

IVSA

Appendix to the Minutes of the General Assembly of the 62nd IVSA Symposium

Turkey, 2014

James Bost, Secretary General and Vice-President
Symposium held 2nd January 2014 to 10th January 2014

Appendix

I) Text of Memorandum of Understanding with OIE

Agreement between the International Veterinary Students' Association (IVSA) and the World Organisation for Animal Health (OIE)

The OIE has published (i) Recommendations on the Competencies of graduating veterinarians ("Day 1 graduates") to assure National Veterinary Services of quality ("Day 1 competencies") and (ii) OIE Guidelines on Veterinary Education Core Curriculum.

IVSA is the largest veterinary student association in the world, representing around 30.000 students in more than 40 countries on all continents. Raising the overall standard of veterinary education and supporting measures to improve the standard of animal welfare worldwide are among the core objectives of IVSA's work.

Issues of common interest

With a view to encourage collaboration between the two signatories of the agreement on issues of common interest, namely:

- To develop dialogue and identify areas of common interest between the veterinary profession and veterinary students;
- To develop cooperation between the OIE and the IVSA Standing Committee on One Health;
- To increase standards relating to veterinary education worldwide;
- To improve animal health and welfare;
- To facilitate the exchange of knowledge and ideas between veterinary students and the veterinary profession, including the updating of veterinary education and the accreditation of the Veterinary Education Establishments;

(1) The OIE will invite the IVSA to participate as an observer in expert working groups, consultations and international conferences that are organised to address areas of common interest;

(2) The IVSA will invite the OIE to participate in similar meetings and conferences concerning areas of common interest;

(3) If necessary and whenever required by circumstances, the IVSA and the OIE will exchange their point of view on all issues of common interest.

The aforementioned parties will sign this agreement in two copies; one copy will be retained by the OIE and the other by the IVSA.

The present agreement will enter into force upon signature by both parties.

2) Text of WHSS Memorandum of Understanding

World Healthcare Students' Symposium

Follow-up of the 5th WHSS 2013: held in Lausanne, September 2013

European Confederation for Physical Therapy Students (ECPTS)

European Dental Students' Association (EDSA)

European Medical Students' Association (EMSA)

European Pharmaceutical Students' Association (EPSA)

International Association of Dental Students (IADS)

International Federation of Medical Students' Associations (IFMSA)

International Pharmaceutical Students' Federation (IPSF)

International Veterinary Students' Association (IVSA)

Memorandum of Understanding

December 2013

Purpose

The Memorandum of Understanding aims to define the framework and commitment of the Partner Organisations to the planning, organisation, post-event follow up and future collaborative directions of the World Healthcare Students' Symposium (WHSS) - a multidisciplinary international event that originates from the World Medical and Pharmacy Students' Symposium (World MaPS) in 2005 and is considered to be its first edition.

Background

In 2004 the idea was raised to bring medicine, pharmacy and allied health students together in an international forum to generate discussion, and understanding between the professions, develop skills and awareness of concepts in multidisciplinary working, and be advocates for a cooperative multidisciplinary approach to patient-centred care to optimise health outcomes. Four established international Partner Organisations in health: IFMSA, IPSF, EPSA and EMSA, worked in partnership not only to organise this event but also to investigate on-going joint initiatives that support the overall vision for the future. All Partner Organisations shall remain jointly responsible, accountable, and committed through the signing of the World Healthcare Students' Symposium Memorandum of Understanding.

In 2007 the European Nursing Students' Association joined the organisation of the 3rd WHSS as an official partner and this continued until 2009. In 2011 IADS joined the organisation of the 4th WHSS. In 2013 ECPTS, EDSA and IVSA joined the organisation of the 6th WHSS.

The World Healthcare Students' Symposium event shall take place every two years as a regular joint initiative of the Partner Organisations. The following provides a list of the previous editions of the World Healthcare Students' Symposium:

- 1st World MaPS, November 2005, Malta
- 2nd WHSS, November 2007, Albufeira, Portugal
- 3rd WHSS, November 2009, Alexandria, Egypt
- 4th WHSS, November 2011, Prague, Czech Republic
- 5th WHSS, September 2013, Lausanne, Switzerland

In this spirit, all the undersigned Partner Organisations agree to continue or initiate collaboration in the following ways:

Article 1. Name

The World Healthcare Students' Symposium replaces the name of the first event (World Medical and Pharmacy Students' Symposium or World MaPS) in order to reflect our desire to involve other healthcare professions. It is a working title and the Joint Working Group (see below) shall be free to choose a name that they shall find more appropriate or appealing.

