



## 2017.03.25 – Minutes of the 4<sup>th</sup> Live meeting of ExCo 2016-2017

The fourth (4<sup>th</sup>) Live meeting of the IVSA Executive Committee (ExCo) 2016-17 was held at 9.45 GMT+1 in Naples, Italy and via join.me, the President being the Chair and the Secretary General present to take the minutes.

### Executive Committee Officers Present:

Malcolm Chong	President
Denise van Eekelen	Secretary General (SG)
Ondrej Vitula	Member Organization Director (MOD), Vice-President (VP) and President-elect (PE)
Andrei Ungur	Development Aid Director (DAD)
Vera González	External Relations Officer (ERO)
Lara Scherer	Committee Coordinator (CC)
Kerstin Abraham	Public Relations Coordinator (PRC)
Ivan Kotze	Treasurer

### Trust Representatives Present:

Ann-Katrin Autz	Trustee
Emma van Rooijen	Trustee

### Other IVSA Officials Present:

Lucian Todirica	Secretary
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### Other guests:

Vincenzo Gaita	IVSA Naples, Italy
Brunella Esposito	IVSA Naples, Italy
Luciano Coppola	IVSA Naples, Italy
Dylan Choy	Organizing Committee of the 66 <sup>th</sup> IVSA Congress in Malaysia
Delna Mazda	Organizing Committee of the 66 <sup>th</sup> IVSA Congress in Malaysia

### Apologies:

None

- 1) **Opening** – The meeting was called to order by Malcolm Chong at 9.47 GMT+1.
- 2) **Approval of the agenda** – The agenda was approved without amendments.
- 3) **Approval of the minutes of the Fourth Online meeting of ExCo 2016-17** – The minutes of the fourth (4<sup>th</sup>) Online meeting of the ExCo 2016-17 were approved without amendments.
- 4) **Action points** – Denise van Eekelen read out the list of action points.
- 5) **Trust report** – Ann-Katrin Autz gave the trust report. She explained that there has not been a meeting of the Trust between the last online ExCo meeting and the



current meeting of ExCo. The trust has discussed the trust representative in the 'Taskforce on manuals' that has been established by ExCo, which resulted in Emma van Rooijen as representative of Trust in this taskforce. Trust has received the response of ExCo to the call for attention that was made in January in good order and will discuss it during the next meeting of the Trust.

**6) Committee reports** – Lara Scherer gave the reports on the committees and working groups. Herein, she was assisted by Emma van Rooijen, who partly gave the report on the Standing Committee on Wellness.

**a. Standing Committee on One Health (SCOH)** – Lara Scherer explained SCOH is working as hard as over the past months. The event SCOH has been working on most over the past weeks was the Stop Tuberculosis Day – the 24<sup>th</sup> of March 2017 – wherefore IVSA members were invited to submit articles and in the end three (3) articles were received. Lara Scherer explained the next Veterinary Public Health Journal (VPHJ) will be released in April. Next to this, SCOH has worked on recording two (2) VetTalks videos, that will be send to SCoVE in the next weeks. Additionally, the members of SCOH are preparing the LoVPHO day, that will be organized in the near future. At last, SCOH and Mission Rabies (MR) are still working together on reaching goals stated in the Memorandum of Understanding (MoU) between MR and IVSA, although communication has not been efficient yet. The MoU with MR, the goals of the MoU and the ambassador program were discussed. There was decided to start working on articles for each other to share and think about how to create the cross-sectoral network of students of IVSA SCOH and the MR student liaison network as stated in the MoU by Vera González and the Chair of SCOH, Clara Buxbaum.

**b. Standing Committee on Veterinary Education (SCoVE)** – Lara Scherer explained SCoVE is still a very hard working committee. The biggest project the committee is currently working on, is the ambassador project of Vetstream. Next to this, the committee is working on several new plans. One of these is organizing a 24-hours online seminar together with Wikivet. This seminar will be separated in three parts of eight (8) hours of lectures for three 'time zones' being Asia, Europe and Africa and North- and South-America. At last, there is being worked on the poster competition for the World Veterinary Conference (WVC) in South-Korea together with SCOH. Also with regards to the WVC, the Chair of SCoVE – Michael Huang – will assist Malcolm Chong with the preparation of his presentation on animal welfare education at the WVC.

