



# INTERNATIONAL VETERINARY STUDENTS' ASSOCIATION

Permanent Office: IVSA Info Office, DSR, Dyrølægevej 9, 1870 Frederiksberg C, DENMARK  
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## 2016.01.23 – Minutes for the 3<sup>rd</sup> Live Meeting

The 3<sup>rd</sup> Live Meeting of the IVSA Executive Committee (ExCo) 2015-16 was held at 09.00 AM GMT+8 on January 23<sup>rd</sup>, 2016 via Adobe Connect the President being in the Chair and the Secretary General present to take the minutes.

### **Executive Committee Officers Present:**

Anil Türer	President
Emma van Rooijen	Secretary General & Vice-President (SG)
Ann-Katrin Autz	Member Organization Director (MOD)
Sofie Svensson	Development Aid Director (DAD)
Samantha Morici	External Relations Officers (ERO)
Aqil Jeenah	Committee Coordinator (CC)
Malcolm Chong	Public Relations Coordinator (PRC)
Panagiotis Galatsanos	Treasurer

### **Trust Representatives Present:**

Hannah van Velzen (partial)	Chair Working Group on Policies - Trustee
Khouloud Ben Salem (partial)	Trustee

### **Other IVSA Officials Present:**

Ondrej Vitula	Secretary
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### **Apologies:**

None

- 1) **Opening**– The Meeting was called to order by Anil Türer at 09:11 AM GMT+8. Anil Türer started with an opening remark to thank Emma van Rooijen and Ann-Katrin Autz.
- 2) **Approval of agenda** – The agenda was approved without amendments.
- 3) **Approval of minutes from 5th Live Meeting ExCo 2014-2015** – Emma van Rooijen explains that she still has not received the minutes from Sara Wueggertz and that she as well as Sofie Svensson have tried numerous times. Emma van Rooijen proposed to postpone the approval of the minutes from the 5<sup>th</sup> Live Meeting of ExCo 2014-2015 until the 4<sup>th</sup> Online Meeting. This was adopted.
- 4) **Approval of minutes from the General Assembly of the 64th IVSA congress Romania** – Emma van Rooijen explains that she still has not received the minutes from Sara Wueggertz. ExCo discussed their plan of action in order to receive the minutes. Emma van Rooijen will try to recreate the minutes and she will be reaching out to the delegates to fill



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in gaps of missing information.

- 5) **Approval of minutes from 3rd Online Meeting** – The minutes from the 3<sup>rd</sup> Online Meeting were approved without amendment.
- 6) **Action points** – Emma van Rooijen read out the list of action points.
- 7) **Trust report** – The Trust Report was postponed until a Trust representative was present at the meeting. Hannah van Velzen had been present at the meeting but had to leave the meeting because the internet connection was too poor. Khoulood Ben Salem had said to be present at the meeting at 09.00 AM GMT+8 but only joined the meeting at 17.00 PM GMT+8. Khoulood Ben Salem explained that the Trust discussed various points via email. The main concern of the Trust was the situation around Sara Wueggertz. The Trust recommended terminating her membership of the Trust. The Trust also suggested to move the bylaw amendment on 'Online Attendance' to explanatory comments rather than a bylaw because internet connections might become more stable in the future. The Trust also expressed that they felt like the communication to the Trust on ExCo projects was too poor. ExCo explained that it is impossible to expect the ExCo to write descriptions and explain each project they do. Also, they find the presence of a Trust representative at the ExCo meetings extremely valuable and they will be updated on all projects and issues then. Aqil Jeenah proposed to write the names of the ExCo Officer behind the agenda point they had added to the agenda so the Trust could contact them directly if they have any questions. This was agreed upon.
- 8) **Committee reports** – Aqil Jeenah gave the committee report.
  - a. **Standing Committee on One Health (SCOH)** – The 'Veterinary Public Health Journal' (VPHJ) came out at the end of December. SCOH has sent out another call for research articles to put into the next VPHJ, which will hopefully be published on the 16<sup>th</sup> of February. SCOH is finishing their website. The committee is working on a Tuberculosis-project collaboration with IFMSA and IPSF. Aqil Jeenah will send the submission deadlines for the next two VPHJ's. Emma van Rooijen will get an article from Merck Animal Health (MAH) on Anti-Microbial Resistance (AMR) for one of those issues.
  - b. **Standing Committee on Veterinary Education (SCoVE)** – SCoVE wants to receive more VETTalks. They will also talk to lectures from symposium to see if they are interested in recording a VETTalk. The SCoVE website is almost finished. The committee is trying to organize a webinar with the World Aquatic Veterinary



