



INTERNATIONAL VETERINARY STUDENTS' ASSOCIATION

Permanent Office: IVSA Info Office, DSR, Dyr­lægevej 9, 1870 Frederiksberg C, DENMARK
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2016.24.07 – Minutes for 5th Live Meeting of the Executive Committee 2015-2016

The 5th Live Meeting of the IVSA Executive Committee (ExCo) 2015-16 was held at 10:45 GMT+2 on 24th of July the President being in the Chair and the Secretary General present to take the minutes.

Executive Committee Officers Present:

Anil Tü­rer	President
Emma van Rooijen	Secretary General (SG) and Vice-President (VP)
Ann-Katrin Autz	Member Organization Director (MOD)
Sofie Svensson	Development Aid Director (DAD)
Aqil Jeenah	Committee Coordinator (CC)
Samantha Morici	External Relations Officer (ERO)
Malcolm Chong	Public Relations Coordinator (PRC)
Panagiotis Galatsanos	Treasurer

Trust Representatives Present:

None

Other IVSA Officials Present:

Isaac Corderroure	Chair of the Working Group on Alumni (WGA)
Ondrej Vitula	Secretary
Kiki Streng	Secretary
June Chung	Secretary
Andrei Ungur	Secretary

Other guests:

None

Apologies:

None

- 1) **Opening**– The Meeting was called to order by Anil Tü­rer at 10:42 GMT+2.
- 2) **Approval of agenda** – The agenda was approved without amendments.
- 3) **Approval of minutes from 5th Live Meeting ExCo 2014-2015** – Emma van Rooijen still has not received the minutes from the 5th Live Meeting of ExCo 2014-2015 from Sara Wueggertz and therefore this point was postponed until the next



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ExCo meeting.

- 4) **Approval of minutes from the General Assembly of the 64th IVSA congress Romania** – Emma van Rooijen still has not received the minutes from the General Assembly of the 64th IVSA congress in Romania from Sara Wueggertz and therefore this point was postponed until the next ExCo meeting.
- 5) **Approval of minutes from 5th and 6th Online Meeting** – The minutes from the 5th and 6th Online Meeting were approved without amendments.
- 6) **Action points** – Emma van Rooijen read out the list of action points.
- 7) **Trust report** – There was no Trust representative present to give the Trust report.
- 8) **Committee reports** – The reports for SCOH, SCoVE, AWC and the WGP were given by Aqil Jeenah. The report on WGA was given by the Chair Isaac Corderroure.
 - a. **Standing Committee on One Health (SCOH)** – The 7th edition of the Veterinary Public Health Journal (VPHJ) has been published. The committee has been preparing the workshop for the 65th IVSA congress in Austria (hereinafter referred to as congress) as well as the 'Zoonotic Outbreak Simulation Game'. The committee has also started working on the presentation that will be given by Malcolm Chong during the 2nd Global Conference on One Health by the WVA/WMA. Michael Huang is currently representing IVSA at the "Toward Unity For Health" event where he will facilitate a workshop together with the International Federation of Medical Students' Associations (IFMSA).
 - b. **Standing Committee on Veterinary Education (SCoVE)** – SCoVE has not been very active over the last few weeks but they have been preparing their ExCo workshop for the 65th IVSA congress in Vienna.
 - c. **Animal Welfare Committee (AWC)** – There were no updates on the work of the committee over the last few weeks.



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- d. **Working Group on Policies (WGP)** – The WGP has been working on drafting a manual on how to create policy papers and position statements.
- e. **Working Group on Alumni (WGA)** – The WGA has finished the application form and declaration form for Alumni ISM membership.
 - i. **Application Process** The Application form has been published [here](#).
 - ii. **Future of the Working Group on Alumni** – Emma van Rooijen van Rooijen proposed to propose the formation of a WGA to the General Assembly (GA) during the 65th IVSA congress in Austria. The current WGA was formed in Romania for only one year. The new WGA would be formed with the condition that the Chair for the coming term would be a Trust member and that the working group would have 4 members, including the Trust. Starting the term 2017-2018, the Chair of the WGA will have been elected by the GA.

