** – Emma van Rooijen moved to approve the agenda. This was adopted.
- 3. Approval of minutes from 3rd live meeting** – None of the officials present has received the minutes yet. Emma van Rooijen moved to postpone the approval of the minutes from the 3rd live meeting until the 4th live meeting on March 18th 2015.
- 4. Trust report** – Trust meeting on thursday February 5th 2015. James Bost gave a short trust report. A trust report was uploaded on Podio. The Trust is still waiting on more information from the Organizing Committee of the IVSA 64th IVSA Congress Romania and Merel to move forward on the Alumni project.

- 5. Committee reports** – Merel Rodenburg gave a brief committee report. The committee reports are available on Podio.



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Statements - Emma Van Rooijen had discussed with Merel Rodenburg to have a policy statement drafted by the IVSA Animal Welfare Committee, and Pim Polak will work with the Standing Committee on One Health Permanent Office: IVSA Info Office, DSR, Dyrågevej 9, 1870 Frederiksberg C, DENMARK on a one health policy statement. Currently, the idea is to start with the committees writing policy statement to propose to the General Assembly during the 64th IVSA congress Romania. ExCo discussed whether individuals should be assigned to do this instead or leaving it as a task for the committees. James Bost proposed to ask secretaries to research WVA and other organizations for their policy statements that IVSA may want to adopt or incorporate. Merel Rodenburg said that three policy statements that represent the three focal areas of our committees should be enough and a good starting point for the project of creating policy statements. Emma van Rooijen proposed to ask Khoulood Ben Salem's secretaries and other available secretaries if they want to/have time to look though policy statements and see if there are any additional ones we want to add. This was adopted.

7. **Agenda point descriptions** - Emma Van Rooijen said that the agenda on Podio only says bullet point. IVSA officials should create tasks that explain each bullet point. These tasks have the title of bullet point on the agenda and have descriptions and files. Then the IVSA Officials can prepare better for a meeting and the Trust can be informed during their trust meeting or to prepare to give advice at the officials meeting. It was approved that before the next ExCo-meeting all the officials shall create a file and description for their added agenda point.
8. **Moving of the bank** – The moving of the bank could not be discussed since Sara Wüeggertz wasn't present. Emma van Rooijen moved to postpone discussing the moving of the bank until the 4th live meeting at SAVMA. This was adopted.
9. **Email project** - Isaac Corderroure gave a presentation during symposium- presenting his idea for e-mail project. Isaac Corderroure said that Anil has said to use webmail instead of gmail because it is cheaper but Anil would need technical support. G-mail is easier to use (webmail is complicated until you link to g-mail.) Storage will not be a problem because of high storage capacity. There was a discussion on security and responsibility but Anil Türer had gotten confirmation from Wordpress that this wouldn't be a problem, IVSA global would not be responsible for the MO email addresses. Anil Türer was concerned he will not be able to give technical support to 100 email addresses if @ivsa.org webmail would be used. Isaac Corrderroure then said th webmail more difficult to manage but looks more professional. Isaac Corrderroure said that he prefers webmail as long as we have a person, a secretary to help set them up. Isaac Corrderroure proposed to create an instruction PDF to show how easy it is to link the webmail account to a personal gmail account for the MO's. A vote was called on wether to use Gmail or Webmail. The majority voted in favor of webmail. Emma van Rooijen proposed that Isaac Corderroure and Anil Türer go forward with setting up webmail and create a video to explain how to manage the webmail account. This was adopted.
10. **Computers4Africa future drives** - Kayleigh Norman and Emma van Rooijen collected some laptops during the 63rd IVSA symposium UK&Ireland for Computers4Africa. There was a discussion on wether or not ExCo wanted to have more drives, for example during the 64th IVSA congress Romania or SAVMA symposium 2015. Kayleigh Norman would like to ask Computers4Africa is IVSA could have a say in who would receive the collected laptops, ExCo agreed. Merel Rodenburg and Kayleigh Norman will contact local SCAVMA chapters to set up a drive at SAVMA Symposium 2015.



