



INTERNATIONAL VETERINARY STUDENTS' ASSOCIATION

Permanent Office: IVSA Info Office, DSR, Dyrslægevej 9, 1870 Frederiksberg C, DENMARK
Fax: +45 35 28 21 52; E-mail: info@ivsa.org; URL: www.ivsa.org
Bank Account: Danske Bank, Frederiksberg Afdeling, Falkoner Alle 55, 2000 Frederiksberg
Acc.No.: 3306720430, IBAN DK4630003306720430, SWIFT: DABADKKK

03.04.2016 – Minutes for the 4th Online Meeting of the Executive Committee '15/16

The 4th Online Meeting of the IVSA Executive Committee (ExCo) 2015-16 was held at 15:00 GMT+2 on the 3rd of April via Adobe Connect the President being in the Chair and the Secretary General present to take the minutes.

Executive Committee Officers Present:

Anil Tüerer	President
Emma van Rooijen	Secretary-General (SG) and Vice-President
Ann-Katrin Autz	Member Organization Director (MOD)
Sofie Svensson	Development Aid Director (DAD)
Samantha Morici	External Relations Officer (ERO)
Malcolm Chong	Public Relations Coordinator (PRC) and President-Elect
Aqil Jeenah	Committee Coordinator (CC)
Panagiotis Galatsanos	Treasurer

Trust Representatives Present:

None

Apologies:

None

- 1. Opening** – the meeting was called to order by Anil Tüerer at 15:11 GMT+2 on April 3rd, 2016
- 2. Approval of agenda** – the agenda was approved without amendments
- 3. Approval of minutes from 5th Live Meeting ExCo 2014-2015** – Since Emma van Rooijen still has not received the minutes from the 5th Live Meeting ExCo 2014-15 from Sara Wueggertz, this point has been postponed until the next ExCo meeting
- 4. Approval of minutes from the General Assembly of the 64th IVSA congress Romania** – Since Emma van Rooijen still has not received the minutes from the General Assembly of the 64th IVSA congress in Romania from Sara Wueggertz, this point has been postponed until the next ExCo meeting



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5. **Approval of minutes from 3rd Live Meeting of ExCo 2015-16** – the minutes of the 3rd Live Meeting of ExCo 2015-16 were approved without amendments.
6. **Action points** – Emma van Rooijen read out the list of action points.
7. **Trust report** – This point was postponed until a Trust representative would be present. No trust representative in the end was present at the meeting and the Trust report was therefore postponed until the next ExCo meeting.
8. **Committee reports** – Aqil Jeenah gave the committee reports.
 1. **Standing Committee on One Health (SCOH)** – The SCOH website was launched. The website is still being edited and the committee is still receiving feedback. SCOH would like to pay for an upgraded membership so that wix.com can be taken out of the website name. The website will be reviewed next year and it will be decided then if their website membership should be upgraded. Aqil Jeenah proposed, by SCOH's request, to spend a part of the committee budget to pay for advertisement of the SCOH website on Facebook. This was approved.
SCOH, in collaboration with IPSF and IFMSA, have developed a 'Stop Tuberculosis Toolkit' which was well received by the members. The 2nd Veterinary Public Health Journal (VPHJ) was published around the 15th of March. The committee is planning to publish two more journals before the end of their term.
 2. **Standing Committee on Veterinary Education (SCoVE)** – SCoVE has launched 'Vetmedacademy' which is an interactive learning platform. The committee is busy gathering educational materials for members' access. VetTalks has been moved to a Youtube-channel since the original platform was too expensive. SCoVE would like to launch a student competition for the best submitted VetTalk.
 3. **Animal Welfare Committee (AWC)** – The AWC has been working on different projects and are hoping to launch these projects soon. The AWC website is still being built. Aqil Jeenah mentioned that the committee was thinking about sending out a call for additional members. Emma van Rooijen offered to help the committee as well.
 4. **Working Group on Policies (WGP)** – The WGP has been working on several policies focusing for example on student wellness and animal



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economics.