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Medicine Association (WAVMA). The Vet Career Map is finished but the committee will continuously update it. A SCoVE Committee member will be giving an ExCo workshop at symposium. Dr. Smarts has been recontacted to follow up on the MoU that was signed last year. The 'Essay competition' has ended and Yuvraj Panth from Nepal was awarded the winner. Aqil Jeenah is still hoping to get Vetcoach to donate books as a prize for these competitions.

- c. **Animal Welfare Committee (AWC)** – The AWC hasn't been very active lately and Aqil Jeenah has not received a report from Wasseem Tahboub. The committee has continued with posting the 'did you know facts' on FB and the photo/story competition.
- d. **Working Group on Policies (WGP)** – The WGP created a manual on to how to write policies. They have also created three papers during the week of the meeting that will be discussed during the IVSA symposium in Taiwan.
- e. **Working Group on Alumni (WGA)** – The WGA has sent in bylaw amendments to Emma van Rooijen. They sent it in late after missing two deadlines. The working group is still working on the 'Manuals'. Lukas Huber has been working on the itinerary for the alumni meeting at the IVSA congress in Austria. The WGA has also interviewed two veterinarians for more information to incorporate in the 'Vet Career Map'.

9) **Future of the WGA** – At congress the WGA was formed for the duration of six (6) months (until the IVSA symposium in Taiwan). The ExCo discussed the work that has and has not been done by the WGA. Some concerns and difficulties were discussed. Emma van Rooijen proposed to sit down with Aqil Jeenah, Isaac Corderroure and Arvid Cardinales to evaluate the WGA and ideas for the future if the working group was to continue. This was adopted.

10) **Hill's Contract** – Samantha Morici explained that Hills wants to make a change to the contract regarding their contact person. Therefore the current contract needs to be terminated and a new contract has to be approved. An one year contract between IVSA and Hills has been drafted to bridge between the old and the new contracts. Anil Türer will not sign a termination agreement before receiving the new one year contract from Hills. The current contract is valid until July 31<sup>st</sup>, 2016. Ideas for the new contract will be discussed via email.

11) **LlamaZoo Funding** – LlamaZoo has agreed to a one-year-contract including a sponsorship of € 1.000,- . This contract will be revisited after one year because they are a start-up and



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they would like to assess if they can expand the collaboration in the future. ExCo discussed the different possibilities for use of the sponsorship money. The option of investing money to set up a secure section on the website was discussed. Malcolm Chong had said that he would be able to set up a secure section for free. The idea that LlamaZoo might include assistance with programming and set-up of the secure section in the contract was also discussed.

12) **IVSA symposium Taiwan** – This point was postponed until Ann-Katrin Autz was present. Ann-Katrin joined the meeting at 14.16 GMT+8.