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Emma van Rooijen said that there was a draft for a MoU with Mission Rabies uploaded to the IVSA website. Kayleigh Norman explained the MoU. IVSA will be applying for a grant from the Henry Schein Cares Foundation (HSCF) together with Mission Rabies. Part of the grant is for the development of a rabies vaccine, and part to the development of a rabies vaccine. Because IVSA has this joint grant proposal with Mission Rabies, an MoU has been drafted. Mission Rabies' part of the MoU states that they will have a discount on the fee on their project for IVSA members and reserved spots for IVSA students. The MoU is for 1 year, therefore no GA approval is needed. Emma van Rooijen proposed to approve the Mission Rabies MoU and to sign it. This was adopted with unanimous consent.

12. VMSA-IVSA Philippines update – The HSCF grant proposal has been sent to cover costs of the VMSA-IVSA Philippines project.

13. Cultural differences – Emma van Rooijen gave an update on the 'Last man standing game' during symposium and the welcoming video made by Anil Türer. A discussion followed on what other things ExCo could do. One of the ideas was to have all the MO's send in a photo of them at their clinic or faculty. These photo's would be put up on the website. Khoulood Ben Salem and Ann-Katrin Autz will lead this project and ask for the help of other secretaries.

14. IVSA symposium UK&Ireland - Khoulood Ben Salem is creating questions for the questionnaires and has asked UK OC for questions. The ExCo workshops were evaluated. ExCo agreed that they would like to work with organization to make bigger, better workshops. James Bost gave the feedback of the Trust. The Trust mentioned that the GA documents should be sent more in advance to give the delegates more time to look it over. ExCo agreed that the GA booklet worked well and that it should be used for the congress in Romania as well.

15. SAVMA – Jennifer Holle, Kayleigh Norman, Emma van Rooijen, Merel Rodenburg, Shadi Henchiri and Afdi Pradama will attend SAVMA. René Carlson, President of WVA, will come to Jennifer Holle's house to have a meeting the officials present. The 4th live meeting will take place at Jennifer Holle's house on Wednesday March 18th, 2015. Jennifer Holle said to the people coming to the US that they should keep away from farm animals before coming to the USA for biosecurity reasons. A meeting with Jolle Kirpensteijn from Hills has been arranged during SAVMA Symposium. Anil Türer will make new IVSA Brochures for the IVSA booth at SAVMA Symposium, Jennifer Holle will proofread and print the new brochures together with the SCoH poster in the US. Jennifer Holle said that Afdi Pradama now has his VISA and will book his flights soon.

16. North American Veterinary Conference (NAVC) - Jennifer Holle went to NAVC as the IVSA representative. She made good contacts. Jennifer met with Jolle Kirpensteijn to set up Hills meeting decided for SAVMA. She also made a connection with a veterinary student who owns distributing company in South America. Jennifer has since emailed with this student for connections in South America and is waiting for response. Jennifer made contact with a Zoetis representative. They have a phone meeting to discuss potential sponsorship, or at the very least set up a meeting with them at SAVMA.



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17. Report - Hill's meeting, VNA3 (please see comments for discussion) - Jennifer Holle said Hill's made comments on the proposal of how the VNA3 winners were to be determined. After discussion ExCo agreed that



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The winner would be determined based on the most complete in its size category. The winners would then have to submit a proposal on how they the money would be spent. This proposal would have to be approved first before the MO would receive the money. Emma van Rooijen proposed this and it was adopted.

