



17th.September.2022 – Minutes of the First (1st) Online Meeting of EXCO 2022-2023

The first (1st) Online Meeting of IVSA Executive Committee (EXCO) 2022-2023 was held at 9 AM UTC-3 on 17th September 2022. Yuri Calvo (President) was present to Chair and James Caligiuri (Secretary General) was present to take the minutes.

Attendance

Executive Committee Officers Present

Name	Position
Yuri Calvo	President
John Trajano	Treasurer
Ellison Browne	External Relations Officer
James Caligiuri	Secretary General
Vanda Dučić	Member Organization Director
Karina Khatic	Committee Coordinator
Maulida Salsabila	Public Relations Coordinator
Hajar Saidi*	Development Aid Director

* = EXCO Member was not present

Other IVSA Officials Present

Matteo Carnevale

Zuzanna Czekaj

Lisa Buren

Anandu Rajaji

John Gyan

Trinity Dockery





Konstantina Louka
Alejandra Vargas
Shamiso Ndekwere
Karina Retnyssa
Mehdi Amrani
Arthur Cobayashi
Anna Wilson
Luregn von Planta
John Peng
Maryam Zakariya
Tamy Negron
Eva Zachova
Martina Marina
Younes Ouma

Guests

Tara Cesnik
Metod Kolc

1. **Opening – Yuri Calvo**
 - Meeting opened by President Yuri Calvo at 10:19 UTC-3
2. **Approval of the Agenda**
 - Agenda Approved
3. **Approval of the minutes**
 - Approval of minutes from the 7th Online Meeting of EXCO 2021-2022
 - Approval of minutes from the First Live Meeting of EXCO 2022-2023
4. **Trust Report**
 - Nothing to Report
5. **Internal Affairs**
 - 5.1. **President**
 - 5.1.1. New Term Registration- The new team of officials need to register the 2022-2023 Term to the Belgian Government
 - 5.1.2. UBO Registration- Registration as an NGO thus, stating IVSA does not support terrorism, and money laundering.





- 5.1.3. Vice Secretary General- Yuri Calvo nominated Hajar Saidi as Vice Secretary General. Secretary John Gyan accepted on Hajar's behalf. Hajar was appointed as Vice Secretary General with no objections.
- 5.1.4. Grammar Checker- Yuri Calvo nominated Trinity Dockery as the official grammar checker. Trinity accepted the nomination. Trinity was appointed as the official grammar checker with no objections.
- 5.1.5. MENA Interim Regional Representative- No candidates ran for the MENA regional representative during the 71st Congress in Brazil. Yuri Calvo nominated MOD Secretary Younes Ouma as the interim MENA Regional Representative. Vanda Dučić accepted on behalf of Younes. Younes was appointed the interim MENA Regional Representative with no objections.
- 5.1.6. EXCO meetings Structure- Yuri motioned to switch EXCO meetings from one day long to being split over two-days to accommodate officials across all time zones. A vote was held with 3 options. Options and voting results are listed below.
- 1: Having one long EXCO meeting: 0 Votes
 - 2: Splitting the EXCO meeting into two days: Five Votes- Vanda, Ellison, James, Yuri, Karina
 - 3: Having more frequent EXCO meetings: 0 Votes
- Abstains: John
- 5.1.7. IVSA Communication Chart - The IVSA Communication chart was shared with officials and can be viewed [here](#)
- 5.1.8. IVSA Mansoura situation - IVSA Mansoura were displaying and sharing an ANTI-LGTBQ flag on their social media and on their profile pictures alongside the IVSA logo. This is a breach of the IVSA Constitution and Code of Conduct as no discrimination regarding gender, sexual orientation, etc. MOD has reached out and they removed the picture but has received no response from IVSA Mansoura regarding the incident.
- 5.1.9. One-On-One (IOI) meetings- One on One meeting of EXCO members with President and Secretary General every 2 months.

5.2. Secretary General

- 5.2.1. Shared Google Drive - Officials have access to the shared google drive on which there are important documents including the Bylaws, Constitution, Code of Conduct, and other manuals. Officials should upload their term documents onto the drive to maintain a central database and accommodate smooth transitions.
- 5.2.2. Emails