9) **'Training New Trainers' (TNT) in Brno, Czech Republic** – Emma van Rooijen explained that the first TNT had taken place that week, in collaboration with the European Pharmacy Students' Association (EPSA). Ondrej Vitula expressed that it was difficult to organize since EPSA was not very consistent with informing him of the itinerary and the plans. He recommends that an OC for a TNT exist of at least 3 people. Tom Merten, a participant of the TNT, expressed that it was a life changing experience. Emma van Rooijen explained the reasons for organizing the TNT together with EPSA and why they had specifically picked 8 participants per organization. When the topic of the future of the Trainers Network was discussed, Emma van Rooijen proposed to aim for three (3) TNTs next year; one in Europe, one in Asia and one in Africa. This was approved. Emma van Rooijen proposed to create a "Trainer Representative" within the Trainers network. Aqil Jeenah added that this "Trainer Representative" would hold a position on SCoVE. This was approved.

10) Events - IVSA representatives

- a. **NorWHO - 9th-12th August 2016 (Denmark)** – Ann-Katrin Autz explained that she, with the help of Emma van Rooijen and Aqil Jeenah, had picked five (5) members as IVSA representatives for the NorWHO.



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11) **Relocation of Office and Bank** – Emma van Rooijen explained that there were no updates with regards to the relocation of the IVSA Office and the bank.

12) IVSA congress in Austria

- a. **Financials** – Ann-Katrin Autz explained the Organizing Committee (OC) no longer has a deficit in their budget.
- b. **ExCo workshops** – Dr. Jan Vaarten has agreed to give a workshop on “Networking and Job Interviews”.
- c. **Partners & sponsors** – Hills will be giving the traditional lecture, accompanied by the Hill's Quiz.
- d. **General Assembly - preparations**
 - i. **Posters** – Ann-Katrin Autz explained that the Secretaries will help with hanging up the Member Organizations (MOs) Posters after GA I.
 - ii. **Excellence Award** – The ten (10) nominations for the “Excellence Award” were discussed. After a vote, ExCo elected Michael for the award.
 - iii. **Parliamentarian** – Emma van Rooijen explained that Malcolm Chong would be elected, by Kiki Streng, for Parliamentarian.
 - iv. **Election Committee** – Emma van Rooijen proposed to nominate Panagiotis Galatsanos, Nandi van Wyk and Alexandra Sousa for the Election Committee, and to elect Ana Maria Lipan if one of the three would not accept the nomination. This was approved.
 - v. **Auditors** – Emma van Rooijen explained that there must be two Auditors elected during the GA.
- e. **Alumni program** – The program hasn't changed since the last program was sent to Aqil Jeenah. There will be 18 Alumni attending the Alumni event from the 28th to the 31st of July. There will be a scheduled Alumni-ExCo meeting.

13) Decisions at the end of the term

- a. **Budget** – Panagiotis Galatsanos explained that he would like to postpone the approval of the Budget and the presentation of the Preliminary Financial Report to the end of the GA because the proposed bylaw changes will affect the budget, if approved.
- b. **Fee for ISM (student & alumni)** – Isaac Corderroure proposed to propose a fee of 0 EURO (€) to the GA for the Alumni ISM in the term 2016-2017. A discussion followed where different arguments were given. Malcolm Chong proposed to propose a fee of 10 EURO (€) to the GA for



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the term 2016-2017. Ann-Katrin Autz explained that for the Student ISM, IVSA should not make it easy to become a SISM since they should rather motivate students to start a MO. Therefore, Ann-Katrin Autz proposed to propose an annual fee of 20 EURO (€) to the GA for the term 2016-2017.

c. **Standing Committee on Wellness (SCoW)** – explained, approved.