**i. Trainers Network (TN)** – Vera González explained the Trainers Network is not working as it should at this moment. Due to other responsibilities Magdalena Jannasch and herself are not able to lead the TN, which leads to assignment of the position of TN coordinator to another candidate trainer. Vera González explained she believes the TN cannot grow bigger at this point in time. Building the TN, the projects of the TN and a new TN Coordinator were discussed. Malcolm Chong suggested Isaac Corderroure could take over the TN Coordinator position and the person that links the TN to ExCo could



be Lara Scherer. This was agreed upon. Together with the new TN Coordinator Lara Scherer will look into the possibilities of organizing a TNT event before the IVSA Congress in Malaysia, summer 2017.

c. **Animal Welfare Committee (AWC)** – Lara Scherer explained she has spoken with the Chair of the AWC – Hilary Antosh – about the functioning of the AWC, as the committee did not work efficient the past months. The Chair of the AWC informed Lara Scherer that the ‘Animal Welfare Week’ will be organized in May 2017. During this week, several competitions will be organized and currently the AWC is looking into the prizes that can be awarded. One of the main prizes could be free registration for the next Animal Welfare Conference, if this could be paid from a possible surplus of the last AWC. As Denise van Eekelen was part of the Organizing Committee of the first AWC, she will look into this possibility and inform Lara Scherer afterwards.

i. **IVSA Animal Welfare Conference Call** – In addition to the general work of the AWC, Denise van Eekelen explained a call for the next IVSA Animal Welfare Conference (IAWC) host has been opened last week. Applications will be gathered until the 15<sup>th</sup> of April. Lara Scherer and Denise van Eekelen will also contact Member Organizations (MOs) that have already shown interest to check if they are still interested in becoming the next host of the IAWC.

d. **Standing Committee on Welfare (SCoW)** – Lara Scherer explained she hasn’t heard a lot from SCoW in the past weeks. She explained the main project being worked on is the wellness run, which should be organized during the IVSA Congress in Malaysia this summer. The Chair of SCoW – Xavier Canalvilhas – also informed Lara Scherer that SCoW is working on more wellness events to be organized during the IVSA Congress next to the wellness run or to replace the wellness run with, should it not be possible to organize. Next to all this, Emma van Rooijen explained SCoW is also working on several other projects, of which the survey on student wellness is one of the biggest.

e. **Working group on Policies (WGP)** – Lara Scherer explained the Working Group on Policies (WGP) would like to ask ExCo if there are suggestions for subjects of policy papers. Ann-Katrin Autz suggested to focus on the major topics – Antimicrobial resistance, global warming (concerning animal welfare and farmers) and vaccination – that she has discussed during WHA with Caroline Bulstra. Lara Scherer asked all members of ExCo to send her one possible topic of a policy paper, that will be passed on to the WGP.

**Working group on Alumni (WGA)** – Lara Scherer explained Arvid Cardinaels, the new Chair of the WGA, does not have access to the Gmail account of the WGA yet. She also explained Ivan Kotze and her have looked into the alumni fee and suggest to have the alumni fee be paid together with fee for the first alumni event that will be attended. This was agreed upon. Ann-Katrin Autz mentioned there was decided on having one trustee as



informal member of the WGA in the last meeting, and asked to be invited for future meetings.

- f. **Ad hoc committee on Paid Position (AHCPP)** – Lara Scherer and Malcolm Chong had a meeting together with the Chair of the AHCPP – Brian Jochems – and explained the contract and the job advertisement for the Paid Position are finalized. Ondrej Vitula explained the Special General Assembly was concluded financially positive with an approximately 8000 EURO (€) surplus. During the SAVMA Symposium, representatives of SAVMA and ExCo have spoken about the ability of investing this amount of money in the IVSA Paid Position. More information on this will be available after the convention of the American Veterinary Medical Association (AVMA) in July 2017, that should approve where this amount is going to be spend on. At last, the existence of the AHCPP was discussed. Malcolm Chong suggested to make the decision on the existence of the AHCPP in a later meeting of the GA during the IVSA Congress in Malaysia, as the possible investment of the surplus of the SGA in the Paid Position of IVSA influences the decision on the AHCPP existence.

