



INTERNATIONAL VETERINARY STUDENTS' ASSOCIATION

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14-11-2015 – Minutes for 2nd Live Meeting

The 2nd Live Meeting of the IVSA Executive Committee (ExCo) 2015-16 was held at 04:00 PM GMT+2 on 14-11-2015 via Google Hangout the President being in the Chair and the Secretary General present to take the minutes.

Executive Committee Officers Present:

Anil Türer	President
Emma van Rooijen	Secretary-General / Vice-President
Ann-Katrin Autz	Member Organization Director
Sofie Svensson	Development Aid Director
Malcolm Chong	Public Relations Officer
Aqil Jeenah	Committee Coordinator
Panagiotis Galatsanos	Treasurer

Trust Representative Present:

Kayleigh-Anne Norman	Trustee
Frederic Lohr	Trustee

Other IVSA Officials Present:

Ondrej Vitula	Secretary
Andrei Ungur	Secretary
Hara Korakaki	Secretary
Bhavisha Patel	Standing Committee on Veterinary Education – Chair

Other guests

Giorgos Polizois Member of the Standing Committee on One Health and member of the Working Group on Policy Statements and Position Papers

Apologies:

Samantha Morici External Relations Officer

- 1) **Opening**– The Meeting was called to order by Anil Türer at 04:20 GMT+2.
- 2) **Approval of agenda** – Emma amended the agenda by adding point C. WHO and D. IFMSA to point 11. IVSA Representatives. Emma amended the agenda by adding points 30. Vetcoach and point 31. Training for Trainers. Ann-Katrin Autz amended the agenda by adding point 32. Manual IVSA SAVMA and Grenada.



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- 3) **Approval of minutes from 5th Live Meeting** – The approval of the minutes from the 5th Live Meeting of the term ExCo 2014-2015 has been postponed until the 3rd Online Meeting because Emma still hasn't received the minutes from Sara.
- 4) **Approval of minutes from the General Assembly of the 64th IVSA congress Romania** – The approval of the minutes from the General Assembly of the 64th IVSA congress Romania has been postponed until the 3rd Online Meeting because Emma still hasn't received the minutes from Sara.
- 5) **Approval of minutes from 2nd Online Meeting** – The minutes were adopted without any further comments.
- 6) **Action points** – Emma went through the list of action points to discuss if all the points had been done.
- 7) **Trust report** – Anil Türer proposed to postpone this point until the Trust rep, Kayleigh-Anne Norman, was present at the meeting.
- 8) **Committee reports** – Ann-Katrin Autz raised the fact that the SCoVE member from Zambia is still not an IVSA member. Aqil Jeenah has mentioned that IVSA South Africa will pay for this SCoVE member.
 - a. **Standing Committee on One Health (SCoH)** – SCoH is working on a draft statement for the AMR Awareness Week. SCoH is planning on releasing their first Veterinary Public Health Journal (VPHJ) on the first of December. The launch of the SCoH website is scheduled for mid-January. There have only been ten projects submitted for the World Rabies Day competition, due to the lack of a prize.
 - b. **Standing Committee on Veterinary Education (SCoVE)** – SCoVE has made a 'Vet Career Map' in collaboration with EVERI (section of the Federation of Veterinarians of Europe). This 'Vet Career Map' informs students about different job opportunities within veterinary medicine. Emma commented that the 'Vet Career Map' was very well received during the FVE General Assembly but that the letter font is too small and some colors are hard to read. SCoVE is also sending out a survey for IVSA members on how



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veterinary education curriculums are set up in universities worldwide.

- c. **Animal Welfare Committee (AWC)** – Not many projects have been set up by the AWC. Aqil Jeenah is having a hard time getting in contact with Wasseem Tahboub since he doesn't reply to most emails and he didn't come to committee chair meeting last week. Kayleigh-Anne Norman has expressed that the Trust is also concerned about the AWC. Aqil Jeenah will keep contacting Wasseem Tahboub until the 3rd Online Meeting. If no clear communication has taken place by the 3rd Online Meeting, ExCo will discuss an action plan. Wild Welfare will provide a workshop at the 64th IVSA Symposium Taiwan in January. Aqil Jeenah will ask World Animal Protection if the money from the grant provided by World Animal Protection can be used to cover accommodation costs for the Wild Welfare representatives. Wild Welfare run projects in South America. ExCo is hoping to establish contacts in South America through the Wild Welfare.
- d. **Working Group on Policy Statements & Position Papers (PS&PP)** – The manual on making policy statements and position papers had been finished the night before. PS&PP is considering proposing a bylaw amendment for switching the words statements en papers. It is unclear which wording is the best and therefore Ondrej Vitula will do research about what names other international organizations use. Another amendment would be to give ExCo the right to approve Policy Statements. The PS&PP has drafted a policy statement for AMR day and International Students Day.
- e. **Alumni** – The issue that was raised last meeting with the logo competition has been resolved. The WGA is busy working on a manual and a bylaw amendment. The WGA would like to ask James Bost to help with drafted the bylaw amendment. Emma mentioned that the structure and plan needs to be perfect before proposing a bylaw amendment. This is because the bylaw amendment would add a section to the bylaws and IVSA aims to not add any new sections. Therefore, newly added sections should be as definite as possible.