- 5. Working Group on Alumni (WGA)** – The WGA created brochures and an online registration form. Alumni that complete the form, will receive a PDF document that they have to fill in and sign. This file will be documented for a longer period of time. The working group is still revising the manual.

9. Partner points

- 1. Hill's Contract** – Samantha Morici and Anil Tüerer had a meeting with Jolle Kirpensteijn from Hill's at SAVMA symposium 2016 in Iowa, USA. Anil Tüerer signed the termination of the old three-year contract and the new one-year contract. Hill's does not want to sign another three-year contract but sign an one-year contract each year. Several points, such as the exclusiveness and amount of sponsorship, were discussed but no agreements have been made so far. The ExCo discussed the promotion of IVSA and agreed that they would have to work on 'brand promotion'. Anil Tüerer proposed to work on a new sponsor system that differentiates between 'Platinum', 'Gold' and 'Silver' sponsors. This was accepted. Hill's mentioned that they would be willing to offer the Top Exchange Officer and the winner of the annual Hill's quiz a 2 to 3 week internship in the USA instead of sponsoring them to attend SAVMA symposium.
- 2. LlamaZoo** – Samantha Morici is still working on the contract between IVSA and LlamaZoo.
- 3. Dr. Smarts** – Aqil Jeenah has tried over the last few months to contact Dr. Smarts and has not received any reply. Aqil Jeenah proposed to send them one final email but to terminate the Memorandum of Understanding (MoU) if they do not respond to that email. This was approved.
- 4. Vetcoach** – Aqil Jeenah and Emma van Rooijen explained that Vetcoach will be donating a case of books each year that can be used in various ways. The first case of books will be picked up by Emma van Rooijen during the IVSA Animal Welfare Conference.

- 10. IVSA symposium Taiwan – evaluation** – The summary of the evaluation responses had been sent to ExCo earlier that week. The evaluation forms had been handed out in paper during the IVSA symposium in Taiwan this year. This resulted in a lot more work to process the responses but it also resulted in a much higher



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response rate and more accurate feedback.

11. Attended events - short reports – All reports of events attended by an IVSA representative shall be sent to ExCo

- 1. World Health Organisation (WHO) – Executive Board Meeting (EBM) –** Caroline Bulstra, a member of SCoH, attended the WHO EBM. Her report will be published in the next VPHJ
- 2. Student American Veterinary Medical Association (SAVMA) symposium 2016 –** SAVMA symposium this year was attended by Sofie Svensson, Samantha Morici and Anil Türer. Sofie Svensson organized an auction during the symposium, following her manual and came to the conclusion that she would like to edit her manual. She would like to shift the focus more from student donations to sponsor donations. Like last year, there weren't enough IVSA representatives to man the IVSA booth. For next year, there will be closer communication with the IVECommittee of SAVMA to have their committee members help with being present at the booth. Sofie Svensson also received some books for the bookdrive. She gave the books to Samantha Morici since she also had a collection of books for the bookdrive in her university.
- 3. International Federation of Medical Students' Associations (IFMSA) March Meeting 2016 –** Aqil Jeenah had attended the IFMSA March Meeting 2016 which was held in Malta. The meeting went really well and he had gotten a lot of new ideas which he has explained in his written report and proposal documents. One of the projects that were discussed during this meeting was to have the support of IFMSA to promote IVSA in South American countries.

Recess at 17:02 GMT+1 for 15 minutes

The meeting was called to order by Anil Türer at 17:23 GMT+1

- 4. North American Veterinary Community (NAVC) Conference 2016 - reimbursement –** There was a discussion on the expenses that were made by Samantha Morici for her attendance at NAVC. Anil Türer proposed to reimburse Samantha Morici (partially) for the amount of € 450,- . This was approved.