- 5.2.2.1. Google Emails - Officials should not enter recovery information into their google @ivsa.org email addresses. Entering recovery information causes issues at the time of handover of emails from previous officials to newly appointed officials. Recovery information from previous officials does not allow the new officials to log in. If officials get locked out of their email, the Secretary General is the point of contact to reset passwords and regain access.
- 5.2.2.2. Microsoft Emails - All officials have been issued a Microsoft email and need to log in and use these emails to access meetings.
- 5.2.3. Committee PR emails - Public relation emails have been created for all committees for Canva Pro accounts to assist with social media posts.
- 5.2.4. Officials Contracts - Officials contracts to be sent to Secretary General.
- 5.2.5. Task Forces
 - 5.2.5.1. New Approach - All taskforces will now be overseen by the Secretary General to ensure the taskforces work productively. The Secretary General does not decide what will be done in the taskforces but ensures that they are committed to tasks they stated they would complete.
 - 5.2.5.2. Task Forces Review
 - 5.2.5.2.1. Ukraine Task Force - This taskforce was created due to the invasion into Ukraine to stay informed on what IVSA was doing in the region. This task force will be moved into the DEI task force.
 - 5.2.5.2.2. DEI Task Force - The chair of the DEI taskforce should focus on issues inside IVSA and how EXCO should address these issues. An official must be appointed to chair this taskforce.
 - 5.2.5.2.2.1. Responsible Advocacy and Inclusive Dialogue - The Responsible Advocacy and Inclusive Dialogue taskforce was using information gained from the DEI taskforce so it will now be placed inside DEI.
 - 5.2.5.2.3. OC Manual Task Force - The OC Manual is almost complete and will be used to help less experienced Organizing Committees host IVSA events.
 - 5.2.5.2.4. IVSA History Project – This project entails gathering all old files and information from past members of IVSA. The goal is to document the development of IVSA since the time of its creation.
 - 5.2.5.2.5. Members' Portal Task Force - Creation of a taskforce to assist Public Relations Coordinator in the development of a membership portal. No objections to the creation of the taskforce.





5.3. Secretariat- Nothing to Report

5.4. Treasurer

- 5.4.1. Legal Registration - Registration and updating of the legal address on the accounts and changing of names of the account holder to John from the previous treasurer. Documentation for changing the address on the accounts already present.
- 5.4.2. Reserve Fund - John has contacted ING bank regarding low-risk investment to invest the IVSA reserve funds. The reserve fund needs to be invested per the bylaws.
- 5.4.3. Balance Spreadsheet - John is forming a new balance spreadsheet. The current spreadsheet is difficult to use and has many broken formulas that would need to be fixed or remade. The spreadsheet shows an overview of transactions and where IVSA's money is going.
- 5.4.4. Bank Cards
 - 5.4.4.1. ING - A new bank card has already been ordered to prevent card fraud caused by using the existing card in the previous treasurer's name.
 - 5.4.4.2. Wise - Innina has passed the bank card onto John but will order a new card for transactions.
 - 5.4.4.3. Bank of America - Brandon does not have the card and there will be a meeting between John and Brandon to address the missing card. A new card will be ordered but international bank cards take time to arrive.
 - 5.4.4.4. PayPal - The PayPal account has been fixed and has been transferred over to the new address. PayPal is working properly once again.
- 5.4.5. Budget Concern s-
 - DAD: The spending transactions from the previous term have rolled over into the new term and the funds are still available during the current term.
 - SCOW: There is an approved budget of €7000 from the previous term's budget. The budget remaining from the previous term has been given a safety margin for this term.

5.5. Action points - The Trello Board has been Updated.

6. Public Relations





- 6.1.** Communication with PR Team- All graphic requests from IVSA partners are to be sent to publicrelations@ivsa.org and to CC the PRC secretary at marina@ivsa.org.

The graphics and upload requests from IVSA Sponsors, upload time requests by sponsors will be coordinated by Eva at eva@ivsa.org.

All graphic requests from MOD/CC/DAD teams should be sent to publicrelations@ivsa.org with marina@ivsa.org CC'd. When MOD or DAD teams are sending requests to promote projects and committees, they must add details of the project or committee being promoted and the timeline.

- 6.1.1. Post Request Procedure - Post requests must be sent to the PR team three days prior to the publication date. Urgent requests will be considered depending on the urgency and the PR team's ability to execute them.
- 6.1.2. EXCO Meeting Announcements - The dates of EXCO meetings will be announced on IVSA's platforms to encourage more members to attend. The meetings are open to all members of IVSA. The meetings inform members on EXCO's approach to discussion and decision making. By attending meetings members will also feel encouraged to engage with EXCO. Salsabila has stated, "In the past, [access to] the meetings was not shared on social media, as we cannot filter members from non-members when joining the meeting." A shorter link was requested for the EXCO meetings for sharing with members. EXCO decided that the link will be sent to the MOs to distribute to members interested in attending an EXCO meeting. If members have a topic to bring to an EXCO meeting they can send an email to the Secretary General at secretarygeneral@ivsa.org.

- 6.2.** IVSA Domain - This is the IVSA.org address

- 6.2.1. Move to new host - The website domain is currently being provided by "GoDaddy." However, IVSA are transitioning to "Namecheap." The advantages of "Namecheap" are: better consumer services, faster response to fixing technical issues and has a cheaper fee than "GoDaddy." Unfortunately, the switch to the new domain will cause issues with the @ivsa.org email accounts as the emails are housed on the current domain servers. The switch will take 4-7 days to complete. Over this period of time, the ivsa.org email accounts will be unavailable. Salsabila will find multiple date options for the changeover. EXCO will determine the best available dates to conduct the switch to the new domains.
- 6.2.2. Sub-Domain for Standing Committee & Network - Yuri and Salsabila discussed the possibility of having sub-domains for the Committees and Networks. This would allow the creation of integrated websites compiled under the ivsa.org domain.