## 7) Previous events

- a. **Association of American Veterinary Medical Colleges (AAVMC) Conference** – Malcolm Chong explained Zara Deutsch – a member from IVSA SAVMA – went to the AAVMC and represented IVSA there as well. She has met Dr. Andrew Maccabe and discussed collaboration between IVSA and the AAVMC. Malcolm Chong has been updated on the suggestions and the ideas that were discussed. One main concern raised, which was if not SAVMA instead of IVSA should collaborate most with AAVMC. Emma van Rooijen explained she has met Dr. Andrew Maccabe before and they came to the same conclusion that collaboration should be done via SAVMA. Malcolm Chong explained he will update ExCo if there is information on this.
- b. **Student American Veterinary Medical Association (SAVMA) Symposium** – Malcolm Chong explained he held a speech about IVSA in front of the House of Delegates of SAVMA and had given a lecture about education in different countries. Both the lecture and speech were received very well. He also mentioned he has spoken with some (potential) partners and sponsors. He will try to continue contact with a few that might be interesting for and interested in IVSA.

### Recess at 11.55 GMT+1 for 5minutes

The meeting was called to order by Malcolm Chong Chong at 12.07 GMT+1.

## 8) Upcoming events

- a. **World Health Assembly (WHA)** – Denise van Eekelen explained the situation with the WHA attendance and that there is known who the two (2) IVSA members chosen by IFMSA to attend the WHA, instead of Clara Buxbaum, are. Denise van Eekelen suggested to invite Ann-Katrin Autz and



Caroline Bulstra to the IVSA-WHA preparation meeting with the by IFMSA chosen IVSA members.

- b. Federation of Veterinarians of Europe (FVE) & European Veterinarians in Education, Research and Industry (EVERI)** – The next FVE General Assembly will take place from the 8<sup>th</sup> – 10<sup>th</sup> of June 2017 in Tallinn, Estonia. Denise van Eekelen explained she has been invited by the President of EVERI to do a presentation on IVSA again during the meeting of EVERI that will be held on the 8<sup>th</sup> of June 2017. As attendance of her was within reasonable budget, she has officially applied according to the earlier agreement of ExCo.
- c. IVSA Asian Conference (IAC)** – Ondrej Vitula explained there were not enough applications for the IAC at the end of the first application period. Hence, the Organizing Committee (OC) extended the application period until the end of March 2017. Malcolm Chong explained he has been in contact with the OC and the OC is able to offer two reduced fee spots (one-hundred (100) EURO (€) less than the fee) for ExCo members. Attendance of the event was discussed. Malcolm Chong suggested Ivan Kotze looks into the possibilities with this year's budget and our current financial status, before a decision will be made next week.  
Ann-Katrin Autz asked if the last OC of the IAC did make a manual for organizing the IAC and if so, if the new OC has used it. Ondrej Vitula explained the OC and MOD team are currently working on a manual for the IAC.
- d. World Small Animal Veterinary Association (WSAVA) Congress & Federation of European Companion Animal Veterinary Association (FECAVA) Congress** – Malcolm Chong explained the WSAVA Congress is a very important event for networking, as a majority of people from the veterinary community will be present. The IVSA representative(s) at the WSAVA and FECAVA Congress were discussed. Malcolm Chong proposed to have Ondrej Vitula attending the congresses as first IVSA representative from his position of President-elect. This was approved. Malcolm Chong suggested to have either Denise van Eekelen or Vera González, or if possible both of them attending the WSAVA and FECAVA Congress as well. Denise van Eekelen proposed to have Ondrej Vitula checking if members from IVSA Denmark are able to host IVSA representative during the events and Vera González and herself looking into availability and costs of attendance before making a decision on more IVSA representatives. This was approved.
- e. World Organisation for Animal Health (OIE)** – The OIE General Session will be held in Paris in the last week of May 2017 in Paris, France. ExCo has agreed on Malcolm Chong as IVSA representative in a past meeting.
- f. World Aquatic Veterinary Medical Association Conference and annual General Meeting (WAVMA CGM)** – The WAVMA CGM will be held in Tirgu Mures, Romania the 12<sup>th</sup>-14<sup>th</sup> of September 2017. WAVMA has asked for two student representatives to do a presentation on education on aquatic medicine. The conditions and options of attendance of two IVSA



representatives was discussed. Malcolm Chong suggested he will follow up the email he has received on the WAVMA CGM and inform ExCo on the two reserved spots for presenting students, a discount on the fee for students, etc.

