



# INTERNATIONAL VETERINARY STUDENTS' ASSOCIATION

Permanent Office: IVSA Info Office, DSR, Dyrslægevej 9, 1870 Frederiksberg C, DENMARK

Fax: +45 35 28 21 52; E-mail: [info@ivsa.org](mailto:info@ivsa.org); URL: [www.ivsa.org](http://www.ivsa.org)

Bank Account: Danske Bank, Frederiksberg Afdeling, Falkoner Alle 55, 2000 Frederiksberg

Acc.No.: 3306720430, IBAN DK4630003306720430, SWIFT: DABADKKK

## **Draft minutes of the General Assembly during the 64<sup>th</sup> IVSA symposium in Taiwan**

The symposium was held in Taipei, Taiwan from the 23<sup>rd</sup> to the 31<sup>st</sup> of January, 2016

Written by Emma van Rooijen, Secretary General and Vice-President 2015-2016 with the assistance of Aqil Jeenah, Committee Coordinator 2015-2016



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## General Assembly - Meeting I

January 24<sup>th</sup>, 2016

Anil Türer (President) called the General Assembly (GA) to order.

### I. Roll call of active Member Organizations (MOs), 16:00 GMT+8

Member Organization	Present	Absent
IVSA Austria	X	
IVSA Belgium, Ghent	X	
IVSA China, Nanjing		X
IVSA Croatia		X
IVSA Czech Republic, Brno	X	
IVSA Denmark		X
IVSA Estonia	X	
IVSA Finland	X	
IVSA France, Lyon	X	
IVSA France, Alfort	X	
IVSA France, Nantes		X
IVSA Germany	X	
IVSA Greece, Thessaloniki		X
IVSA Greece, Thessaly	X	
IVSA Hungary	X	
IVSA Indonesia	X	
IVSA Iran		X
IVSA Italy, Milan		X



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IVSA Italy, Naples		X
IVSA Japan		X
IVSA Malaysia, Kelantan	X	
IVSA Malaysia, Selangor	X	
IVSA Malaysia, Putra	X	
IVSA Namibia		X
IVSA Nepal		X
IVSA Netherlands	X	
IVSA Nigeria, Abuja		X
IVSA Norway	X	
IVSA Palestine		X
IVSA Poland, Lublin	X	
IVSA Poland, Poznan		X
IVSA Poland, Warsaw	X	
IVSA Poland, Wroclaw		X
IVSA Romania, Cluj-Napoca	X	
IVSA Romania, Iasi		X
IVSA Russia, St. Petersburg		X
IVSA SAVMA	X	
IVSA Slovakia		X
IVSA Slovenia	X	
IVSA South Africa	X	
IVSA South Korea	X	
IVSA Spain, Barcelona	X	



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IVSA Sweden		X
IVSA Switzerland	X	
IVSA Taiwan	X	
IVSA Thailand	X	
IVSA Tunisia	X	
IVSA Turkey, Istanbul	X	
IVSA Turkey, Samsun		X
IVSA UK&Ireland	x	

**Quorum was reached with 67% (26/39 voting entities present and eligible to vote).**

A representative of the Candidate Member Organization IVSA Beijing, China (Michael Huang) and IVSA CBSUA, Philippines (Janice Magayona and Carmela Dawn Reyes de Guzman) were present as guests.

## **1. Welcome and introduction to the proceedings, 16:40 GMT+8**

Emma van Rooijen (Secretary-General and Vice-President) gave a presentation introducing IVSA, its governing and advisory bodies and the General Assembly. She also explained the voting systems used during the GA and Robert's Rules of Order Newly Revised (RONR).

## **2. Election of the Chairman and Parliamentarian, 16:41 GMT+8**

Ivan Kotze (IVSA South Africa), nominated Emma van Rooijen (Secretary General and Vice-President) for Chairman. Emma van Rooijen accepted. Emma van Rooijen (Secretary General and Vice-President) was elected as Chairman.

Aqil Jeenah (Committee Coordinator), nominated Brian Jochems (IVSA SAVMA) for Parliamentarian. Brian Jochems accepted. Brian Jochems (IVSA SAVMA) was appointed as Parliamentarian.



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### 3. Amendments to and approval of the proposed Agenda, 16:45 GMT+8

Arvid Cardinaels (IVSA Belgium, Ghent) moved to amend the agenda by moving the 'Partner presentation – WSAVA' from GA1 onwards to GA2 and the 'ExCo Reports' from GA1 onwards to GA3. This was adopted.

Anil Türer (President), moved to amend the agenda by moving the 'Presentation of the 65<sup>th</sup> IVSA Symposium in Turkey' and the 'Voting of the maximum fee of the 65<sup>th</sup> IVSA symposium' to GA5. This was adopted.

Victoria Drauch (IVSA Austria), moved to amend the agenda by moving the 'Presentation of the 65<sup>th</sup> IVSA Congress in Austria' to GA6. This was adopted.

Arvid Cardinaels (IVSA Belgium, Ghent), moved to approve the amended agenda. This was adopted with 100% of the votes cast in favour.

### 4. Resignation – Animal Welfare Committee Chair, 16:55 GMT+8

Emma van Rooijen (Chairman, Secretary General and Vice-President) read the resignation letter of the Chair of the 'Animal Welfare Committee' being Wasseem Tahboub (IVSA Palestine).

Dylan Choy (IVSA Malaysia, Kelantan) moved to accept the resignation of Wasseem Tahboub and to amend the agenda to add 'Nominations for the chair of the Animal Welfare Committee' after 'Nominations for President-Elect' in GA 1, 2, 3 and 4 and to add 'Voting on nominees for the chair of the Animal Welfare Committee' after 'Voting on nominees for President-Elect' in GA 6. This was adopted.

### 5. Nomination of the Election Committee, 17:00 GMT+8

Ondrej Vitula (Secretariat, IVSA Czech Republic, Brno) nominated Panagiotis Galatsanos (Treasurer), Dylan Choy (IVSA Malaysia, Kelantan) and Arvid Cardinaels (IVSA Belgium, Ghent) to the Election Committee. Panagiotis Galatsanos, Dylan Choy and Arvid Cardinaels accepted. Panagiotis Galatsanos (Treasurer), Dylan Choy (IVSA Malaysia, Kelantan) and Arvid Cardinaels (IVSA Belgium, Ghent) were elected as members of the Election Committee.

### 6. Nominations for President, 17:05 GMT+8



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Kiki Streng (IVSA The Netherlands) nominated Malcolm Chong (Public Relations Coordinator) for the position of President 2016-2017. Malcolm Chong accepted.

Rita Chu (IVSA Taiwan) nominated Andrei Ungur (Secretariat, IVSA Romania, Cluj-Napoca) for the position of President 2016-2017. Andrei Ungur accepted.

Caroline de Meyer (IVSA Belgium) nominated Khou­loud Ben Salem (Trust and IVSA Tunisia) for the position of President 2016-2017. Khou­loud Ben Salem accepted.

## 7. Nominations for Animal Welfare Committee Chairman, 17:10 GMT+8

Caroline de Meyer (IVSA Belgium, Ghent) nominated George Petrelis (IVSA Greece, Thessaloniki) for the position of Chair of the Animal Welfare Committee. George Petrelis accepted.

## 8. Nominations for hosting the 66<sup>th</sup> IVSA Congress, 17:11 GMT+8

Ivan Kotze (IVSA South Africa) nominated IVSA Poland, Krakow for hosting the 66<sup>th</sup> IVSA Congress. IVSA Poland, Krakow accepted

Emma van Rooijen (Chairman, Secretary General and Vice-President) explained that there were already two nominations for hosting the 66<sup>th</sup> IVSA congress. These were IVSA Czech Republic, Brno and IVSA South Korea.

## 9. Nominations for hosting the 66<sup>th</sup> IVSA Symposium, 17:13 GMT+8

Brian Jochems (IVSA SAVMA) nominated IVSA South Africa for hosting the 66<sup>th</sup> IVSA Symposium. IVSA South Africa accepted.

## 10. IVSA activities, 17:14 GMT+8

A presentation was given on events attended by IVSA representatives since the 1<sup>st</sup> of September 2015.

Anil Türer, President, had attended the World Veterinary Association (WVA) General Assembly



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(GA). The WVA GA was held during the World Veterinary Congress 2015 which was held in Istanbul, Turkey in September 2015. Anil also attend the Informal Forum for International Student Organisations (IFISO) Autumn Meeting 2015. This meeting was held in Zurich, Switzerland in October 2015. The IFISO meetings are held twice a year during which leaders in international student organisations come together to share 'Best Practices'.

Malcolm Chong (Public Relations Coordinator) gave a presentation about the UIA Round Table which took place in Bangkok, Thailand in September 2015.

Samantha Morici (External Relations Coordinator) gave a presentation on the North American Veterinary Conference (NAVC) 2016 which took place in Orlanda, Florida, the USA, in January 2016. The NAVC 2016 was visited by 16.000 participants and 350 speakers. During NAVC, Samantha Morici explained she had the opportunity to discuss with potential partners and sponsors as well as IVSA's existing partners and sponsors (such as Hills, WSAVA and BSAVA).

Aqil Jeenah (Committee Coordinator) gave a presentation on the WHO/OIE Global Elimination of Dog-Mediated Human Rabies which was held in Geneva, Switzerland on the 10th and 11th of December, 2015. Aqil Jeenah explained that this event was an opportunity to discuss with the major stakeholders in the world of veterinary medicine with regards to One Health and rabies eradication programs. At the end of the meeting the best way forward in the fight against rabies was decided by the stakeholders which included the involvement of students.