9) Updates about DF projects and communications with members -

The Trust wanted an update on Development Fund (DF) projects. Sofie Svensson



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gave an update. The application period will start in January and will be open for a month. Current projects: Bangladesh . Ann-Katrin Autz needs to know if the university that has received the DF is the same as the university that would like to apply as a new MO. After discussion with ExCo and Kayleigh-Anne Norman, it was decided it was best to use a different company for the Bangladesh project and use the MoU with Henry Schein for next years' project.

Sofie Svensson is getting a lot of messages from MOs that they would like to help raise money for the DF. She will update the website to inform members about possible ways to raise money for the DF. Sofie Svensson is getting really nice reports from MAH-IVSA Scholarship Travel Grant receivers from last year. Quotes from these reports will be post on the website together with photos.

10) **Trust report** – The Trust has been reading the reports on Podio to see if they would like to discuss anything. The Trust would like to ask to have more detailed reports. Sofie Svensson still doesn't have acces to the workspace for Monthly Reports on Podio which Emma will try to fix.

11) **IVSA symposium Taiwan** – Ann-Katrin Autz

a. **Update** – Ann-Katrin Autz had a meeting with the Organizing Committee (OC) two (2) weeks ago. She gave an update about the payments and the amount of delegates. Ann-Katrin Autz is concerned about if quorum will be reached and she will look into this with Panagiotis Galatsanos. Ann-Katrin Autz informed the OC that the General Assemblies (GAs) might take longer than the scheduled time. There is a space for lectures that WVA, WSAVA and FAVA might be interested in. Wild Welfare would like to give a lecture as well. The OC is still struggling with finding sponsors. Anil Türer will ask the WVA President-Elect if he would be willing to give the OC advice.

b. **ExCo Workshops** – Ideas for ExCo workshops were discussed. The workshops agreed upon were:

- i. Fundraising workshop: to give MOs advice on how to fundraise for their local MO as well as the DF.
- ii. Student wellness
- iii. SCoVE workshop



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Other ideas to keep in mind were; 'How to organize/promote a local event' and an 'Alumni' workshop. Ann-Katrin Autz will send a survey to the local MOs to ask what they would like to discuss during the 'How to organize/promote a local event' workshop. Aqil Jeenah will send the SCoH proposal for a workshop once it is done.

- c. **3rd Live Meeting** – All ExCo officers should arrive on the 22nd of January. The meeting will start at 09.00 AM in Taipei on the 23rd of January.
- d. **Partner & Organizations** – the WVA, WSAVA and Wild Welfare confirmed that they will have a representative attend.

12) Events - IVSA representatives

- a. **OIE Global Conference on Veterinary Education** – The OIE Global Conference on Veterinary Education will be held from 22nd – 24th June 2016 in Bangkok, Thailand. IVSA has been invited to give a lecture about 'What and how students want to learn'. Anil Türer has been invited by the OIE to give the lecture. Anil Türer proposed to send another IVSA Official to support him at this event. This was adopted. After discussing many IVSA Officials, ExCo agreed on sending Emma to support Anil Türer with the presentation. ExCo also thinks it is a good idea to have Bhavisha Patel present at the conference as well. Emma will look into finding additional funding (other than the IVSA Central Fund) to reimburse Bhavisha Patel.

Emma proposed a 20 minute recess. This was adopted.

Recess at 18:20 GMT+2

The meeting was called to order by Anil Türer at 18:48 GMT+2

- b. **Federation of Asian Small Animal Veterinary Associations (FASAVA)** – FASAVA invited IVSA to attend their biannual congress in Kuala Lumpur, Malaysia, April 2016. ExCo agreed that it would be good to have an IVSA representative to network with students, Asian veterinary



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associations and veterinarians. Since Malcolm Chong lives in Malaysia, it would be financially realistic to send him. Emma proposed to discuss the registration fee with the organizing committee. This was adopted.