- 6.3.** Members' Portal - This will be the main PR project for the term. Salsabila has not made any progress searching for providers to run the portal but will begin looking for the best provider.
- 6.4.** IVSA Journal- The October issue cannot be published as Salsabila has received materials from some but not all of the committees. The Journal's release date has been moved to December 2022 and the second issue is set to be released in August 2023. The December issue of the Journal will highlight and promote committee projects for the upcoming year. In February, submissions will be open for MOs and Regional Teams to submit projects they have completed. The submissions will be included in the August 2023 Issue as highlights of the term.
- 6.5.** Social Media Schedule (Projects from ERO, DAD, and MOD) - Most posts on the IVSA social media are partner and sponsor content. There is very few posts covering any other area of IVSA. EXCO members should provide a spreadsheet of a schedule for projects, such as, the DAD scholarship grant in December 2022 and the MOD team challenge in January 2023. This will provide deadline dates for projects to Salsabila. The organised schedule will accommodate the promotion of the events and projects. It is also possible to promote the committee's network projects as long as they provide discretion and meet traffic requirements.
- 6.5.1.** Application Supporting PR Projects
- 6.5.1.1.** Canva Pro - Canva Pro is free for NGOs and will hopefully cover all the PR network teams. Pro gives more assets and graphic options through Canva.
- 6.5.1.2.** Planable - The Planable application can schedule posts and allows the creation of workspaces. The application is 30% off for NGOs with a cost of €250 per year. This allows us to schedule posts at the optimal time to increase traffic and prevents the mistake of missing a post. The budget for IVSA internal communications is €540 and this application would take up half the budget. Salsabila will look for better applications to assist in posting.
- 6.5.2.** New MOs Sign up Process - IVSA receives a considerable amount of questions relating to how to become members of IVSA and how to establish a new MO. There are instruction manuals for new and developing MOs, but these require updates. The instruction manuals are being updated by Vanda and will be released to the IVSA social media pages to assist potential new chapters.

7. Events





7.1. Attended Events

- 7.1.1. AVMA Convention - AVMA is the accreditation board of veterinary schools in the USA. During the previous term, the AVMA Convention occurred over the end of July and beginning of August. It was attended by Yuri as the ERO and President-elect. At the convention, Yuri connected with SAVMA at the convention. In regards to this, Yuri inquired about IVSA Global receiving more engagement from them and about the possibility of the Caribbean units affiliated with SAVMA to join as independent MOs.

7.2. Upcoming partner Events

- 7.2.1. WSAVA Congress in Lima - The WSAVA Congress is happening in Lima, Peru on the 27th of October. WSAVA is a diamond sponsor of IVSA, and they are increasingly more engaged. Hence, IVSA's presence at the event is essential. As well as this, IVSA is collaborating on a project with WSAVA which enable members of IVSA to volunteer at the event. Volunteers have backstage passes to the events offering them exclusive opportunities, such as, talking one-on-one to the speakers. Volunteers have a free ticket into the event. Ania is the volunteer coordinator and volunteers have been selected. Ania has stated "There are 20 volunteers but [we] had 40 spots available." Yuri, Ania and Ellison will be attending on behalf of IVSA and will be paid for by IVSA. WSAVA has been nonresponsive to questions about the volunteer program and visa aid. Ania is attempting to contact the Peruvian Association, in regards to, the workload expected during the event and to gather information concerning the VISA applications. Yuri will reach out to help understand the logistics of the event.
- 7.2.2. EAEVE Meeting - EAEVE is a partner of IVSA. The EAEVE is the non-profit, non-governmental accrediting agency for European veterinary schools and acts under the easyVET program. The easyVET is the accreditation commission. This meeting was with ENQA which stands for the European Association for Quality Assurance in Higher Education. EAEVE is an affiliate member of ENQA and is required to renew its membership every couple of years. This meeting was for EAEVE to renew its membership with ENQA. Ania and Thessa attended the meeting in Vienna. Both officials were interviewed about student involvement within and with EAEVE. ENQA will publish a report on EAEVE based on the findings of this meeting. The results from this investigation may allow them to maintain their membership. The report from ENQA will be released in December.
- 7.2.3. FVE General Assembly- The FVE General Assembly will be taking place at the end of November in Malta. FVE will support IVSA financially but there





is a limited budget. Yuri will be attending. Since it will be near the EXCO live meeting, this will lower costs as Yuri can travel to Europe once instead of twice. IVSA will be doing a presentation during the event to give updates on a few topics. FVE are considering a project of a roundtable discussion involving IVSA. When more information is available, Yuri will present it to EXCO.