Article 2. Scope of the World Healthcare Students' Symposium

2.1. Vision

The Vision shall read: "A future in which healthcare professionals worldwide cooperate with their colleagues in other healthcare disciplines for the benefit of patients to improve healthcare."

2.2. Mission

The Mission shall read: "To organise a symposium which will educate and inspire future healthcare professionals, from dentistry, medicine, nursing, pharmacy and other healthcare professions, to be activists and advocates for this mission.

To promote collaboration on an international, regional, national and local level between students of different healthcare professions to encourage the adoption of a multidisciplinary approach at a student level."

2.3. Objectives

2.3.1. An educational symposium shall be organised for up to 400 students from different healthcare professions and healthcare student organisations. Preferably the participants' group should be balanced in educational field and geographical spread. There shall be at least 4 days of educational program.

2.3.2. At the end of the symposium it is aimed that students will have gained:

- a. Knowledge about patient-centred care and the importance of multidisciplinary partnerships.
- b. Knowledge about multidisciplinary healthcare and how it can be implemented.
- c. Knowledge about healthcare students' role in educational reform and health promotion.
- d. Motivation to advocate for patient-centred healthcare and effective multidisciplinary teamwork, particularly in health promotion.
- e. Understanding of and commitment to international student cooperation on these issues.

Article 3. Joint Working Group (JWG)

3.1. Composition

The Joint Working Group shall comprise of one representative from each Partner Organisation. The JWG representative from each Partner Organisation shall be present for the duration of the whole event and two days before. While voting within the JWG each representative shall be entitled to one vote.

3.2. Role of the JWG

3.2.1. The World Healthcare Students' Symposium and activities leading up to and following on from the event shall be the responsibility of the Joint Working Group.

3.2.2. The Joint Working Group shall give a recommendation to the stakeholders on the applying associations to be the Organising Committee for World Healthcare Students' Symposium events.

3.2.3. The tasks of the Joint Working group shall entail:

- a. Releasing calls for bids to host future WHSS and considering received applications two years in advance.
- b. Appointment of the JWG Chairperson the latest at the 1st in-person meeting of the Joint Working Group.
- c. Setting a public work plan at the beginning of the JWG mandate and issuing formal activity reports every 3 months.
- d. Organisation and attendance of at least two joint meetings (in-person) before WHSS.
- e. Planning for the educational programme and arranging for speakers, according to the agreed timeline.
- f. Contribution to the planning and organisation of joint initiatives such as educational/public health projects.
- g. Carrying body of work in order to actively promote WHSS.
- h. Developing and issuing press releases and joint statements on the subject of WHSS.
- i. Attending WHSS to facilitate smooth running of the event, being at the venue two days prior to the event as well as organising the post-event report and follow up.
- j. Performing review of the WHSS Memorandum of Understanding with the Partner Organisations in the end of the JWG mandate.

3.3. Commitment

Should a JWG representative fail in their duties and responsibilities resulting from this Memorandum of Understanding, the remaining members of the JWG may take a decision of removal of such a representative if consensus is reached. The parent Partner Organisation shall be informed to provide a suitable replacement.

Article 4. Organising Committee (OC)

4.1. Composition

The committee hosting the World Healthcare Students' Symposium, known as the Organising Committee, must be equally representative of at least two healthcare student associations.

4.2. Role of the OC

4.2.1. The Organising Committee shall be responsible for seeking sponsorship, arranging accommodation and board, planning the social programme, managing registrations, and logistics.

4.2.2. The tasks of the Organising Committee shall entail:

- a. Carrying a body of work to organise a quality event.
- b. Reporting on carried activities every 3 months to the JWG and to the Partner Organisations.
- c. Creating a website for the event with registration system, general information and agenda.
- d. Providing each Partner Organisation with a free fee for an official representative.
- e. Providing every JWG Member with a free or lower fee if possible.
- f. Providing accommodation and 3 meals per day as well as, if possible, Internet access to all participants.
- g. Providing a meeting room for the JWG.
- h. Issuing a final activity report and a financial report from the event.
- i. Acting according to the article "Profit" of this Memorandum of Understanding.

Article 5. Partner Organisations – Roles and Regulations

5.1. Contact Person (CP)

5.1.1. Partner Organisations shall each deliver one Contact Person within their Executive Boards who supervises the representatives in the Joint Working Group (JWG) and stays in close contact with the other Contact Persons of the other Partner Organisations.