Emma van Rooijen (Chairman, Secretary General and Vice-President) gave a presentation on the NEAT Meeting attended by Bhavisha Patel (Standing Committee on Veterinary Education (SCoVE) Chair and IVSA UK&Ireland). The NEAT Meeting 2015 was the last of three meetings and it was held in Cesenatico, Italy from the 7th to the 9th September 2015. The goal of the NEAT meetings was to work towards the goal to incorporate Animal Health economics (AHE) into the veterinary curriculum. Bhavisha Patel explained that she gathered materials from this meeting to base several projects on for the IVSA committees.

Emma van Rooijen (Chairman, Secretary General and Vice-President) gave a presentation on the Federation of Veterinarians of Europe (FVE) GA which she attended in Brussels, Belgium in November 2015. During the FVE GA, IVSA gets invited to present its' activities in the European Veterinarians in Education, Research and Industry (EVERI) which is a section of the FVE. Emma van Rooijen explained that the FVE and EVERI GA are always a great opportunity to discuss the collaboration between IVSA and FVE, WVA, BVA, Henry Schein, FECAVA and other organizations. FVE has been publishing several position papers which are presented during the GA, which is a good opportunity to get ideas for IVSA projects.

Emma van Rooijen (Chairman, Secretary General and Vice-President) also attended the World Healthcare Student Symposium (WHSS) 2015. WHSS is an international 5-day meeting for international pharmacy, medicine, nursing, chiropractic, physical therapy and veterinary medicine



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students. During the WHSS, Emma van Rooijen gave a joint lecture with IFMSA, IPSF and IADS, gave a presentation on IVSA activities and was a panellist for the Discussion Panel. The WHSS 2015 was a great platform to network with other organizations (student and non-student organizations) and to strengthen the relationship with the WHSA partners.

Sofie Svensson, Development Aid Director (DAD), gives an update on the Development Fund, the Scholarship Fund, the Membership Fee Fund and other projects (e.g. Vet Books for Africa, merchandise, fund raising events). The two selected universities to receive a grant from the Development Fund (DF) in 2014-2015 were from Nepal and Bangladesh. The university in Nepal received 20 laptops, purchased through the IVSA partner Computers4Africa. Before receiving the DF grant the university only owned six (6) laptops for use by their 229 students. The university in Bangladesh received diagnostic equipment. Sofie Svensson announced that the application period for the DF grant would be open until the 28<sup>th</sup> of February.

The GA went into Recess from 17:45 to 20:15 GMT+8

Aqil Jeenah (Committee Coordinator) presented the work of the Standing Committee on One Health (SCOH), the Standing Committee on Veterinary Education (SCoVE) and the Working Group on Policy Statements and Position Papers (WG PS&PP). The work of the Animal Welfare Committee (AWC) was not presented since the Chair had not sent in a report.

SCOH had been working on projects focussing on raising awareness and provide educational materials in relation to 'World Rabies Day', 'Stop Tuberculosis Day' and 'Antimicrobial Resistance Day'. The committee has published several 'Veterinary Public Health Journal' and has been working to increase the number of Local Veterinary Public Health Officers (LoVPHO's).

SCoVE has been working to appoint SCoVE Ambassadors in universities to promote all SCoVE's work on a local level and involve the IVSA members. The presentation included a breakdown of all SCoVE projects including 'VetTalks', 'Vet Career Map', 'EAEVE Student Evaluators', 'Curriculum Survey', 'Essay Competition' and the 'SCoVE Workshop' during the 64<sup>th</sup> IVSA symposium in Taiwan.

Isaac Corderroure (Working Group on Alumni Chair and Post-Treasurer) presented the work of the Working Group on Alumni (WGA).

A full report on all the work of the committees and working group will be presented to the GA during the 65<sup>th</sup> IVSA congress in Austria.



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## 11. Presentation of Bylaw Amendment – Half Fee for New Members, 20:52 GMT+8

Anil Türer (President) moved move to add the following bullet point to the section 'Membership-Application for Membership-Member Organizations' after bullet point 4. 'The General Assembly shall decide on the approval of Member Organization applications.'; '5. Any Member Organization accepted by the General Assembly held at an IVSA Symposium will only pay an amount equal to half of the annual Membership Fee.' so that this section reads

### **Member Organizations**

- 1) *The detailed application forms and procedures shall be decided by the ExCo as directed by the General Assembly and shall be made available online.*
- 2) *The ExCo shall propose applicants to the General Assembly.*
- 3) *The applying Member Organization has the right to present their organization to the General Assembly before a decision on the application is made.*
- 4) *The General Assembly shall decide on the approval of Member Organization applications.*
- 5) *Any Member Organization accepted by the General Assembly held at an IVSA Symposium will only pay an amount equal to half of the annual Membership Fee.*
- 6) *Once a Member Organization application is approved, they shall be granted the status of candidate Member Organization.*
- 7) *To attain the status of full Member Organization, a member of the candidate Member Organization must have attended at least one complete General Assembly in person. This can be the same General Assembly at which candidate Member Organization status was granted.*
- 8) *In extraordinary circumstances, the General Assembly may waive the aforementioned requirements and grant full Member Organization status to a candidate Member Organization.*

It was clarified that if adopted, this amendment would go into effect immediately.

The motion was adopted with 100% of votes cast in favour.

## 12. Presentation of Bylaw Amendment – Working Group on Policy Statements & Position Papers, 20:40 GMT+8



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Tom Merten (IVSA Germany) moved to strike out the section "Policy Statements and Position Papers" in its entirety and insert the following section in place of the current "Policy Statements and Position Papers"

## **Policy Papers and Position Statement**

*Policy papers are general documents explaining IVSA's opinion and beliefs on a general topic. Such papers are bound by IVSA's Constitution and Bylaws, and in particular must not contradict IVSA's objectives as stated in the Constitution.*

The procedures for adopting policy papers are as follows:

- 1) Policy papers must be proposed by at least one (1) IVSA member.
- 2) Policy papers should be circulated to all Member Organizations not less than 30 days prior to the opening meeting of the General Assembly at which the paper is to be considered. If this is not done, a justification for why the policy statement should be considered immediately must be given to the General Assembly by, or on behalf of, the member(s) proposing it.
- 3) Policy papers must be adopted by a two-thirds (2/3) majority vote during a later session of the General Assembly than the session in which the policy was first presented to delegates.
- 4) Before adoption, a policy paper may be amended with a simple majority vote. After adoption, a two-thirds (2/3) majority is required to update, replace or retract a policy paper.
- 5) Once adopted, a policy paper stands for five (5) years, unless it is updated, replaced or retracted.
- 6) An updated or replaced policy paper stands for five (5) years from the time that the updated or new policy paper is adopted.
- 7) After five (5) years, a policy paper must be re-proposed to the General Assembly by the ExCo, or an explanation must be given by the ExCo for not re-proposing it.

*A position statement is a statement of IVSA's beliefs on a certain issue, drafted in relation to a certain event.. Such statements are bound by IVSA's Constitution and Bylaws, and in particular must not contradict IVSA's objectives as stated in the Constitution.*

*Position Statements are to be approved by the Executive Committee before release. They are to be aligned with the constitution, bylaws and policy papers of the IVSA. Position Statements should contain reference for facts or information used in the statements from reputable sources.*

It was clarified that if adopted, this amendment would go into effect immediately.

The motion was adopted with 100% of the votes in favour after an friendly amendment.

## **13. Presentation of Bylaw Amendment – Alumni**

Arvid Cardinaels (IVSA Belgium, Ghent) moved to replace the entire section "Individual Supportive Members" and with the following section:



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## **Individual Supportive Members**

*Individual Supportive Members have two categories:*

- a. *Student Individual Supportive Member*
- b. *Alumni Individual Supportive Member*

*Any current veterinary student may apply to become a Student Individual Supportive Member and any veterinarian may apply to become an Alumni Individual Supportive Member.*

*Student Individual Supportive Members are to be approved by the ExCo. The ExCo reserves the right to ask for proof of current enrollment as a student at a veterinary faculty.*

*Alumni Individual Supportive Members are to be approved by the ExCo. The ExCo reserves the right to ask for proof of a veterinary qualification.*

*Past members of ExCo are automatically accepted into Alumni Individual Supportive Members for the first two (2) years after graduation and during this time are exempt from paying any membership fees.*

*Individual Supportive Members shall be ex officio, members of the General Assembly without the right to vote. Student Individual Supportive Members may be allowed to vote if they have been certified as a delegate by a Member Organization.*

... and to replace the words “Non student Individual Supportive Members...” in the second paragraph under the section “Membership, subsection Rights, subsection Individual Supportive Members” with “Alumni Individual Supportive Members”

... and to strike out the word “and” in the same paragraph “apply for Congresses and Symposia” and to add “and IVSA Alumni Events” so the section reads:

## **Individual Supportive Members**

*Individual Supportive Members shall be granted access to a list of countries in which IVSA has either active or inactive Member Organizations.*

*Student Individual Supportive Members shall have the right to apply for Congresses and Symposia, and may take part in events and exchanges other than Congresses and Symposia.*



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*Alumni Individual Supportive Members shall have the right to apply for Congresses, Symposia and IVSA Alumni events. They may take part in events and exchanges other than Congresses and Symposia only with the agreement of the Member Organization(s) involved.*

*Individual Supportive Members who are veterinary students and wish to undertake an exchange may apply for one through the Member Organization Director.*

... and to strike out the word “~~... fees for students and non-students~~” in the subsection Individual Supportive Membership Fees and to add the following sentence to the end of the paragraph:

*The fees for each category of Individual Supportive Member shall be decided separately*

So the section then reads:

## **Individual Supportive Membership Fees**

*The Individual Supportive Membership fees shall be decided annually by the General Assembly and updated into the Manuals. The fees for each category of Individual Supportive Member shall be decided separately.*

It was clarified that if adopted, this amendment would go into effect immediately.