12. Events - IVSA representatives



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- 1. The OIE Global Conference on Veterinary Education Conference (Thailand) –** This point was moved to Any Other Business (AOB) since ExCo had already agreed upon the IVSA representative.
- 2. OIE General Session 2016 –** The OIE General Session will be held from the 22nd to the 27th of May 2016. Anil Tüerer and Emma van Rooijen were approved as the IVSA representatives during a previous ExCo Meeting. Anil Tüerer can no longer attend because of work-related circumstances. Anil Tüerer proposed to send Emma van Rooijen as the only IVSA representative. This was approved.
- 3. World Small Animal Veterinary Association (WSAVA) World Congress 2016 (Colombia) –** The WSAVA World Congress 2016 will be held from the 27th to the 30st of September in Cartagena, Colombia. IVSA always receives free registration for one representative that will also have a seat in the General Assembly. The president, which will be Malcolm Chong at that time, attends the WSAVA World Congress. However, Emma van Rooijen explained that she is discussing with WSAVA to receive an additional spot for free registration. This additional person would be in charge of the IVSA volunteers during the congress. A discussion took place to discuss reimbursements for travel costs and who would be the additional representative. Emma van Rooijen proposed to have the Trust together with Malcolm Chong decide which ExCo member will be the additional representative, based on their motivation letters. This was approved. Anil Tüerer proposed to have the travel costs of the additional representative reimbursed up to € 500,- and accommodation costs will be reimbursed fully. This was approved.
- 4. European Association for Establishments in Veterinary Education (EAEVE) General Assembly 2016 –** The EAEVE GA will be held in Uppsala, Sweden on the 12th and 13th of May. Anil Tüerer and Ann-Katrin Autz will both be attending the GA and will receive free registration from EAEVE.
- 5. World Buiatrics Congress (WBC) 2016 –** The WBC 2016 will be held from the 3rd to the 8th of July 2016. The student registration costs are € 320,-. Ann-Katrin Autz will speak to the President of the WBC since he is a professor at her university to see if we can receive a discount on the registration. A discussion followed on who to send as the IVSA representative. ExCo agreed to vote on the representative via email.



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6. **25th PANVET congress** – The 25th PANVET congress will be held from the 3rd to the 7th of October, 2016 in Panama. Emma van Rooijen viewed the PANVET website together with Isaac and they both recommended that it would be useful to send an IVSA representative. Emma van Rooijen recommended to consider sending Isaac Corderroure because he is the only Spanish IVSA official. ExCo agreed on receiving more information on the congress from Emma van Rooijen via email before voting on the IVSA representative.
7. **American Veterinary Medical Association (AVMA) Convention 2016** – The annual AVMA Convention will be held in San Antonio, Texas, USA from the 5th to the 9th of August 2016. Anil Türer will be attending as the President always receives a personal invitation with VIP registration. In case Anil Türer will get his travel costs reimbursed by his university, ExCo will consider sending an additional IVSA representative.
8. **Towards Unity For Health (TUFH) congress 2016** – The TUFH congress will be held from the 26th to 30st of July, 2016 in China. Aqil Jeenah attended the previous TUFH congress in South Africa and explained why it is useful for IVSA to have a representative attend. Aqil Jeenah proposed to send Michael Huang as the IVSA representative to the TUFH congress and receive full reimbursement for his travel costs. This was approved.
9. **Association of Medical Educators in Europe (AMEE) conference** – The AMEE conference will be held from the 27th to the 31st of August in Barcelona, Spain. Bhavisha Patel got selected by AMEE for their Student Task Force. Aqil Jeenah proposed to have Bhavisha Patel as the official IVSA representative and to not send an additional representative. This was approved.

13. Bylaw Amendments

1. **Relocation of the Bank and the Office** – Emma van Rooijen is trying to reschedule a meeting with the Federation of Veterinarians of Europe (FVE) and the WVA to discuss the relocation.
2. **Central Fund Tax** – This point was postponed to the 4th ExCo Live Meeting on the 7th of May.
3. **Change in Membership Fee calculation and the membership period** - This point was postponed to the 4th ExCo Live Meeting on the 7th of May.