- 7.2.4. World Food Forum - The World Food Forum is a FAO event that focuses on youth projects and youth engagement. IVSA was informed about the event during a meeting with IAAS. Matteo approached Yuri, regarding attending the event and representing IVSA. EXCO held a vote on this matter outside the meeting. Matteo's attendance has been approved on behalf of IVSA. This is an opportunity for IVSA to engage and have official collaborations at the event. This will aid a future decision on if this is an event IVSA want to maintain involvement in.
- 7.2.5. AMR Youth Summit (WHSA) - Project that is led by IFMSA in collaboration with the World Health Students Alliance made up of IFMSA, IPSF, IAAS, and IVSA. This year the summit will take place both live and online. IVSA does not have the budget to send members to the event and it only lasts for one day. IVSA were invited to join the event to collaborate and increase engagement. WHSA have requested more content from IVSA as One Health is a subject becoming more prominent due to the pandemic. This will be fulfilled by mainly SCOH and a meeting is organised next week to discuss the matter. IVSA were requested to collaborate with our partners to help provide lectures. Yuri met with OIE, and they were interested in being present and supporting IVSA with lectures. All events including the WHO's presence are vital to IVSA. Investing IVSA's time appropriately means, being engaged and providing exceptional speakers. Doing so, maintains IVSA's opportunity to have official relations with WHO.

7.3. IVSA Events

- 7.3.1. IVSA Congress in Brazil
- 7.3.1.1. OC Report - The Brazil OC's contract states a report is due 60 days following the end of Congress and the deadline is coming up in 10 days. Vanda contacted the OC to remind them but has received no response. The OC Report must be presented at the GA in Slovenia. Yuri will also contact the OC as he will see them later today.
- 7.3.1.2. AOB Considerations - In Brazil, during the AOB section occurring at the end of the GA, IVSA experienced a few tense moments. Over the period of AOB, we had comments regarding the Congress itself and the quality of the Congress. The comments received were not





constructive and were plainly disrespectful to the members doing their best to organize and host the event. During this section of the GA, EXCO unanimously decided to refrain from participating during the discussion and stayed silent, thus, allowing the matter to move forward. The result of this issue during AOB, caused multiple members of the OC to want to quit. While IVSA cannot forbid members from speaking non-constructive criticisms are discouraged. If in future AOBs non-constructive criticism is given, the EXCO will take the side of the OC. Regardless of both personal opinions and statements made EXCO will always side with the OC.

Internal affairs of EXCO were brought up during the AOB that did not concern the GA. Issues within EXCO should be attempted to be resolved internally first and not during the AOB. If an internal situation is being presented to the GA, EXCO must have a discussion on the topic prior to GA to prevent officials from being caught off-guard.

After the end of AOB, Yuri was approached by a member that felt they were forced into bringing up a point that they disagreed with during AOB. This is unacceptable and must be prevented in the future. Members or officials should not be forcing other members to bring up a topic to the GA. This is against the IVSA Code of Conduct. If this happens again the future EXCO will use the IVSA Code of Conduct, and the repercussions involve expelling the person from the event regardless of the member's position within IVSA.

Luregn asked about the CF tax situation - John will be scheduling a meeting with the OC to collect the CF tax from the Brazil OC.

7.3.2. IVSA Symposium in Slovenia - Application forms are opened. Vanda spoke with Metod. The Slovenian OC are drawing up an acceptance letter and Vanda will have a meeting with the OC in September.

7.3.2.1. Alumni Event - The first Alumni event took place in Brazil at the Congress. In Brazil, there were communication problems between the Alumni, Alumni chair and the OC. The Alumni members were not delegates of the Congress and were not associated with the OC. The Alumni paid their fees to the Alumni chair and used the help of the OC to book their events. The Alumni event in Brazil was a separate event from the Congress which caused problems. One problem was who oversaw the Alumni members, the Alumni chair thought the OC was in charge and the OC thought the chair was in charge. This generated issues such as having Alumni members in quarantine, but no





one was bringing them lunches due to no one being in charge. To prevent this from reoccurring, the structure of the OC will be used and the Alumni will fall under the responsibility of the OC as delegates for the event. There will not be an entirely separate event dedicated solely to Alumni members. However, Alumni members will be not present for GA but attend the event for visitation, educational content, and touring the area. Tara from the Slovenia OC has stated “the Alumni will not count towards the 100 delegates.” Keeping the Alumni under the OC improves communication and ensures ease of location for all attendees in case of emergencies.

Mehdi has stated “When hosting an Alumni event in Morocco the Alumni did not want a touristic or cultural program and wanted to have events that were more like an internship. The Alumni event was organized with the [Alumni] chair because it was a separate event where Alumni are not involved with the Congress or Symposium as it is unreasonable to expect the OC to manage both events.” Mehdi has advised that the Alumni event be discussed further with Trust. However, IVSA want the Alumni to attend specific events, such as, the Live and Silent auctions, as well as the, Cultural Evening.

The itinerary of the Alumni event is organized by the Alumni chair, and the chair can confirm with the Alumni for what the Alumni want to attend and do. Then a plan can be made to suit the Alumni.

In a case of an emergency, with the Alumni, similar to the quarantine situation in Brazil, the Alumni chair is responsible for taking care of the emergency with assistance from the OC if needed.