5.1.2. Tasks of the Contact Person of each Partner Organisation shall entail:

- a. Being responsible for an internal appointment of a JWG representative within frameworks established in the respective Partner Organisation and within agreed timeline.
- b. Being responsible to discuss and vote within the respective Executive Board on the applying associations for being the Organising Committee of the WHSS within the agreed timeline.
- c. Maintaining contact and communication with other CPs
- d. Supervising the work of the JWG representatives.
- e. Following up on the JWG tasks and responsibilities in case of absence of such representative.
- f. Being responsible for the promotion of WHSS within his/her organisation.
- g. Supervising the selection of delegates of the organisation in WHSS.

5.2. Joint Working Group (JWG) representative

5.2.1. Partner Organisations shall each nominate one representative to form the Joint Working Group (JWG). Each nominated person shall be committed to working in the JWG for two years, without any other significant commitments in his/her own organisation.

5.2.2. Partner Organisations shall be fully held responsible for the work of their representatives, in case when a lack of commitment would occur, the organisation shall be obliged to find a substitute.

5.2.3. Each Partner Organisation shall remain accountable to ensure active representatives on the Joint Working Group. Inability to meet the required responsibilities and agreed commitment shall necessitate of a review of the position of the organisation.

5.3. Promotion of WHSS

Partner Organisations shall ensure that news, press releases, promotion related to the World Healthcare Students' Symposium and joint activities are completed through possible means in accessible networks.

5.4. Financial contribution

Each Partner Organisation shall budget 500 Euros for their JWG representative to support travel expenses during his/her two-year term (if possible, according to each organisation's financial status). It aims to ensure that the Partner Organisation is present at preparatory meetings and at the WHSS itself. The preparatory meetings shall include a site visit to the planned WHSS venue and an in-person meeting prior to the event.

5.5. New Partner Organisations

New Partner Organisations may be introduced following consensus from the current Partner Organisations, listed above, and signed to the Memorandum of Understanding upon agreement. These Partner Organisations should be regional or international organisations representing healthcare students.

5.6. Commitment

5.6.1. Partner Organisations via the Joint Working Group and their Contact Persons shall hold shared responsibility for the completion of necessary tasks in the planning, event management, post-event follow up, strategic planning for future direction and considering bids for future events. The Contact Person of each Partner Organisation should supervise and facilitate the process in its own organisation.

5.6.2. Should a Partner Organisation fail in their duties and responsibilities set out in this Memorandum of Understanding, the remaining Partner Organisations may take a decision of removal of the concerned Partner Organisation from the agreement if consensus is reached.

This option shall only be used if attempts to contact and reach a satisfactory arrangement with the Partner Organisation have been unsuccessful over 30 days.

5.7. Liability

The Partner Organisations in the Joint Working Group shall not be held liable under any circumstances. Any matters relating to personal injury, damage, loss shall be the sole responsibility of the WHSS participant. Partner Organisations shall not be held liable for any injury, damage, or loss related to the host Organising Committee.

Article 6. The 6th World Healthcare Students' Symposium

6.1. Time schedule

- 31st January 2014 – deadline for sending the final Call for the 6th WHSS Organizing Committee
- 31st January 2014 – deadline for appointing the 6th WHSS JWG Representatives
- 28th February 2014– deadline for accepting the 6th WHSS OC Call applications
- 15th March 2014 – deadline for announcement of decision of Stakeholders on the 6th WHSS OC
- June 2014 – first face-to-face meeting of JWG and OC
- July 2014 – deadline for the exact date and topic of the 6th WHSS
- November 2014 – draft for the preliminary programme of the 6th WHSS

6.2. Date

The 6th WHSS shall take place between the end of October 2015 and beginning of December 2015.

6.3. Remaining timeline

The rest of the timeline shall be decided and adjusted by the JWG as they think appropriate.

Article 7. Profit

The Organising Committee is responsible for providing the Partner Organisations of this Memorandum with the financial results and a formal report of the event within six months of the event's completion. In the instance of a profit resulting from the WHSS, any surplus equal or below 5% of the overall budget shall be divided equally among the organisations involved in the Organising Committee and any surplus above 5% of the overall budget shall be divided equally among the Partner Organisations.

Article 8. Final arrangements

8.1. Entry into force

The Memorandum of Understanding shall enter into force upon the signature from all the Partner Organisations.