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4. **Other trivial changes sent in by Panagiotis Galatsanos** - This point was postponed to the 4th ExCo Live Meeting on the 7th of May.

14. 65th IVSA Congress in Austria

1. **Update** – Ann-Katrin Autz explained that the Organizing Committee (OC) is working hard and there is good communication between them and her.
2. **Partners & sponsors** – Invitations to Partner Organizations and Sponsors to present their organization or company will be sent out the following week by Samantha Morici and Anil Türer. Ann-Katrin Autz will talk to the OC to find out if there are lecture slots open for a lecture by partner or sponsor representatives.
3. **Alumni program** – The registration fee for the Alumni attending the congress has not been set yet. After a discussion on the amount of hours dedicated in the itinerary to Continued Professional Development (CPD) points, ExCo recommend the amount of 12 hours for lectures and workshops. The WGA had requested € 500,- from the Committee Budget to reimburse costs for a speaker. This was not approved.
4. **5th Live Meeting of the Executive Committee 2015-16** – The 5th Live Meeting of ExCo 2015-16 will be held on July the 23rd and will start at 09.00 AM GMT+1.

15. **Secure section of the website** – LlamaZoo does not have the resources available to help IVSA set up a secure section on the ivsa.org website.

16. **Mailing List Problem Updates** – There have been some problems with the exco@ivsa.org mailing list. Malcolm Chong and Anil Türer will set up a new mailing list with excol@ivsa.org.

17. **#VetStudentsUnited and #VetMedUnited** – Malcolm Chong had gotten the request from SAVMA to promote the '#VetStudentsUnited#' and the '#VetMedUnited' initiatives. This was approved.

18. **World Healthcare Student Symposium (WHSS) 2017 – Joint Working Group (JWG) Representative Selection** – ExCo reviewed all the JWG representative applications, that were sent to Aqil Jeenah, anonymously. After a vote, candidate nr. 5 was selected as the JWG representative for WHSS 2016. Candidate nr. 5 was revealed to be Rosie Harrington from the UK.



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- 19. Study Portals Memorandum of Understanding (MoU)** – Samantha Morici explained that the remainder of the gadgets will be sent to Vienna. She is also reviewing the current MoU.
- 20. IVSA Journal** – Malcolm Chong explained that it is too much work to publish four journals and that he would need some help. Aqil Jeenah will ask Caroline Bulstra, who helps publish the VPHJ, to help Malcolm Chong.
- 21. IVSA How-to Videos** – Emma van Rooijen explained that the 'How-to-Videos' explaining the different ExCo Officer tasks need to be ready by the 1st of May.
- 22. Coca Cola** – Anil Türer explained that Coca Cola would like to be a diamond sponsor. After some discussion ExCo agreed to set up a 'Diamond – Platinum – Gold' sponsor system and to propose Platinum sponsorship to Coca Cola.
- 23. Development Fund status** – Sofie Svensson gave an update on last year's Development Fund projects. She is also working on setting up a more outlined budget for the Development Fund for GA approval in Austria. This year, five applications were submitted for the Development Fund grant.
- 24. S/LA payment with Credit-Debit Card** – Sofie Svensson explained that during SAVMA symposium students can pay via the S/LA payment system. It is a smart system that IVSA could use for the live and silent auctions during congress and symposium. Sofie Svensson will look find out more information on the S/LA payment system.
- 25. World Animal Protection (WAP) Grant** – Aqil Jeenah explained that the AWC has found it difficult to find a purpose for the WAP grant. So far the money has been spent on the AWC website. The committee now wants to print brochures to distribute to the delegates of the IVSA Animal Welfare Conference that will be held from the 22nd to the 24th of April, 2016. During this conference there will also be a 'Poster Exhibition' on animal welfare issues worldwide. Aqil Jeenah proposed to use some of the money from the WAP grant to print the brochures and the posters for the 'Poster Exhibition'. This was approved.
- 26. Multiview money – Membership Fee Fund (MFF)**
 - I. Applicants update** – Each term, money received from Multiview before the 1st of September will be transferred to the 'Scholarship Fund'. The purpose for this money is the MFF, the creation of reduced fee spots for congress and symposium and scholarships. Three applicants for the MFF have been



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approved. The remainder of the money paid by Multiview will be spent on reduced fee spots for the 65th IVSA congress in Austria.