- g. Informal Forum International Student Organisations (IFISO) –** Malcolm Chong explained IFISO is looking for a host for the IFISO Spring meeting in 2018. Denise van Eekelen explained the call for the IFISO host will be spread among the MOs together with all other current open calls next week.
- h. American Veterinary Medical Association (AVMA) –** The next AVMA convention will be held in Indianapolis from the 21<sup>st</sup> of July – 25<sup>th</sup> of July. AVMA has shown interest in IVSA and it would be beneficial to have an IVSA representative at this convention. Given the fact that the budget is tight and Samantha Morici – the iEO of SAVMA and IVSA ERO 2015-16 – is already present at the AVMA, there was decided to ask her to represent IVSA next to her position of SAVMA iEO. Malcolm Chong will contact Samantha Morici about this.

#### **Recess at 13.37 GMT+1 for 60minutes**

The meeting was called to order by Malcolm Chong Chong at 14.37 GMT+1.

#### **9) Partner points**

- a. VetStream –** Vera González explained ExCo has approved the MoU with regards to the VetStream ambassador point system and the VetStream translation project for one year last month. Both projects have started and calls for students to get involved in one or both projects will be send out soon.
- b. WikiVet –** Vera González explained Wikivet has started working on organizing the 24-hours online seminar, as explained earlier. Thereby, WikiVet wants to include the subjects in the 24-hours online seminar that students are interested in. Vera González and Ondrej Vitula will create and send out a survey on behalf of WikiVet to ask students for subjects they are specifically interested in.
- c. Universities –** Vera González explained the idea of drafting a letter to inform veterinary universities and faculties on what IVSA is and what IVSA does. The first draft of this letter has been written by Leonie Fingerhut – IVSA Secretary – and Mélissa de Lombaert – Chair of the WGP – and will be send to Trust and ExCo. Spreading the letter among all veterinary faculties and universities worldwide was discussed. Malcolm Chong suggested to send the letter to all deans of veterinary universities and faculties with an existing MO first and to inform the MOs on the letter that will be send. This was agreed upon. To gather all contact information, the list of MOs will be put up on the Google Drive and a list of corresponding university/faculty contact information will be made by Lucian Todirica and Leonie Fingerhut. Kerstin Abraham suggested to add the brochure with information on IVSA she made



to the letter. This was agreed upon. In the end, sending the letter and brochure will be conducted by Vera González and Ondrej Vitula.

- d. **Veterinary Professional Development (VetPD)** – Vera González and Malcolm Chong explained VetPD has sent an email with a request for five students to help during an event of VetPD in Paris. This email was also sent to IVSA Alfort, France directly. Vera González and Malcolm Chong will answer this email to VetPD together and inform VetPD IVSA ExCo is always able to help searching for volunteers.
- e. **FVE, Standing Committee of European Doctors (CPME), Council of European Dentists (CED), European Medical Students Association (EMSA), European Dentistry Students Association (EDSA) and IVSA collaboration on One Health** – Denise van Eekelen explained a draft letter for the project on creating awareness for One Health in education has been written by CPME. She will share this draft letter with ExCo and ask for feedback in the next week.

#### 10) Development Fund (DF)

- a. **Barili, Philippines** – Andrei Ungur explained he has been in contact with the people who would inventory the costs of the products that will be donated by IVSA to the faculty at Barili, Philippines. All details of the products and the costs will be send to him as soon as possible, whereafter this DF project can be finished.
- b. **Auction SAVMA Symposium** – Andrei Ungur explained a total of 1014 EURO (€) was raised with the auction held at the SAVMA Symposium. He mentioned the ordered merchandise was unfortunately not sold as well as expected. Andrei Ungur proposed to have the remaining items shipped as cheap as possible to Malaysia for sale during the IVSA Congress. This was approved.
- c. **IVSA Scholarships** – Andrei Ungur explained he has received nine (9) applications for the IVSA Scholarship already. He will send all applications to ExCo as soon as the deadline ends. He proposed to reserve one (1) week for reading through all applications and have three (3) days available for making a decision on the winning students afterwards. This was approved.  
Emma van Rooijen suggested to gather internship placements in different countries and create a suggestion list for students out of this, which could inspire students what a scholarship can be used for. Lara Scherer suggested to work on part of such an internship places list together with the AWC and SCOH, who could gather places with a focus on animal welfare and one health. Malcolm Chong suggested Ondrej Vitula and Lara Scherer work together on a plan for gathering internship places and creating of an internship placements list. This was agreed upon.
- d. **DF Books project** – IVSA Denmark and IVSA SAVMA have already started collecting books for this new project. Emma van Rooijen asked if Andrei Ungur has already received a report and photos from Vetbooks4Africa.