- c. World Health Organisation : Executive Board Meeting (WHO EBM)** – The WHO EBM is held in Geneva, Switzerland at the end of January. During this meeting, the agenda for the World Health Assembly (WHA) is discussed and finalized. The last years, the IVSA representative was part of the International Pharmaceutical Students' Federation (IPSF) delegation. Aqil Jeenah will check with IPSF if this is possible again this year. Aqil Jeenah proposed to send the SCOH chair, Elizabeth Malcolm, to the WHO EBM. The attendance of the WHA was also discussed. Emma proposed to send Ann-Katrin Autz as the IVSA representative to WHA and later decide on the additional representatives. Aqil Jeenah, Elizabeth and the President-Elect have been named for potential additional representatives. This was adopted.
- d. International Federation of Medical Students' Associations (IFMSA)** – The IFMSA GA will be held from the 2nd to 8th of March is the GA in Malta. The August IFMSA GA will be held from 3rd to 8th of August in Mexico. Emma proposed to send the President-Elect as the IVSA representative to the March IFMSA GA. This is adopted. In case the President-Elect is unable to attend, ExCo agrees that Aqil Jeenah will be the IVSA representative.

13) **Sara Wueggertz** – This part of the agenda was discussed in a closed session.

14) **Bylaw Amendments** – James Bost drafted a document with many bylaw amendments. Emma went over all of these in a meeting with James Bost. Ann-Katrin Autz proposed to discuss these amendments via email, five at a time. This was adopted. The bylaw amendment to lower quorum from 51% to 40% was discussed during the meeting. After a detailed explanation of the reasons behind and the benefits of lowering the quorum, ExCo agreed to propose the bylaw amendment. Ann-Katrin Autz, Andrei Ungur and Ondrej Vitula are going to help Emma set up an explanatory document on lowering the fee for the GA.



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15) **Early Reimbursement Manual** – Panagiotis Galatsanos will make an Early Reimbursement Manual with the help from old treasurers and maybe others.

16) **New Member Organization – Austrial Veterinary Association (AVA) Student Branch** – The student branch of AVA contacted Ann-Katrin Autz about applying for membership. All students in Australia are member of AVA. Student can become 'Premium Members'; as a student you then get more benefits. There are around 400 premium members in the AVA Student Branch. Several issues were raised and Ann-Katrin Autz will communicate these issues to Student AVA Branch.

17) **Vetstage** – Ann-Katrin Autz explained that Vetstage has not been launched yet because there are still corrections that need to be made.

Anil Türer proposed to have a recess until 08.00 AM GMT+2 the next morning. This was adopted

18) **Recess until 08.00 AM GMT+2 on 15th of November.**

The meeting was called to order by Anil Türer at 08.26 AM GMT+2 on November 15th.

19) **World Veterinary Association (WVA) - future relationship**

a. **Observer Membership** – Emma explained the benefits of becoming an WVA observer member. Emma will find out if there is a fee for the Observer Membership. The Observer Membership will be proposed to the GA.

b. **National Organizations** – Emma explained that IVSA and WVA could work together to put the students in contact with their national veterinary association. IVSA would have to draft an explanatory document on what local MOs (can) do to show to these national associations.

20) **FVE proposal** – Emma had a conversation with WVA about getting IVSA registered in their office. It became clear that IVSA could send in an proposal to FVE to ask for help regarding

- a. Registering in their office
- b. Changing the bank from a Danish bank to a Belgian bank
- c. Sharing/hiring a paid employee



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After a long discussion ExCo unanimously agreed that having a paid employee would be a big step to growing and becoming more professional as an organization. A proposal with the three points for FVE will be written by Emma and Panagiotis Galatsanos. The paid employee would have to be a graduate, preferably a veterinarian. If the costs are too high, having a paid position that is connected to an university could be considered.

21) **World Small Animal Veterinary Association (WSAVA) - IVSA**

Partnership – Anil Türer had a meeting with Siraya earlier that week. Siraya was very happy with the IVSA volunteers at the last World Congress in Bangkok, Thailand. WSAVA would like to help with setting up new MOs in Africa and South America. WSAVA would also like to help promote local events to local organizations to help with finding (local) sponsors. The possibility of having the IVSA Committee chairs sit on the WSAVA committees was discussed. Emma expressed that their committees have the same constitution for a few years at least so it would be difficult to have the yearly changing committee chairs in these committees.

22) **MOD Task Force** – Emma proposed to start a 'MOD Task Force' that would work on setting up new MOs in South America, Africa and Australia in particular. This was adopted. The Task Force would consist out of three MOD secretaries. Each secretary would be assigned one of the three names regions. Contacts gathered through WVA, WSAVA and other organizations/contacts could be sent to the MOD Task Force to follow up. Frederic Lohr mentioned that there are a lot of faculties in South America that aren't veterinary schools. The task force could check which universities are checked by AVMA and mostly contact these. National Organizations will also be contacted and asked for contacts and advice.