- a. **Update** – The Organizing Committee (OC) has been doing well. Ann-Katrin Autz will have a meeting with them in the mornings during the symposium.
- b. **Excellence Award** – There has been a call for nominations for the second 'Excellence Award' and some have been nominated by ExCo. The nominations included several IVSA Officials as well as individual members. After a vote, ExCo agreed upon awarding the 'Excellence Award' to Yuvraj Panth from IVSA Nepal.
- c. **Livestream** – A livestream will be set up during the IVSA symposium Taiwan. Malcolm Chong will test and promote the livestream before the start of the first General Assembly (GA)
- d. **Election Committee & Parliamentarian** – Emma van Rooijen explained that delegates have to be nominated for the 'Election Committee' and 'Parliamentarian' during the first GA. ExCo discussed who would be interested in and able to be fill these positions.
- e. **Meetings & Clothing** – The dress code for the ExCo during the IVSA symposium Taiwan was discussed.
- f. **OC Gift** – The idea for the gift for the OC was discussed. Panagiotis Galatsanos and Malcolm Chong agreed to arrange the gift.
- g. **ExCo Workshops** – Several ExCo workshops will be given by IVSA Officials and committee members during the IVSA Symposium Taiwan. These workshops would be;
  - i. **MOD workshop** – Workshop on Vetstage & Individual/Group Exchange
  - ii. **SCoVE** – Workshop on communication and welfare
  - iii. **Student Wellness** – Workshop on Student Wellness
  - iv. **Fund raising & sponsors** – Workshop on how to fundraise in local MOs

13) **Events - IVSA representatives**

- a. **International Federation of Medical Students Associations (IFMSA) - March Meeting** – During the 2<sup>nd</sup> Live Meeting the ExCo had talked about the



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possibility of sending the President-Elect to the IFMSA March Meeting, which will be held in Malta from the 2<sup>nd</sup> to the 7<sup>th</sup> of March. However, ExCo now discussed the option to send Aqil Jeenah as the IVSA representative since Aqil Jeenah has been working closely together with IFMSA for several committees. Anil Türer proposed to send Aqil Jeenah as the IVSA representative. This was approved. Emma van Rooijen proposed that there will be a maximum of 500€ to be reimbursed for the IFMSA March Meeting expenses. If the expenses are more than 500€ and there is money left in the specific section in the budget at the end of the year, the exceeding expenses can be covered. ExCo agrees that the President-Elect should be considered to go to the IFMSA August Meeting

Emma van Rooijen proposed a 3 hour recess. This was adopted.

## **Recess at 11:15 GMT +8**

The meeting called to order by Anil Türer at 14:16 GMT+8

- b. IVSA Animal Welfare Conference** – Anil Türer would attend the IVSA Animal Welfare Conference, which will be held in Utrecht, the Netherlands from the 22<sup>nd</sup> to the 24<sup>th</sup> of April. His flight ticket is sponsored so he only needs his registration fee reimbursed. Emma van Rooijen proposed to send Anil Türer as the IVSA representative to the IVSA Animal Welfare Conference. This was approved.
- c. OIE Global Conference on Veterinary Education** – The OIE Global Conference on Veterinary Education will be held in Bangkok, Thailand from the 22<sup>nd</sup> to 24<sup>th</sup> of June. Emma van Rooijen and Anil Türer will be speaking on 'How and what students want to learn'. Anil Türer explained that he is discussing with OIE to get the expenses for Emma van Rooijen covered as well. Anil Türer proposed to reimburse the expenses for Bhavisha Patel (Chair of SCoVE) in case Emma van Rooijen's expenses will be covered by OIE. This was approved.
- d. OIE General Session** – The OIE General Session is held annually in Paris, France at the end of May. ExCo will discuss after the IVSA symposium if it is possible for the President Elect to attend. Anil Türer will be attending partially since he will be in Paris for business and Emma van Rooijen will most likely attend.
- e. World Small Animal Veterinary Association (WSAVA) World Congress 2016** – The annual WSAVA congress will be held in Cartagena, Colombia in September 2016. The congress will be attended by the president of ExCo 2016-2017. Emma van Rooijen explained that it would be beneficial for IVSA to send an additional person to the congress. This additional person would have to pay for



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his/her own flight ticket. She proposed to ask Siraya Chunekamrai, the Honorary Secretary of the WSAVA, if it would be possible again to provide free registration for IVSA members that will be volunteering during the congress. This was adopted.