- 2. Reduced Fee spots congress** – The remainder of the money paid by Multiview was used to create two reduced fee spots, in addition to the two reduced fee spots mentioned in the IVSA Bylaws.

27. ExCo Live Meeting – Member Organization bids - This point was postponed to the 4th ExCo Live Meeting on the 7th of May.

28. Ad-Hoc Committee on Member Organization involvement - This point was postponed to the 4th ExCo Live Meeting on the 7th of May.

29. Officials report card - This point was postponed to the 4th ExCo Live Meeting on the 7th of May.

30. New sessions during IVSA congress and symposium - This point was postponed to the 4th ExCo Live Meeting on the 7th of May.

31. Ask me Anything update – Ann-Katrin Autz explained that she cannot find a platform that will allow a meeting with more than 25 attendees. Aqil Jeenah suggested to ask Studyporals or another interactive webinar platform. Emma van Rooijen will contact Adobe Connect to see if the current subscription can be upgraded to allow for more attendees.

32. Online IVSA Credit Card - This point was postponed to the 4th ExCo Live Meeting on the 7th of May.

33. Next IVSA Symposium Security Update – Anil Türer expressed that the OC is working very hard to make the 65th IVSA symposium in Istanbul, Turkey safe. As of now, the OC does not see a reason for changing the location of the symposium.

34. 4th Live Meeting of the Executive Committee 2015-16 – The 4th ExCo Live Meeting will be held in Milan on the 7th of May. Emma van Rooijen is in contact with the MO in Milan to arrange accommodation and meeting rooms.

35. Sara Wueggertz – Sofie Svensson has contacted Sara Wueggertz's mother but has not received a reply. After recommendations, Sofie Svensson proposed to contact the Swedish authorities for legal repercussions. This was approved.

36. Any Other Business



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- 1. Promotion of the IVSA global Facebook and Website** – Emma van Rooijen proposed to purchase an advertisement spot on Facebook to promote the IVSA website and Facebook. This was approved
- 2. OIE Global Conference on Veterinary Education - Survey** – Emma van Rooijen proposed to send out a survey on veterinary education to IVSA members and to send a separate email to all MOs about the survey. This was approved
- 3. IFISO Autumn Meeting 2016 – Location** – The Management Team of IFISO recommended to move the IFISO Autumn Meeting 2016 from IVSA Istanbul to a different IVSA MO. ExCo approved to send out a call for host of the meeting.
- 4. SAVMA reimbursements** – Panagiotis Galatsanos reimbursed Anil for his expenses related to SAVMA symposium. He requested approval to reimburse Sofie Svensson, Karin Luzak and Bartosz Ligeza for their expenses regarding SAVMA symposium. This was approved.
- 5. Merck Animal Health (MAH) Travel Grant and Scholarship** – Samantha Morici and Sofie Svensson have been trying to find out more information on the MAH Travel Grant & Scholarship but have not been successful yet. Emma van Rooijen will contact Peter Oostenbach, who lives in the Netherlands, to find out more information.
- 6. 65th IVSA Symposium in Istanbul, Turkey** – The OC has been discussing to organize the second part of the itinerary in Thessaloniki, Greece instead of Antalya, Turkey. A discussion followed on additional visa costs for delegates. ExCo recommended to have the full itinerary take place in Turkey.

The meeting adjourned at 21:30 GMT+1

Emma van Rooijen
Secretary General and Vice-President



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