Andrei Ungur replied he has not, to which Emma van Rooijen replied she will send him an email on this.

- e. **DF applications** – Andrei Ungur explained he will wait with opening applications for the three (3) scholarships of one-thousand (1000) Euro (€) each, because he would like to check the finances of the DF together with Ivan Kotze first.
- f. **Partnership with a shipping company** – Lucian Todirica explained he has not had success with finding a company that is able to sponsor shipping costs for the DF yet. Andrei Ungur suggested to contact more specific shipping and transport companies (such as DHL). Lucian Todirica also explained he has been looking into the possibilities of transporting mugs from Austria to Malaysia, South-Africa and/or Poland. There was no further on this at this point in time.
- g. **Congress** – Andrei Ungur explained he has not heard anything from the OC in Malaysia about the auction yet. Ondrej Vitula explained he would ask the OC to get in contact with Andrei Ungur for preparation of the auction.

## II) Member Organization Director (MOD) Update

- a. **IVSA Algeria** – Ondrej Vitula has asked the person that contacted Kerstin Abraham about a concerning situation within IVSA in Algeria for a solid report through email. As Ondrej Vitula has not received a solid report of the situation yet, no progress has been made.
- b. **New MO status** – Ondrej Vitula explained the MOD team is working on contacting all the new MOs and making them feel welcome. Together with Kerstin Abraham all official email addresses are activated and linked to the email accounts the MOs were already using.
- c. **Potential MOs** – Ondrej Vitula explained he is in contact with nine potential new MOs, that are: AVMS Unimaid from Nigeria, Kiev in Ukraine, Santa Cruz in Bolivia, Nairobi in Kenya, Mexico, Iraq, Shere bangla Agricultural University from Bangladesh Adana in Turkey and Aydin Adnan Menderes University Veterinary Faculty in Turkey.
- a. **EO Reports** – Ondrej Vitula explained the MOD team has sent out the first call for the EO reports, that MOs should send in every two months from now on. He explained he has chosen to ask for a shorter report every two months, to keep the MOs active and make them feel involved.
- b. **Ask me anything meetings** – Ondrej Vitula explained the MOD team is working on organizing the ask me anything meetings for the different regions in the near future. Thereby, the MOD team came up with the idea of organizing an ask me anything meeting for the MOs that will attend congress and explain the way things are conducted during the General Assembly (GA) during this meeting. This idea received the support of ExCo.



## 12) Congress

- a. **Invitation partners** – Vera González explained the partner invitations will be sent as soon as the exact times and dates of the GAs are known. Malcolm Chong explained the OC of the IVSA Congress in Malaysia has asked if it would be possible to invite the partners towards the end of the GAs and thus closer to formal dinner. This was discussed. There was concluded that speakers could best not be presenting during the first two (2) GA meetings and last GA meeting.
- b. **Number of GAs** – Malcolm Chong explained the OC of the IVSA Congress in Malaysia asked if it would be possible to have more GA meetings than generally held, but with a shorter duration (i.e. ten (10) GA meetings of two (2) hours). The number of GAs was discussed. Denise van Eekelen proposed to have seven (7) GAs of which five GAs will be four (4) hours and two GAs (GA meeting four (4) and six (6)) will be three (3) hours. This was approved. As soon as the days and time of the GA sessions are set by the OC, the invitations to partners will be send.
- c. **General Assembly (GA) Chair** – Malcolm Chong explained a call for the GA Chair will be written and send to all members next week. Malcolm Chong suggested to choose someone outside of ExCo instead of someone from within ExCo if possible. This was agreed upon.
- d. **Fifth (5<sup>th</sup>) and sixth (6<sup>th</sup>) Live meetings** – Malcolm Chong explained the OC will be able to prepare a place with good WiFi for the ExCo meeting on the arrival day – 24<sup>th</sup> of July 2017 – and arrange accommodation for the IVSA Officials that will therefore be arriving on the 23<sup>rd</sup> of July.
- e. **Alumni event** – Lara Scherer explained there one person in the OC of the IVSA Congress is assigned to help organizing the alumni event. Lara Scherer – in consultation with the WGA – has worked on a brief itinerary for the alumni event of seven (7) days. The program, apart from the lectures, could be the same for alumni as the delegates to make the organization easier for the OC of the IVSA Congress. This has been discussed. Kerstin Abraham asked if the OC of the IVSA Congress is able to arrange accommodation for twenty (20) more people. Lara Scherer answered that there will carefully looked into the possibilities.  
Lara Scherer asked if the OC of the IVSA Congress could provide the platform used for student applications for the alumni applications as well. Dylan Chong answered that this is not possible from a technical point of view, but the information of the applicant could manually be add to the overview of delegates. Lara Scherer also asked if the payment of the alumni should be done to the same bank account as the payments for the delegates. Dylan Chong answered payments can be done into the same bank account, but there should be mentioned the payment is for the alumni event.
- f. **Applications** – Ondrej Vitula explained he has received the first versions of the applicants list. As soon as the OC has sent him the final version of the



