



INTERNATIONAL VETERINARY STUDENTS' ASSOCIATION

Permanent Office: IVSA Info Office, DSR, Dyrølægevej 9, 1870 Frederiksberg C, DENMARK

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2015.10.18 – Minutes 2nd Online Meeting – ExCo 2015-16

The 2ND Online Meeting of the IVSA Executive Committee (ExCo) 2015-16 was held on October 18th at 14.00 GMT+2 via Google Hangouts, the Secretary General being the Chair and the Secretary General present to take the minutes.

Present Executive Committee Officers:

Anil Türer	President
Emma van Rooijen	Secretary General (SG)
Ann-Katrin Autz	Member Organization Director (MOD)
Samantha Morici	External Relations Officer (ERO)
Aqil Jeenah	Committee Coordinator (CC)
Malcolm Chong	Public Relations Coordinator (PRC)
Panagiotis Galatsanos	Treasurer

Apologies:

Sofie Svensson	Development Aid Director (DAD)
Khouloud Ben Salem	Trustee
Kayleigh-Anne Norman	Trustee

- 1) **Opening**– The Meeting was called to order by Emma van Rooijen at 14.23 GMT+2.
- 2) **Approval of the Agenda** – The agenda was approved without any amendments.
- 3) **Approval of minutes from the 5th Live Meeting of ExCo 2014-2015** – Sara Wüeggertz still has not sent the minutes of the 5th Live Meeting of ExCo 2014-2015 held during the 64th IVSA congress in Cluj-Napoca, despite the numerous reminders from ExCo Officers. Sara also has not sent the minutes of the General Assembly of the 64th IVSA congress in Cluj-Napoca, Romania. Emma van Rooijen proposed to postpone the approval of the minutes from the General Assembly of the 64th IVSA congress Romania until the 2nd Live Meeting in Thessaloniki, Greece. This was adopted.
- 4) **Approval of minutes from the General Assembly of the 64th IVSA congress Romania - POSTPONED**
- 5) **Approval of minutes from the 1st Online Meeting** – The minutes from the 1st Online Meeting held on the 27th of September, 2015, were approved without amendments.



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- 6) **Action points** – Emma van Rooijen has made a Excel Sheet with all the points of action that come up during the previous meetings. All action points were discussed. Panagiotis Galatsanos mentioned that Isaac Corderourre cannot send the Financial Report of the ExCo term 2014-2015 to the auditors elected during congress because there are not enough codes from the bank. Panagiotis Galatsanos has contacted the bank but has not received a reply yet.
- 7) **Trust Report** – Khoulood Ben Salem was selected by the trust to be the Trust representative at this meeting. Khoulood Ben Salem had however sent her apologies due to family matters before the start of the meeting. Emma van Rooijen had received an email from Hannah van Velzen, who has been elected as the unofficial contact person for the Trust, with a summary of the Trust meeting that had taken place in the week of the 12th of October. Emma summarized the emails and no further discussion or questions came up.
- 8) **Committee Reports** – Aqil Jeenah gave a report on all the committees.
 - a. **Standing Committee on One Health (SCOH)** – SCOH had a good first meeting. They have started working on several projects including; the website, establishing more Local Veterinary Public Health Officers (LoVPHO), World Rabies Day project, World Rabies Day project for next year and the Anti-Microbial Resistance Day (AMR-day) project. The goal of SCOH is to work with the Food and Agriculture Organisation (FAO) and the International Association of students in Agricultural and related Science (IAAS) next to the organisations they currently work with.
 - b. **Standing Committee on Veterinary Education (SCoVE)** – SCoVE has been very active since the start of the term. Aqil Jeenah explained the relationship and MoU between IVSA and the European Association for Establishments of Veterinary Education (EAEVE). SCoVE is helping the CC and the President with the EAEVE accreditation team application form. SCoVE will start an essay competition that will promote different topics and they are looking for a prize for this competition. These essays will then be published in different journals (IVSA Journal, Committee Journals). SCoVe is collaborating with EVERI, a part of the Federation of Veterinarians of Europe (FVE), on the Vet Career Maps, that is expected to be published at the end of November. The Vet Career Maps will show the different opportunities and fields of study within Veterinary Medicine
 - c. **Animal Welfare Committee (AWC)** – The AWC is currently redesigning their committee website. Aqil Jeenah has taken over the contact



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with Wild Welfare that was started last term. The AWC and Wild Welfare will work together to set up workshops in Indonesia, Japan, Thailand and South Africa. The money received from the World Animal Protection will partially be used for these workshops. Emma van Rooijen proposed that Wild Welfare could also organize workshops in South America to assist promoting IVSA in those countries. Aqil Jeenah will discuss this with Wild Welfare and contact Ann-Katrin Autz and Emma if they agree to organizing (a) workshop(s) in South America. The AWC will also start posting animal welfare facts on the AWC Facebook Page weekly to raise awareness on the committee and animal welfare.