The motion was adopted with 100% of the votes cast in favour.

## **14. Presentation of Bylaw Amendments – Suggested Bylaw amendments based on a thorough reading of Roberts' Rules of Order – Newly Revised (RONR) – Changes I through 5, 20:57 GMT+8**

### **a. Change #1**

Anil Türer (President) moved to replace the following mentions of a GA “session” or “sessions” in the Bylaws with a GA “meeting” or “meetings”:

*Policy Statements – point 3 – 2 mentions of “~~session~~” replace with “meeting”*

*Executive Committee – Supervision of the work of the ExCo – first bullet point – “~~session~~” replace with “meeting”*



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*Rights – Allocation of vote – 4<sup>th</sup> paragraph – “**session**” replace with “**meeting**”*

*Congresses and Symposia – Hosting a Congress or Symposium – points 2 and 3 – 2 mentions of “**session**” replace with “**meeting**”*

*Congresses and Symposia – Congress and Symposium Finances – point 3 – “**session**” replace with “**meeting**”*

*Congresses and Symposia – Official parts of a Congress or Symposium – point 2 – 2 mentions of “**sessions**” replace with “**meetings**”*

The motion was adopted with 100% of the votes cast in favour.

## b. Change #2

Anil Türer (President) moved to strike out the third sentence in the section “Executive Committee – Nomination and Election”

~~All nominations must be seconded.~~

...and to strike out the second to last bullet point in the section “Executive Committee – Nomination and Election – Nomination of the members of the ExCo”...

~~All nominees must be seconded by the General Assembly in order for the nomination to be passed.~~

...and to strike out the ninth sentence in the section “Secretariat – Nomination and Election”...

~~All nominees must be seconded by the General Assembly in order for the nomination to be passed.~~

...and to strike out the eighth sentence in the section “Trust – Nomination and Election”.

~~All nominees must be seconded by the General Assembly in order for the nomination to be passed.~~

The motion was adopted with 100% of the votes cast in favour.

## c. Change #3



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Panagiotis Galatsanos (Treasurer) moved to add the following sentence to the section “Committees and Groups – Election Committee”, after the current second sentence...:

*The Election Committee shall be elected by the General Assembly.*

...and that the following sentences be added to the section “Committees and Groups – Election Committee”, after the current final sentence:

*The Election Committee shall also serve as tellers for ballot votes. In the event that any member of the Election Committee has a conflict of interest relating to a certain ballot vote, they shall declare it and temporarily resign their position. In this case, the Chair shall temporarily appoint a new member of the Election Committee.*

*A member of the Election Committee shall read out the tellers' report once counting is complete. The Chairman should then declare the result. It is not required for the Chairman to repeat the tellers' report.*

The motion was adopted with a 100% of the votes cast in favour after an amendment.

#### d. **Change #4**

Arvid Cardinaels (IVSA Belgium, Ghent) moved to replace the last sentence in the section “Congresses and Symposia – Responsibilities of the OC” with the following:

~~*This report will be presented in the next General Assembly and archived according to the Manuals.*~~

*This report will be presented in the next General Assembly session and must be approved by the General Assembly. In the event that it is not approved by the General Assembly, the OC shall make the necessary changes to the report so that it can be approved. Upon approval, the report shall be archived according to the Manuals.*

The motion was adopted with a 100% of the votes cast in favour.

#### e. **Change #5**

Dylan Choy (IVSA Malaysia, Kelantan) moved to insert the following sentences at the end of the 7<sup>th</sup> paragraph in the section “Executive Committee – Meetings of the Executive Committee”:



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*The ExCo meetings may be attended by observers, including but not limited to members of the Secretariat, Trustees and Honorary Life Members, except when in executive session.*

After debate, Victoria Drauch (IVSA Austria) moved to table the motion until GA meeting 2. This was adopted and the motion was tabled until GA meeting 2.

## **15. Presentation and voting on new Member Organizations' Applications, 21:35 GMT+8**

Ann-Katrin Autz (Member Organization Director) moved to postpone point 15. "Presentation and voting on new Member Organizations' Applications" to GA meeting 2. The motion was adopted.

## **16. Presentation of a preliminary Financial Statement for the current Financial Year (2015-2016), 21:35 GMT+8**

Panagiotis Galatsanos (Treasurer) moved to postpone point 16 to GA meeting 2. The motion was adopted.

## **17. Presentation of the Financial Report for the previous Financial Year (2014-2015), TIME 21:36+8**

Panagiotis Galatsanos (Treasurer) moved to postpone point 17. "Financial Report for the previous Financial Year (2014-2015)" to GA meeting 2. The motion was adopted.

Anil Turer (President) moved to amend the agenda and to bring forward the point "Termination of Membership of Trustee - Sara Wüeggertz" after point 17. "Financial Report for the previous Financial Year (2014-2015)". This was adopted.

## **18. Termination of Membership of a Trustee – Sara Wüeggertz, 21:37 GMT+8**

Emma van Rooijen (Chairman, Secretary General and Vice-President) gives an explanation on behalf of the ExCo 2015-2016 regarding the termination of membership of Sara Wüeggertz. Sara Wüeggertz, currently a Trustee, Secretary General in the term of ExCo 2014-2015, has not provided the current Secretary General, Emma van Rooijen, with the minutes from the GA during



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the 64<sup>th</sup> IVSA congress in Romania and the 1<sup>st</sup> Live Meeting of the ExCo 2015-2016. Sara Wüeggertz had also been in the possession of some of the money that belongs to the IVSA Development Fund. She had failed, almost a year later, to transfer the money to the account of the IVSA Development Fund. The ExCo 2014-2015 and the ExCo 2015-2016 had tried every form of communication to seek contact with Sara Wüeggertz, without success.

Arvid Cardinaels (IVSA Belgium, Ghent) moved to terminate the membership to the Trust of Sara Wüeggertz. The motion was adopted with 100% of the votes cast in favour after debate.

The GA went into Recess at 21:55 GMT + 8

## General Assembly Part 2

25<sup>th</sup> of January 2016

Emma van Rooijen (Chairman, Secretary General and Vice-President) called the GA to order.

### Roll Call, 9:00 GMT+8

Member Organization	Present	Absent
IVSA Austria	X	
IVSA Belgium, Ghent	X	
IVSA Croatia	X	
IVSA Czech Republic, Brno	X	
IVSA Estonia	X	
IVSA Finland	X	
IVSA France, Lyon	X	
IVSA France, Alfort	X	



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IVSA Germany	X	
IVSA Greece, Thessaly	X	
IVSA Hungary	X	
IVSA Indonesia	X	
IVSA Malaysia, Kelantan	X	
IVSA Malaysia, Selangor	X	
IVSA Malaysia, Putra	X	
IVSA Netherlands	X	
IVSA Norway	X	
IVSA Poland, Lublin	X	
IVSA Poland, Warsaw	X	
IVSA Romania, Cluj-Napoca	X	
IVSA SAVMA	X	
IVSA Slovenia	X	
IVSA South Africa	X	
IVSA South Korea	X	
IVSA Spain, Barcelona	X	
IVSA Switzerland	X	
IVSA Taiwan	X	
IVSA Thailand	X	
IVSA Tunisia	X	
IVSA Turkey, Istanbul	X	
IVSA UK&Ireland	X	



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**Quorum was maintained with 69 % (27/39 voting entities present and eligible to vote).**

Representative of the Candidate Member Organization IVSA Beijing, China and IVSA Philippines, CBSUA were present as guests.

## **19. Nominations for President, 9:04 GMT+8**

There were no further nominations for President at this time.

## **20. Nominations for Animal Welfare Committee Chairman, 9:06 GMT+8**

Dylan Choy (IVSA Malaysia, Kelantan) nominated Freddy Kabongo Samunta from IVSA Namibia for the position of Chair of the Animal Welfare Committee. Freddy Kabongo Samunta accepted.

## **21. Nominations for hosting the 66<sup>th</sup> IVSA Congress, GMT+8**

IVSA South Korea withdrew their nomination for hosting the 66<sup>th</sup> IVSA congress.

## **22. Nominations for hosting the 66<sup>th</sup> IVSA Symposium, GMT+8**

There were no further nominations for hosting the 66<sup>th</sup> IVSA Symposium at this time.

## **23. Partner Presentation – World Small Animal Veterinary Association (WVASA), 10:23 GMT+8**

Anil Türer (President) moved to postpone “Partner Presentation –World Small Animal Veterinary Association (WSAVA)” until Dr. Siraya Chunekamrai, the WSAVA representative was present. The motion was adopted.

