

## Draft of Minutes 5th Live Meeting ExCo 2014-2015

The 5th Online Meeting of ExCo 2014-2015 was held at 08.20 am CDT on the 18th of March 2015 in Madison, Wisconsin, USA, the President being Chair and the Secretary General present to take the minutes.

### **Present**

Emma van Rooijen (President)  
Sara Wüeggertz (Secretary General (SG))  
Merel Rodenburg (Vice-President and Committee Coordinator (CC))  
Isaac Corderroure López (Treasurer)  
Kayleigh-Anne Norman (Development Aid Director (DAD))  
Anil Türer (Public Relations Coordinator (PRC))  
Jennifer Holle (External Relations Officer (ERO))  
Joseph Lunt (Trustee)

### **Apologies:**

Khouloud Ben Salem (Member Organization Director (MOD))  
Pim Polak (Immediate Past President)  
James Bost (Trustee)  
Camille Poissonnier (Trustee)  
Inés Ben Jabara (Trustee)  
Ann-Katrin Autz (Secretary to MOD and CC)  
Seth Yaw Afedo (Secretary to MOD)  
Panagiotis Galatsanos (Secretary to DAD and Treasurer)  
Seyed Ardalan Moussavi (Secretary to MOD)  
Taeun Ryan Kim (Secretary to MOD)  
Khairina Abdul Halim (Secretary to DAD)  
Rita Kuo-Wei Chu (Secretary to DAD and ERO)  
Reza Akram Purwosunu (Secretary to PRC)  
Sara Krones (Chairman of Standing Committee on One Health (SCOH))  
Shadi Hénchiri (Chairman of Animal Welfare Committee (AWC))

1. Opening - Emma van Rooijen called the meeting to order at 13.25 GMT
2. Approval of agenda - Emma van Rooijen moved to approve the. Approved after amendments..
3. Approval of minutes from 3rd live meeting - Emma van Rooijen moved to postpone the minutes from the 3rd ExCo Live Meeting in Edinburgh to the 4th online meeting. Approved.
4. Approval of minutes from 4th live meeting - Emma van Rooijen moved to postpone the minutes from the 4th ExCo Live meeting in Nottingham to the 4th online meeting. Approved.

5. Approval of minutes from 3rd online meeting - Emma van Rooijen moved to approve the minutes from the 3rd ExCo Online Meeting. Approved
6. Trust report – Ben Jebara Ines has been working on the alumni project. She has also been organizing Trust meetings and helping ExCo with various tasks. James Bost has been very busy with work, but has still responded to emails and chaired trust meetings. Pim Polak has been working with SCOH, and also been trying to set up a meeting to discuss future collaborations between IFMSA and IVSA. He also represented IVSA on the International One Health Congress in Amsterdam. Joseph Lunt has been advising Kayleigh-Anne Norman on a daily basis, and helped with local contacts for the IVSA Welfare Conference next year.
7. Committee reports –
  - 1) SCOVE: SCoVE had their website debut with both the SCOVE website with a blog and the SCOVE EDU page which has all the educational resources compiled. Progress on providing internships/availabilities for post graduate training at other universities. Creating a webinar with Study Portals for April. Finished recording another VetTalk. When they have a few they will publish the page and make it available to students and allow them to build and submit their own nominees for recordings. Working on an IVSA Veterinary Education policy Statement. Will create poster for SAVMA Symposium. The Book Drive has been delegated to a SCOVE member, but will need to follow up with her if she has gotten a response on the email we drafted.
  - 2) AWC: Communicating with the AWC to create a website. work to create workshops with World Animal Protection for students to attend. Will create a poster for SAVMA symposium
  - 3) SCOH: Finalizing World TB campaign. Had IVSA representation at the WHO EB meeting as well as at the IFMSA/IVSA “One Health Conference”.
  - 4) Alumni: Have been trying to speak with Andrei Ungur directly via Skype, but has been difficult to schedule. Will just go ahead and email him and see how they can get at least 10 alumni spots without creating more work for the OC.
8. Moving of the bank – Sara Wüeggertz has been in contact with Danske Bank and has recieved the documents needed to get IVSA registered as an association. The current account has two former IVSA members listed as contact persons, which needs to be changed to Emma van Rooijen and Isaac Corderroure López. As soon as the new account is created, Emma van Rooijen can proceed with contacting WVA and OIE regarding changing location of bank and head office.
9. Isaac’s email project – Anil Türer and Isaac Corderroure López will start creating accounts for the MO’s in 15 days. Emma van Rooijen suggested that the emails should be called “ivsa.mo.org” since they are MO’s and not chapters. The domain would be “[www.ivsa.mo.org](http://www.ivsa.mo.org)” and IVSA could have a website where the MO emails were listed. This would cost IVSA 40 US Dollars.