- f. **European Association for Establishments of Veterinary Education (EAEVE) GA** – The EAEVE GA will be in Uppsala, Sweden from the 12<sup>th</sup> to the 14<sup>th</sup> of May. IVSA always gives a presentation to the whole GA. Anil Türer will attend the EAEVE GA. Anil Türer proposed to also have Sofie Svensson to attend, since she lives in Sweden and will be close by. This was accepted. Ann-Katrin Autz explained that the EAEVE GA, in the future, would be a useful event for the MOD to attend since many deans and faculty members attend the event.
- g. **4th International One Health Congress** – Emma van Rooijen explained that the 4<sup>th</sup> International One Health Congress will be held in Australia from the 4<sup>th</sup> to the 7<sup>th</sup> of December 2016. Aqil Jeenah said that people that had attended the 3<sup>rd</sup> had said that the event was not very useful. ExCo will discuss this issue again later, keeping in mind to possibly send someone who lives close to Australia (from Asia or Australia).
- h. **Federation of Asian Small Animal Veterinary Associations (FASAVA) Congress 2016** – During the 2<sup>nd</sup> Live Meeting, ExCo decided to not send Malcolm Chong for the main reason that it was expensive. Malcolm Chong asked to reconsider this decision since he has arranged free accommodation/transportation during the event. ExCo approved to send Malcolm Chong as the IVSA representative to FASAVA congress 2016.

14) **Bylaw Amendments** – Emma van Rooijen mentioned that the discussion on the bylaw amendments during the Gas will be difficult and complicated and she urges everyone to pay attention and to help clarify wherever necessary.

15) **Secure section of the website** – This was discussed earlier during the conversation about the LlamaZoo contract. Samantha Morici had a meeting with LlamaZoo during the recess. The company will have a meeting with Malcolm Chong to try set up the secure section. After this meeting they will know if they can have a programmer help with setting up the section.

16) **World Healthcare Students Symposium (WHSS) MoU** – A new MoU for the WHSS that will be held in 2017 has to be approved by the GA. Comments to the proposed WHSS MoU have been made by ExCo. The MoU will be presented to the GA and needs to be



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added to the agenda.

- 17) **Sqore Partnership** – Sqore is offering their website for the use of a contest platform for IVSA. Samantha Morici proposed to not accept them as a partner since there is not a great benefit for IVSA. This was adopted.
- 18) **European Students for Industrial Engineering and Management (ESTIEM) Partnership** – Emma van Rooijen explained that ESTIEM is a huge and very well run association. IVSA could learn a lot from them but she recommends to focus on collaborating on projects rather than signing an official MoU. Aqil Jeenah also expressed that engineering is an important part of One Health.
- 19) **Study Portals MoU** – Emma van Rooijen explained that the current MoU with Study Portal is not very efficient and she recommends to revise the MoU. Aqil Jeenah said that the committees use it a lot for webinars, which is useful.
- 20) **IVSA Journal** – ExCo talked about the content of the current IVSA Journal and about ideas for the next IVSA Journal. Connecting a theme to each journal was discussed with positive reactions from the whole of ExCo.
- 21) **IVSA How-to-Videos** – A video has been made by Emma van Rooijen on the purpose of the GA and how they are held. The aim is to create more videos on different parts/projects of IVSA. Malcolm Chong mentioned to use a windows moviemaker instead of editing on youtube. Aqil Jeenah proposed to have each position make a promotional video on their position for elections. These videos could be added to the EO-Bulletin.
- 22) **Coca Cola** – Anil Türer explained that there has been a miscommunication with the CEO of Coca Cola. IVSA will send a proposal for sponsorship to Coca Cola. Emma van Rooijen and Samantha Morici will work on drafting the proposal.
- 23) **Invoices** – Panagiotis Galatsanos said that a lot of MOs have not yet paid.

Emma van Rooijen proposed a 10 minute recess. This was adopted.