8.2. Unforeseen events

Any unforeseen events or other potential areas of collaboration shall be discussed between the Partner Organisations. Should voting occur, each Partner Organisation shall be entitled to one vote casted in line with the decision of the respective Executive Board.

8.3. Amendments

Amendments to the present agreement may be adopted by unanimous consent of all the Partner Organisations in writing at any time.

8.4. Revision and termination

The Memorandum of Understanding shall remain in effect until a unanimous agreement amongst the Partner Organisations to review or terminate the agreement.

8.5. Representation

This Memorandum of Understanding is an agreement between all the Partner Organisations, and can therefore only be changed, adapted or declined by the legal representatives of the organisations by means of unanimous vote.

3) Notes on Joining the Stop TB Partnership (links not included)

Join the Partnership

Who we are

The Stop TB Partnership is a proactive global force in TB control. Established in 2001, it is a network of organizations working together to realize the common vision of a world free of TB. The Partnership is housed by the World Health Organization and consists of a Secretariat and seven working groups governed by a coordinating board.

We aim to accelerate social and political action to fight TB. We help to forge consensus on strategies, coordinate responses, promote the supply of high quality anti-TB drugs and generate action for the development of new diagnostics, drugs and vaccines. We are actively expanding access to life-saving treatment for TB patients in the world's poorest countries.

Application Process

To become a Stop TB Partner, please fill out our on-line form by clicking the link below:

[Stop TB Partnership Application Form](#)

Completed applications will be submitted to the Secretariat for review. If your application is accepted, you will receive a welcome email with a login name and password to access your profile into the [Stop TB Partners Directory](#). To help you filling in the application form, you can consult this [checklist](#).

Partnership Criteria

An organization seeking to become a Partner should:

- endorse the values and the principles of the Stop TB Partnership ([view core documents](#));
- support implementation of the [Global Plan to Stop TB](#);
- be active in the area of TB, sustainable development and related fields and committed to collective action in the fight against TB;
- advocate for the elimination of TB as a public health threat at all levels.

Note:

- The Stop TB Partnership is made up of organizations and, as such, applications from individuals will not be considered. Interested individuals are still encouraged to [get involved](#).
- Applications from organizations that do not support the Stop TB Partnership general principles will not be considered.

Partners' Responsibilities

- Actively initiate and participate in collaborative activities with other [Stop TB Partners](#) and [working groups](#);
- Keep their profile contact information up-to-date and participate in the annual partners' satisfaction survey. This helps us identify your areas of work and comparative advantage and conduct a sound segmentation of partners to support the partners' engagement and expansion strategies;
- Contribute to the Stop TB Partnership activities by sharing new ideas, data, best practices and other resources. Resources can include funding, technical expertise, staff time, and assistance with marketing, media or networking;
- Share knowledge and information through the various Stop TB Partnership channels such as our [social media sites](#), contributing news stories to the [News from our partners](#) section of our web site and the bi-monthly [Stop TB Partnership Newsletter](#), and submitting events to be included in the [Stop TB Partnership Events Calendar](#);
- Contribute to the Stop TB Partnership meetings and provide input and feedback into Coordinating Board meetings through their respective constituency representative;
- Participate in and support the implementation of the [Global Plan to Stop TB](#);
- Promote the Stop TB Partnership; and,
- Advocate for the elimination of TB as a public health threat.

Partners' Benefits

- **News and information** Partners receive regular updates on Partnership activities and the global fight against TB through our communication channels, including our website, [newsletter](#) and [mailing list](#).
- **Networking and collaboration** Partners can connect with other partners working on similar issues; participate in [working groups](#) and their respective subgroups; be active within their respective [constituency](#); and join other partners to form [national stop TB partnerships](#).
- **Visibility**
 - Partners can use the Partner of the Stop TB Partnership logo
 - Partners' profiles are highlighted in the [Stop TB Directory](#).
 - Partners activities are featured in our [newsletter](#), [news from our partners](#) and via our [social media channels](#).
- **Access to Stop TB products**
 - The Stop TB Partnership secretariat, WHO and other partners produce publications including the Global Plan to Stop TB, the Stop TB Partnership

Annual Report and other technical and advocacy reports. Partners can request hard copies (if available). Requests for documentation should be sent to: stoptbmaterials@who.int

- World TB Day kit and [World TB Day blog](#).
- Use of [Stop TB Resources](#).

Source:

<http://www.stoptb.org/getinvolved/joinus.asp>