



INTERNATIONAL VETERINARY STUDENTS' ASSOCIATION

Permanent Office: IVSA Info Office, DSR, Dyrølægevej 9, 1870 Frederiksberg C, DENMARK
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Minutes 2nd Online Meeting of IVSA Officials

The 2nd Online Meeting of the IVSA Executive Committee (ExCo) 2014-15 was held at 11.50 a.m. GMT on the 23rd of November 2014 over Adobe Connect, the President being in the Chair and the Vice-President present to take the minutes.

Present:

Emma van Rooijen (President)
Ann-Katrin Autz (Secretary to MOD and CC)
Merel Rodenburg (Vice-President and Committee Coordinator (CC))
Isaac Corderroure López (Treasurer)
Khouloud Ben Salem (Member Organization Director (MOD))
Kayleigh-Anne Norman (Development Aid Director (DAD))
Anil Türer (Public Relations Coordinator (PRC))
Jennifer Holle (External Relations Officer (ERO))
Seth Yaw Afedo (Secretary to MOD)
Panagiotis Galatsanos (Secretary to DAD and Treasurer)
Camille Poissonnier (Trustee)

Apologies:

Pim Polak (Immediate Past President)
Somin Um (Post-Treasurer)
Sara Wüeggertz (Secretary General (SG))
James Bost (Trustee)
Joseph Lunt (Trustee)
Inés Ben Jabara (Trustee)
Seyed Ardalan Moussavi (Secretary to MOD)
Taeun Ryan Kim (Secretary to MOD)
Khairina Abdul Halim (Secretary to DAD)
Rita Kuo-Wei Chu (Secretary to DAD and ERO)
Reza Akram Purwosunu (Secretary to PRC)
Sara Krones (Chairman of Standing Committee on One Health (SCOH))
Shadi Hénchiri (Chairman of Animal Welfare Committee (AWC))
Tom Merten (Chairman of Standing Committee on Veterinary Education (SCoVE))



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- 1. Opening** – Emma van Rooijen called the meeting to order. 11:50a.m. GMT.
 - 2. Approval of agenda** – Emma van Rooijen moved to approve the agenda with the condition that Emma van Rooijen is allowed to make changes to the agenda throughout the meeting. This was adopted.
 - 3. Approval of minutes from the 2nd live meeting** – Emma van Rooijen moved to approve the minutes from the 1st Online Meeting. This was adopted.
 - 4. Trust report** – Trust meeting on the 20th of November 2014. Camille Poissonnier gave a short Trust report. The trust has been busy so there hasn't been time to set up concrete projects yet. James Bost and Pim Polak are working on a bylaws amendment. The Trust is talking about setting up a trust meeting with Merel Rodenburg with the purpose of organizing an Alumni Meeting. The Trustees have said that they are happy to help with anything. James Bost will be parliamentarian for the GA in UK & Ireland. Ben Jabara Ines still wants to be involved with the Alumni project.
 - 5. Trust call for attention** – The Trust has been contacted by delegates that were worried about going to the symposium because of problems with communication with the OC. Camille Poissonnier handed over a list of questions to the ExCo:
 - Delegates would like to know what is happening about the reduced fee spots.
 - Some delegates did not get a reply on their application. Some did not get a letter regarding acceptance or rejections - all delegates that have applied should have received an email.
 - Do we have quorum?

Khouloud Ben Salem has now received the delegate list, and ExCo will now check if we have quorum. Camille Poissonnier recommended that ExCo think of solutions to improve communication with OC in the future, and she suggested having a contract for future OCs' to sign. There is an issue with that the rules are there, but there is no sanction for not following them. ExCo will look at the OC rules at the symposium in UK & Ireland. ExCo will also meet with the OC for the Congress in Romania 2015 during the symposium to make sure that a good communication is established. We also need to show to delegates that the ExCo are working together with the OC.
 - 6. Policy Statements** – A bylaws amendment has been drafted and sent to delegates about how IVSA should have policy statements to be able to have official opinions. James Bost will present the bylaws amendment to the GA in UK & Ireland, where it will be voted on.