applicants list, the list will be send to ExCo to look over it and identify possible concerns.

- g. Bylaw amendments and documents to be voted on** – Denise van Eekelen explained bylaw amendments need to be send to the delegates thirty (30) days before the first day of the GA, although she would like to receive them a bit earlier to change the lay-out and conduct a spell-check if necessary. Thereby, she offered her assistance to anyone who needs it with writing bylaw amendments.
- h. American Pre Veterinary Medical Association (APVMA)** – Malcolm Chong explained the discussion on attendance of the IVSA Congress by a guest –the immediate past-president of APVMA, Nicholas Biondo – that was passed during the last meeting. Now, an issue with attendance of guest by using a delegate spot was raised, as a lot more people applied for the congress than there are delegate spots. Lara Scherer asked what a guest usually may attend and what is arranged for a guest. This was discussed. Ivan Kotze asked why someone from APVMA should be invited for the congress. There was discussed if a representative from APVMA could be invited as a guest and what the guest invitation should include. Malcolm Chong proposed to talk to the president of SAVMA and ask his opinion on having an APVMA representative as a guest at the IVSA Congress this summer, to contact APVMA if they would like to have a representative at the IVSA congress and separately of what the outcome of both conversations will be, not to give a delegate spot away to have a representative from APVMA attending. This was approved. Should APVMA in the end be invited for the IVSA Congress, the representative will be offered a guest spot as all partners are offered and helped with finding accommodation.

### 13) Finances

- a. Reimbursements** – As Ivan Kotze explained during the last meeting, he mentioned he would have liked to have the reimbursements completed at the end of March. Unfortunately, the live meeting could not be reimbursed yet, as not all receipts had been submitted. Ivan Kotze explained he will check the status of the bank account with Nina Schmidt from IVSA Denmark and he will reimburse Panagiotis Galatsanos, Kiki Streng and Hara Korakaki for the IVSA Congress in Austria last year before finishing the current reimbursements of ExCo 2016-17.
- b. Budget** – As the income of this year is lot less than expected with the loss of Hill's Pet Nutrition as a sponsor of IVSA, Ivan Kotze asked ExCo to cut expenses as much as possible. With regards to the budget for the next year, Ivan Kotze asked if it would be fine to consult more people than the President-elect when setting up the budget for 2017-2018. This was agreed upon.
- c. Lance Roasa** – Ivan Kotze explained he sat down with Lance Roasa during the SAVMA Symposium, a American veterinarian who also has a law degree.



Lance will be able to fill in the paperwork for opening the IVSA bank account in Belgium as soon as the registration of the office is finished.

**I4) Relocation of the Office** – Denise van Eekelen explained the paperwork has been finished this week and that all documents were signed and submitted to the government by the notary. The following step is to wait for acceptance, after which IVSA should be able to open a bank account in Belgium.

#### **I5) Public Relations**

- a. Journal** – Kerstin Abraham handed the task of finishing and publishing the IVSA Journal over to Bartosz Ligeza. Vera González asked Kerstin Abraham if she should send another round of emails to partners and sponsors asking for advertisements in the journal. Kerstin Abraham replied that would be helpful. Malcolm Chong suggested to take over publishing of the journal with assistance of Denise van Eekelen and one of the secretaries assigned to Ondrej Vitula, as progress in finishing and publishing the IVSA Journal was not made in the past month. This was agreed upon.
- b. T-shirts** – Malcolm Chong explained the change within ExCo will be passed on to the manufacturer of the t-shirts. He mentioned the IVSA Officials t-shirts will only be made for the Officials attending the IVSA congress in Malaysia.
- c. Brochure** – Kerstin Abraham has designed a brochure on IVSA, that contains the essential information on the organization. As the designed brochure is twenty (20) pages long, Malcolm Chong suggested him to work on a shorter version together with Kerstin Abraham. This was agreed upon.
- d. Website** – Kerstin Abraham explained she is in contact with a few people to find an easy solution for building and maintaining a website with a secured section. There is no further information on this at this point in time.