- d. **Working Group on Policy Statements & Position Papers (PS&PP)** – The PS&PP have been working well and have drafted a list of different topics they would like to write a position paper on. The PS&PP is hoping to write joint Policy Statements or Position Papers with other organizations, such as; IFMSA, IADS, IPSF, IAAS on AMR. They also want to create a manual on how to create/use policy statements and position papers and how MOs are bound by these documents.
- e. **Working Group on Alumni (WGA)** – The WGA have had their first meeting. The WGA wants to start a logo competition with a prize. Emma van Rooijen remarked that the WGA could better focus on other projects. This was agreed upon by other ExCo Officers. Ann-Katrin Autz proposed that the WGA make a list of people interested in becoming alumni, check the lists of previous Individual Supportive Members and start contacting people. Aqil Jeenah replied that the WGA has already been drafting such lists. Emma remarked that the WGA seems to be working on projects in the wrong order. She expressed it is important for the WGA to first draft a 'Working Plan', much like a business plan, have this approved by ExCo and then start contacting people. Aqil Jeenah replied that the WGA agrees with this order.
- 9) **Monthly Reports** – Monthly Reports are to be submitted on the 1st of each month. Anil Türer will remind the officers a few days before the deadline each month. If an officer fails to submit a report twice in a row, they are then obligated to bring treats to the first live meeting after that.

10) **IVSA symposium Taiwan** – Ann-Katrin Autz.



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- a. **Update** – The application period for the 64th IVSA Symposium Taiwan has been closed and the acceptance letters have been sent out. There was an issue with the opening of a Bank account for the Organizing Committee (OC) but the OC has already resolved this issue. Ann-Katrin Autz will remind the OC to contact Samantha Morici so she can help the OC with contacting sponsors.
- b. **Fee & Travel Costs** – Everyone except Malcolm Chong has problems paying for the flight tickets to attend the symposium and only getting the costs reimbursed after the symposium has taken place. Panagiotis Galatsanos is going to check with Isaac if early reimbursements are allowed in this situation.

Emma van Rooijen proposed recess until 15.35 GMT+2. This was adopted.

11) Recess at 15.23 GMT+2

The meeting was called to order by Emma van Rooijen at 15.36 GMT+2.

12) Events – IVSA Representatives

- a. **World Healthcare Student Symposium (WHSS)** – Aqil Jeenah gave an update on the progress of WHSS. IVSA will give a workshop and be part of at least 1 discussion panel. Claudine Girardo will be attending WHSS, she is also a member of SCOH. Aqil Jeenah proposed to have Claudine help the IVSA representative with the workshop during WHSS. This was accepted. ExCo decided on sending Emma van Rooijen as the IVSA representative for WHSS. Anil Türer will also attend WHSS as the second IVSA representative if the budget allows it. A thousand euros is budgeted for WHSS of which up to 500€ will be used for covering the travel costs of the IVSA representative in the Joint Working Group, Rachel Dalton.

- 13) **E-mail Project** – Malcolm Chong gave an update on the Email Project. The email addresses have been created and passwords have been forwarded to MOs. Ann-Katrin Autz has sent the list of emails to VetStage. VetStage will make a trial account for ExCo. ExCo will approve the Vetstage Platform and Vetstage will send the login details to the newly created email addresses.

- 14) **Design of ExCo Shirt** – Malcolm Chong has found a company to print the shirts. Kiki is helping with designs. Malcolm Chong will order shirts for all IVSA Officials who will be attending the 64th IVSA symposium in Taiwan and will order shirts later



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in the year for the remaining IVSA Officials if they will be attending congress.