## **24. Excellence Award**

Emma van Rooijen (Chairman, Secretary General and Vice-President) presented all the nominees for the 2<sup>nd</sup> Excellence Award. The Excellence Award was created by the ExCo in June 2015. The award



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granted two times a year, at the IVSA congress and at the IVSA symposium. The Award will be given to an IVSA member that, in the opinion of the ExCo, has excelled in his/her position and exceeded what is to be expected of a member in that position. Nominations are sent to the ExCo in the weeks before the start of the General Assembly and the receiver of the award is elected by the ExCo. Yuvraj Panth from IVSA Nepal had received the 2<sup>nd</sup> Excellence Award for all his efforts as EO and President in his local MO in Nepal.

## **25. Presentation of Bylaw Amendments – Suggested Bylaw amendments based on a thorough reading of Roberts' Rules of Order – Newly Revised (RONR) – Change #5, 20:57 GMT+8**

Dylan Choy (IVSA Malaysia, Kelantan) moved to untable the motion and moved to insert the following sentences at the end of the 7<sup>th</sup> paragraph in the section “Executive Committee – Meetings of the Executive Committee”:

*The ExCo meetings may be attended by observers, including but not limited to members of the Secretariat, Trustees and Honorary Life Members, except when in executive session.*

After another debate Isaac Corderroure (IVSA Spain, Barcelona, Post-Treasurer and Chair of the Working Group on Alumni) moved to table the motion until GA meeting 3. This was adopted and the motion was tabled until GA meeting 3.

## **26. Presentation and voting on new Member Organizations' Applications, 09:36 GMT+8**

Ann-Katrin Autz (Member Organization Director) presented all the valid Member Organization applications. Ann-Katrin moved to accept the applications by;

- IVSA Bangladesh. Chittagong Veterinary and Animal Sciences University,
- IVSA Belem, Brazil. Universidade Federal Rural de Amazin
- IVSA Lavra, Brazil. Universidade Federal de Lavras
- IVSA Bern, Switzerland. Universitat Bern Vetsuisse – Fakultat
- IVSA Pakistan, University of Veterinary & Animal Science Lahore Pakistan
- IVSA Bucharest, Romania. Faculty of Veterinary Medicine Bucharest

The motion was adopted with 100% of the votes cast in favour.



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The GA went into recess from 10:04 to 10:20 GMT+8

## **27. Partner Presentation of World Small Animal Veterinary Association (WSAVA), 10:23 GMT + 8**

Dr. Siraya Chunekamrai, the Honorary-Secretary of the World Small Animal Veterinary Association (WSAVA) Honory-Secretary, gave a presentation on WSAVA and its activities.

WSAVA has 96 member associations and 158,000+ veterinarians. The WSAVA Vision is “Companion animals worldwide receive veterinary care that ensures their optimal health and welfare”, and the WSAVA Mission is “To advance the health and welfare of companion animals worldwide through an educated, committed and collaborative global community of veterinary peers”. As a member of WSAVA, member benefits for IVSA members include free registration for volunteers at the WSAVA World Congress, access to a free timeless veterinary formula app, and free access to the Clinician’s Brief journal. More information on WSAVA can be found on their [website](#).

## **28. Presentation of a preliminary Financial Statement for the current Financial Year (2015-2016), 10:48 GMT+8**

Panagiotis Galatsanos (Treasurer) moved to postpone point 28 ‘Presentation of a preliminary Financial Statement for the current Financial Year (2015-2016)’ until after point 29 ‘Presentation of the Financial Report for the previous Financial Year (2014-2015)’. The motion was adopted.

## **29. Presentation of the Financial Report for the previous Financial Year (2014-2015), 10:50 GMT+8**

Isaac Corderroure (WGA Chair and Post-Treasurer) presented the financial report for the previous financial year 2014-2015. The total income was 46.720,82 EURO (€) and the total expenses were 35.928,65 EURO (€). This resulted in a surplus of 10.792,17 EURO (€)

Isaac Corderroure (WGA Chair and Post-Treasurer) moved to accept the Financial Report of the Financial Year 2014 – 2015. The motion was adopted with 100% of the votes cast in favour.



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## 30. Presentation of a preliminary Financial Statement for the current Financial Year (2015-2016), 11:02 GMT+8

Panagiotis Galatsanos (Treasurer) presented the preliminary Financial Statement of the current financial year (2015 -2016)

## 31. Presentation of Bylaw Amendments – Suggested Bylaw amendments based on a thorough reading of Roberts' Rules of Order – Newly Revised (RONR) – Changes 6 through 10, 11:07 GMT+8

### a. Change #6

Arvid Cardinaels (IVSA Belgium, Ghent) moved to strike out the third paragraph in the section "Rights – Allocation of vote" and insert the following sentence in its place: "IVSA does not allow voting by proxy."

~~If any full Member Organization cannot be present at the General Assembly they can delegate their right to vote to another full Member Organization by either informing the ExCo in written or electronic form or providing the proxy Member Organization with signed certification. Any present full Member Organization may not be proxy to more than two (2) Member Organizations. This certification shall not apply to voting in matters not included in the preliminary General Assembly agenda nor shall it apply to voting in elections of any kind.~~

Several arguments in favour and against were debated. The motion was adopted by card raising vote with a clear 2/3 majority of the votes cast in favour.

### b. Change #7

Dylan Choy (IVSA Malaysia, Kelantan) moved to insert the following paragraph at the end of the section "General Assembly – Officials of the General Assembly – Parliamentarian":

*The Parliamentarian shall refrain from making motions and participating in debate as much as is reasonably possible. The Parliamentarian shall retain the right to vote.*

Isaac Corderroure (IVSA Spain, Barcelona, Post-Treasurer, Working Group on Alumni) moved to table the motion. The motion was lost by a roll call vote with 67.7% of the votes cast against (32 out of 48 votes cast).



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Clara Buxbum (IVSA Austria) moved to amend the motion to replace “shall refrain from making” by “is not allowed to make” and to strike out “..as much as is reasonably possible”. The motion would read:

*The Parliamentarian is not allowed to make motions and participating in debate as much as is reasonably possible. The Parliamentarian shall retain the right to vote.*

The motion to amend the motion was adopted by a card raising vote. The amended motion was adopted by roll call vote with 73% cast in favour (35 out of 48 votes cast).

The GA went into Recess at 12:30 GMT + 8.

## General Assembly Part 3

26<sup>th</sup> of January 2016

Emma van Rooijen (Chairman, Secretary General and Vice-President) called the GA to order.

### Roll Call, 8:50 GMT+8

Member Organization	Present	Absent
IVSA Austria	X	
IVSA Belgium, Ghent	X	
IVSA Croatia		X
IVSA Czech Republic, Brno	X	
IVSA Estonia	X	
IVSA Finland	X	
IVSA France, Lyon	X	
IVSA France, Alfort	X	



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IVSA Germany	X	
IVSA Greece, Thessaly	X	
IVSA Hungary	X	
IVSA Indonesia	X	
IVSA Malaysia, Kelantan	X	
IVSA Malaysia, Selangor	X	
IVSA Malaysia, Putra	X	
IVSA Netherlands	X	
IVSA Norway	X	
IVSA Poland, Lublin	X	
IVSA Poland, Warsaw	X	
IVSA Romania, Cluj-Napoca	X	
IVSA SAVMA	X	
IVSA Slovenia	X	
IVSA South Africa	X	
IVSA South Korea	X	
IVSA Spain, Barcelona	X	
IVSA Switzerland	X	
IVSA Taiwan	X	
IVSA Thailand	X	
IVSA Tunisia	X	
IVSA Turkey, Istanbul	X	
IVSA UK&Ireland	X	



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**Quorum was decreased to 67% (26/39 voting entities present and eligible to vote).**

Representative of the Candidate Member Organization IVSA Beijing, China and IVSA Philippines, CBSUA were present as guests.

## **32. Nominations for President, 8:55 GMT+8**

There were no further nominations for President at this time.

## **33. Nominations for Animal Welfare Committee Chairman, 8:56 GMT+8**

There were no further nomination for Chairman of the Animal Welfare Committee at this time.

## **34. Nominations for hosting the 66<sup>th</sup> IVSA Congress, 8:55 GMT+8**

There were no further nominations for hosting the 66<sup>th</sup> IVSA Congress at this time.

## **35. Nominations for hosting the 66<sup>th</sup> IVSA Symposium, 8:55 GMT+8**

There were no further nominations for hosting the 66<sup>th</sup> IVSA Symposium at this time.

## **36. Presentation of each Executive Committee (ExCo) Officers work since the Handover Meeting for approval, 8:56 GMT+8**

Arvid Cardinaels (IVSA Belgium, Ghent) moved to accept the reports of the ExCo Officers as printed in the General Assembly Booklet. The motion was adopted with 100% of the votes cast in favour.

## **37. Presentation of Bylaw Amendments – Suggested Bylaw amendments based on a thorough reading of Roberts' Rules of Order – Newly Revised (RONR) – Change #5 8:58 GMT+8**



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Mélissa De Lombaert (IVSA SAVMA) moved to amend the motion by striking out “~~..., except when in executive session~~” and insert the following sentences at the end of the 7th paragraph in the section “Executive Committee – Meetings of the Executive Committee”:

*If an ExCo Meeting is in executive session, observers can only attend if the ExCo approves their attendance.*

*At the following symposium or congress the ExCo must report to the GA that an executive session had taken place. Any MO or any Individual Supportive Member may then request more information after that time.*

The new sentence reads:

*The ExCo meetings may be attended by observers, including but not limited to: members of the Secretariat, Trustees and Honorary Life Members. If an ExCo Meeting is in executive session, observers can only attend if the ExCo approves their attendance.*

*At the following symposium or congress the ExCo must report to the GA that an executive session had taken place. Any MO or any Individual Supportive Member may then request more information after that time.*

The motion to amend the motion was adopted by card raising vote with a clear 2/3 majority of the votes cast in favour.