7.3.2.2. DAD - IVSA Merchandise for Symposium - While applying for Symposium delegates were allowed to choose their sizes for items of clothing to give an estimate for the demand. A preorder form will be opened to allow delegates to pay for their hoodies before the event, but delegates will also be able to purchase hoodies during the event. The application allowed delegates to pick IVSA products they would be interested in purchasing and DAD will use this information to determine which products will be brought to the Symposium. The local products for sale from the Slovenian chapter to the delegates includes, mugs and laces

7.3.2.3. Committee workshops at the 71st IVSA Symposium in Slovenia - Content and topics of workshops is up to the committee chairs. Deadlines have not been set for when workshop will take place. Tara has stated that “The OC will discuss a deadline date and inform





committees what deadline have been set. The OC is responsible for organizing a space for the workshops but not the content for them.” Luregn informed the OC and CC that they will need to create an application form for the workshops for the delegates to collect information on which workshops they wish to attend. The OC and CC will also need to determine how they will inform delegates about the workshops and which ones the delegate has been selected for.

Karina has informed the chairs that they need to start planning workshops for the Symposium. When workshops have been planned and put into a document it will be easier to coordinate with the OC and move forward. The specifics for the logistics of the workshop planning will be handled in a meeting outside of the EXCO meeting.

7.3.3. IVSA Congress in Denmark

7.3.3.1. OC Contract - Vanda has contacted the Denmark OC for the Congress as the contract with the OC has not been signed. Vanda asked for a meeting with the OC but has not received a response and if she does not hear from them, over the next few days, she will contact Daniel directly to fix this issue.

7.3.4. IVSA Symposium in Indonesia - Vanda has not yet contacted the OC as she is waiting to get the contract signed first with the Denmark OC. Vanda will be contacting the Indonesia OC by the end of September to have a meeting with them.

7.3.5. IVSA European Symposium - Last year, Matteo informed EXCO that, the previous European Regional Representative, Thessa, attempted to organize the European Symposium, but it was cancelled due to the war in Ukraine and other difficulties. Matteo discussed trying to organize the European Symposium again with Yuri, Vanda, and Thessa. However, there is concern as two other European events are being hosted this year alongside the IVSA Symposium and Congress also occurring in Europe. Now that pressure from the pandemic have eased, there will be better member involvement in international events but not all events have the capacity for large numbers. Matteo wanted to bring this to EXCO to determine if the European Symposium is something that can be organized.

Vanda has stated that “It is a good idea to try and organize this event as it was attempted last year and was canceled, and the European region is about traveling and meeting other [European] members. There is also a limited number of spots at the IVSA Congress and Symposium so this would allow more members from the European region to attend an event to meet other IVSA members in the EU. EXCO members that have been involved in





planning regional events can assist in the planning of the European Symposium. This [the European Symposium] could also be used as an opportunity to raise money for DAD.” Yuri stated that at its current planning stage no approval is needed from EXCO, and that Matteo should move forward with planning the European Symposium. However, once a MO has been chosen to host and have an OC organized then they will need to come back to EXCO for approval.

- 7.3.6. IVSA Thailand International Conference 2022 - Vanda stated that the issue was with the OC of the conference as the OC had already opened applications before sending the information to the MOD and prior to receiving EXCO approval for the event. The event was approved by EXCO prior to the event taking place. Vanda will inform MO presidents and regional representatives to get EXCO approval for international events before opening it up to members.

The Conference is happening today, it had 140 spots for attendees and all spots were filled by members. The theme of the conference was “The Role of the Veterinarian in Public Health.” The conference was held online, and Vanda will be in contact with them to gather information on the event’s impact.

Luregn advised the MOD team to create a template for MOs hosting international events to prevent the issue of the OC creating an international event without seeking EXCO approval. This process would also make it easier for MOs to remember and to request approval for the event.

- 7.3.7. IVSA TURKEY / ELAZIG IVSA Elazig Student Congress - Vanda stated the Student Congress also did not request EXCO approval and had advertised the event. The Elazig Student Congress will be held live from October 20th to the 22nd. The Congress tickets cost between €5-10. The attendance fee included the cost of lectures, the Formal dinner and other activities. After being informed about the Student Congress, EXCO approved the event.

7.4. Action points- Trello Board Updated

8. Members and Activities

8.1. DAD

- 8.1.1. DAD secretaries task division - Hajar requested that emails sent to DAD regarding sponsorships and opportunities to CC her secretary John Gyan at john@ivsa.org. If the emails are relating to social media posts emails should be CC'd with johnpeng@ivsa.org as John Peng is coordinating with the PRC team to share DAD opportunities.