23) **Asian Students - ideas for better understanding** – Emma proposed to set up a survey to find out what the Asian MOs think about IVSA and what support they would like to see from IVSA. This was adopted. Ann-Katrin Autz suggested to make a survey for each region. This was adopted.

Anil Türer proposed a 15 minute recess at 10.15 AM GMT+2

24) **Recess at 10.15 AM GMT+2**

The meeting was called to order by Anil Türer at 10.28 AM GMT+2



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- 25) **E-mail Project** – Ann-Katrin Autz proposed to launch the email project now instead of waiting for Vetstage to be launched as well. This was adopted.
- 26) **Design of ExCo shirt** – Malcolm Chong proposed button down or regular shirts. ExCo agreed upon regular shirts.
- 27) **IVSA Journal** – Malcolm Chong said that he would like to publish this terms first IVSA Journal the following week.
- 28) **IVSA How-to Videos** – Emma explained that IVSA How-to-videos will be made to explain the GA, a general introduction to IVSA and the committee projects. These will be separate projects. Emma proposed to put these videos on the IVSA website and make more specific videos for the committee website. This was adopted.
- 29) **Coca Cola** – Anil Türer proposed to postpone this point on the agenda to the 3rd Online ExCo meeting. This was adopted.
- 30) **Invoices** – Panagiotis Galatsanos explains that every MO has to pay before the 1st of November, according to the bylaws. A lot of MOs do not pay before the 1st of November. Panagiotis Galatsanos proposed to propose a bylaw change to change the date to the 1st day of the annual IVSA symposium in agreement with the IVSA Treasurer. This was not accepted because ExCo agreed that this issue should be looked into further. Emma proposed to have Panos Galatsanos write a proposal for an 'Online Payment Portal' at the 4th Live Meeting. This was adopted.
- 31) **Members List** – Aqil Jeenah expressed that IVSA doesn't have a record of all IVSA members, which is needed for several projects. Aqil Jeenah proposed to ask MOs to send the list of their members. This was voted down. Several issues were raised concerning having a database of members. One potential solution was the set-up of an Online Registration Portal. Frederic Lohr proposed to ask Vetstream to supply 'Benefit Codes'. Emma proposed to add 'Online Registration Portal' to the strategic plan. ExCo agreed with adding Online Registration Portal to Strategic Plan and use benefit codes for projects like Vetstream at the moment. Emma will look into adding this to the 'Strategic Plan'.



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- 32) **International Students' Day Draft Policy** – A joint statement about the high fees of education and the effects of that on student wellness by IFMSA and IVSA has been drafted. ExCo will discuss the draft via email.
- 33) **4th Live Meeting** – The 3rd online meeting will be in December. Usually the 4th Live Meeting is at SAVMA, for financial reasons. Several other locations were suggested. The preference was to have the meeting in Utrecht, in the week of the IVSA Animal Welfare Conference. Emma will make a doodle poll to include Utrecht during that week, SAVMA and Pretoria, South Africa for other periods.
- 34) **VetCoach** – Emma explained that 'Vetcoach' used to collaborate with IVSA. Vetcoach could be contacted for donating prizes, donating interviews for the journal and advice on the 'Vet Career Map'. Emma proposed to contact 'Vetcoach' again to propose these three points. This was adopted.
- 35) **Training for Trainers** – Many organizations have a 'Training New Trainers' event where students learn soft skills that are required for giving workshops/trainings. Emma proposed to set up the first TNT week this term. Ondrej Vitula proposed Brno, Czech Republic, as a potential host. Emma, Ondrej Vitula and the Trust will work together to set up the project.
- 36) **Manual SAVMA & Grenada** – Ann-Katrin Autz had discussed the issue with Grenada being part of IVSA SAVMA with Tientien, from Grenada, and Mikeala, the IEO of SAVMA discussion about Grenada being a part of SAVMA. After a brief discussing, Ann-Katrin Autz proposed to table this point until the next online meeting. This was adopted.
- 37) **AOB**
- IVSA Tunisia** – Ann-Katrin Autz explained that IVSA Tunisia at this point has two senior EOs and one junior EO. Ann-Katrin Autz proposed to give all three EOs a certificate. This was adopted.
 - Reduced Membership Fee Fund** – Sofie Svensson has drafted a document and wants to further the document discuss via email.
 - Hills** – Ann-Katrin Autz would like to receive an update on the Hills contract from Samantha.
 - Taiwan symposium fee** – Malcolm Chong would like the ExCo to think about the option that delegates can pay the congress/symposium fee in euro's



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or the local currency in the future. This is to prevent high taxes and transfer fees. Ann-Katrin Autz will look into the option.

The meeting adjourned at 12:38 PM GMT+2 on November 15th, 2015.

Emma van Rooijen
Secretary General and Vice-President



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