- 15) **2nd Live Meeting** – The meeting will not start before 13.00 local time, because some IVSA Officials will be arriving in the morning on Saturday the 14th of November.
- 16) **Fee for Individual Supportive Members** – A discussion was initiated by Aqil Jeenah on the ISM fee. He, and other ExCo Officers, mentioned that the fee is the same for all students and that it should be considered to change this to take GDP into account when calculating the fee. The ISM fee is decided upon annually during the General Assembly held at congress. ExCo will propose a change in how the fee is calculated during the 65th IVSA congress in Vienna, Austria. Emma van Rooijen suggested that students that would like to become an ISM but cannot afford it, can apply for the 'Membership Fee Fund'. (see point 22).
- 17) **Journal for Committees** - Committees have been publishing separate journals in the past. The AWC, SCOVE, and SCOH will publish a joint journal that will contain scientific articles related to animal welfare, one health and veterinary education. An overview of all the committees and working groups work will be submitted for the general IVSA Journal. Emma van Rooijen suggested to check the MoU's between IVSA and other Organizations if there are organizations that should have articles in committee journals, such as the previous Veterinary Public Health Journal (VPHJ).
- a. **Committee Bulletin** – Aqil Jeenah explained that the committees would like to make a separate 'Committee-Bulletin'. After discussion, ExCo agreed that this 'Committee-Bulletin' will be sent to all Exchange Officers and Presidents once every 3 to 4 months after approval from Ann-Katrin Autz. Ann-Katrin Autz remarked that Aqil Jeenah could use her account for the program used to make and send out the EO-Bulletin.
- 18) **SCoVE**
- a. **SCoVE and EDU+ website** – SCoVE had sent in a letter to ExCo requesting budget to change the current website (a wix.com account) to a wordpress account. The new wordpress website, including domain name (eduvet.org for instance), would cost around 44 euros yearly. Peter, who is a member of SCoVE, will donate his free subscription for this term, the 44 euros would therefore not have to be paid this term but from September 2016 onwards. Aqil Jeenah proposed to allow SCoVE to change the website and accept the necessary costs of roughly 44 euros. This was adopted.



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- b. **Call for SCoVE Ambassador** – Aqil Jeenah proposed to strike this point of the agenda. This was adopted.

19) Committee logos

- a. **Colors** – Aqil Jeenah explained that the committees and working groups will pick their own color for identification.
- b. **Animal Welfare Committee** – The AWC have proposed a new logo to ExCo. A general consensus was reached among ExCo that committee logos should not be changed, but agreed that the current AWC was not up to standards. However, the proposed logo was not accepted. Aqil Jeenah will inform the AWC of this and request them to propose a new logo.
- c. **Working group on Policies** – The PS&PP have proposed a new logo. This logo was adopted.

20) **Coca Cola** – Anil Türer reported that he recently talked to Coca Cola. Coca Cola is starting an Animal Welfare project and would like to involve students. Anil Türer will therefore further discuss a possible collaboration with IVSA and Coca Cola. He will proceed this by doing research on their projects and how welfare friendly they are.

21) **Study Portals** – Samantha Morici requested information on the relationship between IVSA and Study Portals. Anil Türer, Aqil Jeenah and Emma van Rooijen explained the signed contract, the current contact and projects.

22) **Multiview Scholarship** – Emma van Rooijen explained the contract between IVSA an Multiview that got signed last term. The ExCo 2014-2015 had decided to transfer all the money coming into the IVSA Central Fund to the IVSA Scholarship Fund. This money will be used for three different purposes. The eventual goal is to have other forms of income for the IVSA Scholarship Fund to support these purposes in the future, besides the money received from Multiview. The DAD will be responsible to propose the spending of the money that has come in from Multiview to ExCo. The three purposes are the following:

- a. The 'Membership Fee Fund' (MFF). MOs and ISM members that cannot afford to pay their membership fee can apply for the MFF.
- b. The 'Reduced Fee for Symposia/Congresses'. IVSA members apply for a reduced fee for the annual symposium or congress.



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- c. The 'Scholarship Fund'. The money will be used to offer more scholarships to IVSA members for their educational experiences abroad.

23) AOB

- a. **Post-Symposium in Taiwan** - Ann-Katrin Autz clarified that all delegates that had showed interest in Post-Symposium had been accepted as delegates for the Post-Symposium. The OC will send an email to all delegates that are now considered participants in the Post-Symposium.
- b. **Auditors 2015-2016** - Panagiotis Galatsanos suggested that Frédéric Lohr might be too busy to be an auditor for the Financial Report 2015-2016 throughout the year. After discussion ExCo therefore agreed on asking Kayleigh-Anne Norman to be an auditor instead. Emma van Rooijen will contact both Frédéric and Kayleigh-Anne about this.
- c. **Membership Fee** - Malcolm Chong asked Panagiotis Galatsanos which email addresses he had used for sending the invoices of the Membership Fees. Panagiotis Galatsanos explained that he had used personal email addresses because the official email addresses created in the Email Project had not been distributed when he had sent the invoices.

The meeting adjourned at 17.19 GMT+2

Emma van Rooijen
Secretary General and Vice-President



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