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- 7. Computers4Africa** – Emma van Rooijen gave a short presentation on Computers4Africa, which is a British company that collect old computers, clean them up and install the right software. These are then shipped to Africa and are cheaper for the school to buy (~£70). We will promote the company before symposium so delegates can bring their old laptops to the symposium, as well as the local chapters Nottingham and Edinburgh can donate laptops. Computers4Africa will hopefully pick them up in Edinburgh and possibly give a presentation. This will be advertised in the EO bulletin. Emma van Rooijen will contact them, cc Kayleigh-Anne Norman, and ExCo can establish contacts for them to add donating computers to veterinary universities to their list as part of the DF fund.
- 8. UN registration-** IVSA is applying for consultative status. This means they can ask our opinion about certain topics like education and have the students' voice heard and we will be aware of the latest development on one health, which they have a lot of info on. The application has been submitted due to their deadline ending in June 2014. The approval of the registration was supposed to be presentet to the GA during the congress in Indonesia, but this was forgotten. Emma van Rooijen proposed to get this voted in during the GA at the symposium in UK & Ireland, and if the GA disapproves, the application can still be withdrawn.
- 9. Goals and ambitions** – The Google Drive document with the Goals and ambitions of ExCo 2014-15 has now been shared via email and in the IVSA Officials group on Facebook.
- 10. Cultural differences –**
- 1. Ideas** – We will have a seating plan during dinner at the UK & Ireland symposium so that the delegates get to know each other. Khouloud Ben Salem has spoken with the OC to make sure groups are mixed. The ExCo will choose seating plans if OC hasn't. There will be cultural workshops with different people for different countries playing games and talk about cultural differences. However, there is no time for this during the symposium but we will make room for this at the congress in Romania. Last man standing game at the beginning of the cultural evening with a lightening round. Khouloud Ben Salem will contact EOs and presidents from the chapters and work with the secretaries to create this game.
 - 2. Video** – Anil Türer is working on the video that will be shown after the opening speech at the symposium and then upload it to the IVSA medias. This will include movie clips from different countries.

Recess 11:56 GMT started again 12:15



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11. IVSA symposium UK & Ireland –

1.Update – Vicky Carliell and Amelia Coggon have now joined the OC so communication is improving. The final list has been sent to Khoulood Ben Salem.

2.Itinerary – ExCo workshops scheduled for the 19th of December. 4 GA's scheduled for now. The itinerary is getting more detailed but has not been finalized yet, it will be shared once it is finalized.

The new MO'S will be candidate members so they need to attend one GA in full to become full members and vote. Khoulood Ben Salem will remind the new MO's before arriving at symposium.

3.Delegates – The information about reduced fees has now been sent out, but it doesn't state which delegates that are eligible. The OC hasn't decided on the criteria yet. Khoulood Ben Salem will give the criteria to the ExCo once it has been decided, and before informing the delegates. There are delegates that haven't received emails from the OC, it was suggested that the OC should email delegates that they have not heard from.

4.Itinerary –

1. Jeanne Marchig Center On Animal Welfare- They are very excited and Hester Cheuk from the OC emailed back that they will incorporate them into their OC workshops taking place in Edinburgh on December 16th.
2. Camille Poissonnier pointed out that there is a request of posting the itinerary to delegates. This has not been provided until very late for the ExCo. OC will post more info about the GA online.
3. WVA has accepted the invitation. Zeev Noga will attend and give a presentation during the GA on December 16th and attend the formal dinner.
4. WSAVA cannot come but is sending a presentation about the foundation and about the congress in Bangkok. There are 10 spots for students, with waived fees in exchange for helping man the booth, hand out programs etc.
5. World Animal Protection is attending on December 18th. Presenting during the GA and attending the formal dinner.
6. Tim Dobbins from Hills will bring new banners and give a presentation on the 18th in Nottingham.
7. Bayer is interested in attending, but has not gotten back to Jennifer Holle yet. OC has a spot for them in Edinburgh. Will present on their Campaign on Animals and Aging, if they do attend.
8. Jennifer Holle suggests having Henry Schein to come while we are in Nottingham, and together with them and a Mission Rabies representative discuss the Malawi



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project together. Henry Schein Cares Foundation (HSCF) is also interested in IVSA-Philippines project, but has not gotten an official approval yet. Jennifer Holle says it is a good organization to partner with and work with on projects in the future.