Recess at 13:30 GMT+2 for 60 minutes.

The meeting was called to order by Anil Türer at 15:27 GMT+2

14) **Special General Assembly** – Emma van Rooijen explained that according to the bylaws, the ExCo 2016-2017 is in charge of organizing a 'Special General Assembly' as a result of IVSA Istanbul resigning as the host for the 65th IVSA symposium. During the previous meeting, the ExCo had agreed on selecting a MO as a host for the 'Special GA' and the criteria of the event.

- a. **Applications so far** – Ann-Katrin Autz had received an email from IVSA Germany, who had showed interest in organizing the 'Special GA'.
- b. **Deadline** – Ann-Katrin Autz proposed to set a deadline for application for host for the 3rd week of August. This was approved. The newly elected ExCo would agree on a specific date during that week for the deadline. Emma van Rooijen proposed to recommend the newly elected ExCo to form a small informal 'advisory group' consisting of the MOD and old OC members to assist the ExCo and OC with the organizing of this 'Special GA'. This was approved.
- c. **Application form** – Emma van Rooijen and Ann-Katrin Autz will make an application form for hosts as soon as possible. Panagiotis Galatsanos suggested to include the scores from the EO reports in the criteria for evaluating the applications. Ann-Katrin Autz strongly recommended not to do that because the scores do not indicate whether or not a MO is able to organize a big international event.
- d. **Surcharge** – Panagiotis Galatsanos explained that since the 'Special GA' does not have the same rules and criteria as the IVSA symposium and congress, it could be a possibility to not receive a 10% tax for the IVSA Central Fund. Panagiotis Galatsanos proposed to not include the surcharge in the Budget for the term 2016-2017. This was approved. Emma van Rooijen proposed that only if the OC cannot come up with enough money to cover



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all the expenses, the surcharge will be cancelled. Panagiotis Galatsanos proposed to include an amount of 1000 EURO (€) as an 'Emergency Support Fund' for the OC just in case they cannot come up with enough money to cover all the expenses. This was approved.

15) Partner points

a. Federation of European Companion Animal Veterinary

Associations (FECAVA) Associate Membership – Emma van Rooijen explained that FECAVA had approached IVSA to ask if IVSA was interested in becoming an associate member of FECAVA. She explained the benefits of being an associate member of the FECAVA and proposed to propose the associate membership to the GA. This was approved.

b. AfriVIP MoU – Aqil Jeenah proposed to approve the amended Memorandum of Understanding (MoU). This was approved

c. Bayer Animal Health – Samantha Morici explained that she was having trouble with contacting Bayer since all her points of contact were no longer working for Bayer. After a request from Bayer, Samantha Morici will send them a list of events that IVSA is planning on sending a representative to, to see if that person can have a face-to-face meeting with a Bayer representative.

d. Benchmark Holdings – Benchmark Holdings would like to partner up with IVSA to promote their courses. Samantha Morici proposed to partner if they are willing to sponsor students to attend the courses in person. This was approved.

16) Attended events - short reports – There were no events attended by IVSA representatives to report on.

17) Australian Veterinary Association (AVA) ISM student application – Ann-Katrin Autz explained that the AVA would prefer to have Christine McGuiness, Student President of the AVA as an Student Individual Supportive Member (SISM) first, so they can evaluate after a year if it is worth it for AVA to become an IVSA MO.