- 8.1.2. MO Projects fund (IVC Evidensia) - IVC Evidensia donated €1687.50 to the development fund. This will be used to create a MO fund to assist with approved initiatives, projects, and membership fees for MOs in low-income countries. The DAD team plans to open the call, twice during the term, to sponsor MO projects and initiatives. Each time two MOs will be selected. The call will remain open for one month and selection will occur over 2 weeks. The first call will happen in October/November and the second call will take place in February/March with a maximum of €400 allocated to each selected MO. The remaining funds will be put towards a Membership Fee Fund for the upcoming term.
- 8.1.3. Scholarship grant - The winners of the scholarship were announced during the previous EXCO term. IVSA will reimburse the winners a maximum of €1000 after they have completed their internship. There was an issue with the scholarship application as it did not state the scholarship was a reimbursement. One of the winners stated they needed a portion of the money to start their internship. John Gyan informed EXCO that, Hajar asked, if it was possible for the winner to list 2 to 3 items required for them to attend their internship and have IVSA give the money directly to the member. This could be handled through a pre-reimbursement to the member by submitting the costs needed for the internship and IVSA making the purchase(s) on the member's behalf.
- 8.1.4. Be Kind Award - This project is to encourage MOs to organize fundraisers for the Development Fund. The Be Kind Award is independent from IVSA's sponsors and partners. The Be Kind Award was not active in the previous term, but Hajar would like to restart the project. This would raise awareness of the Development Fund and its importance, as well as, promote the projects and activities taking place. MOs can participate by organizing a fundraiser and posting the event on a social media using the hashtag #BeKindAward. They can send the money to the Development Fund and fill out a google form containing questions about the event and insert a link on the form to their social media post. All participants will receive certificates and one winner will be selected. The winner will be announced during the symposium in Slovenia. The selected winner will receive a prize. The prize has not yet been decided.
- 8.1.5. Sponsor a MO - Normally, we have the Membership Fee Fund to assist MOs in underprivileged countries. The "Sponsor a MO" program allows MOs from privileged countries to assist MOs from underprivileged countries in paying their membership fees. This has been done in the past.





For Example, IVSA South Africa used to sponsor another MO in the Sub-Saharan Africa region.

- 8.1.6. Donations to DAD - Promote donations to the DAD Development Fund on the IVSA website and social media.

8.2. MOD

- 8.2.1. Database - Currently, IVSA does not have a database containing accurate information on National and Local MOs. Vanda is creating a new database and sent a google form to all National and Local MOs to gather information including each MO's term timeframe to indicate when during the year to update each board's information. The new database will also be linked to the financial database, thus, include MOs that have paid their membership fees. The membership fees indicate which MOs are active and which are inactive.
- 8.2.2. IVSA Bulletin - The IVSA does not get much traffic and national MOs do not share the IVSA Bulletin with their members. The bulletin is also quite lengthy. Since no one is reading the bulletin, it can be shortened. Vanda will remove words from the MOD from all but the first issue of the bulletin. Vanda has created a google form to send to members to subscribe to the bulletin with their personal email addresses. Members requesting subscription will have to submit their membership declaration form for screening. There will also be a bulletin created for non-members that does not include partner materials for our members.
- 8.2.3. Membership Declaration - The format of the membership declaration has been changed to prevent fraudulent membership declarations. The previous declaration was a word document which allowed for the change of the name at the beginning without being fully completed. The new declaration form is in a fillable PDF format with a digital signature to prevent changing of names after it has been signed.
- 8.2.4. Top MO Competition - The previous MOD never selected the winner of the top MO and there were only 10 National MO applicants. Vanda will reopen nominations for 2 weeks and will announce the winner in October. A new application for nominations will be opened for the Symposium. Matteo requested there be more time allocated to filling out the application as it is a time-consuming process. Vanda will need to check the budget to ensure a prize can be allocated to both winners.
- 8.2.5. 2nd EXCO Live Meeting - The 2nd EXCO Live meeting will be held from the 11th-13th of November. Not all EXCO members can attend in person. The budget for the live meeting is an issue, as the cost of all EXCO members to





attend the meeting in Europe exceeds the budget. The bylaws state attending members will be fully reimbursed but anything over budget is at their own expense. If the quorum is not reached or EXCO Members are unable to attend due to costs the meeting will be moved online. Application forms for the hosting MO will be opened soon.

8.2.6. New/old MOs

8.2.6.1. Former SAVMA (Canada + Granada + St Kitts and Nevis) - Vanda attempted to contact SAVMA, and the Canadian AVMA but has received no response. They were a part of IVSA as a supernational MO but when the switch to national MOs happened, they did not form a national board. Yuri also has attempted to contact SAVMA to talk to them regarding Grenada and St. Kitts and Nevis.

8.2.6.2. MOs without national Boards (Romania and Spain) - The European Regional Representative Matteo has scheduled a meeting with both Romania and Spain on 27th of September to form their national board and bring them back into IVSA.

8.2.7. Individual Exchanges Database (spreadsheet) - There was an individual exchanges database prior to the global pandemic. There will be a database to gather information from all national and local boards. This information can be used to conduct individual exchanges.

8.2.8. Total Exchanges Database - This will be a database that documents all exchanges that have taken place. Following the completion of an exchange, the MOs that participated will submit an EO report about their exchange. The submissions of reports from exchanges have stopped coming in and IVSA has no information regarding exchanges over the past year. This database can assist members in organizing an exchange and on its itinerary. This will also allow IVSA to share the number of exchanges happening per year with partners and sponsors. Local chapters conducting an exchange should submit their EO report to their national board who will then submit it to their regional representative and then to the MOD. A template will be created to aid sharing information about an exchange with EXCO.