The main motion was adopted after amendments with 100% of the votes cast in favour.

## **38. Presentation of Bylaw Amendments – Suggested Bylaw amendments based on a thorough reading of Roberts' Rules of Order – Newly Revised (RONR) – Changes 6 through 10, 09:15 GMT+8**

### **a. Change #8**

Arvid Cardinaels (IVSA Belgium, Ghent) moved that “51 %” in the first sentence of the section “Quorum” should be replaced with “40%”.

The motion was adopted after debate with 100% of the votes cast in favour.

### **b. Change #9**



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Ann-Katrin Autz (Member Organization Director) moved to insert the following new section "Meetings Held Electronically" below the current "General Assembly" section and above the current "Policy Statements" section...:

## *Meetings held electronically*

*Except as otherwise provided in these Bylaws, electronic meetings (and live meetings with some members attending electronically) shall be conducted through use of internet meeting services, designated by the President or Chairman of the body that is meeting, that support anonymous voting and support visible displays identifying those participating, identifying those seeking recognition to speak, showing the texts of pending motions, and showing the results of votes. Electronic meetings shall be subject to all rules adopted by the body that is meeting, or by the Association, to govern them, which may include any reasonable limitations on, and requirements for, members' participation. Any such rules adopted by the body that is meeting shall supersede any conflicting rules in Robert's Rules of Order Newly Revised, but may not otherwise conflict with or alter any rule or decision of the Association. An anonymous vote conducted through the designated internet meeting service shall be deemed to be a ballot vote, fulfilling any requirements that a vote be conducted by ballot.*

*Unless specified otherwise, members attending a meeting electronically have the same rights of attendance, speech and proposal as members who are present in person.*

## Rules for Electronic Meetings

- 1) *The Secretary of the body that is meeting, or in the absence or at the deference of the Secretary, the President or Chairman of the body that is meeting, shall schedule internet meeting service availability to begin no less than ten (10) minutes before the start of the meeting.*
- 2) *The presence of a quorum shall be established by audible roll call at the beginning of the meeting. Thereafter, the continued presence of a quorum shall be determined by the online list of participating members, unless any member demands a quorum count by audible roll call.*
- 3) *Each member is responsible for their own connection to the internet; no action shall be invalidated on the grounds that the loss of, or poor quality of, a member's individual connection prevented them from participating in the meeting.*
- 4) *The Chair may cause or direct the disconnection or muting of a member's connection if it is causing undue interference with the meeting. The Chair's decision to do so, which is subject to an undebatable appeal that can be made by any member, shall be announced during the meeting and recorded in the minutes.*
- 5) *A member who intends to make a motion that may interrupt a speaker may indicate so either electronically or by voice.*



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- 6) *Voting shall be undertaken by equivalent electronic method of the usual methods allowed, as directed by the Chair.*
- 7) *In the case of live meetings with some members attending electronically, the meeting must be chaired a member who is present in person.*
- 8) *In the case of live meetings with some members attending electronically, should there be a loss of meeting room connection, any business transacted while the connection is lost is null and void, except that the members present in the meeting room at such a time may take those actions that are in order in the absence of a quorum.*

...and to replace the word “*virtual*” in the first paragraph of the section “Executive Committee – Meetings of the Executive Committee” with the word “*electronic*”, and to insert the following sentence at the end of the first subsection in the section “Executive Committee – Meetings of the Executive Committee”...:

*Live meetings of the ExCo may also have some members attending electronically.*

...and to insert the following numbered points after point 5 in the section “General Assembly – Sessions of the General Assembly”...:

- 6) *Special sessions of the General Assembly may have some members attending electronically.*
- 7) *Special sessions of the General Assembly may be electronic meetings with no possibility of attendance in person, in which case the ExCo need not specify a central venue for the meeting*

...and to insert the following sentence at the end of the first subsection of the “Committees and Groups” section: (above the “Election Committee” heading)

*All committees and groups may have electronic meetings, as well as live meetings with some members attending electronically.*

The motion was adopted with 100% of the votes cast in favour.

## c. **Changes #10**

Arvid Cardinaels (IVSA Belgium, Ghent) moved to add the following numbered point after the current point 6 in the section “Executive Committee – General”:

7. *be members of the General Assembly with the right to speak and make motions in the General Assembly*

The motion was adopted with 100% of the votes cast in favour.



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## **39. Presentation of the Official Report from the 64<sup>th</sup> IVSA Congress in Romania, 9:48 GMT+8**

Andrei Mihaila, President of IVSA Romania, Cluj-Napoca presented the Official Report from the 64<sup>th</sup> IVSA Congress in Cluj-Napoca, Romania. Panagiotis Galatsanos (Treasurer) moved to approve the Official Report from the 64<sup>th</sup> IVSA congress in Romania. The motion was adopted with 100% of the votes cast in favour.

The GA went into recess from 10:03 to 10:22 GMT + 8

## **40. Observer Membership Application for the World Veterinary Association (WVA) for approval, 10:22 GMT+8**

Emma van Rooijen (Chairman, Secretary General and Vice-President) presented the benefits of being an observer member of the WVA. Anil Türer (President) moved to submit the application for 'Observer Membership' of the WVA. The motion was adopted with 100% of the votes cast in favour.

## **41. IVSA History Project – Museum contract for approval, 10:26 GMT+8**

Since the 62<sup>nd</sup> IVSA congress in the Netherlands, documents and materials on IVSA had been collected. The library of Utrecht University had offered to archive and maintain all these documents and materials for IVSA. Panagiotis Galatsanos (Treasurer) moved to approve the contract with the Utrecht University Library.

The contract was adopted after a friendly amendment with 100% of the votes cast in favour.

## **42. Presentation of Bylaw Amendments – Suggested Bylaw amendments based on a thorough reading of Roberts' Rules of Order – Newly Revised (RONR) – Changes 11 through 15, 10:32 GMT+8**

### **a. Change #11**

Arvid Cardinaels (IVSA Belgium, Ghent) moved to replace the second sentence in the first subsection of the "Committees and Groups" section with the following:



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~~The work of these bodies is coordinated by a Chairman, elected by the General Assembly.~~

The work of each body is coordinated by a Chairman, elected by the General Assembly. The term of a Chairman of a permanent Committee or Group is the same as the term of the ExCo.

The Committees and Groups of IVSA are subordinate to the ExCo and ultimately to the General Assembly, and may be authorized to act on IVSA's behalf on certain issues with permission from either body.

The President of IVSA is an ex officio member of each Committee and Group of IVSA, except the Election Committee and any disciplinary committees, with the same rights, but not obligations, as other members of the Committee or Group, including rights of attendance, speech, proposal and voting at meetings, except that they are not considered part of the Committee or Group for the purpose of quorum.

The Manuals may specify other IVSA Officials to be ex officio members of one or more Committees or Groups, and clarify their rights accordingly, at the discretion of the ExCo.

The other members of each Committee or Group are appointed by the Chairman of the body after adjournment of the General Assembly, usually by applications to the Chairman of the body, unless another method of appointment to the body is specified. The other members of each Committee or Group do not need to be recorded in any General Assembly minutes if appointed after adjournment of the General Assembly. After appointment to such a body, a member shall serve until the end of the term of the Chairman of the body, with the exception that the body may remove or replace members with a majority vote if so authorized by the Chairman of the body

The motion was adopted with 100% of the votes cast in favour.

## b. Change #12

Tom Merten (IVSA Germany, Munich) moved I move to add the following sentences to the end of the section "Executive Committee – Nomination and Election – Election Schedule":

*If there are no nominees for President during Symposium, the President may be elected during Congress.*

The motion was adopted with 100% of the votes cast in favour.

## c. Change #13



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Mélissa De Lombaert (IVSA SAVMA) moved to insert the following words at the end of the first sentence in the section “Executive Committee – Terms of the ExCo and specific related positions”...

*“or until their successors are elected. Those elected may be removed from office by the General Assembly as provided in these Bylaws and in Robert's Rules of Order Newly Revised.”*

A debate followed on the possibility of a situation where one member could continuously extend their term without being re-elected. After several amendments, Mélissa De Lombaert (IVSA SAVMA) moved to table the motion until GA meeting 4. The motion was adopted.