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- 18) **TOP MO competition changes** – Ann-Katrin Autz explained that she had received 51 EO reports, which is a huge success after the 10 submitted reports last year. Ann-Katrin Autz will change the name from 'Top EO Competition' to 'Top MO Competition' where the winning MO can select someone in their MO to attend SAVMA symposium 2016. However, the name of the EO from the top 10 MOs will still be shown.
- 19) **Secure Section** – Aqil Jeenah explained there have not been any new developments on the secure section.
- 20) **IVSA Journal** – Malcolm Chong explained that the second edition of the IVSA Journal has been published, with the help of Kiki Streng.
- 21) **Coca Cola** – Anil Türer explained there have not been any new developments on the partnership with Coca Cola. He would not follow up with Coca Cola until the situation in Turkey has become more stable.
- 22) **Creditcard & Online Payment system** – Panagiotis Galatsanos explained that Paypal gives the option to put 'Donate' button for the Development Fund on the IVSA website and that it can also be used for Membership Fees and Congress Fees. Panagiotis Galatsanos will make an overview on when Paypal or Bank transfer should be used as the payment method.
- 23) **MO Involvement** – Aqil Jeenah has collected all the relevant documents from IFMSA and June Chung and Charlene Bremont are assisting with reviewing all the documents. Some of the projects have already been implemented, such as the 'coloured card' and the 'buddy system' for the 65th IVSA congress in Austria.
- 24) **Officials report card** – The ExCo was happy with the format of the report cards. Ann-Katrin Autz suggested to make a separate form for the evaluation of the Secretaries since some of the questions on the form weren't relevant for the Secretaries. Samantha Morici suggested to create an explanatory document to explain what value the numbers on the scales have.
- 25) **Material in Spanish** – Aqil Jeenah explained that they still have to translate the information on forming a new MO in Spanish. Isaac Corderroure offered his help



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with the translation of the materials.

26) **World Health Organisation (WHO)** – Aqil Jeenah explained that IVSA cannot apply to be recognized by the WHO at this point in time. A condition of acceptance is that the applying organization must have a two (2) year working relationship with the WHO. Aqil Jeenah has been drafting a working plan for the next two years to collaborate with the WHO on projects on Antimicrobial Resistance (AMR) and Rabies eradication as well as environmental issues.

27) Handover Meeting -

a. **ExCo/IVSA Officials Medallions** – Emma van Rooijen explained that in many organizations, the boards have the tradition of wearing velvet medallions which can be handed down to the newly elected board. Emma van Rooijen proposed to look into the costs of creating the medallions that can be given to the ExCo 2016-2017. This was approved.

28) **Sara Wueggertz** – Sofie Svensson has not had a chance to contact the policy to ask for an update in the case against Sara Wueggertz.

29) AOB

a. **COE** – Samantha Morici explained that a company named COE was interested in partnering with IVSA. Samantha Morici proposed to not partner with them. This was approved.

b. **Veterinary English** – Samantha Morici explained that 'Veterinary English' is a start-up that teaches students English veterinary jargon. In addition, they teach students how to write a CV and how to make yourself employable. 'Veterinary English' is interested in offering these services through IVSA (i.e. webinars, informative documents, etc.) and would like IVSA to promote the organization and they would like to hold workshops during IVSA events in return. Samantha Morici proposed to follow up with 'Veterinary English' and to discuss a partnership. This was approved.

c. **UIA Round Table** – IVSA is invited to attend the UIA Round Table in South Korea on the 28th – 29th of September and the UIA Round Table in Monaco on the 3rd and 4th of November in Monaco. Emma van Rooijen proposed to recommend the newly elected ExCo to send a representative to the UIA Round Table in Europe, since IVSA has only attended the Asian UIA



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Round Table before. This was approved.

- d. **Paypal** – Panagiotis Galatsanos and Samantha Morici had both received more information about the requirements to open a Paypal account. Samantha Morici will phone Paypal to request more information.
- e. **OC Gift** – Emma van Rooijen explained that ExCo still had to decide on a gift for the OC. Ann-Katrin Autz proposed to buy a flag with the IVSA logo on it, if possible. This was approved.
- f. **End of the year Record** – Panagiotis Galatsanos suggested to write an annual report on all the work IVSA global has done.

The meeting adjourned at 18:34 GMT+2

Emma van Rooijen
Secretary General and Vice-President



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