8.3. Committees and Networks

8.3.1. SCAW project with CEVA - There were two projects planned in the previous term and the MOUs have been updated with the signee's names. The updated MOUs will be sent to EXCO for approval.





- 8.3.1.1. CEVA Awards - This is the 4th year of a partnership with CEVA WVA. The Animal Welfare Awards was hosted during the WVA Congress. Members can apply using animal welfare projects they have completed or are working on. The applications are sent to CEVA to pick a winner and the winner travels to the WVA Congress in Taiwan with Yuri for recognition and a prize. CEVA is changing the number of available awards from eleven awards to six. This does not affect awards available to IVSA but might shift the focus from animal welfare to other areas of veterinary science.
- 8.3.1.2. CEVA/WVA Student Animal Welfare Travel Grant 2022 - At the meeting with CEVA they mentioned they wanted to make this project happen. This project would connect IVSA members' projects with professionals. Thus, allowing students and professionals to conduct a project together as part of the Animal Welfare Award at the WVA event. A concern from CEVA is risk and liability. Travel brings risk and if the project is in a different country this may prevent the people involved from suing their organization. Yuri recommends finalizing this project and ensuring IVSA does not assume liability.
- 8.3.2. Alumni Event (71st symposium in Slovenia)- Previously covered in point 7.3.2.1
- 8.3.3. Committees' Ambassadors' Program - Konstantina stated currently the ambassador term occurs from January to December. This term does not work as it is during the handover period for officials. While the changeover is taking place, the committees are not completing anything which leaves the ambassadors with nothing to do. The new term end date will be discussed and determined by the CC to prevent such issues. The applications for ambassadors will open after the committees have assembled their teams. Members that applied to be on a committee team, but were not selected, can apply to be an ambassador. Applications should be opened at the same time and be a joint application to allow fairness to all committees. Members can become ambassadors for a maximum of 2 committees if they have an interest in multiple committees.
- 8.3.4. World Rabies Day
- 8.3.4.1. WHO + FAO + IFMSA project - We were approached by WHO to collaborate with FAO and IFMSA on youth's involvement on World Rabies Day. Yuri will be having a meeting with WHO to discuss World Rabies Day happening on the 28th of September.
- 8.3.4.2. WOAHA Project - WOAHA approached IVSA as well to collaborate on World Rabies Day. Yuri will have a meeting with a representative from





WOAH on Monday the 19th of September to check over their plans on World Rabies Day and check IVSA's availability for the meetings.

- 8.3.5. AMR Youth Summit Lectures- This event was covered under point 7.2.5. OIE is interested in sending a representative to support IVSA at this event. The decisions will be made by the SCAW's chair Mariam. This event will be supported financially by WHO. Yuri will meet with IFMSA and other student organizations to discuss the specifics of the event.

8.4. Action points- Trello board updated.

9. External Affairs

9.1. President

- 9.1.1. CVA - Yuri spoke with the president of CVA at the AVMA Convention. CVA is an umbrella association grouping all English-speaking countries that focus on policy making and educational projects. The projects focus on the educational side of veterinary medicine. They are interested in a partnership with IVSA as CVA would like to include students in their projects. Most of the projects are veterinary focused and they want to include IVSA in vaccination projects. CVA also has student grants available for applicants.
- 9.1.2. IAAS - Yuri had a meeting with a representative of IAAS and IVSA are planning on renewing the MOU with them. Matteo will be able to meet with IAAS while attending the World Food Forum at the end of October.
- 9.1.3. AVMA-
- 9.1.3.1. CIVA - We are now in official relations with AVMA through CIVA which stands for the Committee on International Veterinary Affairs. CIVA conducts meetings every 3 to 4 months and has invited IVSA to attend. Even though, IVSA does not have voting rights, IVSA does have speaking rights. Speaking Rights allows IVSA to voice the concerns of students in the discussion. The next meeting of CIVA will be held on the 2nd of October and will be the first meeting IVSA is invited to attend. IVSA will not be attending in person due to budget constraints, but IVSA will join online. CIVA will also introduce us to PanVet.
- 9.1.3.2. PanVet - PanVet is similar to FAVA but for Pan-American countries which covers all countries in Latin America.
- 9.1.4. IFMSA- IFMSA is changing their internal structure which will cause changes in the way IVSA collaborates with them. The position in IFMSA that was our point of contact is being eliminated and has merged into another position. They have requested contact information of our national chapters to facilitate more collaboration with their national





chapters. This will impact global collaboration but will improve national relations between chapters.