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18. **Multiview Report-** Jennifer Holle explained that IVSA would receive money based on the number of advertisements not based on how many people click on the advertisements. Jennifer Holla said that IVSA has to make sure the Hill's banner is very prominent above the Multiview banner and make very clear to Multiview that no pet food banner will be used because Hill's is our gold diamond sponsor and we want their logo to be the largest.
19. **Bayer - CVBD symposium-** Canine vector born disease symposium and webinar will take place in Barcelona right after SAVMA. It was suggested that Emma van Rooijen attend or another IVSA representative. Bayer also wants to involve local IVSA students in Barcelona. Bayer will also have a live CVBD webinar in the US in April. It is at the moment unclear to ExCo for which event Bayer wants IVSA representatives. There is a contest for IVSA members to attend the Bayer CVBD symposium. There was a discussion on how to decide which members get to attend. ExCo agreed to wait for more information from Bayer before setting up a competition and deadlines.
20. **Pan Commonwealth Veterinary Conference (CVA) -** Emma Van Rooijen spoke to president of CVA in Singapore. The commonwealth are all the former English colonies. The CVA Conference will be in Kuala Lumpur Malaysia and IVSA has received an invite. James Bost gave the Trust recommendation: Any event which lots of different countries attend are possible is a good thing. Emma van Rooijen proposed to send an IVSA representative. This was adopted. ExCo agreed to send an IVSA Official but would need more information from CVA and CVBD in order to decide who should attend which event.
21. **International Veterinary Forum (IVF) Tunisia –** IVF will take place in Tunisia from the 8th to 13th of April. IVSA has been invited to send a representative and would get a complimentary booth at the Exchange Circle. Emma van Rooijen proposed to send a representative. This was adopted. ExCo agreed to have Khouloud Ben Salem check if complimentary registration was possible as well.
22. **IVSA Congress in Romania –** The application for members with priority will start in March. Emma van Rooijen says that ExCo should apply as soon as it is open as well as secretaries.
23. **WSAVA global pain council –** WSAVA have asked IVSA to endorse their Global Pain Council guidelines. The options were discussed. ExCo decided to have Merel Rodenburg and the Trust read the guidelines and draft a policy statement which says that IVSA supports the WSAVA Global Pain Council guidelines. If Merel and the trust need help ExCo agreed to involve the IVSA Animal Welfare Committee then.
24. **Dr. Smarts proposed partnership –** Dr. Smarts is an online study tool that gives money to a charity when users utilize program. Dr. Smarts wants to work together with IVSA and give money to our Development Fund. Merel Rodenburg will look into the conditions and details, credibility of the content, and whether the Development Fund would need to be an official charity. Emma van Rooijen proposed to approve and support the MoU



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When IVSA and Dr. S. Nantz James put their heads together to ensure that the information and sources are credible and accurate, to make sure it is accurate.

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25. **British Small Animal Veterinary Association Congress** - Kayleigh Norman will investigate more on the BSAVA congress and it will be discussed via email.
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26. Any other business

1. James Bost talked about the 65th IVSA congress Austria. The original concern was that 300 delegates is perhaps too many. This many delegates may cause logistical issues, enhance cultural differences and less integration. The trust sees this as more of a challenge to overcome. Trust advises to encourage having that many delegates instead of discouraging, it is worth a try and we can learn from it.
2. James Bost discuss the Alumni Event during the IVSA congress Romania. Recently the Organizing Committee let ExCo know that they will have 5 alumni member spots. There was a discussion if ExCo would prefer there to be more than 5 spots available. ExCo agreed on having the Trust and Committee Coordinator work out a few options to propose to the Organizing Committee.
3. Kayleigh Norman brought up an email she has received from a girl from the Philippines. She wants to start an MO, but has no money to set it up and cover the membership fee. One idea from our strategic plan was getting MO's with a lot of money to adopt a New MO and pay their membership fee. This idea has been brought up during previous ExCo meetings as well. Emma van Rooijen proposed to have the MOD, Khoulood Ben Salem, and the Treasurer, Isaac Corderroure look into it more and work out a plan. This was then adopted.
4. Kayleigh Norman also talked about the Development Fund. She wanted to advertise the availability of Development Fund to MO's who need it. ExCo agreed.

Meeting adjourned at 06:26 p.m. GMT on the 8th of February 2015.

Merel Rodenburg

Emma van Rooijen

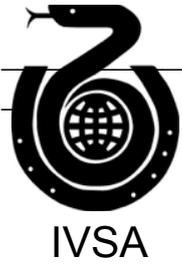
Committee Coordinator and Vice-President

President



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