## d. Change #14

Arvid Cardinaels (IVSA Belgium, Ghent) moved to replace the section “Executive Committee – Termination of membership of the ExCo” with that below...:

*Any member of the ExCo may at any time resign from their position by giving written notice to the President of IVSA effective immediately. In the case of the President of IVSA, they must give written notice to the Vice-President of IVSA.*

*In the event of a resignation, the ExCo will appoint a new member to the ExCo to fill the vacancy created by the resignation. This position will first be offered to the Secretary assigned to the resigned member of ExCo and if unavailable for the position, to other members of the current Secretariat. If the position cannot be filled from the current Secretariat, the ExCo will either continue the rest of its term with a vacancy or if this vacancy lowers the total number of members of the ExCo below six (6), arrange for a special session of the General Assembly during which a new member will be elected to the ExCo.*

*The ExCo may initiate the termination of the membership of any member of the ExCo if said member repeatedly fails to participate in the work of the ExCo. Termination of membership of the ExCo will be decided by the General Assembly and the subject of the termination will be allowed a written or oral defense of their position during the General Assembly during which the termination of their membership of the ExCo is to be decided.*

*Any member of the ExCo may at any time resign from their position by giving written notice to the President of IVSA effective immediately, with the following exceptions:*

- 1) In the case of the President of IVSA, they must give written notice to the Vice-President of IVSA.*



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2) *In the case of the President-Elect of IVSA, if they resign before Congress or their membership is terminated by giving their notice to the President, their resignation shall be effective immediately and elections for President shall take place during Congress. Should they resign during the Congress after elections have been closed, or after Congress but before they begin their term as President, they shall serve the remainder of their term as President-Elect, and the ExCo member who is appointed to the position of Vice-President during Congress shall automatically become President at the start of the new term of the ExCo.*

3) *The Post-Treasurer may not resign.*

*In the event of a vacancy arising, the ExCo will appoint a new member to the ExCo to fill the vacancy. This position will first be offered to the Secretary assigned to that ExCo position and if unavailable for the position, or if no such Secretary exists, to other members of the current Secretariat. If the position cannot be filled from the current Secretariat, if the vacancy has arisen before Symposium, an election for that position shall be held during Symposium. If the vacancy has arisen during or after Symposium, the ExCo will continue the rest of its term with a vacancy. If the vacancy lowers the total number of members of the ExCo below six (6), the ExCo will arrange for a special session of the General Assembly during which (a) new member(s) will be elected to the ExCo.*

*The ExCo may initiate the termination of the membership of any member of the ExCo if said member repeatedly fails to participate in the work of the ExCo or is found to be acting against the principles of IVSA. Termination of membership of the ExCo will be decided by the General Assembly.*

After a debate, Panagiotis Galatsanos (Treasurer) moved the previous question. The motion was adopted.

The main motion was adopted after several amendments with 100% of the votes cast in favour.

## e. **Change #15**

Arvid Cardinaels (IVSA Belgium, Ghent) moved to insert the following paragraphs at the end of the first subsection of the “Committees and Groups” section (before the “Election Committee” heading)

*Any Chairman of a Committee or Group may at any time resign from his/her position by giving written notice to the President of IVSA effective immediately.*



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*Should the Chairman of a Committee or Group repeatedly fail to fulfil his/her responsibilities or be found to be acting against the principles of IVSA, as determined by a two thirds (2/3) majority vote of the ExCo in an ExCo meeting, or should he/she resign, he/she shall be relieved of his/her duties and his/her position declared vacant. Should a vacancy arise in a Committee Chairman position, the ExCo shall appoint an acting Chairman until the General Assembly has the opportunity to elect a replacement*

The motion was adopted after some (friendly) amendments with 100% of the votes cast in favour.

The GA went into recess at 12:12 GMT+8

## General Assembly Part 4

27<sup>th</sup> of January 2016

Emma van Rooijen (Chairman, Secretary General and Vice-President) called the GA to order.

### Roll Call - 17:39 GMT+8

Member Organization	Present	Absent
IVSA Austria	X	
IVSA Belgium, Ghent	X	
IVSA Croatia		X
IVSA Czech Republic, Brno	X	
IVSA Estonia	X	
IVSA Finland	X	
IVSA France, Lyon	X	
IVSA France, Alfort	X	
IVSA Germany	X	



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IVSA Greece, Thessaly	X	
IVSA Hungary	X	
IVSA Indonesia	X	
IVSA Malaysia, Kelantan	X	
IVSA Malaysia, Selangor	X	
IVSA Malaysia, Putra	X	
IVSA Netherlands	X	
IVSA Norway	X	
IVSA Poland, Lublin	X	
IVSA Poland, Warsaw	X	
IVSA Romania, Cluj-Napoca	X	
IVSA SAVMA	X	
IVSA Slovenia	X	
IVSA South Africa	X	
IVSA South Korea	X	
IVSA Spain, Barcelona	X	
IVSA Switzerland	X	
IVSA Taiwan	X	
IVSA Thailand	X	
IVSA Tunisia	X	
IVSA Turkey, Istanbul	X	
IVSA UK&Ireland	X	

**Quorum decreased to 67% (26/39 voting entities present and eligible to vote).**



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Representative of the Candidate Member Organization IVSA Beijing, China and IVSA Philippines, CBSUA were present as guests.

## **43. Nominations for President, 17:57 GMT+8**

There were no further nominations for President at this time.

## **44. Nominations for Animal Welfare Committee Chairman, 17:58 GMT+8**

There were no further nominations for Chairman of the Animal Welfare Committee at this time.

## **45. Nominations for hosting the 66<sup>th</sup> IVSA Congress, 17:59 GMT+8**

There were no further nominations for hosting the 66<sup>th</sup> IVSA Congress at this time.

## **46. Nominations for hosting the 66<sup>th</sup> IVSA Symposium, 17:59 GMT+8**

There were no further nominations for hosting the 66<sup>th</sup> IVSA Symposium at this time.

## **47. Change of name of the Working Group on Policy Statement and Position Paper, 18:00 GMT+8**

Mélissa De Lombaert (IVSA SAVMA) moved to change the name of the 'Working Group on Policy Papers and Position Papers' to 'Working Group on Policies'. The motion was adopted with 100% of the votes cast in favour.

## **48. World Healthcare Student Symposium (WHSS) 2017 – Memorandum of Understanding (MoU), 18:01 GMT+8**

Aqil Jeenah (Committee Coordinator) presented the Memorandum of Understanding (MoU) of the World Healthcare Student Symposium (WHSS) 2017. The vision of WHSS 2017 is "A future in which healthcare professionals worldwide will cooperate with their colleagues in other healthcare disciplines for the benefit of patients to improve healthcare". The WHSS hopes to achieve this by



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promoting collaboration on an international, regional, national and local level between students of different healthcare professions, and to encourage the adoption of a multidisciplinary approach at a student level.

Panagiotis Galatsanos (Treasurer) moved to approve the WHSS 2017 MoU. The motion was adopted with 100% of the votes cast in favour.

## 49. Relocation of the IVSA Office and Bank, 18:07 GMT+8

Emma van Rooijen (Chairman, Secretary General and Vice-President) informed the GA that the ExCo has been working on a constitution amendment to register IVSA in Belgium instead of Denmark. The constitution amendment will be presented to the GA during the 65<sup>th</sup> IVSA congress in Austria.

## 50. Presentation of Bylaw Amendments – Suggested Bylaw amendments based on a thorough reading of Roberts' Rules of Order – Newly Revised (RONR) – Changes 11 through 15, 18:32 GMT+8

### a. Change #13

Jason Smith (IVSA SAVMA) moved to amend the motion by adding the following sentence after the current last sentence:

*'If there is no successor of an ExCo Officer elected during congress, an election will be held at the following symposium.* The motion was adopted.

Aqil Jeenah (Committee Coordinator) moved to amend the motion by striking out the sentence *"Those elected may... of Order Newly Revised"* This motion was adopted.

Emma van Rooijen (Chairman, Secretary General and Vice-President) that the ExCo will include the sentence *"Those elected may.... of order Newly Revised"* in the explanatory comments.

Mélissa De Lombaert (IVSA SAVMA) moved to amend the motion by striking out the sentence *"If there is no successor... following symposium"* and to add *"If there is no successor.. following symposium"* at the end of the section *"Executive Committee – Election Schedule"*

The motion to amend the motion was adopted. The main motion read

..to insert the following words at the end of the first sentence in the section *"Executive Committee – Terms of the ExCo and specific related positions"*...



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*“or until their successors are elected.*

... and to insert the following sentence at the end of the paragraph in the section “Executive Committee – Election Schedule”

*If there is no successor of an ExCo Officer elected during the congress, an election will be held at the following symposium.”*

After a debate Ondrej Vitula (Secretariat and IVSA Czech Republic, Brno) moved the previous question. This was adopted.

The main motion was adopted by Roll Call vote with 84% of the votes cast in favour (41 out of 49 votes cast).

## **51. Presentation of Bylaw Amendments – Suggested Bylaw amendments based on a thorough reading of Roberts’ Rules of Order – Newly Revised (RONR) – Changes 16 through 19, 7:10 GMT+8**

### **a. Change #16**

Panagiotis Galatsanos (Treasurer) moved to insert the following subsection at the end of the current section “Secretariat”...:

#### ***Termination of membership of the Secretariat***

*Any member of the Secretariat may at any time resign from their position by giving written notice to the President of IVSA effective immediately.*

*Should a Secretary repeatedly fail to participate in the work of the Secretariat or be found to be acting against the principles of IVSA, as determined by a two thirds (2/3) majority vote of the ExCo in an ExCo meeting, or should they resign, they shall be relieved of their duties and the Secretariat shall continue the rest of their term with a vacancy. Should a vacancy lower the total number of members of the Secretariat below six (6), the ExCo shall appoint a new member to the Secretariat to fill the vacancy.*

...and to insert the following subsection at the end of the current section “Trust”:

#### ***Termination of membership of the Trust***

*Any member of the Trust may at any time resign from their position by giving written notice to the President of IVSA effective immediately.*



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*Any member of IVSA may propose the termination of the membership of any member of the Trust if said member repeatedly fails to participate in the work of the Trust or is found to be acting against the principles of IVSA. Termination of membership of the Trust will be decided by the General Assembly and the subject of the termination will be allowed a written or oral defense of their position during the General Assembly during which the termination of their membership of the ExCo is to be decided.*

The motion was adopted with 100% of the votes cast in favour.