9. All sponsor talks will be on December 18th. (Emma original said the 16th but made a correction)
10. IFMSA has a representative that wants to attend but is asking about financial support. Emma van Rooijen will send a list to the OC with everyone that will attend as sponsors and see how much it costs to cover lunch and formal dinner etc. OC should cover the lunch. Once we know the price, we can if we either want to ask the OC pay or if we want to pay ourselves. Kayleigh-Anne Norman and Khoulood Ben Salem are concerned about the handing the cost over to the OC and their tight budget. Jennifer Holle will send info on who is going to attend and what events they want to attend. Emma van Rooijen stated that we should cover it as ExCo since it looks better and is beneficial to our projects.

5. ExCo workshops –

1. Student Wellness- FVE presentation- Peter Jones, Former president of BVA who is very interested and involved with student wellness asked if he would be able to give a workshop. He will get a spot for the ExCo workshops in Nottingham.
2. VNA3 Workshop- Jennifer Holle and Kayleigh-Anne Norman and potentially Hills as well if they are there.
3. MOD- Workshop- How to organize and promote local event.
4. DAD+ ERO Workshop - How to raise money for events
5. There won't be an animal welfare workshop, since we will be having an OC workshop with Jeanne Marchig in Edinburgh.
6. SCOH workshop - Merel Rodenburg will check with Sarah Krones if she has anything for a SCOH workshop, although we don't need one, we will add it if SCOH has it planned.
7. ExCo will have 4 workshops. It's better to have a few workshops with high attendance on each workshop than many workshops with low attendance on each workshop.

The ExCo pre-symposium live meeting will take place on December 13th. Everyone will email their arrival dates AND TIMES to Emma van Rooijen. Team bonding day will be on December 20th. Ann-Katrin Autz and Joseph Lunt are working on this. There's a small chance that we will need an ExCo post symposium live meeting on the 20th.



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12. Book Drive – Done in the past, but there was a lot of problems with shipping arrangements and cost. Joseph Lunt recommended that IVSA should not start up this project again. But WSAVA would be willing to help with shipping. Elsevier already has a book donation project, therefore we can ask Elsevier to donate books. SCOVE can look for educational material and books, Kayleigh-Anne Norman can find schools, and WSAVA can do the shipping. We would only get books from one point instead of gathering from all over. SCOVE will contact companies and find the best one to work with, for example Book Aid or Elsevier. Merel Rodenburg and Kayleigh-Anne Norman will work on this.

13. Committee Reports –

1. SCOH- Sarah Krones doing well, busy
2. SCOVE- Busy meeting- working on many projects: SComTE to website, VetTalks, Vet Career map, PHD/Masters database.
3. AWC- Merel Rodenburg will contact Shadi Hénchiri and see what he is up to. They want to link WSAVA and AWC chapters to each other.

14. SAVMA –

1. The live meeting will possibly take place on the 18th of March 2015, since Emma van Rooijen has to attend HOD on the 19th of March.
2. Emma van Rooijen meeting with Rene Carlson. The President of WVA from Wisconsin would like to invite her and do lunch etc. on the 18th of March.
3. VLI- separate from SAVMA or at SAVMA. Training the trainer. Merel Rodenburg will e-mail possibilities. Propose the 18th or during SAVMA.
 1. Vote: Passed with majority vote.
 2. Registration: \$80 until Feb 2nd 2015, \$100 until March 3rd 2015.

15. Afdi's Reimbursement – It was decided at the last meeting to reimburse Afdi Pratama in advance for his SAVMA Symposium travel costs. Jennifer Holle received a concerned e-mail from Hannah Van Velzen about last year's similar situation, which we don't want to repeat. Emma Van Rooijen stated that it is IVSA's mission to support students in under privileged countries, and not being able to pay in advance to help students goes against this goal. We cannot buy his flight tickets out of IVSA account, it is not a paying account. It was suggested to transfer the money to an official and they can purchase the flight for Afdi Pratama. Afdi Pratama will indicate which flights he wants and show proof of visa, as well as info on events with dates and places. Isaac Corderroure Lopez will look into travel insurance options, and make this mandatory so it covers cancellations in the future.