10. Computers4Africa future drives – Kayleigh-Anne Norman will ask during registrations at SAVMA if the delegates have brought a laptop for the drive. Computers4Africa wants to be a part of IVSA Development Fund and be on IVSA's website. They've said that IVSA DF could use them for getting computers for the DF when chapters are asking for computers. They will advertise IVSA to vet schools so that IVSA can get more active chapters. IVSA could advertise on the IVSA Facebook page about how people could buy cheap computers from Computers4Africa. Since they're already shipping computers, they would do all the work for IVSA. Kayleigh-Anne Norman would like to get an MOU with them. Kayleigh-Anne Norman will hand over the advertisement on cheap computers and the computer drive to SCoVE.

Exco will make a 6 month MOU with them since that won't require GA approval, so advertisements can be made before the congress in Romainia. After that there should be presented a 3 year MOU to the GA during congress. Kayleigh-Anne Norman will send the info to Emma van Rooijen, whom will write the MOU and take help from James Bost. This could be put into the Strategic Plan for the DF.

Joseph Lunt mentioned that Nottingham University hand out laptops to students during their 1st year and take them back after 5th year. If some of these are broken, Computers4Africa could take them and fix them. This could be something for the local Nottingham chapter to organize.

11. Cultural differences –

- 1) Update - Discussed last time, and will be further discussed on the next online meeting. Khoulood Ben Salem and Ann-Katrin Autz are creating a video.
- 2) New ideas – Joseph Lunt informed ExCo that Ben Jebara Inés had mentioned that this was discussed during the IFISO meeting she attended, and there should be something about this in their manual.

12. SAVMA

- 1) Update - Emma van Rooijen and Jennifer Holle will have a meeting with Hill's on the 21st of March,

13. Multiview – The Multiview banner on the IVSA website is up. It looks good and has different advertisers. IVSA has to set up an active account for Multiview, and can thereafter make up to 32.000 dollars during the 2 year contract. If so, IVSA need to decide what to do with this money.

14. VetPD – Jennifer Holle had a Skype meeting with VetPD on February 27th. VetPD is spreading from Europe to USA and Canada. VetPD will be advertised on the SCoVE website. The current plans to move forward on a future partnership is to present and discuss a MoU draft. In this MoU IVSA will work for getting alumni access to some of the courses aswell, and that students who volunteer get it for free.

15. Bayer – Bayer is hosting the CVBD symposium 2 part event. The first part is a live event in Barcelona, Spain, for local students who can register and attend the

event. Isaac Corderroure López stated that he can attend at the event. Anil Türer needs to advertise this event on the IVSA website and Facebook page as soon as possible.

The second part is a webcast event - CVBD Web Conference Event on April 22nd and 23rd, in Atlanta, GA, USA. The CVBD Web Conference will be taking place in the United States, on the 22nd to 23rd of April. For this year's CVBD Web Conference Bayer wants to invite an IVSA representative from the United States and as well as an IVSA student representative from abroad. The students selected (by IVSA) will be provided hotel accommodation and coach airline tickets in Atlanta, Georgia. Students selected must be able to provide: their full name (as issued in their passport), e-mail address, birth date, and passport number. The international representative will be selected through an essay competition, which will be opened on the 21st of March and close on the 1st of April.

