



## 2017.10.29 – Minutes of the 3<sup>rd</sup> Online Meeting of ExCo 2017-2018

The third (3<sup>rd</sup>) Online Meeting of the IVSA Executive Committee (ExCo) 2017-18 was held at 15.00 GMT+1 on the 29<sup>th</sup> of October 2017 via join.me. The Secretary General was present as Chair and present to take the minutes.

### Executive Committee Officers Present:

Ondřej Vitula	President
Jordon Egan	Secretary General (SG) & Vice-President (VP)
Nina Schmidt	Member Organization Director (MOD)
Lucian Todirică	Development Aid Director (DAD)
Lara Scherer	Committee Coordinator (CC)
Branden Nettles	External Relations Officer (ERO)
Perry Koehler	Treasurer
Seongjin Cho	Public Relations Coordinator (PRC)

### Other IVSA Officials Present:

Maryem ben Salem Secretary of the CC

- 1) **Opening** - Jordon Egan called the meeting to order at 15:10 GMT+1. ExCo reported no issues.
- 2) **Approval of the agenda** - Agenda of the third (3<sup>rd</sup>) Online Meeting of ExCo was approved without amendments.
- 3) **SG Update** -
  - a. **Meeting Efficiency** - Jordon Egan discussed ways to improve ExCo Meetings. Jordon Egan proposed to improve the meetings was that when someone submits agenda items, a sentence is submitted to give everyone context to for the item prior to the ExCo Meeting.
  - b. **MSD Animal Health & Federation of Veterinarians of Europe (FVE) Student Scholarship Program** - Jordon Egan was contacted by FVE about IVSA's input with FVE Scholarships. Previous DAD Secretary helped FVE with the Scholarship selection with the last Scholarship Programme. FVE initially contacted the former DAD Secretary and had no response, since then contacted Jordon Egan. Jordon Egan and Charlotte Gloudi, current DAD Secretary, will work on the 2017 FVE Scholarship Applications, however, there is only one (1) week until the deadline to return the scores for applicants.



- 4) **66th IVSA Symposium in South Africa, the 9<sup>th</sup> to the 19<sup>th</sup> of December 2017 -**
- a. **Training New Trainers (TNT) Update/ExCo Training** - In the previous live ExCo meeting, Lara Scherer explained the Trainers Network has no active trainers yet to provide a training session for ExCo during the 66th IVSA Symposium in South Africa. There are no further updates at this point. ExCo agreed that it is too short notice and a training session for ExCo should not happen at Symposium, but a training session might be planned for the newly elected ExCo at 67th IVSA Congress, Krakow. Recently, Emma van Rooijen (Honorary Life Member) started to promote the Training New Trainers Croatia event without confirming the details with ExCo and presenting a budget, as agreed. Lara Scherer will follow this up.
  - b. **ExCo Workshops -**
    - I. *Committee proposals* – Committee proposals were approved for the 66th IVSA Symposium at the previous live ExCo Meeting. Plannings are going well and there are no further updates.
    - II. *ExCo members* – In the previous live ExCo Meeting, it was agreed that ExCo should be assisting the Committee Workshops and additionally, ExCo members discussed the workshops they are planning to run for delegates. ExCo agreed Lara Scherer will assist the SCOH workshop, Jordon Egan will help SCOW, Perry Koehler will be assisting SCOVE, Lucian Todirică has agreed to help Branden Nettles with the ERO workshop, and two (2) MOD Secretaries, Tavishi Pandya and Younes Chaouche, will help Nina Schmidt with the MOD workshop. All 5 workshops will be running simultaneously.
  - c. **Chairman of the General Assembly** - ExCo discussed the potential Chairman candidates. Denise van Eekelen (Trustee) suggested Branden Nettles to be Chairman of the General Assembly (GA) for the 66th IVSA Symposium. Branden Nettles has contacted Emma van Rooijen (Honorary Life Member) to gather Chairman information; Branden Nettles is awaiting a response. Branden Nettles and Jordon Egan will work on the Agenda for Symposium GA. Roll call will be organised by Jordon Egan.
  - d. **Bylaw Amendments** - In the previous ExCo Meeting, Lara Scherer proposed bylaw amendments for travel expenses of Secretariats and for the bylaws to be more inclusive of Committee Chairs. Lara Scherer will refine the bylaw amendments for Symposium, excluding the section about reimbursements which will be later presented to the General Assembly (GA) at the 67th IVSA Congress in Krakow. ExCo agreed bylaw amendments for Treasurer Expense Reports need to be prepared for the GA 66th IVSA Symposium. Bylaw amendments for the National Member Organizations (MO) Taskforce will be prepared for the 67th IVSA Poland Congressional GA.