- 9.1.5. FECAVA - IVSA will be having a meeting with FECAVA soon. Currently, FECAVA is a partner on the global level of IVSA, but they only operate in Europe and only cover European schools. IVSA is considering moving FECAVA to being a partner of the European region.
- 9.1.6. UN- IVSA is registered as a non-state entity of the United Nations and are considered special consultants. IVSA are allowed to attend meetings with them and can use this to establish an official relationship with WHO and FAO.
 - 9.1.6.1. WHO - IVSA will have some support from IFMSA on the first steps of establishing an official relationship.
 - 9.1.6.2. FAO - IVSA have some connections in FAO that Luregn and Ania met at WHA
 - 9.1.6.2.1. WFF - Depending on feedback from Matteo after attending WFF IVSA can consider associating with them.
 - 9.1.6.3. ECOSOC - This is the entity inside the UN that we are in official relations with as a non-state actor.
- 9.1.7. Internships
 - 9.1.7.1. WSAVA - Inquiring with WSAVA on potential internship opportunities as there is a strong interest from members.
 - 9.1.7.2. FVE - Inquiring with FVE on potential internship opportunities.
 - 9.1.7.3. WFPHA - Opening internship opportunities almost every month and Yuri will make a request to WSAVA and FVE to share directly with IVSA.

9.2. ERO

- 9.2.1. Committees ERO - Ellison stated IVSA will be bringing back the ERO position in committees to ease the exchange of information, thus, help find new sponsors and fulfill obligations to IVSA's partners and sponsors. These members will be part of the ER network and their specific duties will be determined.
- 9.2.2. IVC Evidensia - No update as our contact person is out of the office.
 - 9.2.2.1. Payment - Payment has not been received but John stated if they had paid recently, it might not be showing on our accounts. Yuri asked Ellison to remind them about the internship program that is in the appendix of their MOU.
 - 9.2.2.2. Internship Program
 - 9.2.2.3. 71st IVSA Symposium Sponsorship





- 9.2.3. Anicura - Anicura just responded last night so there is now a good chance of speaking with them. However, they stated they are busy and might take a while to organize a meeting. Ellison will push through to try and get a short meeting with Anicura.
- 9.2.3.1. Sponsorship Upgrade
 - 9.2.3.2. Renewal of MOU
 - 9.2.3.3. 71st IVSA Symposium Sponsorship
- 9.2.4. Purina Institute - PI took a while to reply but has replied now. A short meeting is scheduled for next week.
- 9.2.4.1. Renewal of MOU – Representative sent over some aspects of the MOU which emphasized the SCOVE Educational partnership. EXCO approved an MOU 10 days ago and she responded that they are interested. Update to follow at next meeting.
 - 9.2.4.2. SCOVE Educational Partnership
- 9.2.5. Royal Canin-
- 9.2.5.1. Renewal of MOU - Ellison is in contact with the representative. However, her schedule is busy and cannot meet at the proposed times. Renewal of the MOU looks promising.
 - 9.2.5.2. SSA Sponsorship - We have contacted people from many different regions and this person is in Uganda. They are interested in sponsoring the region and sending a member to our IVSA event.
 - 9.2.5.3. 71st IVSA Symposium Sponsorship - IVSA will be having a meeting on the 28th of September to ask for a contact person to sponsor the Symposium in Slovenia. Ellison approached the OC to see what they would like to offer the sponsor and what they would request from the sponsor to ease negotiations.
- 9.2.6. Purina Brand - Ellison is scheduled to meet this week and is very interested in sponsoring Slovenia and Europe.
- 9.2.6.1. Slovenia Sponsorship
 - 9.2.6.2. Europe Sponsorship
 - 9.2.6.3. Pending Payment - Ellison has not asked about this yet as he does not want to dampen the sponsor's excitement for the Slovenia and Europe sponsorships. IVSA previously held an MOU with Purina Brand and the payment per MOU was never sent and a few months later the MOU expired. IVSA then lost contact with them but Thessa was able to establish contact with them and now IVSA are rebuilding the MOU and getting back some money. They are interested in Slovenia.





- 9.2.7. IDEXX - No communication received back from IDEXX. Ellison will attempt to meet with VVC or Anicura to seek input for his meeting with IDEXX.
- 9.2.8. Veterinary United - Yuri was in discussion with this sponsor last term. Ellison stated they would like to form a partnership and an internship program with IVSA. They are currently working on an MOU and requested requirements for their promotional ad. Ellison gave them his schedule to be able to schedule a meeting prior to the showing of the MOU to build rapport. Updates will follow.

9.3. Committees

9.3.1. VetPD

- 9.3.1.1. Move to Equine Network - Looked at VetPD sponsor and most of their content is equine related. Due to this, IVSA will be moving VetPD to be a sponsor of the Equine Network. Ellison will meet with the chair of the Equine Network to discuss this change.

9.3.2. Plumbs

- 9.3.2.1. Renewal of MOU- Ellison is waiting for a reply from Plumbs.

9.3.3. CEVA

- 9.3.3.1. Renewal of MOU - Ellison has contacted CEVA and is waiting for a response. He has also contacted the SCAW chair to discuss her plans for CEVA.

9.4. Action Points - Trello Board Updated.

10. Any Other Business (AOB).

- 10.1. Mehdi - Mehdi was no longer present in the meeting during this portion of the meeting.

The meeting was adjourned at 1616 UTC-3

James Caligiuri
International Veterinary Students' Association
Secretary General 2022-2023

J A Caligiuri III