**Recess at 17:28 GMT+8**



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The meeting called to order by Anil Türer at 17:45 GMT+8

- 24) **Development Fund (DF) status** – The DF is open for applications. Each year, usually two (2) projects receive the fund. Sofie Svensson explained that the call for applications will be extended another month because of the lack of applications. Ann-Katrin Autz will promote the Development Fund in countries with a low GDP. ExCo talked about 'Vet Books for Africa' and 'Computers4Africa'
- 25) **Scholarship Fund update and Multiview – Membership Fee Fund (MFF)** – The MAH grant has not been awarded to IVSA for this year. The MFF will be opened for applications after the IVSA symposium in Taiwan. There is € 600,- available through the MFF. The remainder of these € 600,- will be used to offer more reduced fee spots for the 65<sup>th</sup> IVSA congress in Austria.
- 26) **ExCo Live Meeting - MO bids** – Aqil Jeenah proposed to introduce the concept of 'MO Bids' to host the ExCo live meetings. The ExCo could offer a lecture/training/workshop at the local MO in exchange for their help. Emma van Rooijen expressed that this would help take work off the shoulders of the ExCo. After discussion the ExCo agreed upon discussion further when more information and a plan are available. Emma van Rooijen and Aqil Jeenah will come up with a plan and list of criteria for the next live meeting.
- 27) **Poster/Brochure** – Currently IVSA does not have any posters. Emma van Rooijen explained that there is a need to create a poster to promote becoming an IVSA member and a poster to promote the benefits of IVSA for those who are already members. The IVSA and Development Fund brochures were also discussed. Emma van Rooijen proposed to make a 'Core Brochure' to be printed and an 'E-brochure' with more specific projects. This was accepted
- 28) **Student Wellness Project** – Emma van Rooijen informed the ExCo of the 'Wellness Advocacy Group' that will be focusing on student wellness.
- 29) **Developing Future Leaders** – The first edition of 'Developing Future Leaders' (working title) will be held in Brno, Czech Republic the week before the 65<sup>th</sup> IVSA congress in Austria. More information will follow the next online meeting.



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- 30) **Vet Books for Africa** – This point was already discussed during the Development Fund update.
- 31) **4th Live Meeting** – After filling in a Doodle Poll, it had been decided that the 4<sup>th</sup> Live Meeting would be held in South Africa on the 7<sup>th</sup> of May. Financial concerns were discussed. The ExCo agreed to share all the costs of the ExCo Officers for attending the live meeting equally among all ExCo Officer attending. By sharing the costs, all ExCo Officers have an equal chance of attending the live meeting. This will be updated in the Manuals. After discussion Anil Türer proposed to relocate the 4<sup>th</sup> Live Meeting to Europe on the 7<sup>th</sup> of May. This was accepted.
- 32) **Sara Wueggertz** – ExCo discussed to option of eliminate Sara Wueggertz's membership of the Trust. Emma van Rooijen proposed to propose the elimination, of her membership of the Trust, to the GA. This was accepted.
- 33) **Wasseem Tahboub** – Wasseem Tahboub, the Chair of the AWC, resigned.
- 34) **Any Other Business (AOB)**
- Policy Statements** – Aqil Jeenah informed the ExCo that three document have been drafted by the WGP and need ExCo approval if the bylaw amendment, proposed by the WGP, passes.
  - One year VISA** – IFMSA works with 'One year VISAs'. Aqil Jeenah will contact IFMSA to gather more information.
  - OIE Scholarship for congress/symposium** – Emma van Rooijen proposed to contact OIE to discuss setting up full scholarships for low GDP countries to attend the IVSA congress/symposium. The winners of these scholarships would have to follow certain rules regarding attendance of the GA and program at congress/symposium. This was accepted.

The meeting adjourned at 20.15 GMT+8 on January 23<sup>rd</sup>, 2016

Emma van Rooijen van Rooijen  
Secretary General and Vice-President



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