- e. **Agenda for the General Assembly** - ExCo have eighteen and a half (18.5) hours of General Assembly (GA) scheduled for the 66th IVSA Symposium. GA will be split into seven (7) meetings. The GA Agenda will need to be approved by the GA in the first (1<sup>st</sup>) meeting.
- f. **Election Committee** - ExCo discussed the Election Committee for Symposium. ExCo decided that the Election Committee members should be an ExCo member, a Secretary or Chair, and an IVSA member who is not an IVSA Official. Lara Scherer and Perry Koehler expressed interest to become Chairman of the Election Committee during Symposium, however, nominations will remain open until General Assembly (GA) Meeting one (1). Daniel Lund (IVSA Denmark) is interested in becoming an Election Committee member. A conflict of interest, where someone on the election committee is from the same Member Organization as a nominee, will not be fully known until all nominations close in GA Meeting four (4).
- g. **Excellence Awards** - Jordon Egan, Nina Schmidt and Seongjin Cho need to let the MOs know about the Excellence Awards and open nominations three (3) to four (4) weeks before the next live ExCo meeting, on the 9<sup>th</sup> of December 2017. Nominations will be open for at least three (3) weeks.
- h. **Development Fund (DF)** - Lucian Todirică has already been in contact with the Symposium Organizing Committee (OC) about DF auctions and merchandise. As proposed in the previous live ExCo Meeting, the DF auctions will be scheduled approximately halfway through the 66<sup>th</sup> IVSA Symposium. Lucian Todirică has already set up the forms for merchandise and will send it to the delegates as soon as the complete delegates list is available. Lucian Todirică explained each hoodie will cost twenty-one (21) EURO (€). ExCo recommended selling the hoodies at Symposium for twenty-five (25) EURO (€) to try and make it affordable for all.
- i. **Extension of the Ad Hoc Committee on Collaboration with Global Health Organizations (AHCCGHO)** - During the last ExCo Meeting, Lara Scherer explained it would be very beneficial for the committee to run for a full year; ExCo agreed. Lara Scherer has prepared a proposal to extend the Ad Hoc committee, to be presented to the General Assembly at the 66th IVSA Symposium. The proposal was approved by ExCo.
- j. **Policy papers** - Lara Scherer explained a policy paper on Conservation medicine has not been written, as previously recommended by the 66th IVSA Congressional General Assembly (GA). However, the Working Group on Policies (WGP) are currently writing a policy paper about 'hunting', which is not ready yet but will be finalised for the GA. The WGP might find policy papers from other organisations to present to the GA for IVSA endorsement.



- k. **Vetstream Memorandum of Understanding (MoU)** - Further changes need to be made to refine the VetStream MoU and remove the point system and further changes. ExCo will review the MoU before it is sent out to the delegates.
  - l. **Wikivet Live Memorandum of Understanding (MoU)** - Wikivet Live MoU does not require General Assembly (GA) approval but it would still be good to share it with the GA. Ondřej Vitula still needs to sign the MoU.
  - m. **Shelter Medicine Policy Paper** - Following amendments from 66th IVSA Malaysia Congress, the paper will be voted on by the General Assembly in Symposium.
  - n. **Committee Reports and Trainers Network Update** - ExCo discussed the presentation of Committee Reports and Trainers Network during the General Assembly. Jordon Egan will email all the Committee Chairs about submitting Symposium reports, Committee presentation template and the time allowed for the Chairs to present.
  - o. **Live Stream for Symposium** - Kirsten Abraham (IVSA Austria and former PRC) will run the General Assembly live stream during Symposium as Seongjin Cho is unable to attend the event. Seongjin Cho plans to use Youtube live streaming.
- 5) **Any Other Business (AOB)** -
- a. **World Healthcare Students Symposium (WHSS) 2017 in Kigali, Rwanda, IVSA Attendance** - Ondřej Vitula cannot attend this event, however, ExCo agreed Jordon Egan should attend the event on behalf of IVSA.
  - b. **Partners attending 66th IVSA Symposium** - Dr Anna Reddish is trying to convince the American Veterinary Medicine Association to allow her to attend the 66th IVSA Symposium and 67th IVSA Congress, Poland, but this is not fully confirmed. Branden Nettles has not yet contacted World Animal Protection. Branden Nettles emailed the President and Executive Director of the Federation of Veterinarians of Europe, but no response. Jordon Egan suggested Branden Nettles contacts Royal Canin, but Branden Nettles felt this would be more fitting for 67th IVSA Congress to allow time for the relationship to develop. Branden Nettles mentioned that the initial feedback from Purina has been positive. World Organisation for Animal Health (OIE) have not responded but the contact email may be outdated. Branden Nettles will make better contacts at the OIE conference.
  - c. **World Organisation for Animal Health (OIE) IVSA Speaking slot** - Branden Nettles has been given twelve (12) minutes to present followed by questions. Branden Nettles discussed what will be expected from networking. Results from the 'IVSA Biological Threats Education' survey



yielded representation from all regions but there were only one-hundred and thirty (130) responses in total, mostly from South Korea.

- d. **Reports for General Assembly (GA) Booklet** - Jordon Egan will provide deadlines for Committee Chairs and ExCo Symposium Reports.
- e. **Live Meeting Expense Reports** - No reimbursements will be made until all ExCo members submit their Expense Reports. Currently, expenses are totalling as approximately one-thousand six-hundred (1600) EURO (€) which comes under the five-thousand (5000) EURO (€) budget. Branden Nettles took a taxi from Ghent to the airport which was costly. After discussion, ExCo agreed that Branden Nettles will receive a reimbursement of what a train or bus would have cost, but if neither were available then Branden Nettles will receive half reimbursement of the taxi cost.
- f. **Slack** - ExCo agreed the use Slack for business communication and use WhatsApp for social communication. This will be reviewed during the next Live ExCo Meeting, on the 9<sup>th</sup> of December 2017.

The meeting adjourned at 17.35 GMT+1.



Jordon Egan  
Secretary General 2017-2018  
Vice-President 2017-2018