16. Pan Commonwealth Veterinary Association Conference (CVA) – Sending Dylan Choy from SCoVE. Emma van Rooijen will brief her on everything and have a Skype meeting with her. Everyone are welcome to give her pointers on lectures and such to go to. ExCo will grant her an early reimbursement and then ask the GA to approve it at congress. Approved.
17. IVF Tunisia - Emma van Rooijen has been in contact with the OC and the registration will be covered by them. She will be there on the 9-11th of April. Advertisement for this event should be up on the IVSA website. Khouloud Ben Salem and Ben Jebara Inés will also be attending the event.
18. WSAVA affiliate membership – WSAVA wants to add an affiliate membership and therefore IVSA will need to pay 500 euros each year to stay members. Emma van Rooijen mentioned that IVSA could end the affiliate membership and propose an MOU with them. Emma van Rooijen will discuss this with them since 500 euros are a lot of money for a student association.
19. MoU GARC – ExCo has received a new MOU with GARC. Changing article eleven, from 5 years to three years.
20. VetStream – VetStream wants to sponsor IVSA. They want to sell VetStream to universities where the product gets registered on the ip adress, so all students can use it. This product costs 4000 pounds. They want to set up local WikiVet (LAW) ambassadors who will get their school to buy this. Every year that a school keeps their licence, the ambassador gets 200 pounds. Emma van Rooijen suggested that the reward should be given fully to the student the first year and thereafter 100 pounds the following year and the other 100 pounds are to be split with the other students. VetStream wants to sponsor IVSA's symposium and congress every year with 1000 pounds. Emma van Rooijen suggested that we draft an MOU with them. This should be drafted by congress.
21. IVSA Congress in Romania – There is a good communication with the OC. They are responding very well, doing well with sponsors, and are going to start up with the dean's meeting. Everyone is welcome to send in contact info for the dean

from their own faculty, Emma van Rooijen would like to have it to invite them in order for them to get to know IVSA, and therefore get the university more supportive of IVSA and help with planning around schedules if possible. Isaac Corderroure López is helping Emma van Rooijen with translating invitational letters to Spanish speaking faculties.

22. Dr. Smarts – Merel Rodenburg gave a summary of what was discussed during the last meeting. She has been in contact with them regarding ExCo's concerns, and asked ExCo to read through the drafted MOU.
23. Early reimbursement MAH applicant – The Ethiopian MAH applicant has asked for an early reimbursement for the flights for his internship in the UK. He will get an early reimbursement for the flight, but will have to cover all other costs by himself and get reimbursement for them once he gets back home again.

Another MAH applicant didn't use his full 4 weeks at an internship in Belgium and only went for 2 weeks to Romania without telling anyone. He was granted 1500 US Dollars, and is asking for 1200 US Dollars. ExCo will demand that he'll do an additional internship abroad to cover the remaining weeks in order to get his reimbursement of 1500 dollars. Joseph Lunt suggested that ExCo should contact the internship in Romainia and get a proof of the days he was working in order to decide how many days he needs for his additional internship.

#### 24. AOB

- 1) 6th Asia Conference in South Korea – Emma van Rooijen suggested that ExCo should send a representative to the conference in August 2015, so that the Asian community of IVSA also can feel like a part of IVSA Global. Jennifer Holle, Kayleigh-Anne Norman or Emma van Rooijen will be the representative. Approved.
- 2) Bimonthly reports – Emma van Rooijen pointed out that half of ExCo doesn't hand in their bimonthly reports on time or at all.
- 3) Manuals – Emma van Rooijen asked ExCo to read the manual that Jennifer Holle wrote, so they know how their own manuals could look like. These should be written by congress.
- 4) IVSA Ankara payment - IVSA Ankara has payed the debt of 468 euros and can apply for a membership again.
- 5) Scientific Research Congress in Istanbul – Emma van Rooijen suggested that Emma van Rooijen should represent IVSA. Approved.

Adjourned at 11.15 CDT.