

## **2014.12.20 – Draft of Minutes of 4<sup>th</sup> ExCo Live Meeting**

The 4<sup>th</sup> Live Meeting of the IVSA Executive Committee (ExCo) 2014-15 was held at 12.05 UTC on the 20<sup>th</sup> of December 2014 in Nottingham, England. The President being Chair, and the Secretary General present to take the minutes.

### **Present:**

Emma van Rooijen (President)  
Sara Wüeggertz (Secretary General (SG))  
Merel Rodenburg (Vice-President and Committee Coordinator (CC))  
Khouloud Ben Salem (Member Organization Director (MOD))  
Isaac Corderroure López (Treasurer)  
Kayleigh-Anne Norman (Development Aid Director (DAD))  
Anil Türer (Public Relations Coordinator (PRC))  
Jennifer Holle (External Relations Officer (ERO))  
James Bost (Trustee)  
Panagiotis Galatsanos (Secretary to DAD and Treasurer)  
Taeun Ryan Kim (Secretary to MOD)  
Ann-Katrin Autz (Secretary to MOD and CC)

### **Apologies:**

Somin Um (Post-Treasurer)  
Pim Polak (Immediate Post President)  
Joseph Lunt (Trustee)  
Camille Poissonnier (Trustee)  
Inés Ben Jabara (Trustee)  
Seth Yaw Afedo (Secretary to MOD)  
Seyed Ardalan Moussavi (Secretary to MOD)  
Khairina Abdul Halim (Secretary to DAD)  
Rita Kuo-Wei Chu (Secretary to DAD and ERO)  
Reza Akram Purwosunu (Secretary to PRC)  
Sara Krones (Chairman of Standing Committee on One Health (SCOH))  
Fanis Liatis (Chairman of Standing Committee on Veterinary Education (SCoVE))  
Shadi Hénrchiri (Chairman of Animal Welfare Committee (AWC))

1. **Opening** - Emma called the meeting to order at 12.08
2. **Approving the agenda** – Emma van Rooijen moved to approve the agenda. This was adopted.
3. **Approving the minutes from the 2nd online meeting** - Sara Wüeggertz moved to approve minutes from the 2nd online meeting, with amendments. This was adopted.

4. **UK & Ireland OC Loan** – Edinburgh OC have said that they don't need the loan and the Nottingham OC wasn't happy with the proposed contract. The Bayer contract hasn't come in yet and OC needs to pay their bills (£1500) by the 13<sup>th</sup> of January 2015. Bayer says that they are processing the money, so if the money doesn't come in time to pay the bills, the OC would like a loan from IVSA Global. The Edinburgh OC requested that IVSA Central Fund would pay £30 per sponsor for the ceilidh, Emma van Rooijen doesn't agree with this since the dinner cost around £8.

Emma proposed a motion that IVSA will give a loan to the OC with the condition that they a) send proof of that Bayer will pay the money, and b) they talk to the ceilidh arranger first about an extended payment.

Isaac Corderroure López is against this motion due to it will be his responsibility with the financial budgets

Majority vote. Motion passed.

5. **HLM Frédéric Lohr** – Hannah Van Veltzen proposed in the last meeting that we should consider give Frédéric Lohr a Honorary Life Membership. Emma van Rooijen suggested to discuss HLM's during the 5th live meeting. So we can use our knowledge as ExCo better when discussing this. This was adopted.
6. **SAVMA** - Everyone except Isaac Corderroure López will go or might go to SAVMA. Everyone needs to apply for an online visa. Jennifer Holle has been working on getting accommodation at local students. If that doesn't work we'll have to get money to pay a hotel. Everyone should send their flight itinerary to Jennifer Holle once we get that far. Jennifer will be coming home on Monday the 16<sup>th</sup> of March 2015, she recommends that we fly in on Tuesday the 17<sup>th</sup> of March.

Jennifer registered for Afdi Pratama, since he doesn't have a credit card. He needs money for a visa application and the flights, Jennifer would like to know how we should pay this since she doesn't want to put it on her credit card. The visa will cost 140 dollars. He should ask his university if they can cover the costs for the visa, and when he gets it IVSA will buy him flight tickets via Sara Wüeggertz bank account. He can apply for a visa once he receives an invitation from SAVMA.

7. **Evaluation of symposium** - The OC hasn't been very professional from the start with the late acceptances which lead to denied visas and late visa approvals. This will be discussed with the OC. The food was ok, but there wasn't enough of it. There were not provided snacks or drinks which made people reliable on getting enough

food, and it's not ok to include food in the symposium fee and then make people pay themselves on two evenings. Though the biggest problem was communication where there weren't any real responses for a very long time.

8. **Plan of bank relocation and head office** – Sara Wüeggertz will contact Danske Bank after the Holidays and ask how IVSA can change their accounts from a private account to a business account and working towards getting all papers in order before SAVMA so that ExCo can look them through and then Emma van Rooijen would be able to contact WVA in the beginning of April 2015 where we hopefully could share office with them and then get a part time treasurer working for IVSA so that there would be a senior treasurer that always will be on the account and a junior treasurer that changes every year. The junior treasurer would be the IVSA member that gets elected treasurer by the GA at the congress. This would remove the problem about having a treasurer that needs to come to the bank every year to sign papers to get access to the accounts. The proposal for the constitutional change needs to be sent out in the start of May, since the delegates need to get the papers 60 days before the GA starts.
  
9. **AOB** -
  - a. IVSA Congress Austria 2016 – Emma van Rooijen and Khouloud Ben Salem will talk to Austria OC about maybe lowering the delegate number.
  
  - b. MAH Grant - Kayleigh-Anne Norman asked Jennifer Holle about MAH applications and if we should keep the dates for handing in reports from the MAH Grant. Jennifer answered that the MAH applicants should send in their reports by the date already decided by IVSA and Merck, if they haven't gone through with the project yet they should send a synopsis of what they are planning to do together with the dates they are planning to do it on. Kayleigh-Anne and Jennifer will discuss this further after the meeting.
  
  - c. Isaac's MO email project – Isaac Corderroure López suggested that the MO's should get ivsa.org email accounts instead of gmail accounts to keep track of which MO's that are active. Anil Türer pointed out that this would be a lot of work for him since he needs to control all email accounts. Anil will look into different options to see what would be most fitting, and will present these during the 3<sup>rd</sup> Online Meeting.
  
  - d. Tunisian forum – An international forum for veterinary students. They want to have IVSA present and have offered IVSA a stand. They have already added IVSA as a

partner without IVSA's approval, which they shouldn't have. This will be discussed further during the 3<sup>rd</sup> Online Meeting.

e. IVSA EO Wiki – James Bost asked why the IVSA EO Wiki page is empty. Anil Türer answered that there was a mistake when updating the website and all the information on the IVSA EO Wiki page disappeared. This will be back on the 15<sup>th</sup> of January 2015.

f. Stamp for the Treasurer – Isaac Corderroure López asked if the Treasurer could get its own stamp. Emma van Rooijen mentioned that the procedure to make a stamp is lengthy, but if he can fit it into the budget then it's okay.

Adjourned at 13.30