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16. VMSA-IVSA Philippines -

1. Jennifer Holle announced that Henry Schein would like to sponsor and send equipment for this event. Rens Dobbenburgh, the Henry Schein contact, cannot promise anything until he discusses it with the board, but he has really high hopes. Jennifer Holle will update us when she has more info.
2. Jennifer Holle asked if any officials have any other ideas on ways Henry Schein can help IVSA projects to e-mail her because they are very enthusiastic to support us.

17. Budget Changes – Sarah Kroner would like to request a budget expansion to be considered for the work of SCOH. Last year Pim Polak was the external representation for SCOH. Since he was concurrently the IVSA President, the funds for these events came out of the “Any Other Congress Fund”. Now that we don’t have a member of Ex-Co on the SCOH committee, we need a way to send a SCOH representative to events. The “Any Other Congress” budget is meant for the president to attend events as a representative of IVSA Global. A bigger budget is needed for SCOH to cover upcoming events such as, Conferences in Amsterdam, Madrid, etc. It would be great to send experienced SCOH representative to these meetings. It is agreed we definitely have the budget to consider expanding the SCOH budget. The president will only spend approximately 2000-3000 euros out of the “Any Other Congress” travel fund (5,000) and will be low on other travel funds as well.

It was decided that Sarah Kroner will send a rough budget overview outlining events and approximate costs, the ExCo can decide to raise the SCOH budget at the next meeting using this information.

18. VetTalks/ Wikivet – Merel Rodenburg will meet with Nick Short from Wikivet in Nottingham on Thursday December 19th. Together they will record the first pilot video for the Vet Talks series. The first video will feature Peter Jones and the topic will be student wellness.

Sponsorship and funding for the Vet Talks need to be found. Merel Rodenburg and Jennifer Holle will work together, and discuss the potential of utilizing a banner on the Vet Talks Website. Merel Rodenburg recommend implementing a rule that only student input lectures will be featured, not sponsored lectures on website platform. ExCo also agrees with Merel Rodenburg that using about 100-200 Euros out of the SCoVE fund for this project is rational.

19. NAVC – Emma van Rooijen announced that IVSA was granted an invitation and complimentary registration to the North American Veterinary Conference in January 17-21st. It was decided by ExCo to send Jennifer Holle as IVSA representative at this event.

20. IVSA Japan-Event – Emma van Rooijen announced that we have the opportunity to send an IVSA Official this event on February 20 to February 23rd. Any official can attend, but many officials are



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busy. A vote was held on sending an official to the IVSA Japan Event. This passed with a majority vote.

Since the other ExCo members are busy, it was decided that Emma van Rooijen will attend this event.

21. One Health Symposium China – Seth Yaw Afedo will report soon about his recent trip to the One Health Symposium, where he presented a poster on the work of SCOH. Seth and the SCOH authors were awarded second prize for their presentation. Emma van Rooijen will ask what the prize money goes towards and what the amount is.

22. Schedule 3rd online meeting – Will schedule during the live meeting in the UK.

23. Any other Business –

1. Jennifer Holle discussed the FVE Survey, which is designed to gain more info about the background of students and where they want to go after school. These surveys will be advertised online and in the EO bulletin.
2. Kayleigh- Anne Norman has an update about Dejen Asaye's MAH scholarship reimbursement requests. She has informed Dejen that he will not be able to give more money without receipts. However, he has kept asking and we really cannot help anymore.
3. Anil Türer would like to remind last year's ExCo to handover the official e-mail addresses. One former ExCo member handed over the email, but is still using it occasionally. Emma van Rooijen will ask this member to start using a personal e-mail account instead.
4. Isaac Corderroure López would like to create e-mails for each MO. Do we bring this up at the GA or just put it in the EO Bulletin? The ExCo will all think on this and discuss at a later meeting.

Meeting adjourned at 04.00 p.m. GMT on the 23rd of November 2014.

Merel Rodenburg

Committee Coordinator and Vice-President



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