## **b. Change #17**

Malcolm Chong (Public Relations Coordinator) moved to insert the words “, *Individual Supportive Member, or Honorary Life Member*” after the words “Member Organization” in the section “Membership – Termination of Membership”.

The motion was adopted with 100% of the votes cast in favour.

## **c. Change #18**

Arvid Cardinaels (IVSA Belgium, Ghent) moved to add the following to the Bylaws section “General Assembly – General Assembly Procedures”:

*The following points are special rules of order, which are exceptions to the standard procedures in Robert's Rules of Order Newly Revised:*

- 1) The General Assembly may postpone motions to the next General Assembly session.*
- 2) The standard limit for a speech in debate of a motion shall be two (2) minutes.*
- 3) The time allowed for reports, presentations and presentation of nominees can be limited at the discretion of the Chair. These limits are subject to change at the discretion of the General Assembly.*
- 4) The time allowed for a report should not be less than five (5) minutes. The time allowed for presentation of a nominee should not be less than two (2) minutes for ExCo positions, and not less than one (1) minute for Secretariat and Trust positions.*
- 5) The voting for all elections and appointments of the General Assembly for which a different procedure is not specified shall be by preferential written ballot voting to obtain a simple majority. This includes electing the host for a Symposium or Congress. If there is only one candidate for a position, or the same or fewer candidates as the total number of positions available, he/she shall be elected without a vote. The detailed procedures for the counting of preferential written ballot votes shall be outlined in the Election Committee Manual.*
- 6) In the case of elections and appointments of the General Assembly where more than one person is to be elected to the same type of office, for which a different procedure is not specified, voting shall be by preferential written ballot voting. The counting of these votes shall be the same as for preferential written ballot votes to obtain a simple majority, except that it is continued until all but the necessary number of candidates have been eliminated.*



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- 7) *Should there be a tie for the winner of a preferential written ballot vote, the candidate that was strongest in terms of first choice shall be declared the winner. Should tied candidates be equal in terms of first choice, or should there be a tie for the winner of a plurality or other vote, revoting shall occur between the tied candidates.*
- 8) *Voting by written ballot can be interpreted to mean voting using an equivalent method, such as electronic voting.*
- 9) *Voting by voice, as described in Robert's Rules of Order Newly Revised, is not used by IVSA as it cannot be used to properly represent the votes of MOs rather than individuals.*
- 10) *The standard method of voting in IVSA is using coloured voting cards to display the votes of a Member Organization, which is governed by the same rules as voting by rising in Robert's Rules of Order Newly Revised.*
- 11) *The minutes of General Assembly meetings need not be approved during the General Assembly session of which they are a part. The minutes of each General Assembly session shall be approved by the Executive Committee and made public within sixty (60) days of the final General Assembly meeting in the session, unless the General Assembly authorizes an alternative body to approve the minutes.*
- 12) *The Executive Committee is IVSA's Executive Board as referred to in Robert's Rules of Order Newly Revised.*
- 13) *In Executive Committee meetings, as well as meetings of other IVSA bodies consisting of not more than about twelve (12) members, the suggested procedures in small boards prescribed in Robert's Rules of Order Newly Revised may be followed.*
- 14) *The Executive Committee has the power to relieve Committee Chairs of their duties, as well as Secretaries. The General Assembly has the power to relieve Trustees or Executive Committee members of their duties, as well as to suspend the membership of a Member Organization, Individual Supportive Member or Honorary Life Member. In all these situations, the requirements for formal disciplinary procedures in Robert's Rules of Order Newly Revised need not be enforced. However, the member being relieved of duty, or the Member Organization whose membership is being suspended, must be allowed an opportunity for a written or oral defense of the entity's position before a vote is taken to relieve the entity of its duties.*
- 15) *The General Assembly may not terminate the membership of any Member Organization, Individual Supportive Member or Honorary Life Member without following the formal disciplinary procedures in Robert's Rules of Order Newly Revised.*
- 16) *References to the next succeeding day of a session within RONR should be taken to mean the next day of the Congress or Symposium with a General Assembly meeting.*
- 17) *The General Assembly of IVSA at a Congress or Symposium should be viewed as a convention under Robert's Rules of Order Newly Revised, with the following exceptions:*
  - a) *"A majority of the entire membership" refers to the majority of the total votes within IVSA rather than a majority of voting Member Organizations who have been registered as attending.*
  - b) *Any member of IVSA may submit previous notice of a motion to be considered at the GA, not just those attending the GA.*
  - c) *The extra Committees relating to conventions (Credentials Committee, Committee on Standing Rules, Program Committee, Convention Arrangements Committee, Resolutions Committee) do not exist within IVSA, as their roles are fulfilled by other individuals or bodies.*

The GA was in recess from 19:40 to 20:37 GMT+8



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After a suggestion by Jason Smith (IVSA SAVMA), Tom Merten (IVSA Germany) moved to amend the motion by replacing the word “a simple” with “an absolute” in the first sentence of the 5<sup>th</sup> bullet point and the last sentence of the 6<sup>th</sup> bullet point.  
The motion to amend the motion was adopted.

Charlotte Neubert (IVSA Germany) moved to amend the motion to insert the following words after “The voting for all elections...” in the first sentence of the 5<sup>th</sup> bullet point:

*, with the exception of elections for the Secretariat and the Trust,*

So that the 5<sup>th</sup> bullet point would read:

- 5) *The voting for all elections, with the exception of election for the Secretariat and the Trust, and appointments of the General Assembly for which a different procedure is not specified shall be by preferential written ballot voting to obtain an absolute majority. This includes electing the host for a Symposium or Congress. If there is only one candidate for a position, or the same or fewer candidates as the total number of positions available, he/she shall be elected without a vote. The detailed procedures for the counting of preferential written ballot votes shall be outlined in the Election Committee Manual.*

The motion to amend the motion was adopted.

After a debate on several points and multiple friendly amendments, the amended motion was adopted with 100% of the votes cast in favour.

## **d. Change #19**

Tom Merten (IVSA Germany) moved to replace the current 6th bullet point in the section “Executive Committee – Election of the members of the ExCo” with the following...:

~~Election of nominees shall be by simple majority unless otherwise stated. If no majority is achieved by any nominee for a position, the nominee who received the lowest number of votes shall be eliminated from the nomination for that position and another vote shall take place. This procedure is repeated until a nominee receives a majority.~~

*Election of nominees shall be by preferential written ballot voting to obtain an absolute majority (as outlined in the section “General Assembly – General Assembly Procedures”) unless otherwise stated.*

*In the case of elections to Member of ExCo positions where there is more than one open position, voting shall be by preferential written ballot voting (as outlined in the section “General Assembly – General Assembly Procedures) unless otherwise stated.*



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...and to replace the current 10th bullet point (not including sub-bullet points) in that section with the following:

~~another vote shall be held between the remaining candidates for that position~~

*the votes for the ineligible nominee shall be re-allocated to the next most preferred nominee on those ballots.”*

The motion was adopted with 100% of the votes cast in favour after an amendment.

The GA went into recess at 9:54 GMT+8

## General Assembly Part 5

28<sup>th</sup> of January, 2016

Emma van Rooijen, Chairman, Secretary General and Vice-President, called the GA to order.

### Roll Call, 13:05 GMT+8

Member Organization	Present	Absent
IVSA Austria	X	
IVSA Belgium, Ghent	X	
IVSA Croatia		X
IVSA Czech Republic, Brno	X	
IVSA Estonia	X	
IVSA Finland	X	
IVSA France, Lyon	X	
IVSA France, Alfort	X	
IVSA Germany	X	



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IVSA Greece, Thessaly	X	
IVSA Hungary	X	
IVSA Indonesia	X	
IVSA Malaysia, Kelantan	X	
IVSA Malaysia, Selangor	X	
IVSA Malaysia, Putra	X	
IVSA Netherlands	X	
IVSA Norway	X	
IVSA Poland, Lublin	X	
IVSA Poland, Warsaw	X	
IVSA Romania, Cluj-Napoca	X	
IVSA SAVMA	X	
IVSA Slovenia	X	
IVSA South Africa	X	
IVSA South Korea	X	
IVSA Spain, Barcelona	X	
IVSA Switzerland	X	
IVSA Taiwan	X	
IVSA Thailand	X	
IVSA Tunisia	X	
IVSA Turkey, Istanbul	X	
IVSA UK&Ireland	X	

**Quorum decreased to 67% (26/39 voting entities present and eligible to vote).**



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Representative of the Candidate Member Organization IVSA Beijing, China and IVSA Philippines, CBSUA were present as guests.

Tom Merten (IVSA Germany) moved to amend the agenda to add "Update from MOD" after agenda point 57 "Voting of Maximum fee for 65<sup>th</sup> IVSA Symposium". The motion was adopted.

## **52. Nominations for hosting the 66<sup>th</sup> IVSA Congress, GMT+8**

There were no further nominations for hosting the 66<sup>th</sup> IVSA Congress at this time.

## **53. Nominations for hosting the 66<sup>th</sup> IVSA Symposium, GMT+8**

There were no further nominations for hosting the 66<sup>th</sup> IVSA Symposium at this time.

## **54. Presentation of nominees for President and Animal Welfare Committee Chair. 13:17 GMT+8**

Kiki Streng (Secretariat and IVSA Netherlands) presented the reason for her nomination of Malcolm Chong for the position of President 2016-2017

Malcolm Chong (Public Relations Coordinator) presented his nomination for the position of President 2016-2017.

Rita Chu (IVSA Taiwan) presented the reason for her nomination of Andrei Ungur for the position of President 2016-2017.