**I6) Slack** – Denise van Eekelen explained she has set up an account for ExCo on Slack, to look if this platform would be more user friendly than Podio.com. The use of a new platform was discussed. As most of the ExCo Officers stated they do not have enough time to get used to a new communication platform for IVSA Officials, Denise van Eekelen proposed to close down Slack and not to look into other options. This was approved. As a consequence, Podio.com will be used for the rest of this term.

#### **I7) AOB**

- a. Membership Fee Fund (MFF)** – Ivan Kotze explained three (3) MOs were helped with paying the membership fee last year. With the amount of money that has been received from Multiview this year, it should be possible to help five (5) MOs with payment of their membership fees. Ivan Kotze created a list of MOs that are able to apply for the MFF and this list has been communicated with the MOs at the same time as invoices to the MOs were sent.



- b. WSAVA Congress – alumni event** – Malcolm Chong explained Emma van Rooijen has informed him on the idea of connecting an IVSA alumni event with the WSAVA Congress this September in Copenhagen, Denmark, she has spoken about with Dr. Chunekamrai. Lara Scherer stated she will contact Arvid Cardinaels, the Chair of the WGP, on the possibility of organizing this and inform Malcolm Chong on the answer afterwards. Malcolm Chong then will contact Dr. Chunekamrai.
- Malcolm Chong also explained Emma van Rooijen has had a meeting with the One Health Committee of WSAVA in the past and planted the seed of getting a lecture at the One Health stream of the WSAVA Congress, that could be done together with IFMSA or even the whole WHSA. This was discussed. Malcolm Chong proposed to contact Dr. Chunekamrai and Prof. Michael Day whether this is possible. This was approved.
- c. North American Veterinary Community (NAVC) Conference** – Vera explained Samantha Morici (IVSA SAVMA and IVSA ERO 2015-16) attended the NAVC Conference, where she has spoken with several of our sponsors. Vera González mentioned she will follow up the conversations Samantha Morici had with our current sponsors via email and will look into the Excel sheet with potential new sponsors that Samantha Morici sent her afterwards.
- d. Motivate people to attend the GA meetings** – Vera González explained it concerned her not all delegates attend GA meetings during IVSA Symposia/Congresses. She mentioned the European Pharmaceutical Students Association (EPSA) excludes people from the social program at an EPSA event, if they don't attend the GAs. Several other ideas to motivate people to attend GAs were discussed.
- e. Gifts for the Organizing Committees of the Special General Assembly (SGA) and IVSA Congress** – Ivan Kotze explained his idea for a gift for the OC did not work out, due to several reasons. Malcolm Chong asked ExCo to contact Ivan Kotze about ideas for gifts for both Organizing Committees.
- f. Execution of Officials tasks**

The meeting went into executive session from 19.15 until 19.29 GMT+1.

- g. Honorary life membership** – Malcolm Chong asked all members of ExCo to think about possible awarding of honorary life membership during the IVSA Congress in Malaysia.
- h. Non-active committee members** – Lara Scherer explained several committee Chairs have got concerns about non-active members in the committee. Lara Scherer proposed to write a wake-up letter for the non-active committee members. This was approved. Denise van Eekelen will make a first draft of this letter.



- i. **Vetbooks** – Lara Scherer explained Richard Nap from Vetbooks has contacted her if IVSA has numbers on the Vetbooks that have been sold over the past years. Lara Scherer will check if Emma van Rooijen knows what had been agreed on with Richard regarding sale of Vetbooks.  
As a part of the Vetbooks is stored in Utrecht, The Netherlands, Denise van Eekelen will check with the Dutch delegates of the IVSA Congress in Malaysia if and how many Vetbooks the Dutch delegation is able to bring to the IVSA Congress in Malaysia.

The meeting adjourned at 19.39 GMT+1



Denise van Eekelen  
Secretary General 2016-2017