Andei Ungur (Secretariat and IVSA Romania, Cluj-Napoca) presented his nomination for the position of President 2016-2017.

Caroline de Meyer (IVSA Belgium, Ghent) presented the reason for her nomination of Khoulood Ben Salem for the position of President 2016-2017.

Khoulood Ben Salem (Trust and IVSA Tunisia) presented her nomination for the position of President 2016-2017.

Caroline de Meyer (IVSA Belgium, Ghent) presented on behalf of George Petrellis (IVSA Greece, Thessaloniki) for his nomination for Chair of Animal Welfare Committee.



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Freddy Samuntu (IVSA Namibia), presented his nomination for Chair of Animal Welfare Committee via a recorded message.

Arvid Cardinaels (IVSA Belgium, Ghent) moved to amend the agenda to add "Presentation of the Election Committee" after 'Presentation of nominees for President and Animal Welfare Committee Chair'.

## **55. Presentation of the Election Committee**

Arvid Cardinaels (IVSA Belgium, Ghent) presented the new voting system based on the bylaw amendment that was adopted in a previous GA meeting during the session.

Dylan Choy (IVSA Malaysia) was a member of the Election Committee. She nominated Freddy Samuntu for Chair of the Animal Welfare Committee. Therefore, Arvid explained that Dylan would not be present for the counting of the votes for Chair of the Animal Welfare Committee.

## **56. Presentation on the 65<sup>th</sup> IVSA Symposium in Turkey, TIME GMT+8**

Nazli Nacaroglu (IVSA Turkey, Istanbul) presented the 65<sup>th</sup> IVSA Symposium in Turkey.

## **57. Voting on maximum fee for the 65<sup>th</sup> IVSA Symposium in Turkey, 15:10 GMT+8**

Anil Tüner (President) moved to set a maximum fee of 285 EURO (€) for the 65<sup>th</sup> IVSA Symposium in Istanbul, Turkey. The motion was adopted with 100% of the votes cast in favour.

## **58. Update from the Member Organization Director (MOD)**

Ann-Katrin Autz (Member Organization Director) presented several projects that she had been working on since the 1<sup>st</sup> of September, 2016.

## **59. Approval of the Minutes from the 64<sup>th</sup> IVSA Congress in Romania, TIME GMT+8**



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Panagiotis Galatsanos (Treasurer) moved to postpone approval of the minutes of the 64<sup>th</sup> IVSA congress in Romania until the General Assembly during the 65<sup>th</sup> IVSA Congress in Austria. This was adopted.

The GA went into recess at 15:20 GMT+8

## General Assembly Part 6

30<sup>th</sup> of January, 2016

Emma van Rooijen (Chairman, Secretary General and Vice-President) called the GA to order at 13:15 GMT+8

Member Organization	Present	Absent
IVSA Austria	X	
IVSA Belgium, Ghent	X	
IVSA Croatia		X
IVSA Czech Republic, Brno	X	
IVSA Estonia	X	
IVSA Finland	X	
IVSA France, Lyon	X	
IVSA France, Alfort	X	
IVSA Germany	X	
IVSA Greece, Thessaly	X	
IVSA Hungary	X	
IVSA Indonesia	X	
IVSA Malaysia, Kelantan	X	



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IVSA Malaysia, Selangor	X	
IVSA Malaysia, Putra	X	
IVSA Netherlands	X	
IVSA Norway	X	
IVSA Poland, Lublin	X	
IVSA Poland, Warsaw	X	
IVSA Romania, Cluj-Napoca	X	
IVSA SAVMA	X	
IVSA Slovenia	X	
IVSA South Africa	X	
IVSA South Korea	X	
IVSA Spain, Barcelona	X	
IVSA Switzerland	X	
IVSA Taiwan	X	
IVSA Thailand	X	
IVSA Tunisia	X	
IVSA Turkey, Istanbul	X	
IVSA UK&Ireland	X	

**Quorum decreased to 67% (26/39 voting entities present and eligible to vote).**

Representative of the Candidate Member Organization IVSA Beijing, China and IVSA Philippines, CBSUA were present as guests.



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## **60. Nominations for hosting the 66<sup>th</sup> IVSA Congress, 1:18 GMT+8**

Jason Smith (IVSA SAVMA) nominated IVSA Malaysia for hosting the 65<sup>th</sup> IVSA congress.

Anil Türer (President) moved to amend the agenda to add “Developing Future Leaders”, before point 64 “Presentation on the 65<sup>th</sup> IVSA Congress in Austria”. This was adopted.

## **61. Nominations for hosting the 66<sup>th</sup> IVSA Symposium, 1:21 GMT+8**

There were no further nominations for hosting the 66<sup>th</sup> IVSA Symposium at this time. Nominations will be re-opened at the 65<sup>th</sup> IVSA congress in Austria.

## **62. Voting on nominees for President and Animal Welfare Committee Chair 1:21 GMT+8 (continued after next agenda point)**

Emma van Rooijen (Chairman, Secretary General and Vice-President) gave a brief presentation on voting procedure in the President and Animal Welfare Committee Chair elections.

The results of the votes for elections of the President and Animal Welfare Committee Chair were postponed till after presentations of the nominee of the 66<sup>th</sup> IVSA Congress..

## **63. Presentation on the nominees of the 66<sup>th</sup> IVSA Congress , 14:00 GMT+8**

Ondrej Vitula and Juraj Turňa (IVSA Czech Republic, Brno) gave the presentation for the nomination of IVSA Czech Republic, Brno for hosting the 66<sup>th</sup> IVSA congress. It was presented that the congress in Brno, Czech Republic would be held in August 2017 and have a maximum fee of 250 EURO (€) a 150 to 200 delegates

Julia Kofin, and Joanna Lenarczyk (IVSA Poland, Krakow) gave the presentation for the nomination of IVSA Poland, Krakow for hosting the 66<sup>th</sup> IVSA congress. It was presented that the congress in Krakow, Poland would be held from the 15<sup>th</sup> to the 27<sup>th</sup> of July or from the 27<sup>th</sup> of July to the 6<sup>th</sup> of August. The congress in Krakow would have a fee between 200 and 250 EURO (€) and a 100 delegates.



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Malcolm Chong (Public Relations Coordinator) gave the presentation for nomination of IVSA Malaysia for hosting the 66<sup>th</sup> IVSA congress. It was presented that the congress in Malaysia would be held in July and August. The congress in Malaysia would have a maximum fee of 350 EURO (€) and 300 delegates.

## **64. Results of elections for President and Animal Welfare Committee Chair 14:50 GMT+8**

The voting was conducted by written ballot by preferential voting until one candidate received an absolute majority of the votes cast.

George Petrelis (IVSA Greece, Thessaoloniki) was elected as Chairman of the Animal Welfare Committee with 56.3% of the votes cast (27 of the 48 votes)

Malcolm Chong (Public Relations Coordinator) was elected as President with 55.1% of the votes cast (27 out of 49 votes).

## **65. Presentation on “Developing Future Leaders”, 15:08 GMT + 8**

Ondrej Vitula (Secretariat and IVSA Czech Republic, Brno) presented the first edition of IVSA's “Developing Future Leaders” (also known as “Training New Trainers”). This first edition will be held from the 17<sup>th</sup> to the 23<sup>rd</sup> of July, 2016 in Brno, Czech Republic. Emma van Rooijen (Chairman, Secretary General and Vice-President) answered several questions and explained that IVSA hopes to organize one “Developing Future Leaders” edition in several regions annually (Europe, Asia, Africa, South America).

## **66. Presentation on the 65<sup>th</sup> IVSA Congress in Austria, 15:13 GMT+8**

Victoria Drauch (IVSA Austria) presented the 65<sup>th</sup> IVSA congress in Austria. The congress will be held from the 24<sup>th</sup> of July to 4<sup>th</sup> of August. There will be up to 300 delegates participating in the congress with a maximum fee of 400 EURO (€). Victoria Drauch answered some questions and explained that the delegates will be divided into different streams during the lectures.

## **67. Voting on nominees for 66<sup>th</sup> IVSA Congress in 2017, 15:38 GMT + 8**



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The voting was conducted by written ballot by preferential voting until one candidate received an absolute majority of the votes cast.

The results of the first round of voting were as follows:

IVSA Czech Republic, Brno received 34.6% of the votes (18 out of 52 votes)

IVSA Poland, Krakow received 15.4% of the votes (8 out of 52 votes)

IVSA Malaysia received 50% of the votes (26 of 52 votes)

After the first round of voting for the hosts of the 66<sup>th</sup> IVSA congress, no majority was achieved by any nominee, therefore the votes for IVSA Poland, Krakow were redistributed to the 2<sup>nd</sup> preference on the ballots.

The results after redistributing the votes for IVSA Poland, Krakow were as follows:

IVSA Czech Republic, Brno received 46% (23 out of 50 votes)

IVSA Malaysia received 54% (27 out of 50 votes)

IVSA Malaysia was elected as the host for the 66<sup>th</sup> IVSA congress.

## 68. Any Other Business (AOB) 17:39 GMT+8

- a. **Application date for the 65<sup>th</sup> IVSA congress Austria** - Victoria Drauch (IVSA Austria) explained that the application period for the 65<sup>th</sup> IVSA congress Austria will begin on the 3<sup>rd</sup> of February, 2016.

The GA adjourned at 15:40 GMT+8

Emma van Rooijen

Secretary General and Vice-President



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